2024
APPENDICES

Special Committee Of The City Council To Review JSO Primary Facilities

Produced by:
The Northeast Florida Regional Council

Appendix A: President Salem's Memorandum

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OFFICE OF THE CITY COUNCIL

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August 10, 2023

MEMORANDUM

TO: City Council Members and Staff

FR: Ronald B. Salem, Pharm. D., President
Jacksonville City Council

RE: **Amended Charge Memo for Special Committee of the City Council to Review JSO Primary Facilities**

The location of the Jacksonville Sheriff's Office Administration building, and the Downtown Jail are important issues for the City of Jacksonville. I strongly believe the current facilities have exceeded their useful life and the location does not provide a favorable environment for inmates. I am hereby creating a Special Committee of the City Council to Review JSO Primary Facilities, to address the following matters:

1. Explore the location, cost, healthcare, mental healthcare, and other issues involved in relocating the jail and the administration building.

This public discussion will allow the needs and concerns of the Jacksonville Sheriff's Office, Public Defender's Office, State Attorney's Office, Clerk of Court judicial system, other stakeholders who have a role in providing related services and the public to be addressed. The Special Committee shall meet approximately twice per month.

I would like to thank Council Member Michael Boylan for chairing this Special Committee.

Members:
Council Member Michael Boylan, Chair
Council Member Randy White, Vice Chair
Council Member Rahman Johnson
Council Member Chris Miller
Council Member Jimmy Peluso

Deadline:

The Special Committee of the City Council to Review JSO Primary Facilities is tasked to report its findings and recommendations on these matters on or before June 25, 2024.

Thank you to each of the Council Members and the staff who make the commitment to serve on this important committee.

Cc: Council Members and Staff
Margaret "Peggy" Sidman, Director/Council Secretary
Merriane Lahmeur, Chief, Legislative Services Division
Yvonne Mitchell, Chief, Administrative Services Division
Jeff Clements, Chief, Research Division
Teresa Eichner, Chief, Public Information
CITYC@COJ.NET
Mayor's Office
Electronic Notice Kiosk – 1st Floor City Hall
Public Notice System – City Council Web Page
Media Box
File Copy

Appendix B: Florida Constitution Article 8 Section A

The Florida Constitution - The Florida Senate (flsenate.gov)

states that each county shall have a sheriff, a tax collector, a property appraiser, a supervisor of elections, and a clerk of circuit courts elected by the electors for a 4 year term

Appendix C: Florida Statutes 30.49

Chapter 30 Section 49 - 2023 Florida Statutes - The Florida Senate (flsenate.gov)

details the process by which sheriffs are to provide local commissions, or budget commission, their annual budget and the rules they must operate under.

2023 Florida Statutes (including 2023C)

Title V JUDICIAL BRANCH	Chapter 30 SHERIFFS Entire Chapter	SECTION 49 Budgets.

30.49 Budgets.—

(1) Pursuant to s. 129.03(2), each sheriff shall annually prepare and submit to the board of county commissioners a proposed budget for carrying out the powers, duties, and operations of the office for the next fiscal year. The fiscal year of the sheriff commences on October 1 and ends September 30 of each year.

(2)(a) The proposed budget must show the estimated amounts of all proposed expenditures for operating and equipping the sheriff's office and jail, excluding the cost of construction, repair, or capital improvement of county buildings during the fiscal year. The expenditures must be categorized at the appropriate fund level in accordance with the following functional categories:

1. General law enforcement.
2. Corrections and detention alternative facilities.
3. Court services, excluding service of process.

(b) The sheriff shall submit a sworn certificate along with the proposed budget stating that the proposed expenditures are reasonable and necessary for the proper and efficient operation of the office for the next fiscal year.

(c) Within the appropriate fund and functional category, expenditures must be itemized in accordance with the uniform accounting system prescribed by the Department of Financial Services, as follows:

1. Personnel services.
2. Operating expenses.
3. Capital outlay.
4. Debt service.
5. Grants and aids.
6. Other uses.

(d) The sheriff shall submit to the board of county commissioners for consideration and inclusion in the county budget, as deemed appropriate by the county, requests for construction, repair, or capital improvement of county buildings operated or occupied by the sheriff.

(3) The sheriff shall furnish to the board of county commissioners or the budget commission, if there is a budget commission in the county, all relevant and pertinent information concerning expenditures made in previous fiscal years and proposed expenditures which the board or commission deems necessary, including expenditures at the subobject code level in accordance with the uniform accounting system prescribed by the Department of Financial Services. The board or commission may not amend, modify, increase, or reduce any expenditure at the subobject code level. The board or commission may not require confidential information concerning details of investigations which is exempt from s. 119.07(1).

(4) The board of county commissioners or the budget commission, as appropriate, may require the sheriff to correct mathematical, mechanical, factual, and clerical errors and errors as to form in the proposed budget. At the hearings held pursuant to s. 200.065, the board or commission may amend, modify, increase, or reduce any or all items of expenditure in the proposed budget, as certified by the sheriff pursuant to paragraphs (2)(a)-(c), and shall approve such budget, as amended, modified, increased, or reduced. The board or commission must give written notice of its action to the sheriff and specify in such notice the specific items amended, modified, increased, or reduced. The budget must include the salaries and expenses of the sheriff's office, cost of operation of the county jail, purchase, maintenance and operation of equipment, including patrol cars, radio systems, transporting prisoners, court duties, and all other salaries, expenses, equipment, and investigation expenditures of the entire sheriff's office for the previous year.

(a) The sheriff, within 30 days after receiving written notice of such action by the board or commission, in person or in his or her office, may file an appeal by petition to the Administration Commission. The petition must set forth the budget proposed by the sheriff, in the form and manner prescribed by the Executive Office of the Governor and approved by the Administration Commission, and the budget as approved by the board of county commissioners or the budget commission and shall contain the reasons or grounds for the appeal. Such petition shall be filed with the Executive Office of the Governor, and a copy served upon the board or commission from the decision of which appeal is taken by delivering the same to the chair or president thereof or to the clerk of the circuit court.

(b) The board or commission shall have 5 days following delivery of a copy of such petition to file a reply with the Executive Office of the Governor, and shall deliver a copy of such reply to the sheriff.

(5) Upon receipt of the petition, the Executive Office of the Governor shall provide for a budget hearing at which the matters presented in the petition and the reply shall be considered. A report of the findings and recommendations of the Executive Office of the Governor thereon shall be promptly submitted to the Administration Commission, which, within 30 days, shall either approve the action of the board or commission as to each separate item, or approve the budget as proposed by the sheriff as to each separate item, or amend or modify the budget as to each separate item within the limits of the proposed board of expenditures and the expenditures as approved by the board of county commissioners or the budget commission, as the case may be. The budget as approved, amended, or modified by the Administration Commission shall be final.

(6) The board of county commissioners and the budget commission, if there is a budget commission within the county, shall include in the county budget the items of proposed expenditures as set forth in the budget required by this section to be submitted, after the budget has been reviewed and approved as provided herein; and the board or commission, as the case may be, shall include the reserve for contingencies provided herein for each budget of the sheriff in the reserve for contingencies in the budget of the appropriate county fund.

(7) The reserve for contingencies in the budget of a sheriff shall be governed by the same provisions governing the amount and use of the reserve for contingencies appropriated in the county budget, except that the reserve for contingency in the budget of the sheriff shall be appropriated upon written request of the sheriff.

(8) The items placed in the budget of the board of county commissioners pursuant to this law shall be subject to the same provisions of law as the county annual budget; except that no amendments may be made to the appropriations for the sheriff's office except as requested by the sheriff.

(9) The proposed expenditures in the budget shall be submitted to the board of county commissioners or budget commission, if there is a budget commission within the county, by June 1 each year; and the budget shall be included by the board or commission, as the case may be, in the budget of either the general fund or the fine and forfeiture fund, or in part of each.

(10) If in the judgment of the sheriff an emergency should arise by reason of which the sheriff would be unable to perform his or her duties without the expenditure of larger amounts than those provided in the budget, he or she may apply to the board of county commissioners for the appropriation of additional amounts. If the board of county commissioners approves the sheriff's request, no further action is required on either party. If the board of county commissioners disapproves a portion or all of the sheriff's request, the sheriff may apply to the Administration Commission for the appropriation of additional amounts. The sheriff shall at the same time deliver a copy of the application to the Administration Commission, the board of county commissioners, and the budget commission, if there is a budget commission within the county. The Administration Commission may require a budget hearing on the application, after due notice to the sheriff and to the boards, and may grant or deny an increase or increases in the appropriations for the sheriff's offices. If any increase is granted, the board of county commissioners, and the budget commission, if there is a budget commission in the county, shall amend accordingly the budget of the appropriate county fund or funds. Such budget shall be brought into balance, if possible, by application of excess receipts in such county fund or funds. If such excess receipts are not available in sufficient amount, the county fund budget or budgets shall be brought into balance by adding an item of "Vouchers unpaid" in the appropriate amount to the receipts side of the budget, and provision for paying such vouchers shall be made in the budget of the county fund for the next fiscal year.

(11) Notwithstanding any provision of law to the contrary, a sheriff may include a clothing and maintenance allowance for plainclothes deputies within his or her budget.

(12) Notwithstanding any other law, and in order to effectuate, fulfill, and preserve the independence of sheriffs as specified in s. 30.53, a sheriff may transfer funds between the fund and functional categories and object and subobject code levels after his or her budget has been approved by the board of county commissioners or budget commission.

History. –s. 3, ch. 57-368; ss. 3, 4, ch. 59-216; ss. 12, 28, 35, ch. 69-106; s. 7, ch. 71-355; s. 7, ch. 73-349; s. 1, ch. 74-103; s. 17, ch. 77-104; s. 85, ch. 79-190; s. 28, ch. 81-259; s. 1, ch. 82-33; s. 12, ch. 82-154; s. 1, ch. 83-204; s. 35, ch. 84-254; s. 9, ch. 90-360; s. 188, ch. 95-147; s. 1, ch. 95-169; s. 12, ch. 96-406; s. 22, ch. 97-96; s. 2, ch. 2002-193; s. 91, ch. 2003-261; s. 2, ch. 2011-144; s. 1, ch. 2022-23.

Appendix D: COJ Ordinance 2024-42

Introduced by Council Members Boylan and White:

ORDINANCE 2024-42

AN ORDINANCE APPROPRIATING $9,002,100 FROM GENERAL FUND OPERATING RESERVES TO PAY FOR MAINTENANCE AND REPAIRS TO THE JOHN E. GOODE PRE-TRIAL DETENTION FACILITY; PROVIDING FOR CARRYOVER TO FISCAL YEAR 2024-2025; AMENDING THE 2024-2028 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM APPROVED BY ORDINANCE 2023-505-E TO PROVIDE ADDITIONAL FUNDING FOR THE PRETRIAL DETENTION FACILITY - MAINT & UPGRADES PROJECT; PROVIDING FOR OVERSIGHT BY THE DEPARTMENT OF PUBLIC WORKS; REQUESTING ONE-CYCLE EMERGENCY PASSAGE; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Appropriation. For the 2023-2024 fiscal year, within the City's budget, there is hereby appropriated the indicated sum(s) from the account(s) listed in subsection (a) to the account(s) listed in subsection (b):

(The account information is attached hereto as **Exhibit 1** and incorporated herein by this reference)

(a) Appropriated from:

See **Exhibit 1** $9,002,100

(b) Appropriated to:

See **Exhibit 1** $9,002,100

(c) Explanation of Appropriation:

The funding above represents an appropriation of $9,002,100 from General Fund Operating Reserves to pay for maintenance

and repairs to the John E. Goode Pre-trial Detention Facility (the "Jail"). The Jacksonville Sheriff's Office ("JSO") had a projected positive variance of approximately $10,500,000 in the fiscal year 2022-2023 budget that will ultimately become a part of the General Fund operating reserves to offset this expenditure.

Section 2. Purpose. The purpose of the appropriation in Section 1 is to provide funding for various maintenance and repair projects for the Jail as listed on **Exhibit 2**, attached hereto and incorporated herein by this reference. The list is comprised of those repairs and maintenance activities the City Council and the Jacksonville Sheriff's Office have identified as necessary to address the immediate safety, health and well-being of JSO employees and incarcerated persons at the Jail.

Section 3. Carryover. The funds appropriated herein shall not lapse but shall carryover to fiscal year 2024-2025.

Section 4. Capital Improvement Plan Amendment. Ordinance 2023-505-E, adopting the 2024-2028 Five-Year Capital Improvement Plan (the "CIP") for the City and certain of its independent agencies, is hereby amended to provide additional funding for the Pretrial Detention Facility - Maint & Upgrades project (the "Project"), as more fully described in the Project Information Sheet attached hereto as **Exhibit 3** and incorporated herein by this reference. The City Council finds that deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to be best interests of the community because such deferral will result in unnecessary delays in completion of the Project.

Pursuant to Section 122.605(c), *Ordinance Code*, enactment of this Ordinance requires the affirmative vote of two-thirds of the City Council members present at the meeting because of the CIP amendment set forth in this Section. This Ordinance shall constitute

an amendment to Ordinance 2023-505-E. In all other respects, the Five-Year Capital Improvement Plan adopted by Ordinance 2023-505-E shall remain unchanged and continue in full force and effect.

Section 5. Oversight. The Department of Public Works shall have oversight of the Project described herein.

Section 6. Requesting One Cycle Emergency Passage Pursuant to Council Rule 4.901 Emergency. One cycle emergency passage of this legislation is requested. The nature of the emergency is that these repairs are necessary to address immediate health and safety concerns at the Jail while discussions regarding relocation, renovation and/or reconstruction of the Jail and other JSO facilities continue.

Section 7. Effective Date. This Ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

/s/ Mary E. Staffopoulos

Office of General Counsel

Legislation Prepared By: Mary E. Staffopoulos

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Appendix E: Working Group Members, Stakeholders, and SMEs

Administrative Services

Members

Name	Title	Organization
CM Michael Boylan	**Working Group Chair & Special Committee Chair**	**Jacksonville City Council**
Ryan Sitnik	Business Development; WG Co-Chair	Gilbane Building Co.
Larry Schmitt	Director of Police Services Dept.	JSO
Deloris O'Neal	Chief of Support Services Division	JSO
Bill Clement	Chief of Budget Division	JSO
Ben Carder	PMB Facilities Manager	JSO

Other Contributors Name

	Title	Organization
Scott Dingee	Asst. Chief of General Support Division	JSO
Carla Lopera	Assistant General Counsel	Office of General Counsel
Lori Boyer	CEO	Downtown Investment Authority
Jonathan Randolph	Asst. Chief of Information Systems	JSO
Ian Reeves	President	Architects Design Group
Stockton Reeves	Director	Center for Public Safety
Nina Sickler, P.E.	Director	Public Works Dept. (COJ)
Steve D. Long Jr., P.E.	Operations Director	Public Works Dept. (COJ)
Renee Hunter	Chief of Real Estate Division	Public Works Dept. (COJ)
Roy Birbal, CFM.	Chief of Public Buildings Division	Public Works Dept. COJ
Jeremy Wright	Downtown Core Facility Manager	COJ
Anna Brosche	CFO	COJ
Lance Day	Chief Judge	Duval County Courthouse
Jay Smith	President	Ajax Building Co.
Jeremy Cox	Regional Director	Ajax Building Co.
Sarah Roick	Project Development Manager	Ajax Building Co.
Bruce Fouraker	Sales Associate	Watson Commercial Realty, Inc.
Tracy Dawson	Director of Business Development	HDR
Nicholas W. Allard	Dean	Jacksonville University College of Law

Improvements to the Existing Facilities

Name	Title	Organization
CM Randy White	**Working Group Chair & Special Committee Vice Chair**	**Jacksonville City Council**
Kevin Goff	Director of Corrections	JSO
R.W. Long JR	Assistant Chief, PDF Support Services	JSO
Aaron Parks	Sergeant	JSO
Jordan Pope	VP of Corporate Strategy	JEA
Michael Lindsey	President	W.W. Gay Mechanical Contractors
Roy Birbal	Chief of Public Buildings	COJ
Sarah Roick	Project Dev. Manager	Ajax Building Co.
Dwight Brisbane Jr.	Director of Governmental Affairs	Strategy Partners Consulting

Holistic Facilities – (Needs attention from CM Johnson)

Name	Title	Organization
CM Rahman Johnson	**Working Group Chair**	**Jacksonville City Council**
Carla Lopera	Assistant General Counsel	Office of the General Counsel - COJ
Marie McGrath Wood	Public Citizen	Resident of Jacksonville
"Dr. Welch" (need first name)	Professor of ?	Edward Waters University ?
Cindy Funkhouser	President and CEO	Sulzbacher Center
Prof. Dan Henrich	Assistant Professor of Communication	Edward Waters University
Demitri Brewer	?	?
Laura Viafora Ray	Opioid Abatement Coordinator	JFRD
Daniel Henry	?	?
Tyrica Young	?	?
Brandon Mack	?	?
Gerald Butler	?	?
David Bostwick	Justice Consultant	HDR
James Washington	Manager of Business Operations	JPS Health Networks
Colleen Hamsey	?	Council Research Division

Housing and Custody

Name	Title	Organization
CM Chris Miller	**Working Group Chair**	**Jacksonville City Council**
Adrian L. O'Neal	Asst. Chief, Custody and Housing Section	JSO
Dan Lee	Director of Preconstruction	Perry-McCall Construction, Inc.
Mike Smith	Court Technology Officer	Fourth Judicial Circuit Court
Terrence Meneely, Jr.	Director of Operations	Naphcare, Inc.
Jeremy Cox	Regional Director - FL Region	Ajax Building Co.
Lon Neuman	Operations Manager	Ajax Building Co.
Sarah Roick	Project Development Manager	Ajax Building Co.
Tracy Dawson	Associate Director of Business Development	HDR, Inc.
Gerry Guerrero	Global Civic and Justice Director	HDR, Inc.
David Bostwick	Justice Planner and Designer	HDR, Inc.
Tommy Sinclair	Associate Justice Principal	HDR, Inc.
William D. Rutherford	Architect of Record	Clemons, Rutherford & Associates, Inc.
Will Rutherford Jr.	Senior Project Manager	Clemons, Rutherford & Associates, Inc.
Charles Cofer	Public Defender	Public Defender's Office - COJ
Carla Lopera	Asst. General Counsel	Office of General Counsel
Lt. Michelle Fletcher	Head of Inmate Programs	JSO Corrections Department
Mjr. Claude Colvin	Major	JSO Courthouse Security
Elisa Worden	Interior Design Principal	HDR
Travis Day	?	NaphCare, Inc.
Bruce A Fouraker	Sales Associate	Watson Commercial Realty, Inc.
Jeff Clements	Chief of Research	COJ City Council Research Division
Tyler Nolen	?	NEFRC

Adjudication, Intake, and Rehabilitation Members

Name	Title	Organization
CM Jimmy Peluso	**Working Group Chair**	**Jacksonville City Council**
Charlie Cofer	Public Defender	Public Defender's Office
Reggie Fullwood	President/CEO	Operation New Hope
Chief Kina Paschal	Chief of Programs & Transitional Services Div.	JSO
Moné Holder	Sr. Director of Advocacy and Programs	Florida Rising
Coral Messina	Assistant State Attorney	State Attorney's Office, 4th Judicial Circuit

Other Contributors

Name	Title	Organization
The Honorable Anthony Salem	Chief Judge	FL 4th Judicial Circuit Court
The Honorable Michelle Kalil	Judge	Duval County Court Judge
The Honorable London M. Kite	Judge	FL 4th Judicial Circuit Court
The Honorable Lance Day	Judge	FL 4th Judicial Circuit Court
Kevin Goff	Director	Department of Corrections, JSO
Asst. Chief Deborah L. Wesley	Assistant Chief	PTDF Operations Section, JSO
Asst. Chief Earl A. Prescott	Assistant Chief	Montgomery Correctional Center Dept., JSO
David Kilcrease	Coordinator	MHOP
Dr. Colleen Bell	President	Health Division, Sulzbacher Center
Tyrone Johnson		Jacksonville Re-Entry Center
Tom Olk	Founder & Executive Director	Civil Citation Diversion and Deflection Network
Mark Fontaine	Senior Consultant	Civil Citation Diversion and Deflection Network
Melissa Duggan	Coordinator	5th Circuit Adult Civil Citation Program
Beau Rudder	Regional Director	South Region, The Bail Project
Vernon Washington	Operations Manager	The Bail Project, Jacksonville
Cindy Schwartz	Criminal Justice/Behavioral Health Consultant	Miami Model
Eve Janocko	Court Administrator	Fourth Judicial Circuit Court
Kristen Smith Williams	Vice President of Corrections and Housing	River Region Human Services
Major Scott Surrency	Director of Corrections	Putnam County Sheriff's Office

Colonel Joseph Wells	Chief Deputy	Putnam County Sheriff's Office
Tracy Dawson	Director of Business Development & Marketing	HDR
David Bostwick	Justice Consultant	HDR
Gerry Guerrero	Global Director of Justice	HDR
Elisa Worden	Interior Design Principal	HDR
Eric Weflen	Justice Principal	HDR
Tyler Nolen	Liaison	NEFRC

Appendix F: Meetings and Presenters

Special Committee Meetings

Date	Name	Title	Organization	Topic
8/16/23	Kevin Goff	Director of Corrections	JSO	State of the PTDF
8/16/23	Paul Restivo	Chief of Jails Division	JSO	
8/16/23	Deloris O'Neal	Chief of Support Services Division	JSO	
8/16/23	Scott Dingee	Asst. Chief of General Support Section	JSO	Overview of PMB
8/16/23	Brittany Norris		Office of the Mayor	
8/16/23	Charles Cofer, Esq.	Public Defender	Public Defender's Office	
8/16/23	Mr. Jody Phillips	Clerk of the Court	Duval County Circuit Court	
8/16/23	Eve Janocko	Trial Court Administrator	4th Judicial Circuit Court	
8/16/23	Honorable Lance Day	Chief Judge	4th Judicial Circuit Court	
9/14/23	Eve Janocko	Trial Administrator	4th Judicial Circuit Court	Courthouse Tours
9/14/23	Chief Judge Lance Day	Chief Judge	4th Judicial Circuit Court	Desired PTDF design should determine location
9/14/23	Carolyn Hillhouse-Jones	Mental Health Counselor	N/A	Use national accreditation standards in design process
9/14/23	Bruce Fouraker	Public Citizen		Parcel at 424 Pearl Street available
9/14/23	Carnell Oliver	Public Citizen		Wants fed gov to change law regarding criminal records
9/14/23	Madeline Rubin	Public Citizen; Clinical Social Worker		Focus on policies/practices more than facilities
10/9/23	Director Kevin Goff	Director of Corrections Department	JSO	Potential for onsite infirmary; concern over staffing abilities for new programs
10/9/23	Undersheriff Shawn Coarsey	Undersheriff	JSO	Possible mental health wing
10/9/23	Carnel Oliver	Public Citizen		Expand citation program
11/17/23	Sgt. Aaron Parks		JSO	Immediate needs in pretrial detention facility
11/17/23	Lori Boyer	CEO	Downtown Investment Authority	Using available space in city garages for parking
11/17/23	Ben Carder	JSO Facilities Manager	JSO	Top priorities for PMB
11/17/23	Dir. Larry Schmitt	Director of Police Services	JSO	PMB replacement process
2/27/24	Dir. Larry Schmitt	Director of Police Services	JSO	Criteria for new building; FL Blue looks like best option
2/27/24	Dir. Kevin Goff	Director of Corrections Dept.	JSO	Report on Immediate PTDF Needs; JSO working with Public Buildings Div.

2/27/24	Charlie Cofer	AIR Co-Chair; Public Defender	AIR; PDO	Programs at other facilities/jurisdictions
2/27/24	Rodney Moss	Board Member of AIAI	Association to Improve American Infrastructure (AIAI)	Organization's purpose; P^3; process; risks; Gave Presentation
2/27/24	Ryan Sitnik	Co-Chair; Dir of Business Dev	Admin Services WG; Gilbane Co	Gilbane experience with P^3; importance of engaging public
2/27/24	Jim P. Strollo	Owner	Strollo Architects	Public Education Process
2/27/24	Carnel Oliver	Public Citizen	City of Jacksonville	Too many nonprofit orgs profiting from City

Administrative Services Working Group Meetings

Date	Name	Title	Organization	Topic
9/29/23	Lori Boyer	CEO	Downtown Investment Authority	Parking
9/29/23	Carla Lopera	Asst. General Counsel	General Counsel's Office	Sunshine Law
9/29/23	Ryan Sitnik	Co-Chair; Dir. Of Business Dev.	Admin Serv. WG; Gilbane Co.	Overview of Gilbane; explanation of city codes
9/29/23	Ben Carder	JSO Facilities Manager	JSO	Bring in relevant companies; Reviewed PMB needs
9/29/23	Dir. Larry Schmitt	Dir. Of Police Services Dept.	JSO	Presented on PMB and its needs
9/29/23	Deloris O'Neal	Chief of Support Services Div.	Police Services Dept., JSO	Has visited other facilities
9/29/23	Roy Birbal, CFM.	Chief of Public Buildings Division	Public Works Dept. COJ	Budgeting for PMB needs
9/29/23	Scott Dingee	Asst. Chief of General Support Division	JSO	JSO & Public Buildings work together to identify needs
9/29/23	Bruce Fouraker	Sales Associate	Watson Commercial Realty, Inc.	Questions for JSO regarding parking and gas pump
10/19/23	Ryan Sitnik	Co-Chair; Dir. Of Business Dev.	Admin Serv. WG; Gilbane Co.	Outside facilities and architects
10/19/23	Dir. Larry Schmitt	Dir. Of Police Services Dept.	JSO	
10/19/23	Ben Carder	Facilities Manager	JSO	Comprehensive list of PMB needs was assembled years ago
10/19/23	Deloris O'Neal	Chief of Support Services Div.	Police Services Dept., JSO	Review of *Future of PMB* handout; current state and future needs
10/19/23	Chris Wilson		Gilbane Co.	Potential for NGOs to have space in police building
10/19/23	Sarah Roick		Gilbane Co.	Some rooms in police building could be multi-purpose
11/9/23	Scott Dingee	Asst. Chief of General Support Division	JSO	JSO desires for new HQ features
11/9/23	Chris Wilson		Gilbane Co.	Gilbane's history in corrections/public safety construction; purpose-built facilities vs adaptive reuse
11/9/23	Mike Conder		Arrington Watkins	PP on design/build process
11/9/23	Matt Jenkins			Phoenix, AZ Police Building
11/9/23	Tammy Perry		Arrington Watkins	Federal grants available for emergency operations centers
11/27/23	Mike Kovacsev	Assistant Chief	St. Petersburg Police Dept.	Department's new headquarters building in 2019
11/27/23	Jeremy Cox	Regional Director	Ajax Building Co	St Pete PD's decision to build vs lease
11/27/23	Eric Weflen		HDR/Dewberry Joint Venture	HDR experience with law enforcement projects
11/27/23	Ian Thomas		HDR	Best practices for new facilities
11/27/23	Jay Smith	President	Ajax Building Co	

12/14/23	Ian Reeves	President	Architect Designs Group	Accreditation standards and protocols that must be complied with in designing law enforcement facilities
12/14/23	Stockton Reeves	Director	Center for Public Safety (ADG)	Help clients apply for 28 different grant programs
12/14/23	Dir. Larry Schmitt	Director of Police Services	JSO	Minimum new facility needs
12/14/23	Steve Long	Operations Director	Public Works Dept, COJ	JSO would use City Engineering Division to do analysis and assist in hiring of a consultant to do detailed analysis of existing building or to design a new facility
1/11/24	Renee Hunter	Chief of Real Estate Division	COJ	Division acts as a real estate agent for client agencies within COJ
1/11/24	Dir. Larry Schmitt	Director of Police Services	JSO	JSO decision to pursue leased space
1/11/24	Bill Clement	Chief of Budget Division	JSO	Budgetary impact of leasing FL Blue building space
1/11/24	Nina Sickler	Public Works Director	COJ	Public Works Dept will work with Mayor, Council, JSO to explore what is possible
1/11/24	Roy Birbal	Chief of Public Buildings	COJ	Moving JSO to FL Blue would relieve some burden from his division from work needed at PMB
1/11/24	Duke Addison	President and CEO	Addison Associates	Public Comment: Suggested a couple suburban opportunities for JSO to consider for new HQ

Improvements to the Existing Facility Working Group Meetings

Date	Name	Title	Organization	Topic
9/20/23	Kevin Goff	Director of Corrections Dept.	JSO	Urgent Needs of PTDF; Jail Tour
9/20/23	R.W. Long JR	Assistant Chief, PTDF Support Services	JSO	Urgent needs
9/20/23	Aaron Parks	Sergeant	JSO	Urgent needs
9/20/23	Jordan Pope	VP of Corporate Strategy	JEA	Urgent needs
9/20/23	Mike Lindsey		W.W. Gay Mechanical Contractors	Technical system issues faced at the jail
9/20/23	Roy Birbal	Chief of Public Buildings	COJ	Inmate-caused flooding in the PTDF
9/20/23	Carla Lopera	Asst. General Counsel	General Counsel's Office, COJ	Sunshine Law

Holistic Facilities Working Group Meetings

Date	Name	Title	Organization	Topic
9/29/23	Carla Lopera	Assistant General Counsel	Office of the General Counsel	Sunshine Law
9/29/23	Marie McGrath Wood	Public Citizen	Resident of Jacksonville	
9/29/23	"Dr. Welch"		Edward Waters University	Nutrition and health issues among inmates
9/29/23	Cindy Funkhouser		Sulzbacher Center	Mental health, substance use, trauma and crime; jail as a trauma-informed facility
9/29/23	"Professor Henrich"			
9/29/23	Demitri Brewer			Juvenile Detention staff receives trauma-informed training
9/29/23	Laura Viafora Ray	Opioid Abatement Coordinator	JFRD	Matrix program; Need for medication assisted treatment (MAT)
9/29/23	Daniel Henry			need to treat inmates as humans and provide decent treatment
9/29/23	Tyrica Young			
9/29/23	Brandon Mack			
9/29/23	Gerald Butler			
11/13/23	David Bostwick	Justice Consultant	HDR	
12/11/23	James Washington	Manager of Business Operations	JPS Health Networks	jail facility in Dallas with a nearly fully-functioning health care center within; accreditation with National Commission of Correctional Health Care
	Carnel Oliver	Public Citizen		Sunshine Law
	Colleen Hamsey		Council Research Division	
	Carla Lopera	Assistant General Counsel	Office of the General Counsel - COJ	Nutrition and health issues among inmates
	Marie McGrath Wood	Public Citizen	Resident of Jacksonville	mental health, substance use, trauma and crime; trauma-informed facility
	"Dr. Welch"		Edward Waters University	

Housing and Custody Working Group Meetings

Date	Name	Title	Organization	Topic
9/22/23	Adrian O'Neal	Asst. Division Chief	PTDF Custody and Housing Sect., JSO	Overview of the jail; floor designations
9/22/23	Mike Smith	Court Technology Officer	Fourth Circuit Court	Technology for intake and first appearance hearings
9/22/23	Bruce A Fouraker	Sales Associate	Watson Commercial Realty, Inc.	
9/22/23	Dan Lee	Director of Preconstruction	Perry-McCall Construction, Inc.	Current design trends
9/22/23	Carla Lopera	Asst. General Counsel	Office of General Counsel	
9/22/23	Jeff Clements	Chief of Research	Council Research Division	
10/13/23	Lt. Michelle Fletcher	Head of Inmate Programs	JSO Corrections Department	Educational and mental health program needs
10/13/23	Charles Cofer	Public Defender	Public Defender's Office	Visitation concerns and needs
10/13/23	Mjr. Claude Colvin	Major	Courthouse Security, JSO	Need to connect computer systems between CofC, JSO, PDO, SAO
10/13/23	Marie McGrath Wood	Public Citizen	Public Comment	Look at fed standards for modern jails and grants
10/13/23	Carnell Oliver	Public Citizen	Public Comment	Holistic new facility; Rehab is key
10/13/23	Elisa Worden	Interior Design Principal	HDR	
10/13/23	Mike Smith	Court Technology Officer	4th Circuit Court	JSO scheduling program
10/13/23	Dan Lee	Preconstruction Manager	Elkins Construction LLC	Tour revealed that maintenance staff has been reduced
11/3/23	Terrence Meneely, Jr.	Director of Operations - FL	Naphcare	Health services and conditions within jail
11/3/23	David Bostwick	Justice Consultant	HDR	Evolution of jails and designs; outcome-based models
12/1/23	Sarah Roick	Project Development Manager	Ajax Building Co.	AJAX history in correctional facility construction
12/1/23	Jeremy Cox	FL Region Director	Ajax Building Co.	
12/1/23	Lon Neuman	Operations Manager	Ajax Building Co.	Contracting methods for a construction project
12/1/23	Travis Day		NaphCare, Inc.	
1/5/25	William D. Rutherford	Architect of Record	Clemons, Rutherford & Associates	Challenges of jail construction; trends
1/5/25	Will Rutherford Jr.	Senior Project Manager	Clemons, Rutherford & Associates	fundamental planning decisions and best practices

Adjudication, Intake, Rehabilitation Meetings

Date	Name	Title	Organization	Topic
9/22/2023	Charlie Cofer	Public Defender	FL 4th Judicial Circuit Public Defender's Office	Intake process for inmates
9/22/2023	Coral Messina	Asst. State Attorney	FL 4th Judicial Circuit State Attorney's Office	Intake process for juveniles
9/22/2023	David Kilcrease	Coordinator	Mental Health Offender Program (MHOP)	Processing inmates separately from adults
9/22/2023	The Honorable Anthony Salem	Chief Judge	FL 4th Judicial Circuit Court	1st appearance hearings
9/22/2023	Claude Colvin	Chief Deputy	Courthouse Security, JSO	In-person 1st appearance hearing security concerns
9/22/2023	The Honorable London M. Kite	Judge	Duval County Court	Inefficiency of paperwork
9/22/2023	Carnell Oliver	Public Comment	Public Citizen	Rehabilitation, labor unions
9/22/2023	Marie McGrath Wood	Public Comment	Public Citizen	Recidivism
10/13/2023	D.L. Wesley	Assistant Chief	PTDF Operations Section, JSO	Intake protocols
10/13/2023	Reggie Fullwood		Operation New Hope	Applying for state funds
10/13/2023	Dr. Colleen Bell	President of Health Division	Sulzbacher Center	MHOP
10/27/2023	David Bostwick	Justice Consultant	HDR	Franklin County Correctional Center
10/27/2023	Gerry Guerrero	Global Civic and Justice Directoreric	HDR	Franklin County Correctional Center
10/27/2023	Eric Weflen	Justice Principal	HDR	Franklin County Correctional Center
10/27/2023	Moné Holder	Sr. Director of Advocacy and Programs	Florida Rising	Air filtration and disease prevention
11/17/2023	Kevin Goff	Director	Dept. of Corrections, JSO	MCC inmate programs
11/17/2023	E.A. Prescott	Asst. Chief	Montgomery Correctional Center Section, JSO	MCC inmate programs
12/08/2023	Kenyatta McCloud		Jacksonville Reentry Center (JREC)	Services provided by JREC
12/08/2023	Tyrone Johnson		Jacksonville Reentry Center (JREC)	Services provided by JREC
12/08/2023	Kristen Smith Williams	Vice President of Corrections and Housing	River Region Human Services	MATRIX House Treatment Program
12/08/2023	Mjr. Scott Surrency	Director of Corrections	Putnam County Sheriff's Office	Putnam County Reentry Program
12/08/2023	Col. Joseph Wells	Chief Deputy	Putnam County Sheriff's Office	Putnam County Reentry Program
12/15/2023	Beau Rudder	Southern Regional Director	The Bail Project	Overview of the Bail Project
12/15/2023	Vernon Washington	Operations Manager	The Bail Project - Jacksonville	Post-release transportation challenges
01/12/2024	Melissa Duggan	Coordinator	5th Circuit Adult Civil Citation Program	Overview of Civil Citation Program

APPENDIX G: PRESENTATIONS AND HANDOUTS

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

PRESENTATIONS AND HANDOUTS

From August 16, 2023 Special Committee Meeting

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John E. Goode Pre-Trial Detention Facility Replacement

Executive Summary

The John E. Goode Pre-Trial Detention Facility (PDF), located at 500 East Adams Street, opened in 1991 and currently employs approximately 384 sworn detention deputies of the Jacksonville Sheriff's Office. There are approximately 80 additional civilian contracted employees who work in the building. The PDF encompasses over 629,000 square feet of air-conditioned space. There are approximately 250 parking spaces available on the east side of the facility.

The PDF currently houses approximately 2,600 inmates spread out over 7 floors of inmate housing. The PDF houses male, female, and juvenile inmates whose charges vary from misdemeanors to capital felonies. The average length of stay for an individual with a misdemeanor charge is 17 days and the average length of stay for individuals with a felony is 105 days. At the end of July 2023, there were 100 unsentenced felons incarcerated in the PDF over 365 days and 21 sentenced felons incarcerated in the PDF for over 365 days. In 2023 there have been 7,644 individuals that were incarcerated for less than 72 hours. This averages out to approximately 32 per day.

Each day the PDF takes in between 75-100 individuals and releases a nearly identical amount. Every individual incarcerated goes to first appearance court within 24 hours, resulting in an average of 613 people attending court inside the PDF weekly. Approximately 670 people attend court at the courthouse weekly.

The PDF also houses multiple high-risk populations of inmates. There are approximately 92 Mental Health inmates (including 14 self-harm), 42 Administrative Confinement, 51 Disciplinary confinement and 43 juvenile males. There are approximately 42 Mental Health inmates (including 4 self-harm), 5 Administrative Confinement and 10 Disciplinary confinement females.

The next page shows you our inmate housing chart, which tells you the classification of inmates housed in each area of the facility.

CELL CLASSIFICATION GUIDELINES Pretrial Detention Facility

1st Floor (173)

Cell	Class
1E1A 1-16	Medium GP Misd/ Non-Violent Felon
1E1B 17-24	Out of Service
1W1A 1-12	Male Medical
1W1R 13-18	Male (21 days or less) Cov+ Symp/ Asymp
1W2 1-16	Medium GP Misd/ Non-Violent Felon

2nd Floor (543)

Cell	Class
2E1A 2-12	Maximum GP (Detox.) Violent Felon
2E1B 13-24	Maximum GP (Detox.) Violent Felon
2E2A 25-36	Maximum GP (Detox.) Violent Felon
2E2B 37-48	Maximum GP (Detox.) Violent Felon
2E3A 49-60	Maximum GP (Detox.) Violent Felon
2E3B 61-72	Maximum GP (Detox.) Violent Felon
2E4A 73-84	Maximum GP (Detox.) Violent Felon
2E4R 85-96	Maximum GP (Detox.) Violent Felon
2W1A 1-12	Medium GP Open Mental Health/ OAC
2W1B 13-24	Medium GP Misd/ Non-Violent Felon
2W2A 25-36	Medium GP Misd/ Non-Violent Felon
2W2B 37-48	Medium GP Misd/ Non-Violent Felon
2W3A 49-60	Medium GP Misd/ Non-Violent Felon
2W3R 61-72	Medium GP Misd/ Non-Violent Felon
2W4A 73-84	Medium GP Misd/ Non-Violent Felon
2W4B 85-96	Medium GP Misd/ Non-Violent Felon

3rd Floor (564)

Cell	Class
3E1A 2-12	Medium Female GP Misd/ Non-Violent Felon
3E1B 13-24	Medium Female GP County Sentenced
3E2 25-48	Maximum Female GP Non-Violent/ Violent Felon
3E3 49-72	New Arrival Female New Arrival
3E4A 73-84	Maximum Female DC/ AC Confinement
3E4B 85-96	Medium Female GP County Sentenced
3W1 1-24	Maximum Female GP Violent Felon
3W2A 25-36	Maximum Female MH/ SH Confinement
3W2B 37-48	Maximum Female AC/MH (overflow) Confinement
3W3 49-72	Medium Female GP Non-Violent Felon
3W4 73-96	Medium Female GP Misd/ Non-Violent Felon

4th Floor (564)

Cell	Class
4E1 2-24	Maximum GP State Sentenced
4E2 25-48	Maximum GP State Sentenced
4E3 49-72	Maximum GP Non-Violent Felon
4E4 73-96	Maximum GP Non-Violent/ Violent Felon
4W1 1-24	Maximum GP Violent Felon
4W2 25-48	Maximum GP Violent Felon
4W3 49-72	Maximum GP Violent Felon
4W4 73-96	Maximum GP Violent Felon

5th Floor (564)

Cell	Class
5E1 2-24	Medium GP (Detox.) Misd/ Non-Violent Felon
5E2 25-48	Medium GP (Detox.) Misd/ Non-Violent Felon
5E3 49-72	Medium GP (Detox.) Misd/ Non-Violent Felon
5E4 73-96	Medium GP (Detox.) Misd/ Non-Violent Felon
5W1 1-24	Maximum GP Violent Felon
5W2 25-48	Maximum GP Violent Felon
5W3 49-72	Maximum GP Violent Felon
5W4 73-96	Maximum GP Violent Felon

6th Floor (470)

Cell	Class
6E1A 2-12	Maximum Juvenile Male Administrative Confinement
6E1R 13-24	Maximum Juvenile Male General Population
6E2A 25-36	Maximum Mental Health Isolation
6E2B 37-48	Maximum Mental Health Isolation
6E3A 49-60	Maximum Disciplinary Confinement
6E3B 61-72	Maximum Disciplinary Confinement
6E4A 73-84	Maximum Mental Health Isolation
6E4B 85-96	Maximum Mental Health Isolation
6W1A 1-12	Maximum Administrative Confinement
6W1R 13-24	Maximum Close Supervision
6W2A 25-36	Maximum Out of Service
6W2B 37-48	Maximum Administrative Confinement
6W3A 49-60	Maximum Administrative Confinement
6W3B 61-72	Maximum Administrative Confinement
6W4A 73-84	Maximum Administrative Confinement
6W4B 85-96	Maximum Administrative Confinement

LOWER LEVEL (230)

Cell	Class
LL1 1-82	Medium Trusty Housing
LL2 1-82	Medium Trusty Housing
LL3 1-66	Medium County Sentenced

MODIFIED COVID HOUSING as of 08-15-23

I - BLOCKS

2 - I (3 cells) (ADA 47)	Maximum Confinement
3 - I (4 cells) (ADA 47)	Maximum Confinement
4 - I (4 cells)	Maximum Confinement
5 - I (4 cells)	Maximum Confinement
6 - I (4 cells)	Maximum Confinement

Current Concerns / Issues with the PDF

Location

The PDF is in a location that is prone to flooding during storms. Near the northeast corner of the parking lot, the street often floods during very high tides. One concern is that the emergency generator is on the lowest level of the building. If flooded, that would leave the entire facility with no power. Additionally, the PDF is across the street from a local homeless shelter. This leads to trash, food and human excrement in parking lots and bushes around the facility. The surrounding area often smells, is an eyesore and has an increased potential for vermin.

With the PDF's current location, anyone can walk up to the building at any time. This has resulted in inmates boring holes in safety glass and secreting contraband into the facility with the help of non-incarcerated co-conspirators. While our intelligence unit works diligently to combat this, it remains a nearly impossible task to stop it all. This is dangerous for both staff and inmates.

Space

The PDF was originally designed to hold a maximum of 2,189 inmates. Due to a severe shortage of available inmate housing, a temporary third bed was installed in most of the housing cells, giving the facility the capacity to house up to 3,137 inmates. However, many of our confinement cells can only house one inmate due to their classification (e.g., mental health, administrative confinement, disciplinary confinement, violent history). During the last year, the average daily inmate population was 2,614.

Staffing

The Jacksonville Sheriff's Office Department of Corrections is approximately 200 personnel short. The brunt of this staffing shortage is carried by the PDF. All color squads are designed to have at least 92 people. Of the four operations squads, the highest current staffing total is 74 detention deputies, meaning each squad is at least 18 personnel short. Each processing area currently works at least one person short every day. Additionally, at any given time, our security personnel are outnumbered 150 to one.

Parking

The current available parking area next to the PDF allows for approximately 250 vehicles to park. This space is not only utilized by the more than 150 corrections employees working daily, but it is also made available for civilian employees (e.g., health care service providers, food service employees and civilian employees assigned to the Police Memorial Building). There is no fencing around the parking area which allows easy access to vehicles owned by Jacksonville Sheriff's

Office personnel. This has resulted in damage to many employee vehicles and even thefts of vehicles.

HVAC

The HVAC system in the PDF is outdated. Sections of the facility, including inmate housing areas, are constantly without air-conditioning. In 2022, an HVAC chiller needed to be replaced, at a cost of over $325,000. Industrial fans are often used to maintain temperatures at reasonable levels. The HVAC problems have also resulted in multiple areas of the facility having issues with mold.

Plumbing

The plumbing system is in constant need of repair. There are constant leaks and sewage backups throughout the facility, causing damage to the facility and equipment. In the last month, the administrative offices have been severely flooded twice resulting in thousands of dollars in damages. The below pictures are from a flood 3 weeks ago. It happened again this past weekend. It should be noted that this is not clean water.

Average Annual Maintenance Cost since 2017

Approximately 3 million dollars annually are used for repairs and upkeep of dilapidated infrastructure.

POLICE MEMORIAL BUILDING REPLACEMENT

EXECUTIVE SUMMARY

The Jacksonville Sheriff's Office Police Memorial Building (PMB) located at 501 E. Bay Street opened in 1978 and currently contains administrative office space for 739 employees of the Sheriff's Administration, the Department of Personnel and Professional Standards, the Department of Patrol and Enforcement, the Department of Services and the Investigations Division. The PMB also contains the primary Communications Center, a Real Time Crime Center, the Crime Analysis Unit, the Supply Unit and storage area, the main public service counter, a mail receiving facility, a credit union branch, a cafeteria, a media briefing room, a gym, four gas pumps and a helicopter landing pad. The PMB encompasses a total of 165,466 square feet of air-conditioned space. There are a total of 215 parking spaces in the PMB garage. Since fiscal year 2014, the average annual maintenance cost for the PMB has been $359,134.

PERSONNEL AT THE PMB

1. Sheriff's Administration: **15** (Sheriff, Undersheriff, 5 Directors, 8 civilians)
2. Department of Personnel and Professional Standards: **104** (52 sworn, 52 civilian)
    a. Public Accountability Section (Internal Affairs, Professional Oversight Unit, PIO)
    b. Training Section (Academy, Gun Range)
    c. Compliance Section (Accreditation, Audit, Inspections)
    d. Human Resources
3. Department of Patrol and Enforcement: **63** (56 sworn, 7 civilian)
    a. Patrol Division
    b. Patrol Support Division
    c. Special Events Division
4. Department of Services: **349** (7 sworn, 342 civilian)
    a. Services Division (General Support, Information Systems Management, Communications Center)
    b. Budget Division
5. Investigations Division: **208** (129 sworn, 38 supervisors, 41 civilians)
    a. Major Case Section (Homicide, Robbery/Violent Crimes, Special Assault, Victim Services)
    b. Property Crimes Section (Burglary, Auto Crimes, Economic Crimes)

CURRENT CONCERNS / ISSUES WITH THE PMB

1. **Location:** Although the PMB is not located directly in a flood zone, recent weather events caused significant flooding in the area immediately around the PMB, severely limiting access to the building during critical times. Additionally, the potential has been shown for flooding to occur inside the PMB itself during more intense weather events.

2. **Space:** Due to lack of sufficient space at the PMB, off site buildings have to be utilized for the entire Homeland Security Division, the Crime Scene Unit, the Gang Unit, the Community Problem Response Unit (CPR), the Missing Persons Unit, the Homicide Cold Case Unit, the Property and Evidence facility, the Impound Vehicle Warehouse, the SWAT Warehouse, the Field Force Warehouse, the Photo Lab, the Latent Print Lab, the Firearms Lab, the Crime Gun Intelligence Center, the Blight Unit, the Traffic Unit and the Offender Tracking Unit.

3. **Parking:**
    a. The PMB parking garage contains only 215 parking spaces for over 725 employees who work inside the building and many additional employees who utilize the building daily. The lack of parking spaces makes it necessary for employees to park off-site, which poses security and environmental challenges. When upgrades to the riverfront across from the PMB are completed, a large segment of off site parking will be lost.
    b. The gates that control access to the parking garage and the gas pumps are outdated and frequently need expensive maintenance and repairs.
    c. The exit from the parking garage onto Bay Street has restricted visibility and crosses a busy pedestrian sidewalk, which has led to numerous traffic crashes and injuries.

4. **Electrical:**
    a. The current emergency generator only runs critical infrastructure.
    b. The emergency generator does not run HVAC in the building other than for Communications Center.
    c. Only 15 minutes of uninterrupted power supply for some critical equipment.
    d. Frequent repairs needed to the electrical system – over the weekend two breaker panels were replaced, including an emergency repair at the Property and Evidence facility that cost approximately $12,000.
    e. As office space inside the PMB has been manipulated to support personnel needs, the electrical system controls were not adjusted appropriately.

5. **HVAC:**
    a. As office space inside the PMB has been manipulated to support personnel needs, the HVAC airflow and control systems were not adjusted, leading to uneven temperature control and low air turnover in some spaces.
    b. An IEQ study of the PMB was completed by Golder Associates after the implosion of the Berkman building in 2022. The study identified areas of high concentrations of CO2 inside the PMB.
    c. Upcoming HVAC improvements include the scheduled replacement of three air handling units at an estimated cost of $600,000.

6. **Plumbing:** The plumbing system is over 45 years old and needs constant maintenance to address leaks and other issues.

7. **Floors:** The tiling in the hallway on the main floor needs to be completely replaced and most of the carpeting is over 10 years old with an estimated replacement cost of $400,000.

8. **Roof:**
    a. The roof leaks on a regular basis, especially around the skylights over the main hallway. Other leaks occur due to poorly sealed windows, roof drains, etc. The main roof was replaced in 2009; however, city Public Works personnel estimate the roof will have to be replaced again prior to the previous expected life span of 30 years with an estimated cost of $1,000,000.
    b. The skylights over the second floor corridor need to be replaced at an estimated cost of $120,000. Additional skylights over the east and west atriums will also need to be replaced in the future.
    c. The helipad on the roof needs a major repair that is estimated to cost $400,000.

9. **Elevators:**
    a. There are two elevators in the PMB that frequently need repairs and maintenance. Future modernization plans are estimated to cost $160,000.
    b. There are no elevators located on the west end of the building, so people with mobility issues who want to access the third floor on the west end of the building have to go to the east side of the building to access the elevators.

10. **Work environment:** There are almost no windows in the PMB which limits natural lighting and reduces employee wellness.

11. **Public access:** The PMB shares public parking spaces on the north side of the building with the Pretrial Detention Facility (PDF); however, the Public Service Counter is accessed

from Bay Street on the south side of the building. There are only a few metered spaces for public parking along Bay Street. The Bay Street entrance is not ADA compliant, therefore citizens with some physical disabilities must utilize the Forsyth Entrance and then be escorted through the secure area along the second-floor corridor.

AVERAGE ANNUAL MAINTENANCE COSTS

1. From FY 2014 through FY 2022, the average maintenance cost of the PMB has been $359,134.

NEW PMB BUILDING CONSIDERATIONS

1. An easily accessible location that is hurricane resistant and not subject to flooding.
2. Additional usable office space, conference rooms, training space and parking to account for growth of the agency.
3. The addition of an Emergency Operations Center.
4. An emergency generator system capable of powering the entire building.
5. Upgraded uninterrupted power supplies for critical systems.
6. Real Time Crime Center
7. Crime Analysis Unit
8. Communications Center
9. Property and Evidence facility
10. Crime Lab / Photo Lab facility
11. Media briefing room
12. Digital content production space
13. Daycare facility
14. Gym

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The first priority of the committee is to draft recommendations regarding the City facility (or facilities) necessary to efficiently and cost effectively manage our detention & adjudication processes, taking into account the wellbeing of those held within the existing facility, public safety officials and others whose responsibility it is to provide related services.

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The second priority of the committee is to draft recommendations regarding a City facility that addresses the needs of the Sheriff and his staff in the management and execution of their many and varied responsibilities.

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The Committee's Process

(Modeled after the work of the CQLI)

- **Four/Five Working Groups**
- **Co-chaired by a Council Member & 1-2 SME's**
- **Administrative support from the Northeast Regional Council**
- **Standing, weekly meetings beginning Sept. 14**
- **Periodic meetings of the committee to discuss the work of the respective working groups.**
- **Work collaboratively to conform final recommendations.**

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The Working Groups' Process

- Recruit stakeholders & identify Co-Chair(s)
- Host organizational meeting
- Host fact-finding meetings that include:
  - Presentations by local stakeholders
  - Presentations re recently constructed facilities that best address the process
- Craft draft recommendations for stakeholders to review & consider
- Present draft recommendations to full committee

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Proposed Working Groups

- Intake & Adjudication
- Extended Detention
- Behavioral & Mental Health Services
- Improvements to existing facility
- Administrative Offices (Discussion)

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

PRESENTATIONS AND HANDOUTS

From September 14, 2023 Special Committee Meeting

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SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Today's Meeting Goals

Working Group Updates:

- **Identification of Co-chair(s)**
- **Identification of SME's (within & outside JSO)**
- **Explanation of scope of work & approach**
- **Number & interval of meetings over 90+ Days**

The plan is to host an interim meeting mid-January to check progress of each working group and begin the conversation of what kind of facility or facilities are necessary. It's then we will also begin the discussion regarding location.

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Administrative Services Working Group

- **Co-Chair: Ryan Sitnik**
  Gilbane Building Company
- **JSO:**
  - **Director Larry Schmitt – Police Services**
  - **Chief Delores O'Neal – Support Services**
  - **Chief Bill Clement – Budget**
  - **Ben Carder – Facilities Manager**
- **Public Works:**
  - **Jeremy Wright – Downtown Facilities Mgr.**

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Administrative Services Working Group

- **Scope of Work: Public Needs**
  - Ample & well marked parking
  - Identifiable & accessible entrance
  - Citizen friendly access to police services
- **Scope of Work: Operational Needs**
  - Anticipated agency growth
  - ADA compliance
  - Addition of EOC, media briefing room, communication center, etc.
  - Reliable environmental/technical systems

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Administrative Services Working Group

- Scope of Work: **Existing Facility Repairs**
  - Parking gates & gas pumps
  - Restricted visibility at Bay Street exit
  - Helicopter pad & roof leaks
- Scope of Work: **Existing Facility Improvements**
  - Parking!!!
  - Emergency generator
  - HVAC
  - Elevators

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Administrative Services Working Group

- **90 Day Timeline:**
  - **Six meetings – Every two weeks**
  - **Dates & Time - TBD**

- **Approach:**

Mtg 1 **Punch List for existing facility**
Mtg 2 **Priority List for new facility**
Mtg 3&4 **Review of recently completed facilities**
Mtg 5 **Lessons learned – Draft of required needs**
Mtg 6 **Review & finalize required needs.**
Proximity and location discussion

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Today's Meeting Goals

Working Group Updates:

- **Identification of Co-chair(s)**
- **Identification of SME's (within & outside JSO)**
- **Explanation of scope of work & approach**
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SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

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PRESENTATIONS AND HANDOUTS

From November 17, 2023 Special Committee Meeting

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No	*Description*	*Projected Cost*
1	Elevator upgrades - Units I1, I2, I3, P1, P2, S1, S2	$ 1,200,000.00
2	Replace fire pump, including wet pipe and backflow	$ 81,658.34
3	Freezer and cooler doors in the kitchen	$ 29,534.80
4	Mold Remediation	$ 267,742.56
5	Chiller 1 Replacement	$ 385,955.85
6	Exterior concrete Facade repairs and exterior waterproofing.	$ 661,471.00
7	Cell doors and ERP panels. Waiting on quote for ERP system.	$ 1,644,812.97
8	Floor and drain repairs in the kitchen	$ 461,646.00
9	Sound system for inmate communication (Quote provided by Cornerstone)	$ 408,227.76
10	Multiple kitchen equipment / cookware replacements needed	$ 300,000.00
11	Plumbing infrastructure repairs and equipment necessary to keep the facility running.	$ 387,880.00
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14	Officer Workstations and control pods	$ 110,000.00
15	Workstation PC upgrade for Control Panels	$ 330,214.06
16	Cooling Towers - refurbishment	$ 450,000.00
17	Chiller 3 Replacement	$ 385,955.85
	Total Cost	$ 9,002,099.19

PMB MAINTENANCE NEEDS		
CRITICAL NEEDS	**PRIORITY**	**COST**
Connect main data network closet to UPS on second floor	1A	$ 15,000.00
This equipment is critical to JSO maintaining a network connection		
Add radio room to emergency electrical panel	1B	$ 20,000.00
Critical Infrastucture that needs to be on Emergency Power		
Test and Balance HVAC System. Install new VAV's with Electronic Controls and add to the BAS	1C	$ 15,000.00
The HVAC system has been modified over the years and needs to be balanced. Adding Electronic Controls that can be adjusted and monitored remotely will allow us to maintain a more stable environment throughout the facility		
Install Ballistic Protection at both Entrances (Bay Street and Forsyth St)	1D	$ 120,000.00
Physical barriers for our Security Personnel and staff is necessary to defend against outside threats		
Resurface Helicopter Landing Pad and Replace Landing Pad Lighting	1E	$ 600,000.00
This surface is in serious decay and needs to be replaced ASAP to maintain a safe landing area		
Add building HVAC to Emergency Electrical Panel	1F	$ 1,500,000.00
None of the HVAC system is currently connected to the emergency generator. During a local emergency, we need full use of our facility		
Add drill hall lights, mini splits, and AV equipment to emergency electrical panel	1G	$ 40,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add ProWatch panels, cameras, gates and security desk to emergency electrical panel	1H	$ 20,000.00
These items are critical to the safety and security of our building. If we experience a power outage, none of these critical systems are operational.		
Replace A/C supplemental units in 911 server room with mini splits or Liebert units	1	$ 500,000.00
Currently these units are residential style units. They are several years old.		
Replace Bladder tank on 911 B/U Chiller	1	$ 20,000.00
Approaching end of life - needs to be replaced		
Install back up compressor to com center air handler	1	$ 75,000.00
Redundancy is important for this critical system that supports the Comm Center		
Replace 5 Liebert units in Data Center	1	$ 625,000.00
These units were installed June 2011. As a key piece to the infrastructure, these will need to be replaced in the very near future.		

Add (3) 5 Ton Mini Split A/C units in Comm Center and hook up to 911 generator for backup cooling	2	$ 60,000.00
Redundancy is critical for the 911 Communications Center. This will provide backup cooling for this critical space		
Add chiefs conference room AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add Sheriffs conference room lights and AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add Sheriff's Press Briefing room and AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add IDF's to emergency electrical panel	2	$ 100,000.00
This will allow all JSO computers to remain on the network in the event of an outage, including laptops		
Add ISM to emergency Electrical Panel	2	$ 100,000.00
This department is criical to the network operation of JSO and needs to be operational during a power outage		
	TOTAL	**$ 3,870,000.00**
THESE ITEMS BELOW ARE STILL NECESSARY IN THE NEAR FUTURE ALTHOUGH NOT CRITICAL TO OPERATIONAL INTEGRITY		
Parking Garage - Clear drains and Clean the surface of debris semi-annually	2	$ 20,000.00
Replace HVAC Water Treatment System	2	$ 10,000.00
Replace main water shutoff valves east and west	2	$ 20,000.00
Repair or replace skylights on East end around the mezzanine	2	$ 160,000.00
Replace supplemental A/C units over 10 years old	2	$ 80,000.00
	TOTAL	**$ 290,000.00**
THESE ITEMS BELOW WOULD NEED TO BE COMPLETED IF THE PMB WAS NOT REPLACED IN THE NEXT 5 YEARS		
Replace gate controllers over 15 years old	2	$ 80,000.00
Restrooms (8)- need to be remodeled (all surfaces are in poor condition and/or difficult to maintain and sanitize)	2	$ 800,000.00
Parking Garage - resurface and restripe	2	$ 20,000.00
Forsyth Parking - resurface and restripe	2	$ 20,000.00
Install cameras throughout PMB	2	
Landscaping - Refresh	2	
Replace Tile throughout PMB (especially 2nd floor)	2	$ 600,000.00
Replace all carpet that is either heavily soiled or beyond end of life	2	$ 150,000.00
Modernization of Elevators	2	$ 150,000.00

PMB Roof - Replace (Under Warranty)	2	
Replace loading dock and parking garage entrance doors	2	$ 15,000.00
	TOTAL	**$ 1,835,000.00**
TOTAL OF ALL ADDITIONAL ITEMS		**$ 5,995,000.00**
CURRENT ONGOING REPAIRS AND MAINTENANCE		
Replace (3) Air Handlers (In Progress)		$ 600,000.00
This is being done through the current CIP for the Police Memorial Building		
Complete repairs of skylights over main corridor on the 2nd floor (In Progress)		
Several leaks over the past years. Project is nearly finished		
	TOTAL	**$ 600,000.00**
TOTAL ESTIMATED COST OF ALL MAINTENANCE AND REPAIRS		**$ 6,595,000.00**

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Topic: Status Report for the Administrative Services Facilities Working Group of the Council's Special Committee to Revies JSO Primary Facilities

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To date there have been three meetings of the Working Group (September 29, October 19 and November 9) with the next meeting scheduled for November 27. The Working Group Chair, Michael Boylan, invited Ryan Sitnik, a Business Development Director for Gilbane and Jacksonville resident, to serve as the group's Co-Chair. Mr. Sitnik's role largely is to identify the various design and build companies with extensive experience in building such facilities. Actively involved in the work of this group are various individuals from JSO as follows:

- Director Larry Schmitt – Police Services
- Chief Delores O'Neal – Support Services
- Chief Bill Clement – Budget
- Assistant Chief Scott Dingee – General Support Section (Patrol & Enforcement)
- Assistant Chief Jonathon Randolph - Information Services
- Ben Carder – Facilities Manager

<u>September 29 Meeting</u>

Parking – The meeting opened with a discussion regarding the immediate and ongoing concern about available parking. Collectively there are 465 parking spaces with overflow parking along the river which will eventually be lost due to pending development. By way of comparison there are 730 people working in the PMB. DIA CEO, Lori Boyer spoke to the possible use of nearby city-owned parking garages and the utilization of a shuttle to transport PMB staff (and those in the detention center).

Existing Facilities & Conditions – Chair Boylan encouraged JSO, beforehand, to be prepared to give an overview of the existing facility. Director Schmitt provided that overview of the facility and the operations contained therein. Mr. Carder provided an initial list of pressing needs. It ranged from an emergency generator, HVAC systems, building envelope to security.

Actions for Next Meeting – JSO leadership will refine and prioritize its immediate needs project list and meet with Sheriff Waters to ascertain his vision for the future Administration Services facility.

<u>October 19 Meeting</u>

Existing Facilities Update – Mr. Carder provided an updated & prioritized list of needs to be addressed in the short term.

Future Facility – Chief Delores O'Neal prepared and presented the first iteration of what JSO envisioned to be essential in a new facility, in a handout titled *Future of the Police Memorial Building.* It included the following:

- The ability to accommodate approximately 850 employees (as compared the 730 there today.)
- A modern more welcoming building with a secured parking facility

- Common space for community use
- The wherewithal to bring back into this centralized location various departments operating at satellite locations due to existing space limitations.
- A secure public service counter area and JSO "History Hallway."

Chief O'Neal went on to share that JSO will be forming several subcommittees to determine such considerations as the relative priorities of various functions, layout, space and technology needs, etc.

Actions for Next Meeting – Chair Boylan asked that the presentation be made available to all those in attendance as many were representatives of the various design and build companies who would be making presentations of comparable projects in upcoming meetings in response to the vision outlined by JSO.

November 9 Meeting

Existing Facilities Update – Assistant Chief Dungee distributed a revised list of immediate needs which totaled $5,995,000 as estimated by area contractors.

Future Facility – Following extensive conversations with all the division chiefs of units that are currently in the existing facility and those not presently housed in the facility but should be, Assistant Chief Dungee went on to present an updated *Future of the Police Memorial Building* presentation. In it they addressed what they determined what the next 20 to 25 years would look like in terms of growth and new facilities needed. Items of particular focus included: a dedicated meeting space for leadership, an emergency operations center, more detective offices and interview rooms, crime labs, increased space for Professional Standards & Training Division, an expanded communication center, property evidence storage, etc.

Subject Matter Experts Presentation – Co-Chair Sitnik introduced representatives from Gilbane (a build company) and Arrington Watkins (architects). In their presentation they walked the group through the typical process for the planning, development, and construction of a new Administrative Services facility. The discussion then turned to the pros and cons of a new purpose-built facility versus the adaptation of an existing building. From there they turned to current trends in such facilities, hardening strategies, preparing for the technology of the future, sustainability, and the matter of proximity to such a facility to the detention center and courthouses. They concluded their presentation talking about the financing options and grant funding opportunities.

Actions for Next Meeting – Co-Chair Sitnik has invited representatives from HDR and Ajax to share their experience in building comparable facilities. He is looking to invite other law enforcement officials who have recently built new facilities to describe their experience and lessons learned. The meeting is schedule for November 27 @ 1:00 PM in the Lynwood Roberts Room

Future Meetings

Given that we will be extending the Committee's "mid-point" meeting until early February, at our November 27th meeting we will discuss the prospect of a January meeting with the expectation that JSO leaders will, in the interim, determine their preference of a purpose-built facility that (likely) would be within the proximity of the pre-trial detention center and other such facilities versus adapting an existing building. It will also provide JSO the opportunity to explore prospective candidates for adaptive use.

PRESENTATIONS AND HANDOUTS

From February 24, 2024 Special Committee Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

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Topic: Final Report of the Administrative Services Facilities Working Group of the Council's Special Committee to Revies JSO Primary Facilities

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There were five meetings in total. (September 29, October 19, November 9. December 14 & January 11.) with the next meeting scheduled for November 27. The Working Group co-chairs were Councilman Michael Boylan and Ryan Sitnik, Business Development Director for Gilbane, and Jacksonville resident. Mr. Sitnik's invaluable role was largely to identify the various design and build companies with extensive experience in building such facilities. Over the course of each meeting the working group heard from various architects and build companies who addressed such items as the typical process for planning, development and construction of a new Administrative Services facility; the pros and cons of adaptive re-use, and the current trends as it relates to hardening strategies, preparing for the technology of the future, sustainability, the matter of proximity to such a facility to the detention center and courthouses; and finally financing options and grant funding opportunities. I want to acknowledge and thank the following entities for their active interest and counsel.

- Gilbane
- HDR
- Arrington Watkins
- Ajax Building
- Dewberry
- Center for Public Safety
- Association for the Improvement of American Infrastructure
- CGL
- Architects Design Group
- Strollo

Actively involved in the work of this group are various individuals from JSO as follows:

- Director Larry Schmitt – Police Services
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- Chief Bill Clement – Budget
- Assistant Chief Scott Dingee – General Support Section (Patrol & Enforcement)
- Assistant Chief Jonathon Randolph - Information Services
- Ben Carder – Facilities Manager

Below is a summary of the five meetings the Working Group held:

<u>September 29 Meeting</u>

Parking – The meeting opened with a discussion regarding the immediate and ongoing concern about available parking. Collectively there are 465 parking spaces with overflow parking along the river which will eventually be lost due to pending development. By way of comparison there are 730 people working in the PMB.

Existing Facilities & Conditions – Chair Boylan encouraged JSO, beforehand, to be prepared to give an overview of the existing facility. Mr. Carder provided an initial list of pressing needs. It ranged from an emergency generator, HVAC systems, building envelope to security.

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- The ability to accommodate approximately 850 employees.

- A modern more welcoming building with a secured parking facility
- Common space for community use
- The wherewithal to bring back into this centralized location various departments operating at satellite locations due to existing space limitations.

November 9 Meeting

Existing Facilities Update – Assistant Chief Dungee distributed a revised list of immediate needs which totaled $5,995,000 as estimated by area contractors. (At the November 17th meeting of the full Committee the members chose not to recommend the $6.6 million identified to address the immediate needs of the Police Memorial Building, given the prospect of securing an existing facility to house JSO Administrative Services).

Future Facility – Following extensive conversations with all the division chiefs of units that are currently in the existing facility and those not presently housed in the facility but should be, Assistant Chief Dungee went on to present an updated *Future of the Police Memorial Building* presentation. In it they addressed what they determined what the next 20 to 25 years would look like in terms of growth and new facilities needed. Items of particular focus included: a dedicated meeting space for leadership, an emergency operations center, more detective offices and interview rooms, crime labs, increased space for Professional Standards & Training Division, an expanded communication center, property evidence storage, etc.

November 27 Meeting

St. Petersburg Police Department Presentation – Assistant Chief Mike Kovacsev of the St. Petersburg Police Department who, at our November 27th meeting, graciously shared the lessons learned through their planning and development process and what they would have done and built differently after the fact. (Thank you Chief Kovacsev for your investment of time and for sharing your experience with us.)

Adaptive Re-Use Consideration – Following presentations by HDR & Dewberry and Ajax Building, Director Schmitt spoke to the fact that JSO was giving serious consideration to leasing an existing facility. He went on to cite the fact that the Homeland Security and Investigations Divisions were housed on the Florida Blue building (Riverside Avenue) and there was sufficient space and resources there to meet their needs. CM Boylan tasked the Director with finalizing the specific facility needs and strongly urged JSO to demonstrate due diligence in exploring other facilities.

December 14 Meeting

The Planning, Design and Building Process – Messrs. Reeves of ADG and the Center for Public Safety spoke at length about the detailed process necessary to address the myriad of issues and opportunities for which the various stakeholders will need to garner consensus. (CM Boylan has invited them and a representative of AIAI to attend the February 27th meeting to present to the full committee.)

Adaptive Re-Use Consideration (continued) – Director Schmitt reaffirmed JSO's interest of considering adaptive re-use of an existing facility for reasons of "cost and speed." A discussion ensued regarding the use of a consultant in terms of determining the most suitable facility and/or utilizing the services of the City's Engineering Division to assist in identifying such a consultant.

January 11 Meeting

JSO Administrative Services Relocation Process – Ms. Renee Hunter, Chief of the City's Real Estate Division, opened the discussion describing the role of her office, serving as a "real estate agent" for the various client

agencies including JSO. In that capacity her office identified several potential properties. It also typically assists in negotiating lease agreements if asked.

JSO's Relocation Decision – Director Schmitt detailed, in length, the Sheriff's decision to pursue a lease agreement for an existing facility. After which JSO's Budget Director, Bill Clement, walked the committee through the budgetary impact of a lease of the Florida Blue building based on a lease that had already been negotiated for the JSO Homeland Security Division. CM Boylan, while recognizing the Sheriff has the authority to pursue a lease, strongly encouraged the JSO management team to actively explore other options beyond the Florida Blue Building. Director Schmitt assured us that it would happen. *

*Following a discussion CM Boylan had with Director Schmitt on February 21st, where he recounted JSO's diligent efforts to explore other options which resulted in the identification of three finalists he advised CM Boylan that the Florida Blue Building proved to be the most viable option in terms of facilities and cost. He followed the conversation with a memorandum, notifying CM Boylan *that "The JSO Working Group has evaluated multiple buildings to potentially lease a new Police Memorial Building. Based up the evaluations, and upon review of Sheriff Waters, the JSO has made a Legal Request for Service to the Office of General Counsel to proceed with negotiating a lease for Florida Blue (532 Riverside Avenue)."*

Recommendation

The Co-Chairs support JSO's decision to pursue leasing an existing facility, with the proviso that the necessary due diligence is done to secure a facility that is in line with the charge of the Administrative Services Working Group... *"a facility that addresses the needs of the Sheriff and his staff in the management and execution of their many and varied responsibilities."* Also given the following considerations:

1. The needs of the Sheriff's office have far outgrown the existing Police Memorial Building causing the relocation of no less than seventeen operating units to other facilities. A notable example is the fact that there are 215 parking spaces for over 725 employees who work in the PMB.
2. Relocating would help in relieving some of the capacity issues presently facing the detention center.
3. Leasing a facility means that the responsibility of maintenance falls on the property owner.
4. Anticipating the significant cost of a purpose-built detention facility, adding to it the cost of purpose-built Administrative Services would only further burden the cost to taxpayers.

Observation

1) It was pointed out time and again, by those subject matter experts who presented to this working group and the others, that the work of the committee is a great starting point but there is much more work to be done, difficult decisions to be made and a broader spectrum of stakeholders engaged going forward. At the February 27th meeting of the Committee, the members and all others in attendance will be hearing from representatives of the Association for the Improvement of American Infrastructure and the Center for Public Safety regarding those, all important next steps. We encourage all those who play a role in the incarceration, adjudication, and recidivism process to pay particular attention to these presentations and commit to actively engage in the upcoming work.
2) After participating in nearly every working group meeting, the two themes that have stood out:
    a. Future facilities should be outcomes-based, promoting rehabilitation & limited detention time when appropriate.
    b. Physical, behavioral, and mental health issues of detainees must be addressed.

No	*Description*	*Projected Cost*
1	Elevator upgrades - Units I1, I2, I3, P1, P2, S1, S2	$ 1,200,000.00
2	Replace fire pump, including wet pipe and backflow	$ 81,658.34
3	Freezer and cooler doors in the kitchen	$ 29,534.80
4	Mold Remediation	$ 267,742.56
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	Total Cost	$ 9,002,099.19

Special Committee for JSO Facilities
Working Group Name: Adjudication, Intake, and Rehabilitation

Chair: CM Jimmy Peluso
Co-Chair: Charlie Cofer

Summary

Recommendations from the Adjudication, Intake, and Rehabilitation Working Group for the Special Committee for JSO Facilities Final Report:

General Recommendations

- Pre-trial Detention facility should contain television sets in designated areas. 9-22-2023
- New facilities will need to have immediate access to a JTA Bus Route.9-22-2023
- New facilities will need to enlarge the access in sally ports to increase ease of egress and ingress for larger transportation vehicles. In addition to an overall larger sally port the individual lanes and parking spaces contained within need to be wider. 9-22-2023
- The Pre-trial Detention Facility will need more space for additional mental health personnel, additional space for the medical screening area, and spaces for detox. 10-13-2023
- An infirmary strategically located within the Pre-trial Detention facility is needed; hospital waiting room style is the preferred design. 10-13-2023, 11-17-2023
- The new facility will need a Behavioral Unit and Mental Health Resource Center to benefit the population of the individuals in the Pre-trial Detention facility who suffer from mental and behavioral health issues--similar to the Nashville Correctional Facility . 01-12-2024
- The new Pre-trial Detention Facility will need an increased number of isolation cells primarily for medical use and with negative air flow.. 10-13-2023
- Pre-Trial Detention Facility windows will need to be rated for major hurricanes. 10-27-2023
- The Jacksonville Re-entry center may need to move with the new Pre-trial Detention Facility. See Franklin County Corrections Center (FCCC) in Columbus, Ohio Rapid Resource Center for reference. 10-27-2023
- A Transition Center/Rapid Resource Center will be necessary in proximity to the new facilities; services need to include ID and Birth Certificate assistance. The necessary space will need to be determined. 01-12-2024
- Facilities are needed to house those who are incompetent to stand trial but are not relocated to a state hospital. This will allow for incompetent defendants to have clinical spaces to work with providers and give JSO additional space while awaiting DCF transfers. 10-27-2023
- New facilities will require mobile communications technologies for inmates to communicate with friends and families. It is recommended the Nashville Model be considered which involves mobile tablets in pod. 11-17-2023

- New facilities will require space for inmates to communicate virtually with attorneys. Reference the Nashville Model, although special attention needs to be paid to the confidentiality of inmates in these spaces. 11-17-2023, 01-12-2024
- The New Pre-trial Detention Facility, and any other new facility, needs to be built on land that does not flood and is in proximity to existing judicial services. 12-19-2023

Policy Recommendations

- Software is needed to assist corrections officers in the classification process 9-22-2023
- Software and system is needed to allow digital paperwork to flow from the Pre-trial Detention facility, Clerk of Courts, State Attorney's Office, Judges, JSO, and Public Defenders. 9-22-2023, 10-13-2023, 12-15-2023
- A digital payment system should be implemented to increase the speed of eligible inmates being released. The court system in Duval County only allows for Cashier Checks to post bond. 12-15-2023
- The Montgomery Correctional Center rehabilitation programs need additional staff members to scale up their successful programs. 12-19-2023
- A mental health professional needs to be on staff and on duty 24/7 in the Pre-trial Detention Facility to identify inmates in need of services and to assist with connecting them.
- Pre-arrest and diversion programs need to be reviewed and expanded to reduce the numbers of individuals going through the adjudication process, reduce JSO burden, and address underlying problems that led to committing the crime. Program fees should cover program expenses.
- Florida Statute 901.41 should be reviewed to coordinate all stakeholders, the Public Defender, SAO, law enforcement, courts and local legislators, to strengthen the adult diversion programs. 1-26-2024
- The city should review and update the Sequential Intercept Model.1-26-2024
- ~~The city should determine the necessary number of crisis stabilization units and build accordingly.~~ ~~1-26-2024~~

Informational Considerations for Recommendations

- Due to the delay in paperwork, the State Attorney's Office is delayed by days in opening cases. This delays the entire process or even the amount of time one may spend in jail. Additionally, once a case is resolved there could be a 6-8hr delay in the inmate being released due to paperwork processing. 10-13-2023
- Space for inmates to have confidential appointments with their attorneys reduces the burden of transporting inmates unnecessarily to and from varying facilities. Due to the

process of conversations between clients, their attorneys and the State Attorney's Office. Court cases can be delayed if clients aren't able to meet with their attorneys in a timely manner [11-17-2023, 01-12-2024]

Informational Points & Special Issues Addressed at Meetings

9-22-2023

- Currently all Dockets are completed electronically, then printed by the clerk just to be reprinted, scanned, and then entered manually. Additionally, paper documents are also completed after the proceedings by the Cleark and Bailiffs.

- Paper documents allow the possibility of human error due to the fast-paced nature of the proceedings.

- Televisions were once removed from the Pre-Trial Detention Facility, these serve a valuable purpose.

- There are three rooms for 1st hearing as the Pre-Detention Facility

    a. J1- Where virtual 1st hearing proceedings occur. All 1st hearing defendants are here at once.
    b. J2 is for observers, and members of the public.
    c. Courtroom 501

- Staffing for the correctional offices are 200 officers short.
- There are security needs for the intake areas for the safety of officers and defendants.

    a. Cameras (city contract)
    b. Emergency Buttons
    c. Speaker boxes

10-13-2023

- Individuals with mental illnesses stay in jail 8 times and cost 7 times more than individuals without a mental illness.
- In an analysis conducted during Sheriff John Rutherford's term. The estimated cost incurred by JSO from making an arrest to the inmate's 1st appearance hearing was $850 per arrest. This cost is likely higher today.

- Sulzbacher has identified roughly 800 individuals that could benefit from MHOP Services. The true number could be higher.
- The current medical screening area is not sufficient for the needs of the Pre-Trial Detention Facility.
- Currently, a major bottleneck in the intake process occurs due to the medical screening area. This is caused by inadequate space and staff.
- Currently, the Pre-Trial Detention Facility has 19 isolation cells, this does not meet demand.

10-27-2023

- The Rapid Resource Center located at the Franklin County Corrections Center (FCCC) in Columbus, Ohio offers those released from jail with serval services and warm handoff opportunities to non-profit community organizations. In addition to the services listed below, this area can be accessed by the releasees and their families.
    - Mental Health and Substance Use Disorder Services
    - ID and Birth Certificate access
    - Phone Charging stations
    - Snacks
- The facility located in Nashville has a Severe Perpetuating Illness area for those with mental health issues. The facility currently has 30 beds and will soon be expanded to 60 beds.
- Due to a recent change in state law, individuals that are ruled to be incompetent to stand trial aren't automatically transferred to a state hospital. They can now be housed in the local jail. These individuals are reevaluated every 6 months but can remain at the local jail for an indefinite period.
- In St. Johns County, there is a partnership between the Sheriff's Office and the Tax Collector's Office that allows releases to receive a state issued ID at no cost. A similar program would be beneficial for Duval County.

11-17-2023

- Due to the conditions at the MCC and Pre-Trial Detention Facility, JSO is experiencing shortfalls in staffing levels.

12-15-2023

- The paperwork system limits JSO's and the court's ability to process inmates throughout the criminal justice system.

12-19-2023

- Due to over capacity at the Pre-Trial Detention Facility 373 individuals at the MCC are unsentenced. This facility is intended only for sentenced individuals.

01-12-2024

- The 4th Judicial Circuit does not have a Civil Citation program. They use a Notice to Appear. The difference is when someone receives a Notice to Appear, they are required to appear in Court and a record is started.
    - The 4th judicial circuit has seen an 85% increase in notice to appear orders.
    - Notice of Appearances are issued, reported to the Cleark of Courts, the individual is required to go to court; but they are not arrested.
    - If an individual does not appear in court a capias warrant is issued for their arrest.
- There are 30 Polycoms located in the Pre-Trial Detention facility, 10 of which were loaned to the courts during the COVID pandemic, but have since been reassigned to Pre-Trial Detention use Additional units are needed.

Design for additional Polycoms should be considered by the judicial system.

01-26-2024

- Civil Citation and other diversion programs that could work in Jacksonville
    - Why are these not already in place?
    - What is needed to start a program like this?
        1. No city council vote needed
        2. Collaboration between various stakeholders/agencies is needed (JSO, state attorney, etc)
        3. Build in accountability for the individual
        4. Establish a civil citation tracking system
- Difference between a 'Notice to Appear' and 'Civil Citation'?
- What sort of training is required for police?
- Where does funding come from for programs such as the Miami Model?
- State-funded; federal grants available
- There is a need for 'stabilization centers' and mental health programs/services.
- High success rates and cost savings of Civil Citation Program in Leon County
- High success rates and cost savings of the Miami Model
- Work on adopting civil citation program and other deflection programs in Jacksonville

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OFFICE OF THE CITY COUNCIL

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JACKSONVILLE, FLORIDA 32202

Interim Report of the Housing and Custody Working Group of the Council's Special Committee to Review JSO Primary Facilities

The Housing and Custody Working Group has held five meetings to date (9/22/23; 10/13/23; 11/3/23; 12/1/23 and 1/5/24). The minutes of these meetings have been filed with Legislative Services and can be viewed online.

Subject Matter Experts:

Adrian L. O'Neal, Assistant Division Chief, Jacksonville Sheriff's Office, Department of Corrections

Dan Lee, LEED AP, Director of Preconstruction, Perry-McCall Construction, Inc.

I want to acknowledge and thank the following individuals and entities for their presentations and input to the committee which have contributed to this report:

Mike Smith, Court Technology Officer, Fourth Judicial Circuit Court

Terrence "TJ" Meneely, Director of Operations, NaphCare, Inc.

Jeremy Cox, Regional Director; Lon Neuman, Operations Manager; and Sarah Roick, Project Development Manager of AJAX.

Tracy Dawson, Associate-Director of Business Development; Gerry Guerrero, Global Civic and Justice Director; David Bostwick, Justice Planner and Designer; and Tommy Sinclair, Associate, Justice Principal of HDR, Inc.

William D. Rutherford, Architect of Record and Will Rutherford, Senior Project Manager of Clemons, Rutherford & Associates, Inc.

Observations of Current Facilities:

The Duval County Jail was built in 1991 with a capacity to house a maximum of 2,189 inmates. Currently the PTDF is housing 2,631 inmates. Additionally, 469 unsentenced males are housed at Montgomery Correctional Center and 89 unsentenced males are housed at the Community Transition Center.

Overcrowding has resulted in the use of portable beds, strategic use of available space, worsened by an aging building with no room for expansion and deteriorating conditions causing high maintenance costs. In addition, repairing old equipment and plumbing causes increased maintenance costs.

Recommendations for future facilities: The new facilities must fulfill two roles, correctional center, and treatment facilities with a goal to reduce recidivism.

- **Correctional Center:**
  - During the process of designing and constructing a new facility, the scope and budget must be balanced before moving forward.
  - Long-term maintenance costs should be considered in the design phase of the process.
  - When a new facility is designed and built, it does not need to be built to the estimated population over a set number of years, but it does need to have a plan for facility expansion as the need grows.
  - Plan for as large a facility as possible in the first phase. Additions, even when planned for, are not as cost effective as when built with the original construction.
  - A campus style facility is preferred—no more than two to three levels high.
  - Consideration needs to be given to how every decision will affect the overall cost of a new facility (i.e.: steel vs. concrete cells, modular options and transportation costs).
  - When the location of a new facility has been identified, a proper site study must be completed before any other action. This will identify what is underground and what infrastructure is in place. Site topography is critical to final design.
  - The planning and development of a new Pre-Trial Detention Facility will need to be transparent and educational. The tax base that will pay for the facility will likely never see inside or understand its complexity and importance.

- Consider and explore how maintenance will be carried out. It is important to have designated maintenance areas, preventing the need for maintenance staff to enter cells. In the design of the new facility, we want to ensure pipe chases are installed where maintenance can be conducted from the outside of the building to not disturb daily functions when possible.

- Budget should be increased to allow for increased adequate skilled maintenance staff.

- Cells need to be designed with drainage due to inmates attempting to flood the cells, especially mental health inmates.

- Plumbing sanitary system should be designed as a vacuum system to eliminate the use of the sanitary piping for transmitting messages, drugs, or simply to stop up and overflow the toilets.

- In addition, a secondary remote-control system for flushing should be installed to control the misuse and wasteful flushing.

- JSO prefers dorms that contain no more than 12 cells. The majority of bunks are to be lower bunks.

- A minimum of 140,000 square feet is needed for the kitchen area (includes kitchen, storage, kosher kitchen, diet kitchen, and dish room).

- Laundry and kitchen areas are incredibly difficult to expand once built. They need to be carefully planned for anticipated growth.

- An Emergency Release system needs to be incorporated into the new facility.

- Video monitoring throughout the facility to include self-harm precaution cells.

- Separate male and female facilities for juvenile, violent felony, non-violent felony, misdemeanors, and confinement buildings—each housing area should have recreation and multipurpose rooms attached.

- Areas for teletypewriter (TTY) phones for deaf inmates.

- There is a need for key cards in specific areas to alleviate the need for physical keys and correctional officer's time.

- The new facility will need a minimum of 4 network systems to accommodate services. Currently, inmate access to internet-based services is extremely limited due to inmates not being allowed on JSO servers.

- The process of digital vs paper-based processing is an extreme hinderance to the operations of JSO, Public Defenders, Clerk of Courts, State Attorney's Office, and Judges. There is a need to connect the computer systems of the Clerk of Courts, JSO, Public Defender, and State Attorney so there is not so much duplication of work and handling of paper documents. Designers need to get the technology figured out well in advance of building a new jail, so officials don't have to learn that technology from scratch at the same time as they are learning a new jail building and its procedures.

- Due to the difficulty locating an inmate, the use of computers for attorney meetings, the wait time for an inmate to make it to the appropriate room could be 20-45 mins. This time needs to be reduced. As a result, there is a new system that has been developed and will be operational soon.

- The intake area should be enclosed and climate controlled.

- The new facility will need to strategically plan its layout to accommodate inmate movement time for attorneys and public defenders.

- The minimum cell size required by Florida Model Jail Standards is 70 sq ft per inmate (for dormitory housing where inmates are allowed out of unit for minimum of 8 hours per day).

- If a new building exceeds 75 feet it is considered a "high-rise" and must include specific safety measures, such as additional fire suppression items.

- To accommodate the personnel that work inside the Pre-Trial Detention Facility, JSO needs 500 parking spaces when fully staffed and to allow spaces for vendors/contractors that service this facility.

- The specific needs of each inmate classification group should be specified, understood, and considered during the planning and design process. When planning dorms for a new facility, work release classification inmates need to be separated from general population areas.

- Lounge/Breakrooms for correctional officers and facility staff need to be designed in the new facility.

- The new facility will need a minimum of 700 lockers in a locker room area for correctional officers and staff.

- A phone booth style area for inmates to meet with family and or attorneys is preferred.

- Impounds and evidence storage areas are often overlooked when planned and are inadequate once built.

- Evidence sometimes needs to be stored and maintained securely for decades—regular, refrigerated and freezer.

- Inmate property storage is another commonly overlooked area.

- **Treatment Facilities:**
  - The Pre-Trial Detention Facility needs an infirmary. It is preferred to have a female infirmary separate from a male infirmary.

  - Infirmaries for males and females need to include negative air flow and close observation cells for those with infectious diseases.

  - Ensure ADA compliance and follow Prison Rape Elimination Act guidelines in the new facility. Accommodations such as handrails, ramps, and adequate space for wheelchair maneuvering should be included. This includes wider doors and corridors, adjusted heights for countertops and medical fixtures and wheelchair accessible bathrooms.

  - Separate male and female infirmaries should be equipped to provide basic healthcare needs and handle emergencies as they arise. A secure location to store and manage medical supplies and prescription medications, disposal facilities for medical waste, closets, utility sinks, etc., to avoid potential health hazards.

  - Satellite clinics need to be bigger to ensure medical has enough office space with dedicated and secure medical records and office room area.

  - Sun light, lighting, and ventilation—these aspects are crucial for both patient well-being and for healthcare providers to perform their duties effectively. Natural light, when possible, can contribute positively to mental health.

  - Instill a sense of calm in patients by maximizing natural light and fresh air in patient rooms and common areas with use of skylights and large windows with

safety measures like bulletproof and unbreakable glass or inaccessibility for security.

- Infirmaries should have room layout efficiently with flexible spaces to accommodate varying inmate population and healthcare needs. Rooms for consultations, therapy, or group meetings can be made flexible for multi-use.

- Infirmaries should be designed with consultation, exam, and treatment rooms to be easily accessible and visible to the nursing station. Infirmary cells should be single occupancy to minimize conflicts and allow for private treatment as well as the ability to isolate as needed (infectious diseases) and potential long-term care.

- Nurse pre-screening space in Sally-port.

- A well-designed and hospitable infirmary can improve inmate well-being, resulting in greater cooperation and fewer incidents.

- Satellite clinics in each housing area.

- Mental Health facilities need to be expanded in a new facility to accommodate the roughly 40% of inmates affected by mental health illness. Separate facilities for males and females.

- Install clear and simple signage and wayfinding throughout the facility. This is particularly important for those with mental health concerns or cognitive impairments.

- Recreation areas (currently basketball for men and volleyball and basketball for women) – emphasis on outdoor secure spaces for walking or sitting. Access to nature can be therapeutic and contribute to better mental and physical health.

- **Reduce Recidivism:**
  - The Duval County Public Schools and Programs will need a separate way of accessing the internet to complete tasks, tests, etc.

  - Classroom areas are vital and should be attached to each housing area.

    - Educational
    - Vocational

  - Resources must be in place at a new facility for when individuals are released (i.e.: "Are there bus routes or other transportation services?").

Other intricate details we are continuing to work on and hope to have available at the next meeting are the space needs for:

- Laundry room
- Dining area
- Clinics
- Examination rooms
- Specialty medical imaging rooms
- Infectious Disease specialty areas
- Infirmary
- Dental Offices
- Receiving and Delivery areas
- Computer system area
- Classrooms
- Office space
- Officer and staff break areas
- Staff Locker rooms
- Attorney interview rooms
- Family interaction areas
- Courtrooms
- Evidence room
- Inmate property storage room

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The first priority of the committee is to draft recommendations regarding the City facility (or facilities) necessary to efficiently and cost effectively manage our detention & adjudication processes, taking into account the wellbeing of those held within the existing facility, public safety officials and others whose responsibility it is to provide related services.

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SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The second priority of the committee is to draft recommendations regarding a facility that addresses the needs of the Sheriff and his staff in the management and execution of their many and varied responsibilities.

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The Committee's Process

(Modeled after the work of the CQLI)

- **Five Working Groups**
- **Chaired by a Council Member & 1-2 SME's**
- **Administrative support from the Northeast Florida Regional Council**
- **Working Group meetings beginning Sept. 14**
- **Periodic meetings of the committee to discuss the work of the respective working groups.**
- **Work collaboratively to conform final recommendations.**

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

The Working Groups' Process

- Recruit stakeholders & identify Co-Chair(s)
- Host organizational meeting
- Host fact-finding meetings that include:
  - Presentations by local stakeholders
  - Presentations re recently constructed facilities that best address the process
- Craft draft recommendations for stakeholders to review & consider
- Present draft recommendations to full committee

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

Working Groups

- Intake & Adjudication &Recitivism
- Housing & Custody
- Holistic Services
- Improvements to existing facility
- Administrative Offices

SPECIAL COMMITTEE OF THE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES

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Duval County Jail

February 27, 2024

P3Direct

“The problem is never how to get new, innovative ideas into your mind, but how to get old ones out.”

Dee Hock, founder of Visa

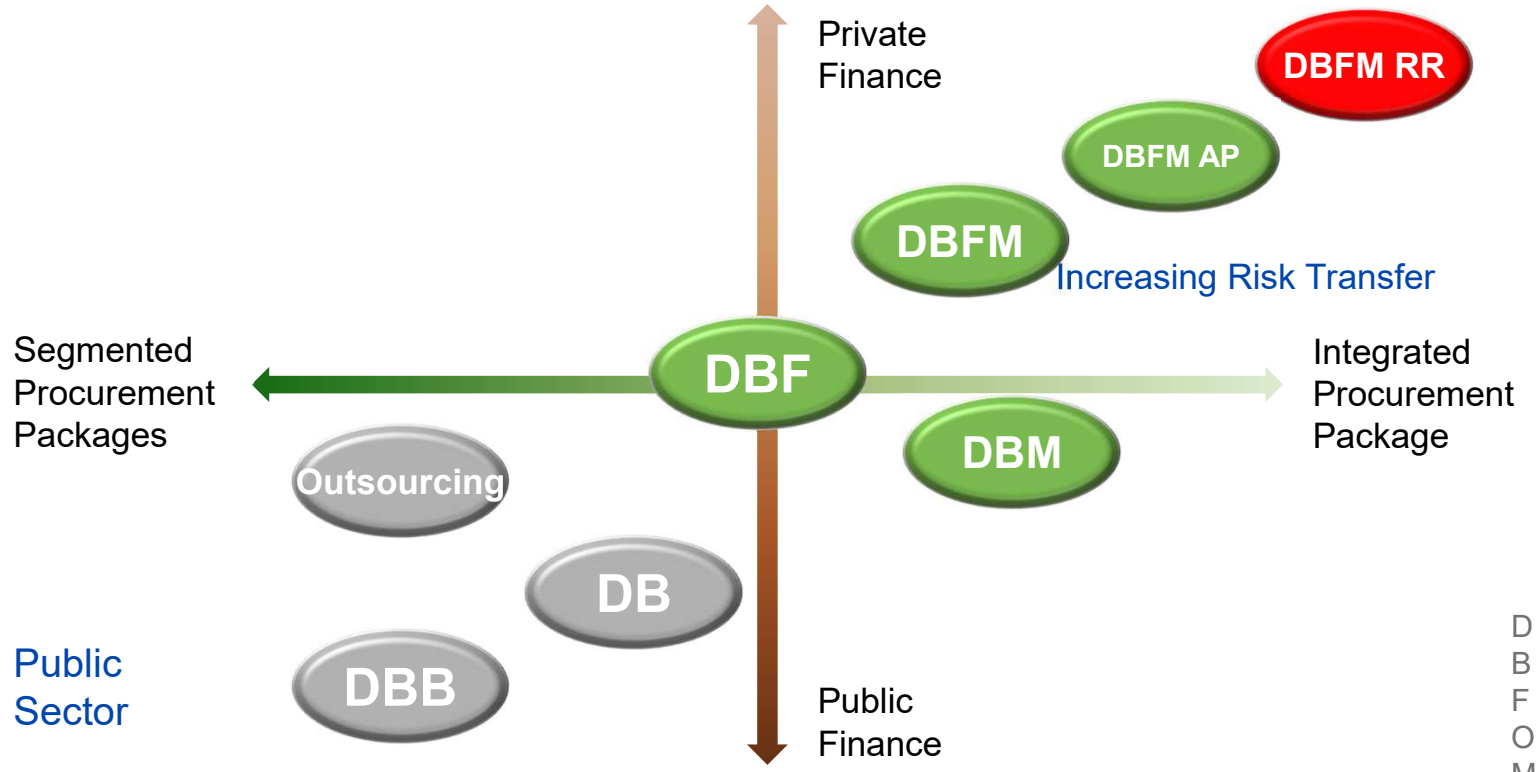
P3Direct

What is a P3?

A **P3, or Public-Private Partnership** is a delivery method that allows for better risk transfer solutions to the private sector that create greater value for the taxpayer than traditional delivery method options.

Usually in large, complex, and urgent infrastructure projects that require cost and schedule certainty, P3 delivery has demonstrated to provide greater value than traditional methods that tend to strand risk with the public sector.

Delivery methods



D = Design,
B = Build,
F = Finance,
O = Operate,
M = Maintain
AP = Availability Payment
DBB = Design, Bid, Build
RR = Revenue Risk

AIAI
Association for the Improvement of American Infrastructure

P3Direct

Benefits of a P3

- SCHEDULE DISCIPLINE
- BUDGET CERTAINTY
- COST SAVINGS
- GREATER INNOVATION
- LIFE-CYCLE MAINTENANCE
- ACCELERATED DELIVERY
- PUBLIC OWNERSHIP & CONTROL
- EFFECTIVE RISK TRANSFER
- PAYMENT FOR PERFORMANCE/ACCOUNTABILITY

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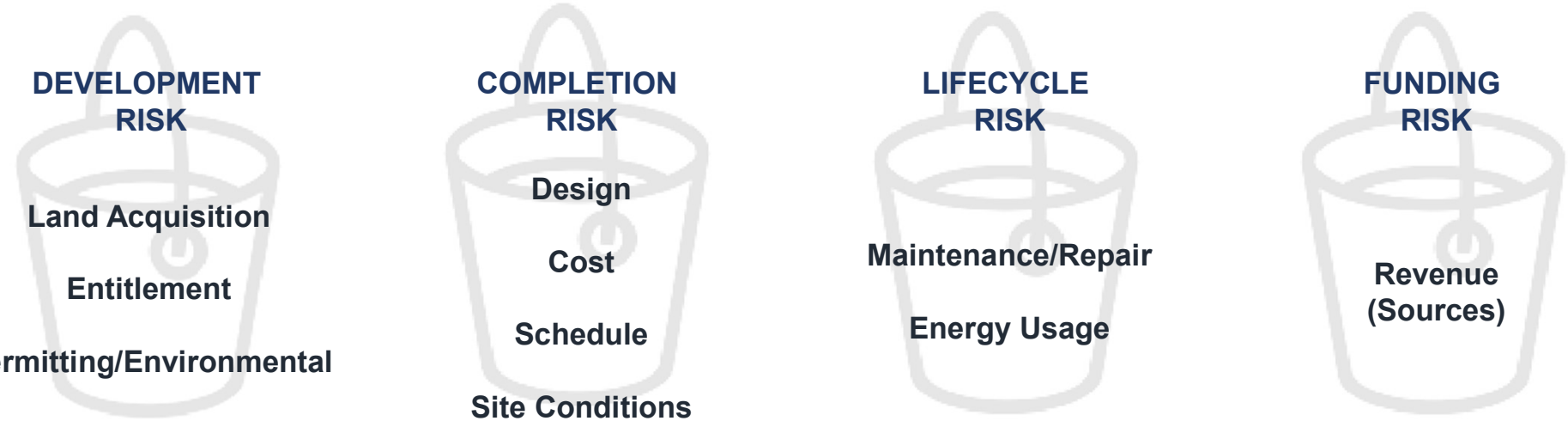
Buckets of Risk



DEVELOPMENT RISK

Land Acquisition

Entitlement

Permitting/Environmental

COMPLETION RISK

Design

Cost

Schedule

Site Conditions

LIFECYCLE RISK

Maintenance/Repair

Energy Usage

FUNDING RISK

Revenue (Sources)

THREE THINGS YOU CAN DO WITH RISK

1. Retain
2. Transfer
3. Eliminate/Mitigate

Risk Transfer by Project Delivery

Risk	Design-Bid-Build	Design-Build	DBF (Build-to-Suit)	DBFOM-P3 (Availability)	DBFOM-P3 (Demand Risk)
Land Acquisition	Public	Public	Private	Private	Private
Scope Changes (owner requested)	Public	Public	Public	Public	Public
Environmental Approvals	Public	Public	Shared	Shared	Shared
Permits/Entitlements	Public	Public	Private	Private	Private
Utility Relocation	Public	Shared	Private	Private	Private
Design Errors & Omissions	Public	Shared	Private	Private	Private
Subsurface Conditions	Public	Public	Shared	Shared	Shared
Environmental Contamination	Public	Shared	Shared	Shared	Shared
Construction (cost/schedule overrun)	Shared	Private	Private	Private	Private
Labor Disputes	Public	Private	Private	Private	Private
FF&E Cost/Coordination	Public	Public	Private	Private	Private
Technology Integration & Performance	Public	Shared	Private	Private	Private
Commissioning/Startup	Public	Shared	Private	Private	Private
Maintenance/Lifecycle Cost	Public	Public	Shared	Private	Private
Energy Performance	Public	Public	Shared	Private	Private
Financing	Public	Public	Shared	Private	Private
Interest Rate/Credit Spread	Public	Public	Public	Public	Public
Force Majeure	Public	Shared	Shared	Shared	Shared
Revenue/Financial Performance	Public	Public	Public	Public	Private

“Projects don’t go wrong. They start wrong.”

Bent Flyvbjerg, Oxford Professor and author of How Big Things Get Done

P3Direct

FRS §255.065 *et seq.* (pending S0870 & H0781 changes to unsolicited proposal process)

(b) "Develop" means to plan, design, finance, lease, acquire, install, construct, or expand

(f) "Operate" means to finance, maintain, improve, equip, modify, or repair.

(i) "Qualifying project" means:

1. A facility or project that serves a public purpose, including, but not limited to, any ferry or mass transit facility, vehicle parking facility, airport or seaport facility, rail facility or project, fuel supply facility, oil or gas pipeline, medical or nursing care facility, recreational facility, sporting or cultural facility, or educational facility or other building or facility that is used or will be used by a public educational institution, or any other public facility or infrastructure that is used or will be used by the public at large or in support of an accepted public purpose or activity;

2. An improvement, including equipment, of a building that will be principally used by a public entity or the public at large or that supports a service delivery system in the public sector;

3. A water, wastewater, or surface water management facility or other related infrastructure; or

4. Notwithstanding any provision of this section, for projects that involve a facility owned or operated by the governing board of a county, district, or municipal hospital or health care system, or projects that involve a facility owned or operated by a municipal electric utility, only those projects that the governing board designates as qualifying projects pursuant to this section.

(6) INTERIM AGREEMENT.—Before or in connection with the negotiation of a comprehensive agreement, the responsible public entity may enter into an interim agreement with the private entity proposing the development or operation of the qualifying project. An interim agreement does not obligate the responsible public entity to enter into a comprehensive agreement. The interim agreement is discretionary with the parties and is not required on a qualifying project for which the parties may proceed directly to a comprehensive agreement without the need for an interim agreement. An interim agreement must be limited to provisions that:(a) Authorize the private entity to commence activities for which it may be compensated related to the proposed qualifying project, including, but not limited to, project planning and development, design, environmental analysis and mitigation, survey, other activities concerning any part of the proposed qualifying project, and ascertaining the availability of financing for the proposed facility or facilities.

(b) Establish the process and timing of the negotiation of the comprehensive agreement.

(c) Contain such other provisions related to an aspect of the development or operation of a qualifying project that the responsible public entity and the private entity deem appropriate.

ADMINISTRATIVE SERVICES WORKING GROUP

CO- CHAIRS:

- Michael Boylan, City Council District 6 & JSO Primary Services Committee Chair
- Ryan Sitnik, Business Development Director, Gilbane

JSO Participants

- Director Larry Schmitt – Police Services
- Chief Delores O'Neal – Support Services
- Chief Bill Clement – Budget
- Assistant Chief Scott Dingee – General Support Section (Patrol & Enforcement)
- Assistant Chief Jonathon Randolph - Information Services
- Ben Carder – Facilities Manager

MEETING SCHEDULE (Six Meetings)

- September 29
- October 19
- November 9
- November 27
- December 14
- January 11

SUBJECT MATTER EXPERTS & PRESENTERS

- Gilbane
- HDR
- Arrington Watkins
- Ajax Building
- Dewberry
- Center for Public Safety
- Association for the Improvement of American Infrastructure
- CGL
- Architects Design Group
- Strollo

Meeting Summaries

Sept. 29 – Existing Facilities & Conditions

Oct. 19 – Future Facility Visioning (Part 1)

Nov. 9 – Existing Facilities Update
Future Facilities Visioning (Part 2)

Nov. 27 – St. Petersburg Police Facility Presentation
Adaptive Re-use Consideration

Dec. 14 – Planning, Design & Building Process
Adaptive Re-use Consideration (cont.)

Jan. 11 – JSO Relocation Process

February 21st Memorandum from Director Schmitt

"The JSO Working Group has evaluated multiple buildings to potentially lease a new Police Memorial Building. Based up the evaluations, and upon review of Sheriff Waters, the JSO has made a Legal Request for Service to the Office of General Counsel to proceed with negotiating a lease for Florida Blue (532 Riverside Avenue)."

ADMINISTRATIVE SERVICES WORKING GROUP RECOMMENDATION

The Co-Chairs support JSO's decision to pursue leasing an existing facility, with the proviso that the necessary due diligence is done to secure a facility that is in line with the charge of the Administrative Services Working Group… *"a facility that addresses the needs of the Sheriff and his staff in the management and execution of their many and varied responsibilities."*

1. The needs of the office has far outgrown the existing facility.
2. Relieve capacity issues for the detention center.
3. Property owner is responsible for maintenance.
4. The anticipated expense of a purpose-built detention center.

ADMINISTRATIVE SERVICES WORKING GROUP OBSERVATIONS

1. The work of the committee…assessing existing circumstances and exploring best practices is an appropriate starting point. There is still much more work to be done…difficult decisions to be made and a broader spectrum of stakeholders engaged going forward.
2. Prevailing themes throughout:
   a) Facility should be outcomes-based, promoting rehabilitation & limited detention time.
   b) Physical, behavioral and mental health issues of detainees must be addressed.

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Built in 1991

Maximum capacity 2,189 inmates

PTDF currently holds 2,631 inmates

Montgomery Correctional Center 469

Community Transition Center 89

ISSUES WITH THE CURRENT JAIL

- overcrowding
- aging building
- no room for expansion
- deteriorating conditions
- increased maintenance costs

CORRECTIONAL CENTER:

- Scope and budget must be balanced before moving forward
- Long-term maintenance costs should be considered in the design phase of the process
- Plan for as large a facility as possible in first phase
- Plan for facility expansion as the need grows
- Campus style facility—no more than 2 or 3 levels high

- Dorms—no more than 12 cells—majority of bunks are to be lower bunks
- Laundry and kitchen areas are incredibly difficult to expand once built—plan for anticipated growth
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- Video monitoring throughout the facility to include self-harm precaution cells
- Separate male and female facilities for juveniles, violent felony, non-violent felony, misdemeanor and confinement buildings—each housing area should have recreation and multipurpose rooms attached

Recommendations for future facilities

- ✓ Correctional Center
- ✓ Treatment Facilities
- ✓ Reduced Recidivism

- Areas for teletypewriter (TTY) phones for deaf inmates
- Key cards in specific areas to alleviate the need for physical keys and correctional officer's time
- Minimum of 4 network systems to accommodate services

The specific needs of each inmate classification group should be specified, understood, and considered during the planning and design process. When planning dorms for a new facility, work release classification inmates need to be separated from the general population areas.

TREATMENT FACILITIES:

- **Infirmaries—male and female**

  - ✓Negative air flow
  - ✓Close observation cells
  - ✓ADA Compliance
  - ✓Prison Rape Elimination Act
  - ✓Handrails and ramps
  - ✓Wheelchair maneuverability
  - ✓Wider doors and corridors
  - ✓Adjusted heights—countertops/medical fixtures

Basic and Emergency Health Care Needs

- ✓Secure Storage for medical supplies and prescriptions
- ✓Disposal facilities, closets, utility sinks—avoid potential health hazards
- ✓Satellite clinics with dedicated and secure medical records and office room areas
- ✓Sunlight, lighting and ventilation—positive to mental health
- ✓Accessibility and visibility to nursing station
- ✓Single occupancy–infectious disease and long-term care

MENTAL HEALTH FACILITIES:

- 40% of inmates
- Separate facilities for male and female
- Clear and simple signage and wayfinding
- Access to nature—walk/sit—very therapeutic

REDUCE RECIDIVISM:

- Education
- Vocational Training
- Resources upon release—bus routes or other transporation services

The end…thank you
for your attention.

PRESENTATIONS AND HANDOUTS

From September 29, 2023 Administrative Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

POLICE MEMORIAL BUILDING
MAJOR OPERATIONAL NEEDS
5 YEAR OUTLOOK

URGENT ISSUES

1. **Emergency Generator** – Additional critical capacity needed
    a. Add all data networking in main network closet on the first floor to the UPS in Main server room or Install a separate UPS
    b. Add IDF's to emergency electrical panel
    c. Add ProWatch panels, cameras, drive through gates and security desk to emergency electrical panel
    d. Add radio room and ID to emergency electrical panel
    e. Add ISM to emergency electrical panel
    f. Add drill hall lights, mini splits, and AV equipment to emergency electrical panel
    g. Add Sheriff's Press Briefing Room and AV equipment to emergency electrical panel
    h. Add building chiller, pumps water tower and 9 AHU units to emergency electrical panel
    i. Add Chief's conference room and AV equipment to emergency electrical panel

2. **HVAC System and Controls:**
    a. Replace 3 Air Handler Units: $600,000 (Scheduled for FY24)
    b. Test and Balance the system
    c. Add electronic controls to all VAV boxes
    d. Connect all VAV boxes to a Building Automation System (Metasys)

3. **Building Envelope**
    a. Helicopter Landing Pad: $400,000
    b. Upgrade lighting on Landing Pad: $100,000
    c. Skylights (Main Hallway as well as those around the Mezzanine East End) – partially done, but repairs needed: $120,000

4. **Security/Safety** – Increased threat to police facilities / standard protection now
    a. Install Ballistic Windows around the Forsyth Street Security Desk including ballistic material below counter height (Level 7)
    b. Install Security Desk at Bay Street entrance with Ballistic windows and below counter protection (Level 7)

5. **Parking Space** – 215 spaces underneath the PMB, losing overflow space

LONG TERM ISSUES

6. **Parking Lot** – resurface and restriped
    a. Garage under PMB
    b. Forsyth parking lot
    c. East Lot

7. **Flooring** – Replace tile and carpeting: $400,000
    a. 2nd floor tile (new tiles are breaking everyday – this can be a safety hazard)
    b. Most carpet is over 10 years old. Some is heavily soiled in high traffic areas and is beyond end of life

8. **Restrooms** - need to be remodeled including new flooring (all have a very institutional look and feel)

9. **Elevators** - modernization: $120,000

10. **PMB Roof** - Replaced: $1,000,000

11. **Landscaping Refresh**

PMB Major Upgrades

		updated	9/29/2023 7:32	
	Task	**Est. Cost**	**Priority**	**Comments**
1	Replace (5) Air Handlers and all VAV boxes and controls		A1	On COJ CIP
2	Upgrade flooring on 2nd floor main hallway and Drillhall - remove ceramic tile add Shark Coating		A2	
3	Add building chiller, pumps water tower and 9 AHU to emergency electrical panel		A1	
4	Add radio room and ID to emergency electrical panel		A1	
5	Add drill hall lights, mini splits, and AV equipment to emergency electrical panel		A1	
6	Add chiefs conference room and AV equipment to emergency electrical panel		A1	
7	Add Sheriffs conference room lights and AV equipment to emergency electrical panel		A1	
8	Add ProWatch panels, cameras, drive through gates and security desk to emergency electrical panel		A1	
9	Add IDF's to emergency electrical panel		A1	
10	Add Sheriff's Press Briefing Room and AV eguipment to emergency electrical panel		A1	
11	Add ISM to emergency electrical panel		A1	
12	Replace A/C supplemental units in 911 server room with mini splits or Liebert units		A1	
13	Repave and restripe Parking Garage		B2	
14	Replace HVAC Water Treatment System		B7	
15	Install fencing around PMB east employee parking lot		B8	In Work
16	Replace ceiling utility chase metal slats with acoustic drop ceiling in common areas and office areas		C01	
17	Ungrade PMB lighting to LED			
18	Replace gate controllers over 15 years old		C02	
19	Replace main water shutoff valves east and west located in parking garage		C03	
20	Replace supplemental A/C units over 10 years old		C07	
21	Remove or replace hot water solar panels		C08	
22	Replace Bladder tank on 911 B/U Chiller		C09	
23	Replace loading dock and parking garage entrance doors		C10	
24	Upgrade carpet in 3rd floor atrium - east & west with LVT		C11	
25	Upgrade VCT on 1st & 2nd floor horse shoe with LVT		C12	
26	Upgrade VCT in back hallway 2nd floor (RPO) with LVT		C13	

PMB Equipment that is at end of life and needs to be replaced or repaired					
1	Replace (9) Air Handlers and all VAV boxes and controls	COJ Public Buildings		Medium	
3	Replace HVAC Water Treatment System	COJ Public Buildings		Medium	
5	Add (3) 5 Ton Mini Split A/C units in Comm Center and hook up to 911 gener	COJ Public Buildings		Medium	
9	Install back up compressor to com center air handler	COJ Public Buildings		Medium	
10	Repave and restripe Parking Garage	COJ Public Buildings		Medium	
15	Replace supplemental A/C units over 10 years old	COJ Public Buildings		Medium	
18	Replace main water shutoff valves east and west	COJ Public Buildings		Medium	
19	Remove or replace hot water solar panels	COJ Public Buildings		Medium	
20	Replace gate controllers over 15 years old	COJ Public Buildings		Medium	
21	Install emergency electrical panel to building generator transfer switch	COJ Public Buildings		Medium	
22	Add radio room to emergency electrical panel	COJ Public Buildings		Medium	
23	Add drill hall lights, mini splits, and AV equipment to emergency electrical pa	COJ Public Buildings		Medium	
24	Add chiefs conference room AV equipment to emergency electrical panel	COJ Public Buildings		Medium	
25	Add Sheriffs conference room lights and AV equipment to emergency electri	COJ Public Buildings		Medium	
26	Add ProWatch panels, cameras, gates and security desk to emergency electr	COJ Public Buildings		Medium	
27	Add IDF's to emergency electrical panel	COJ Public Buildings		Medium	
28	Replace A/C supplemental units in 911 server room with mini splits or Lieber	COJ Public Buildings		Medium	
29	Install cameras throughout PMB	JSO		Medium	
30	Replace Bladder tank on 911 B/U Chiller	COJ Public Buildings		Medium	
31	Replace loading dock and parking garage entrance doors	COJ Public Buildings		Medium	

COJ WORK ORDER LIST AS OF 9/20/23

Work Order	Care Number	Description	Location	Location Description	Work Order Address	Status	Reported Date
2276173	2022-8561510	CRM: Air Conditioning (UV Bulb) Out	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	2/2/22 10:09 AM
2354166	2022-8756240	CRM: Electrical Lighting (Bay ST. Spot Lights) Inop.	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	8/15/22 12:59 PM
2361820	2022-8774187	CRM: Fire Protection Fire Extinguisher	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/2/22 8:04 AM
2449686	2023-8970702	CRM: General Repairs Roof (2F Hallway) Skylight Lieakig	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	4/11/23 11:32 AM
2479604	2023-9038924	CRM: Air Conditioning (PMB Admin Row)	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	6/23/23 8:50 AM
2488585	2023-9061234	CRM: Plumbing EWC (PMB 2W Woman's)	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	7/14/23 1:24 PM
2491001	2023-9067625	CRM: General Repairs (PMB Soap Dispensers)	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	7/20/23 10:47 AM
2505079	2023-9102073	CRM: Plumbing Toilet (PMB 1 East Woman's RR) Running	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	8/23/23 2:01 PM
2505450	2023-9102554	CRM: Plumbing Toilet (PMB 3E Men's RR) Running	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	8/24/23 7:34 AM
2508666	2023-9109121	CRM: Air Conditioning (PMB C2) Inop.	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	8/31/23 8:36 AM
2510235	2023-9112376	CRM: Plumbing Toilet (3W Woman's RR) Running	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/5/23 11:34 AM
2510240	2023-9112362	CRM: Plumbing Sink (3W Woman's RR) Running	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/5/23 11:40 AM
2514042	2023-9121346	CRM: Plumbing Toilet (PMB 911) Leak	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/14/23 8:42 AM
2515515	2023-9124543	CRM: Plumbing Sink (3E Woman's Locker Rm) Facuet	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/18/23 10:13 AM
2515957	2023-9125612	CRM: Elevator Repair (PMB P-1) Inop.	0323	POLICE MEMORIAL BUILDING	501 BAY ST E	APPR	9/19/23 8:22 AM
2505711	2023-9103435	CRM: General Repairs Fence or Gate	0490	JSO EMERGENCY PREPAREDNESS	9611 SUNBEAM CENTER DR	WAPPR	8/24/23 2:49 PM
2425276	2023-8917115	CRM: General Repairs Other	0690	JSO - JACKSONVILLES SHERIFFS OFFICE (711)	711 LIBERTY ST N	WAPPR	2/9/23 12:04 PM
2482194	2023-9044932	CRM: Air Conditioning & Heating Not Functioni	0690	JSO - JACKSONVILLES SHERIFFS OFFICE (711)	711 LIBERTY ST N	APPR	6/29/23 7:54 AM
2480857	2023-9040957	CRM: General Repairs Fence or Gate	0797	JSO PROPERTY FACILITY	829 HAINES ST	INPRG	6/26/23 3:54 PM
2495886	2023-9078938	CRM: General Repairs Other	0797	JSO PROPERTY FACILITY	829 HAINES ST	RECEIVED	8/1/23 10:55 AM
2510144	2023-9111773	CRM: General Repairs Roof	8730	JSO FIRING RANGE STORAGE BUILDING	4727 LANNIE RD	APPR	9/5/23 7:49 AM

PMB RESTROOMS ARE IN NEED OF IMPROVEMENTS. FLOORING NEEDS TO BE REPLACED. WATER MARKS AND STAINS ARE PRESENT THROUGHOUT

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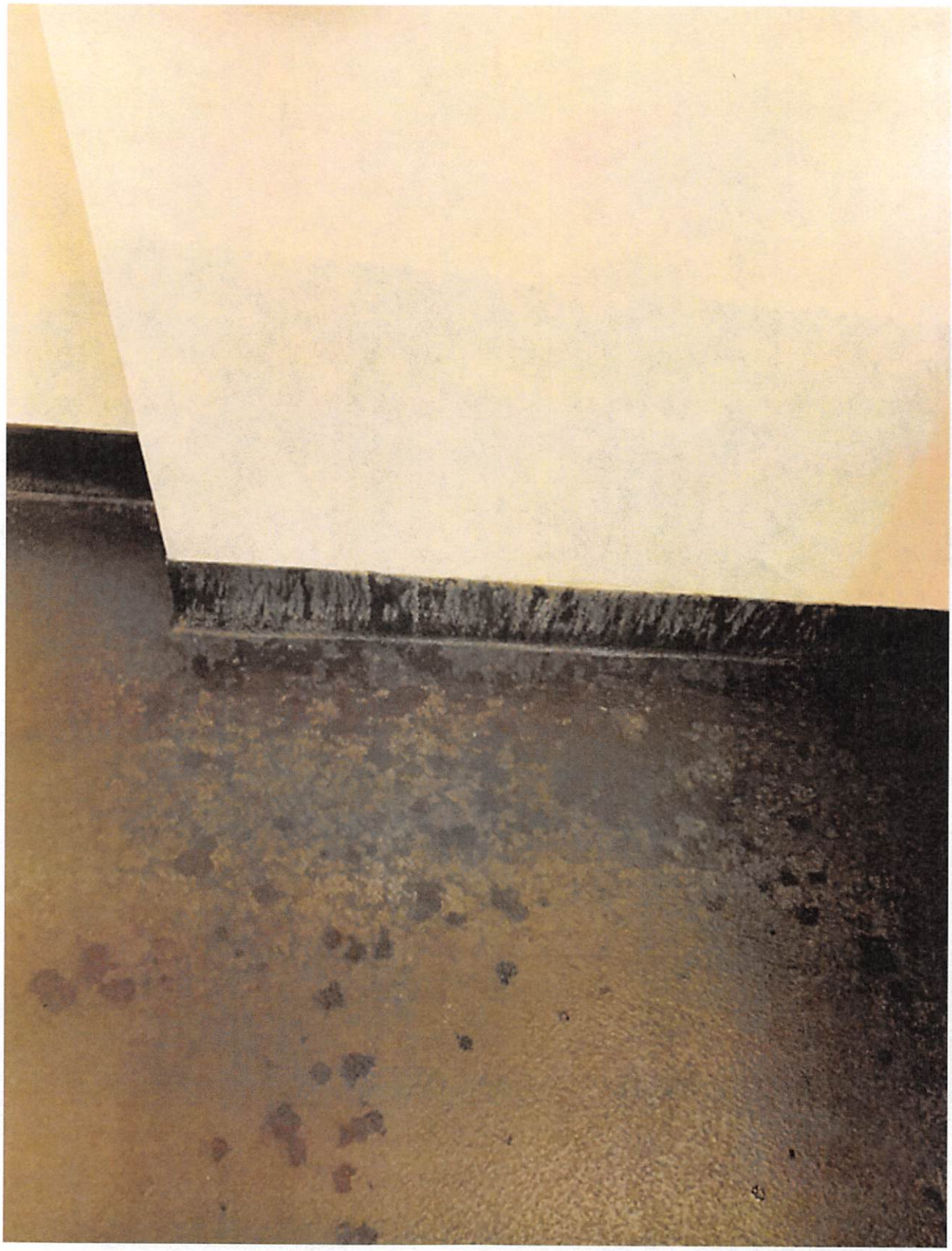

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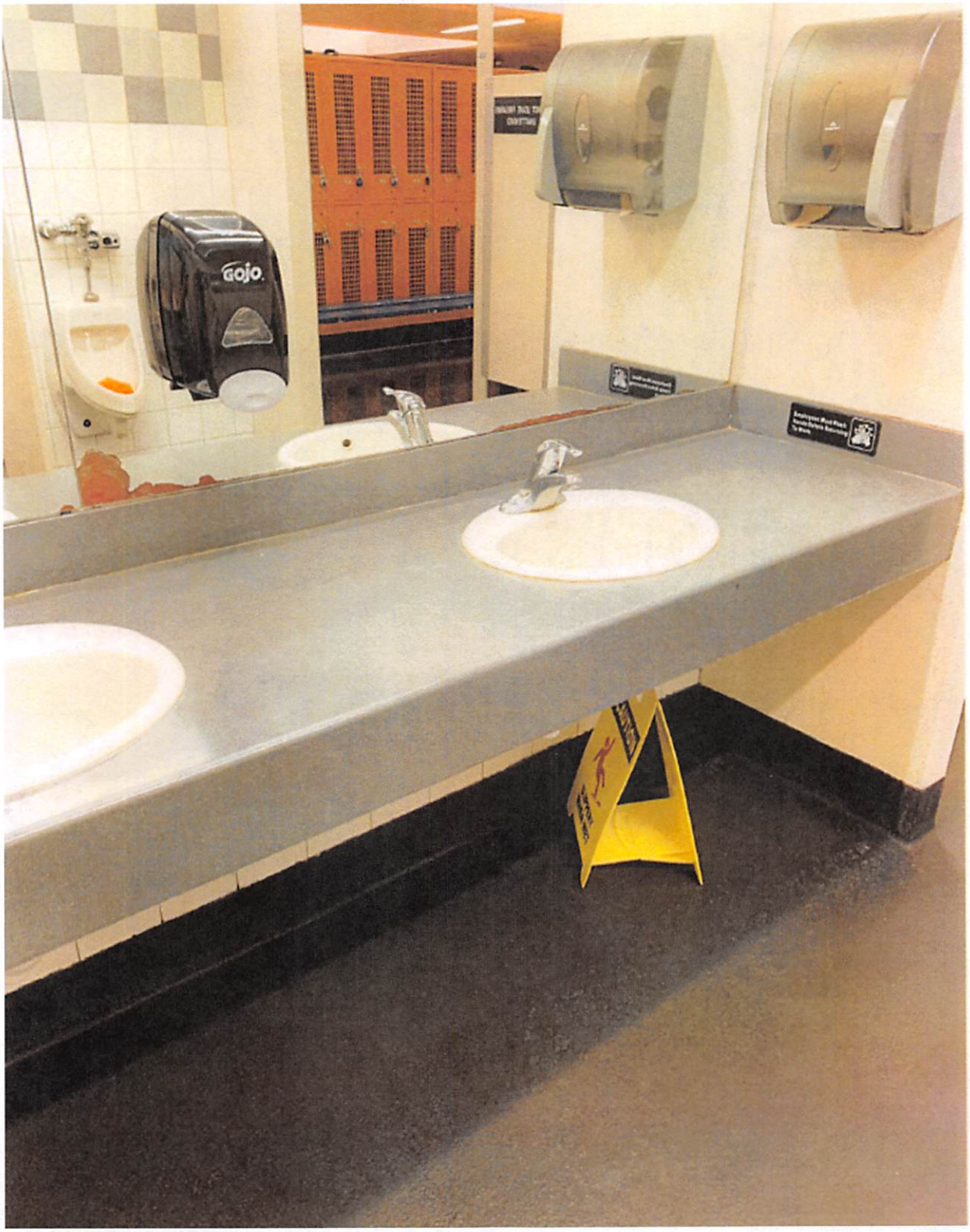

PMB ROOF AND BUILDING ENVELOPE. LEAK IS COMING FROM OVERHEAD IN THE CONCRETE THEN OUT OF THIS DOOR FRAME AND STAINING THE CARPET. WATER IS NOW MIGRATING AND LEAKING DOWN TO THE SECOND FLOOR.

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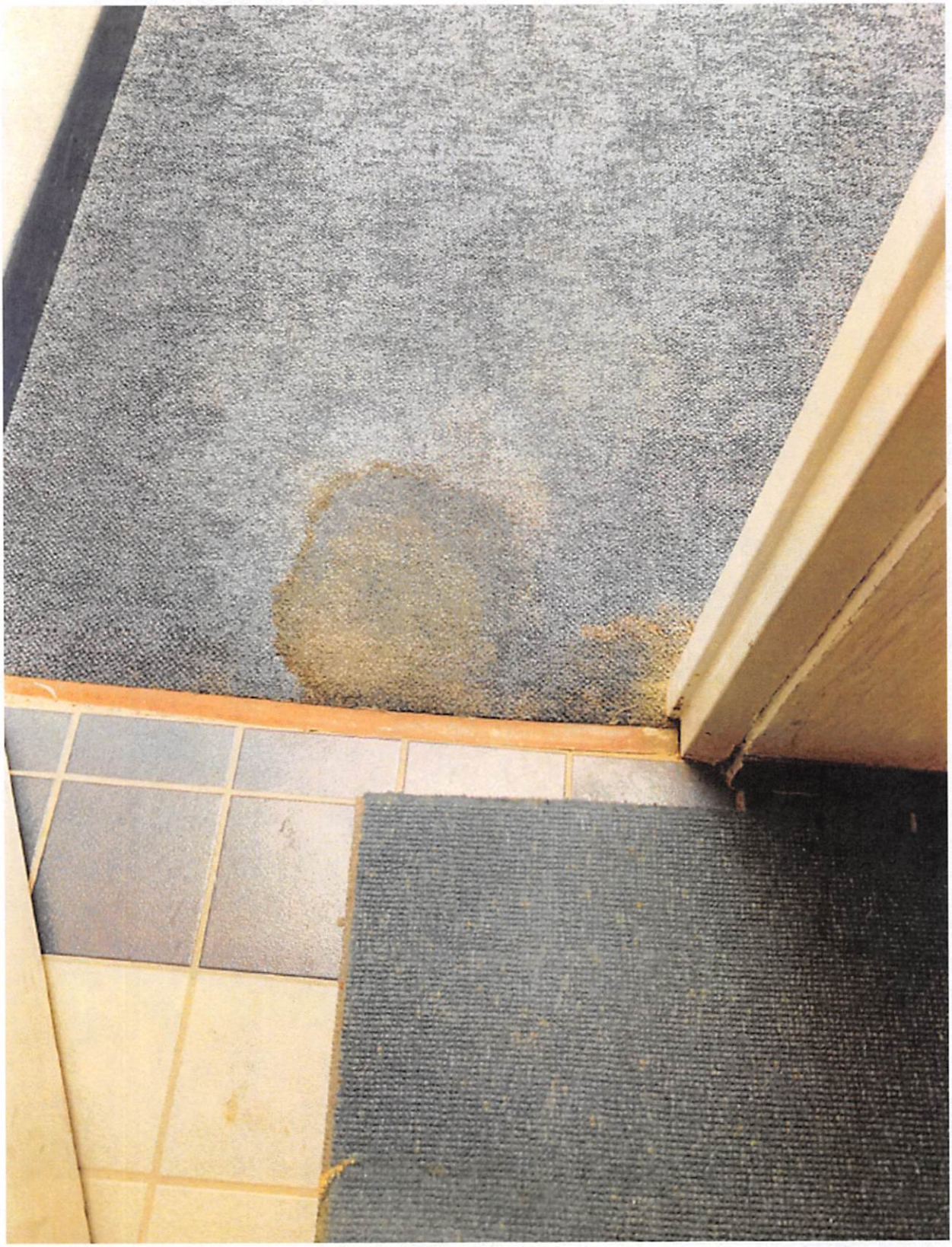

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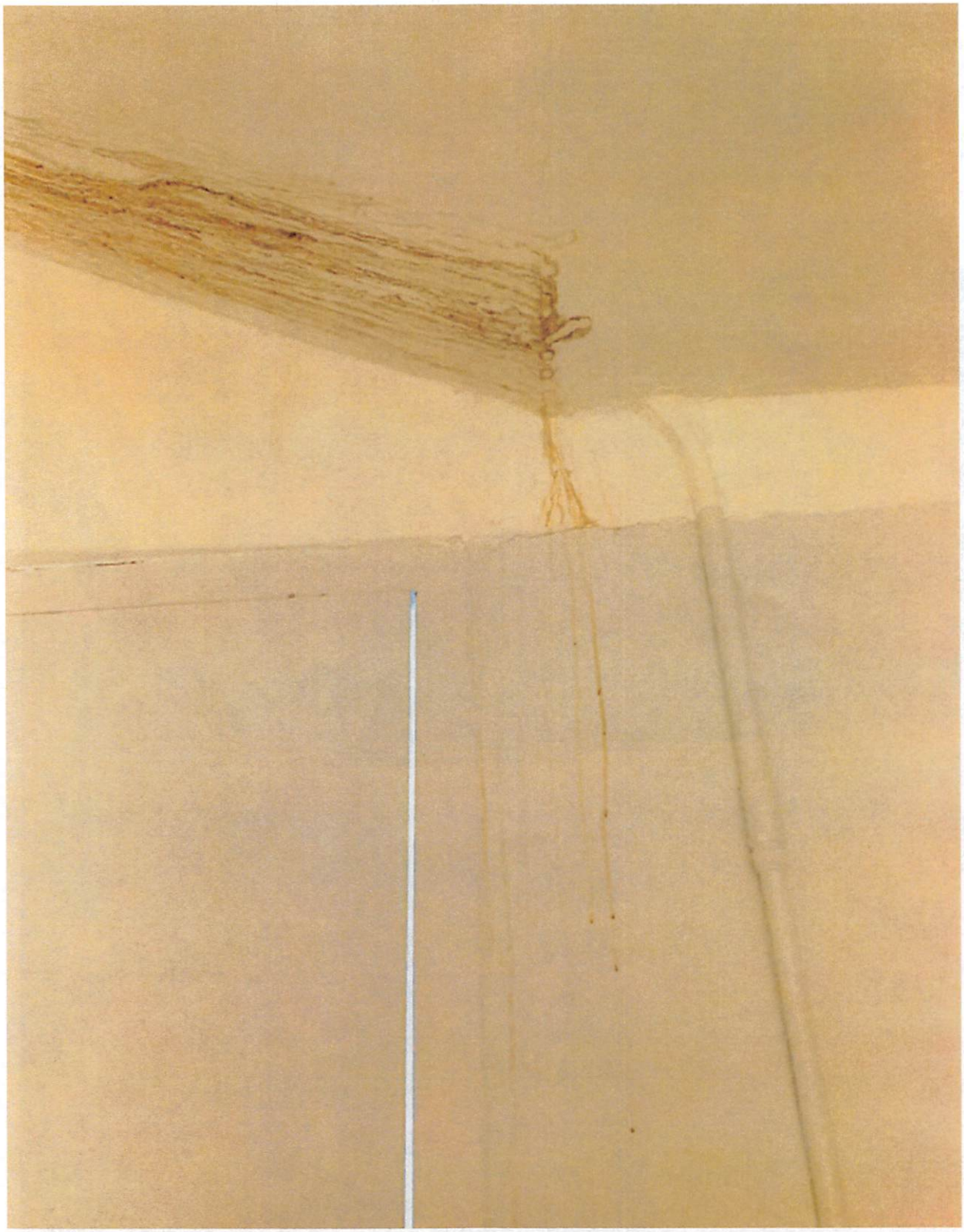
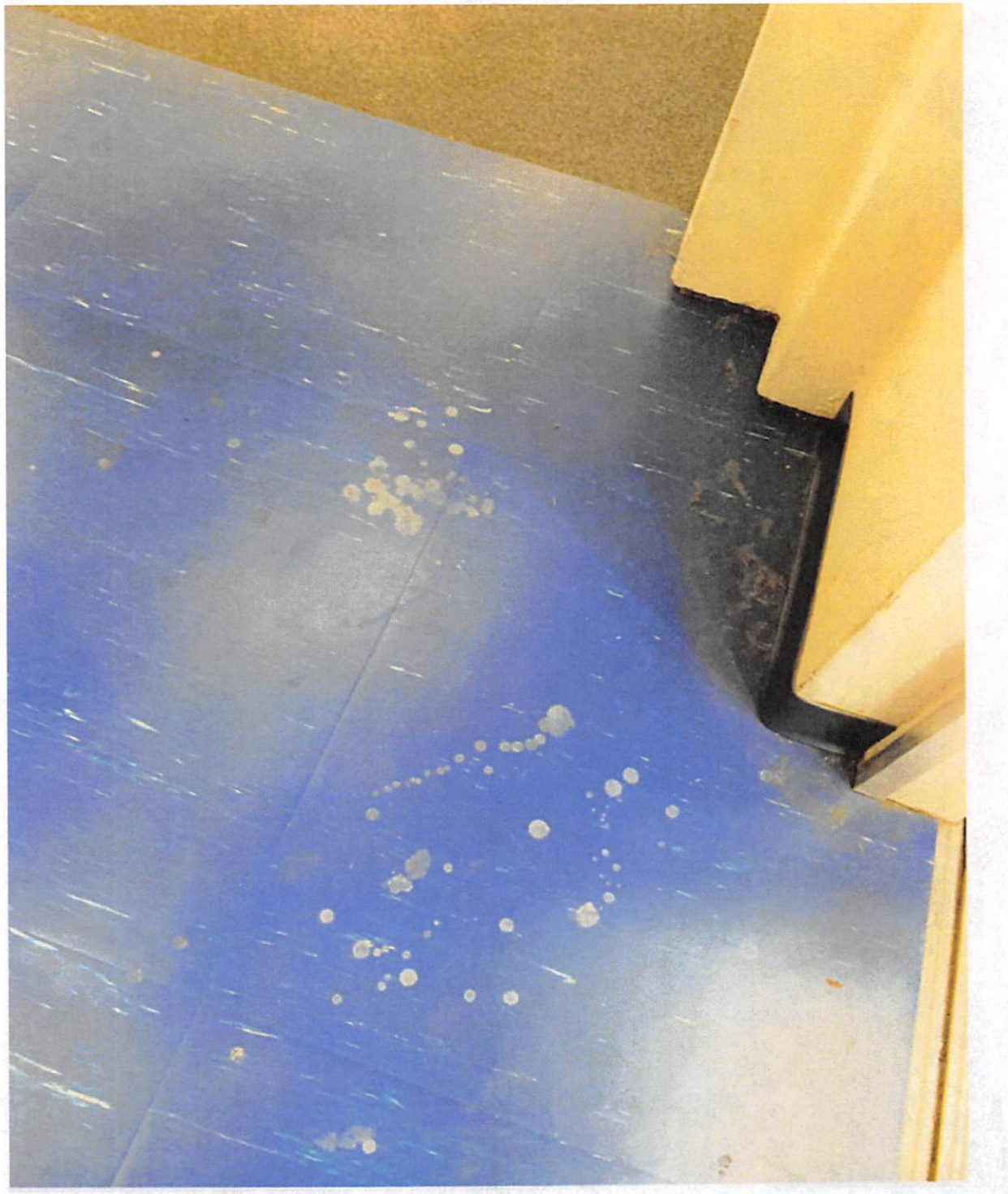


PMB ROOF AND BUILDING ENVELOPE. LEAK IS COMING FROM OVERHEAD IN THE CONCRETE

PMB FLOOR AT ENTRANCE TO MENS LOCKER ROOM. PLANKS ARE SEPERATING

PMB FLOORING AT 3RD FLOOR ELEVATOR LANDING. THIS SECTION OF CARPET WAS REPLACED WITH GYM FLOORING DUE TO HEAVY STAINS THAT COULD NOT BE REMOVED. NOW THIS FLOOR IS BECOMING AN ISSUE AS WELL



PMB CARPET IS HEAVILY SOILED AND AT END OF LIFE.

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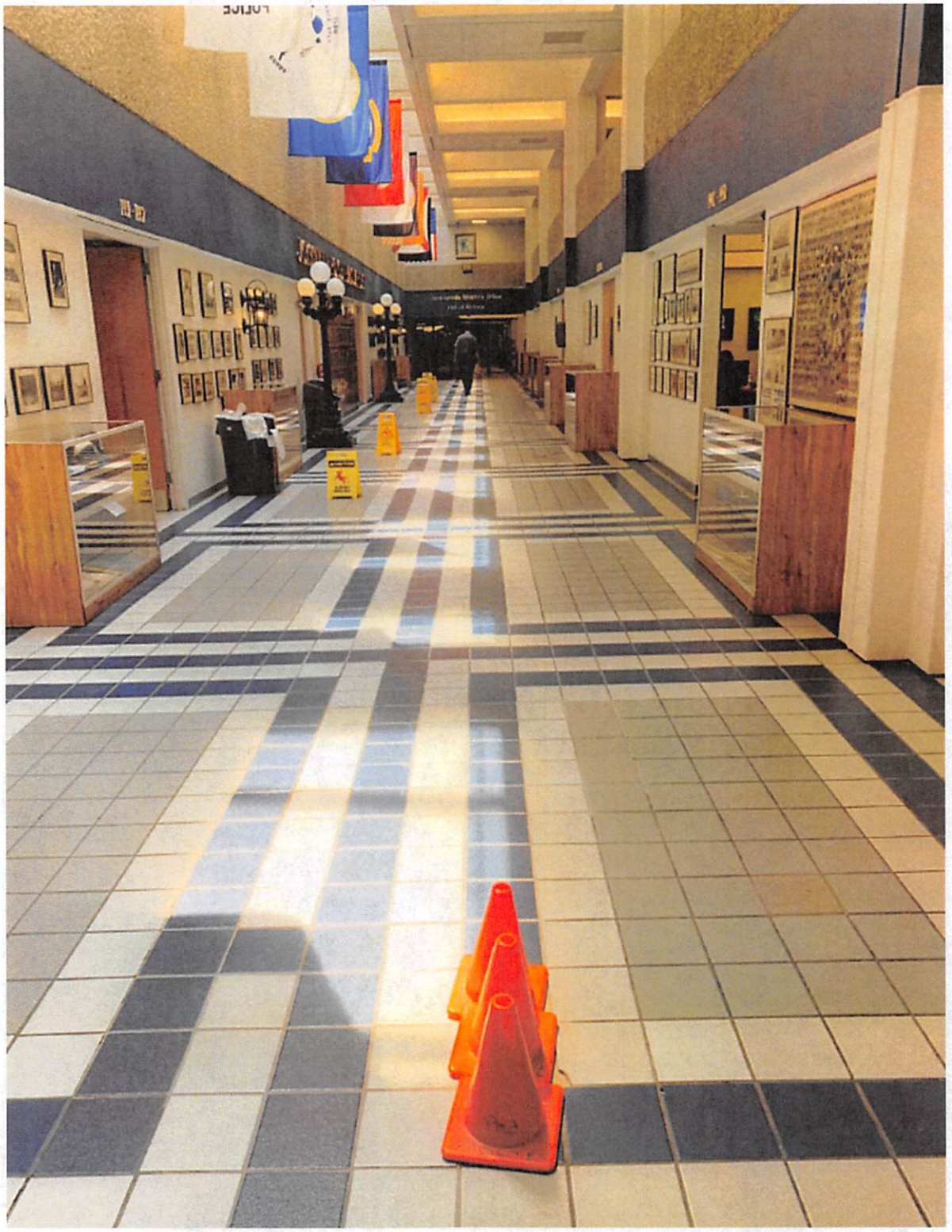
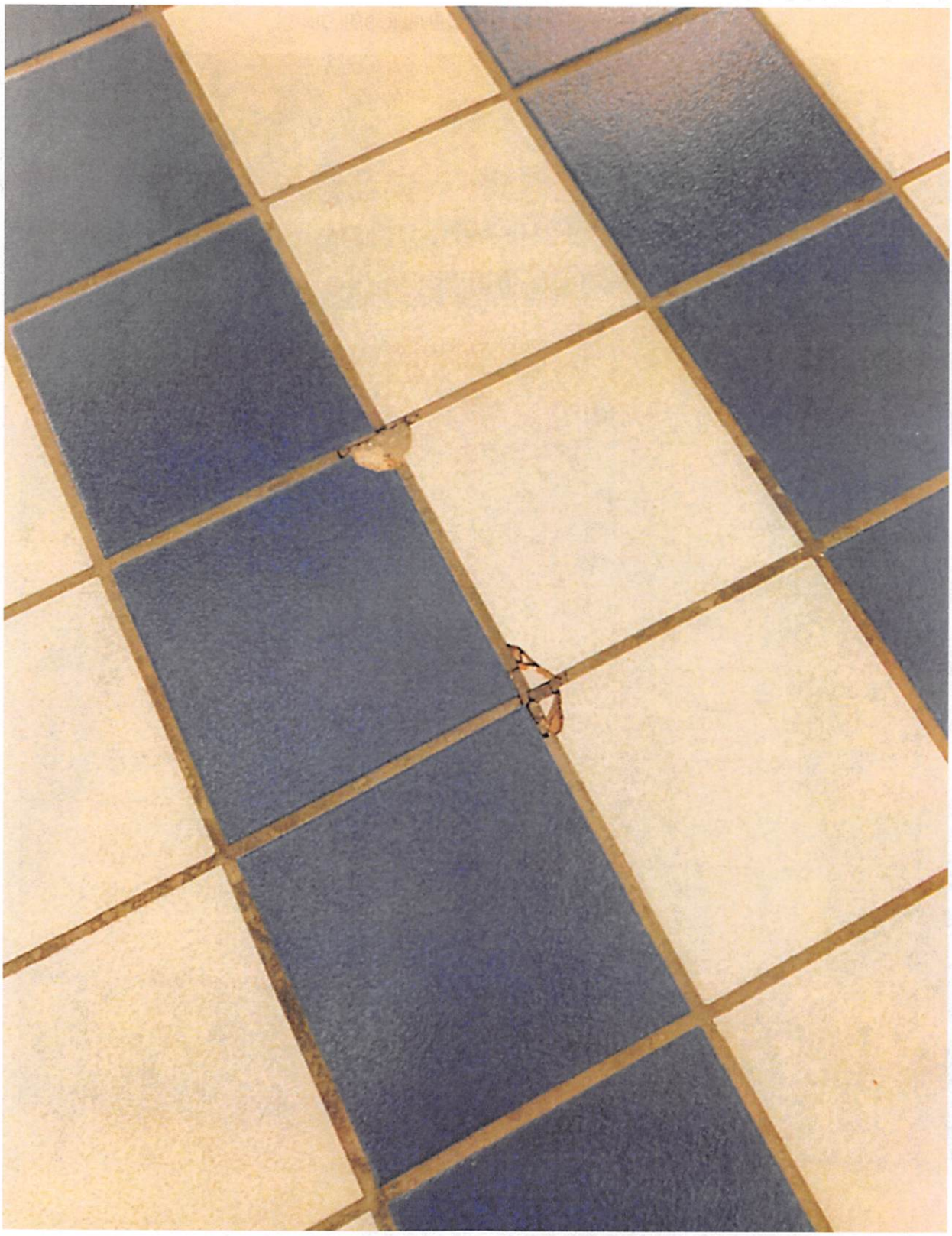
PMB TILE FLOORING IS BEYOND REPAIR. (NOTE: THIS WAS TAKEN JUST BEFORE THE SKYLIGHT REPAIRS DOWN THE MAIN CORRIDOR. ORANGE CONES ARE COVERING BROKEN TILES/YELLOW SIGNS ARE MARKING LEAKS FROM THE SKYLIGHTS)



PMB TILE FLOORING IS BEYOND REPAIR. MATCHING REPLACEMENT TILES HAVE NOT BEEN FOUND. THIS IS NOT PRESENTABLE FOR A PUBLIC BUILDING

PMB TILE FLOORING IS BEYOND REPAIR. TILES ARE COMING LOOSE OR CRACKING ALMOST DAILY. THESE CAN BECOME A TRIPPING HAZARD



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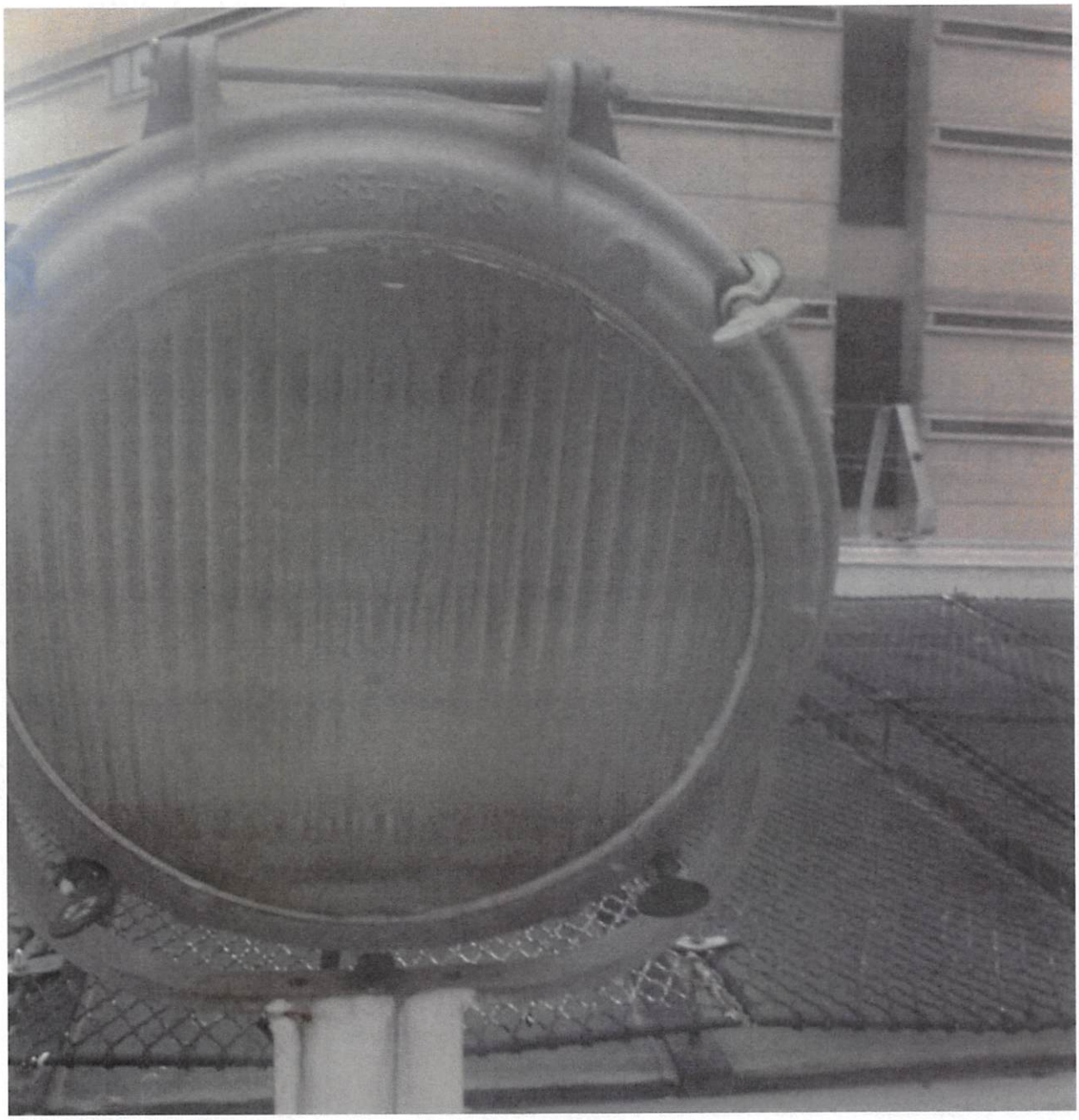

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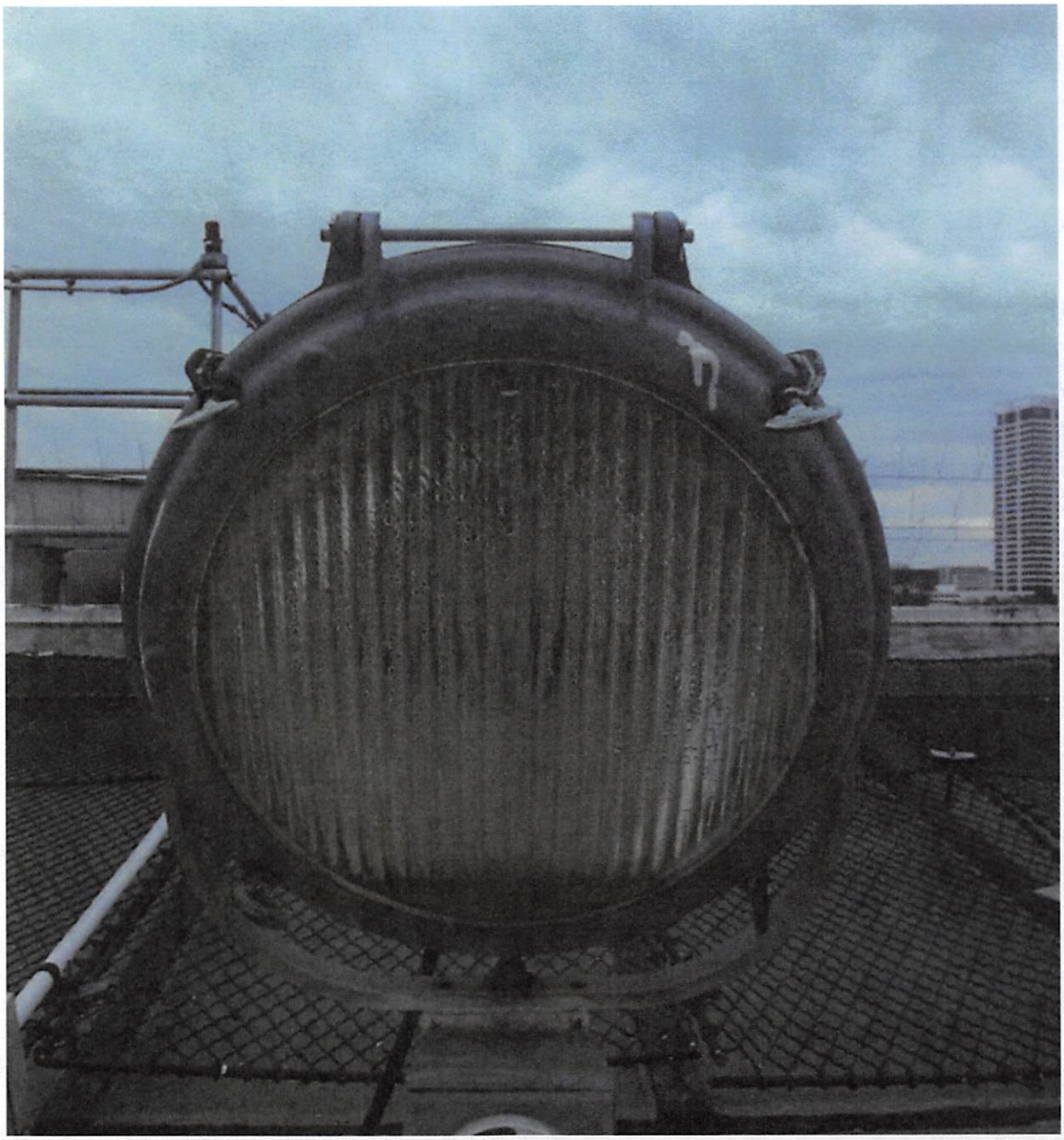

PMB HELOPAD ROOF DRAIN BLOCKED WITH GROWTH

PMB HELOPAD ROOF DRAIN BLOCKED WITH GROWTH

PMB HELOPAD ROOF/SURFACE IS CRACKING/MORE LOOSE DEBRIS

PMB HELOPAD ROOF/SURFACE IS CRACKING/THIS DRAIN IS THE ONLY ONE WITHOUT WEEDS

PMB HELOPAD ROOF/SURFACE IS CRACKING

PMB HELOPAD ROOF/SURFACE IS CRACKING

PMB HELOPAD ROOF/SURFACE IS CRACKING AND WEEDS ARE GROWING. LARGE PIECES OF ROOF FLAKING OFF. POSSIBLE HAZARD FOR HELICOPTER OR PERSONNEL DURING TAKEOFF AND LANDING

PMB HELOPAD ROOF/SURFACE IS CRACKING

PMB SKYLIGHTS EAST AROUND MEZZANINE LEAKING

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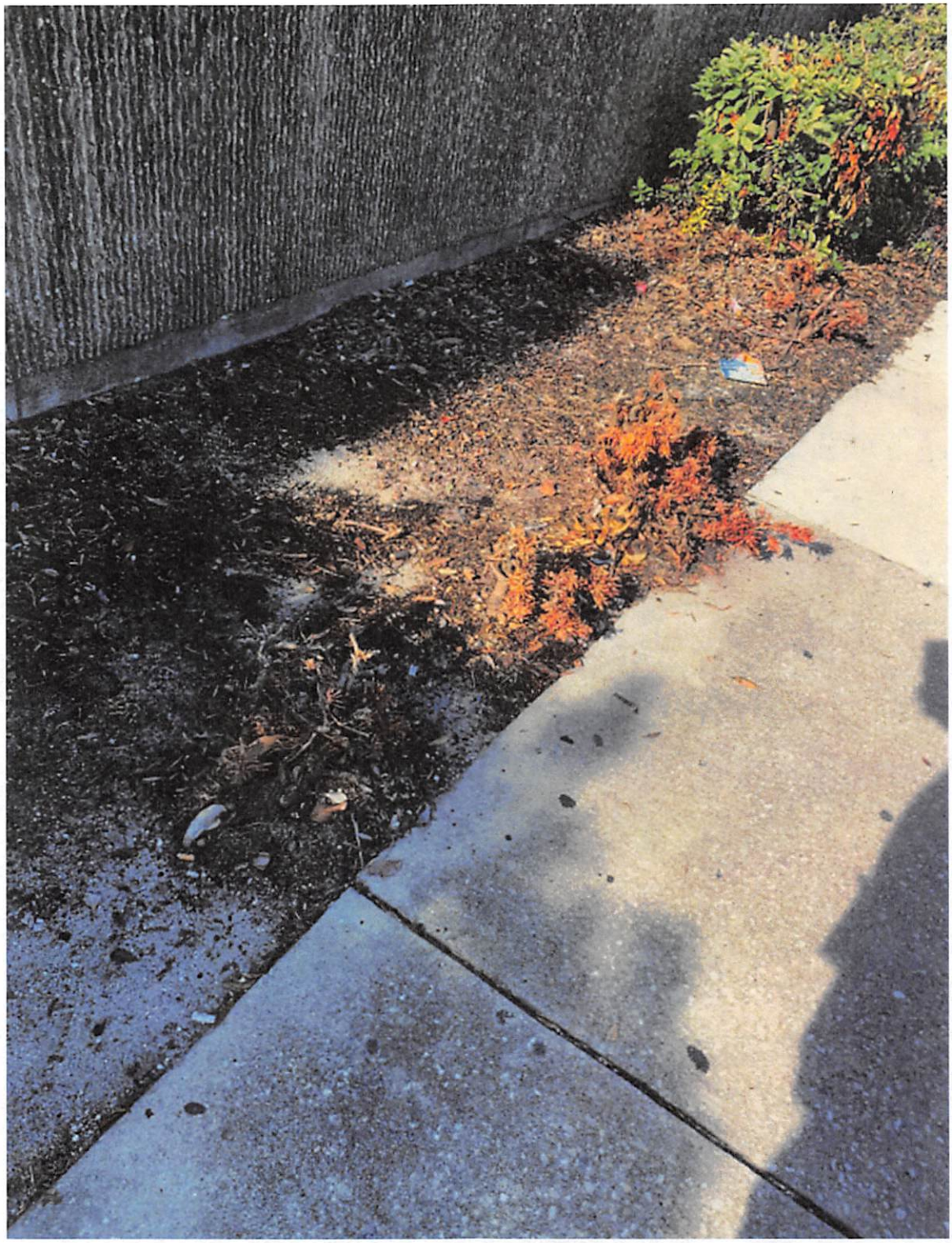
PMB LANDSCAPING/GRATE WAS REMOVED TO REPLACE TREE AND LEFT ON THE SIDWALK

TREE THAT WAS REPLACED IS NOW DEAD

PMB LANDSCAPE/SHRUBS ARE DEAD AND NO MULCH



PMB LANDSCAPING/FRONT FLOWER BEDS ARE NEGLECTED

PMB LANDSCAPING/FRONT FLOWER BEDS ARE NEGLECTED

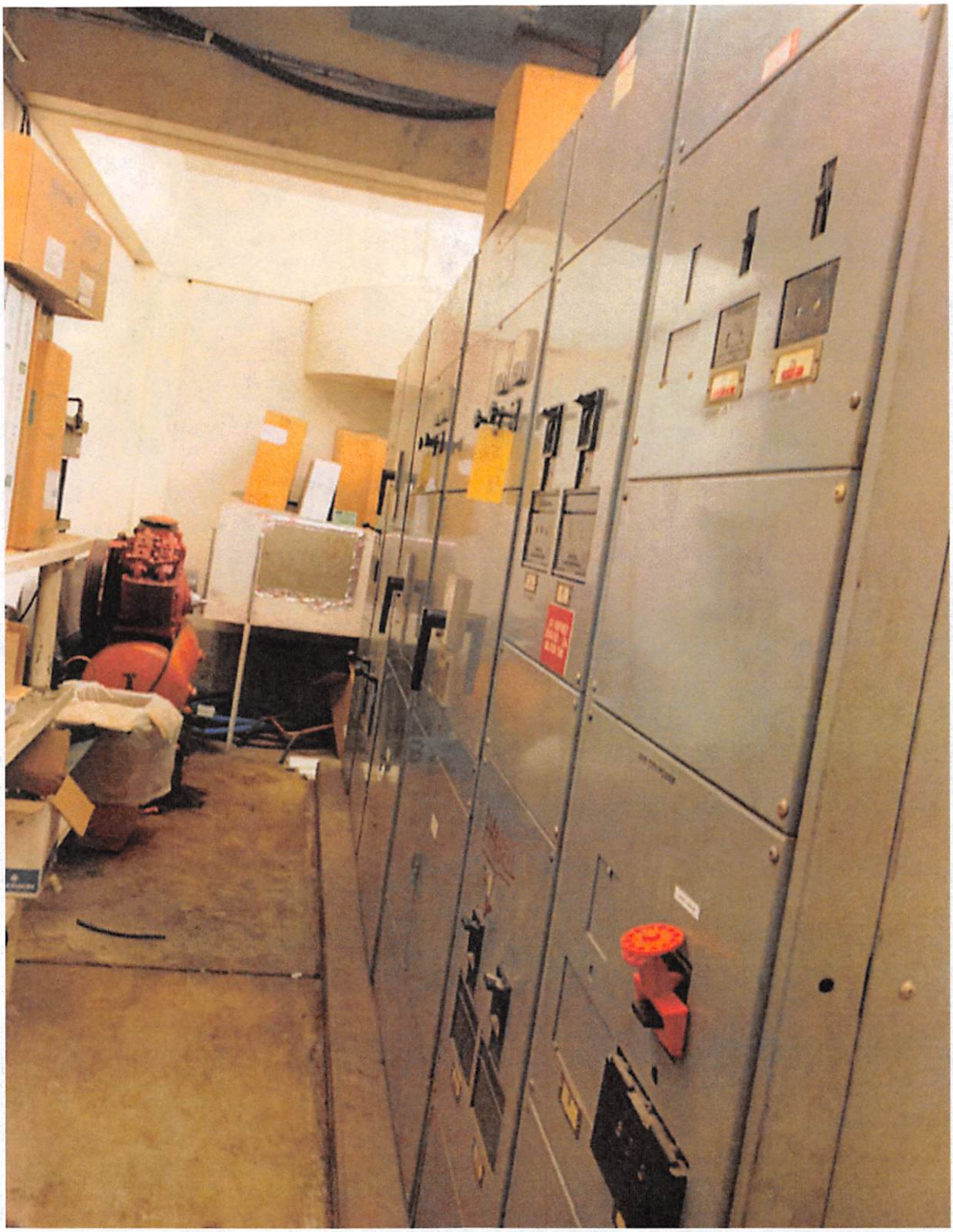
PMB LANDSCAPING/SHRUBS ARE DEAD AND EXCESSIVE DEBRIS ALONG CURBS

PMB LANDSCAPING ISSUES/TREE WAS CUT DOWN JUNE 10

WEEDS GROWING OUT OF CURB

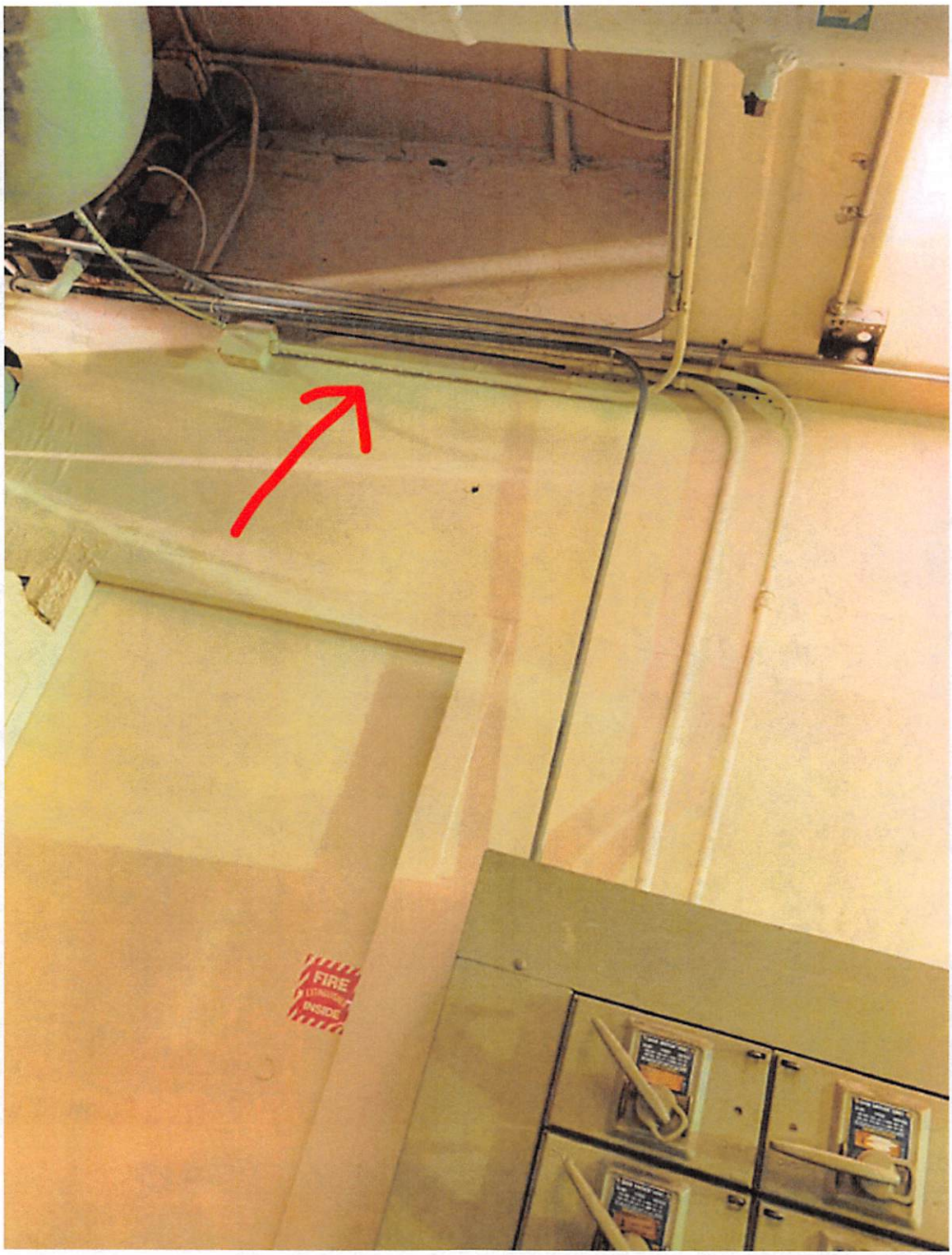
FORSYTH PARKING AREA – NEEDS RESURFACE AND STRIPING

MAIN SWITCH GEAR AT PMB

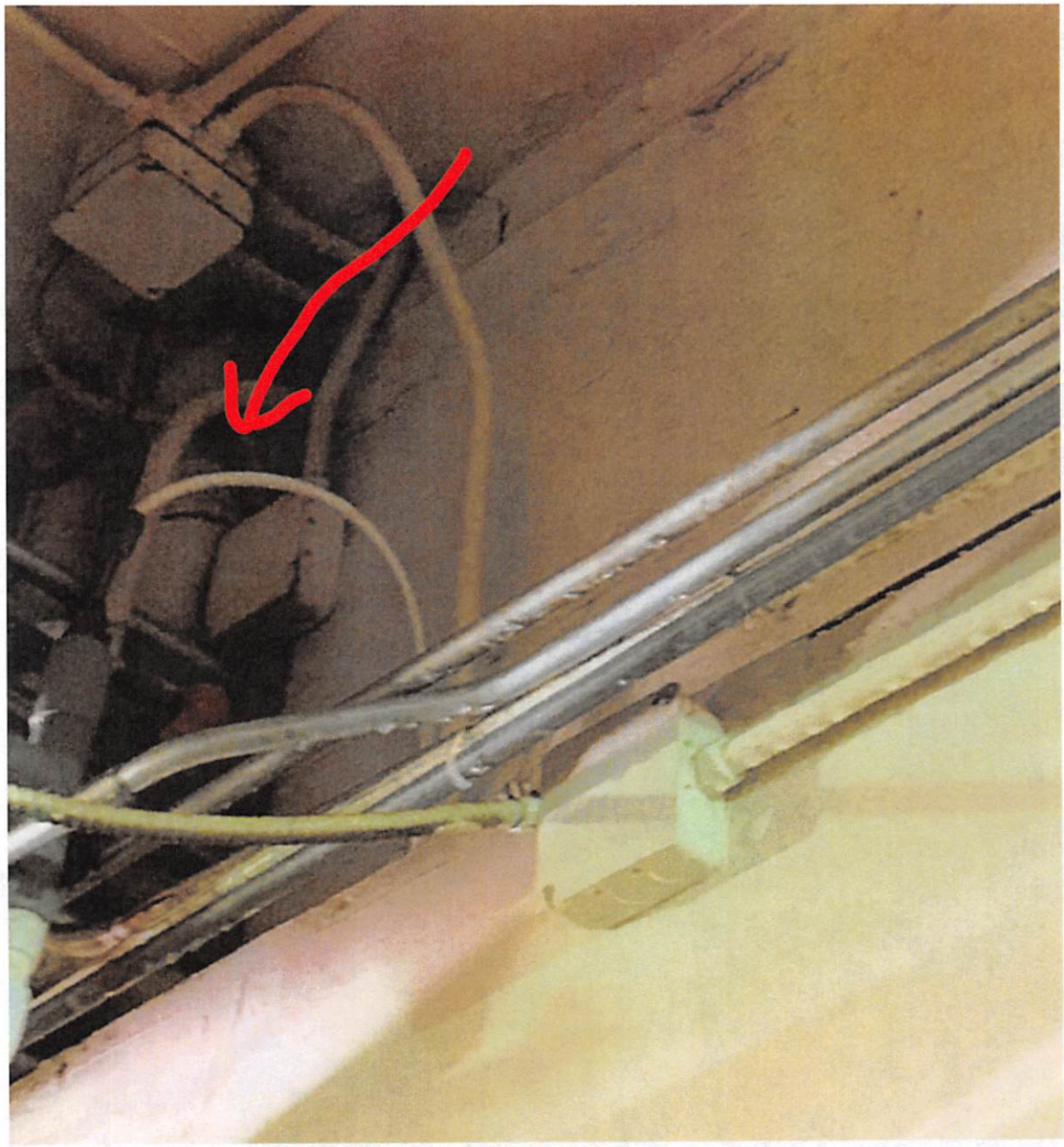


WATER COLLECTING ON CONDUIT LEAVING MAIN SWITCH GEAR

WATER FROM LEAK RUNNING DOWN CONDUITS OVER ELECTRICAL PANEL



WATER LEAK IN CHILLER PLANT



CEILING FELL DURING HURRICANE IDALIA

FORSYTH ENTRANCE- SHEET METAL FELL DURING HURRICANE IDALIA

PARKING GARAGE CEILING SLAT FELL DURING HURRICANE IDALIA

PRESENTATIONS AND HANDOUTS

From October 19, 2023 Administrative Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

	PRIORITY	COST	
Connect main data network closet to UPS on second floor	1A	$ 15,000.00	
Add radio room to emergency electrical panel	1B	$ 20,000.00	
Test and Balance HVAC System. Install new VAV's with Electronic Controls and add to the BAS	1C	$ 15,000.00	
Install Ballistic Protection at both Entrances (Bay Street and Forsyth St)	1D	$ 120,000.00	
Resurface Helicopter Landing Pad and Replace Landing Pad Lighting	1E	$ 600,000.00	
Add building HVAC to Emergency Electrical Panel	1F	$ 1,500,000.00	
Add drill hall lights, mini splits, and AV equipment to emergency electrical panel	1G	$ 40,000.00	
Add ProWatch panels, cameras, gates and security desk to emergency electrical panel	1H	$ 20,000.00	
Replace A/C supplemental units in 911 server room with mini splits or Liebert units	1	$ 500,000.00	
Replace Bladder tank on 911 B/U Chiller	1	$ 20,000.00	
Install back up compressor to com center air handler	1	$ 75,000.00	
Replace 5 Liebert units in Data Center	1	$ 625,000.00	
Replace (3) Air Handlers	2	$ 600,000.00	In Progress
Complete repairs of skylights over main corridor on the 2nd floor	2		In progress
Add (3) 5 Ton Mini Split A/C units in Comm Center and hook up to 911 generator for backup cooling	2	$ 60,000.00	
Add chiefs conference room AV equipment to emergency electrical panel	2	$ 20,000.00	
Add Sheriffs conference room lights and AV equipment to emergency electrical panel	2	$ 20,000.00	
Add Sheriff's Press Briefing room and AV equipment to emergency electrical panel	2	$ 20,000.00	
Add IDF's to emergency electrical panel	2	$ 100,000.00	
Add ISM to emergency Electrical Panel	2	$ 100,000.00	
Replace gate controllers over 15 years old	2	$ 80,000.00	
Restrooms - need to be remodeled (all surfaces are in poor condition and/or difficult to maintain and sanitize)	2	$ 800,000.00	eight bathrooms
Parking Garage - Clear drains and Clean the surface of debris semi-annually	2	$ 20,000.00	
Parking Garage - resurface and restripe	2	$ 20,000.00	
Forsyth Parking - resurface and restripe	2	$ 20,000.00	
Install cameras throughout PMB	2		
Landscaping - Refresh	2		
Replace HVAC Water Treatment System	2	$ 10,000.00	
Replace main water shutoff valves east and west	2	$ 20,000.00	
Repair or replace skylights on East end around the mezzanine	2	$ 160,000.00	
Replace Tile throughout PMB (especially 2nd floor)	2	$ 600,000.00	
Replace all carpet that is either heavily soiled or beyond end of life	2	$ 150,000.00	
Modernization of Elevators	2	$ 150,000.00	
Replace supplemental A/C units over 10 years old	2	$ 80,000.00	
PMB Roof - Replace	2		under warranty
Replace loading dock and parking garage entrance doors	2	$ 15,000.00	
	TOTAL	$	6,595,000.00

Future Police Memorial Building

October 2023

Philosophy

1

Vision Statement

A crime-free environment, driven by partnerships with empowered citizens fostering a vibrant community and the success of all individuals

2

Mission Statement

To Serve and Protect in Partnership with our Community

3

Core Values

Always Improving
Community Focused
Respect For Others
Worthy of Trust

New PMB Facilities Committee Current Members

- Chairman- Councilman Michael Boylan
- Co-Chair- Ryan Sitnik, Gilbane Building Company
- Director Larry Schmitt
- Chief Deloris O'Neal
- Chief Bill Clement
- Asst. Chief Scott Dingee
- Facilities Manager Ben Carder

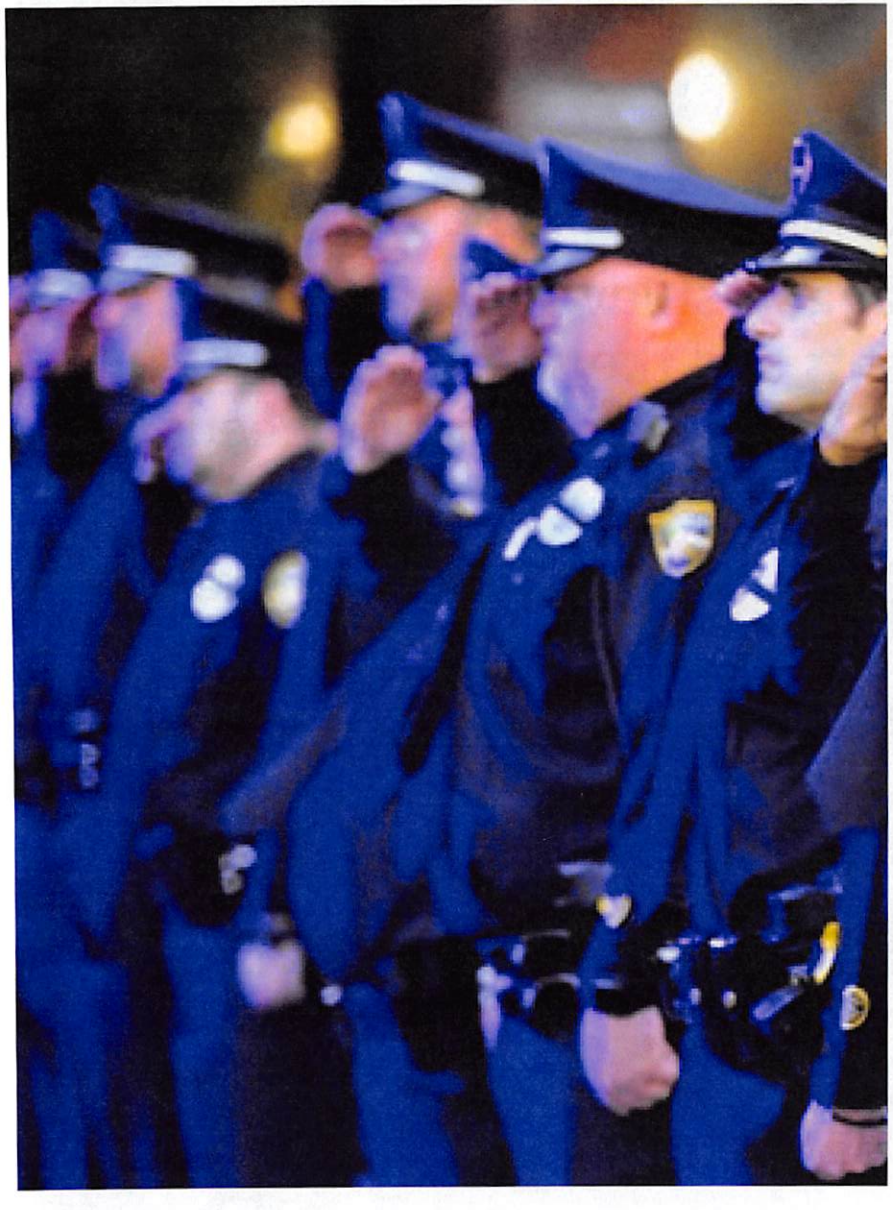
New PMB Facilities Committee Long Term Members

- Estimated time for groundbreaking is beyond 1 year
- Most JSO members of the committee retire within four years
- Recommend to have at least one sworn person for duration of the project for continuity
- Asst. Chief Jonathan Randolph selected

Needs Assessment Process

Needs Assessment - What is it?

- A long-range study of JSO staff requirements and the space needed to adequately serve the population needs
- It allows City of Jacksonville to logically plan for the JSO facility in the future- not just react to present needs
- Normally this is facilitated by an independent subject matter expert



Current Employees in PMB (2023)

- Approx 725 employees currently housed in PMB
- 165,466 sq ft of air-conditioned space
- Approx 850 employees with additional units back in PMB

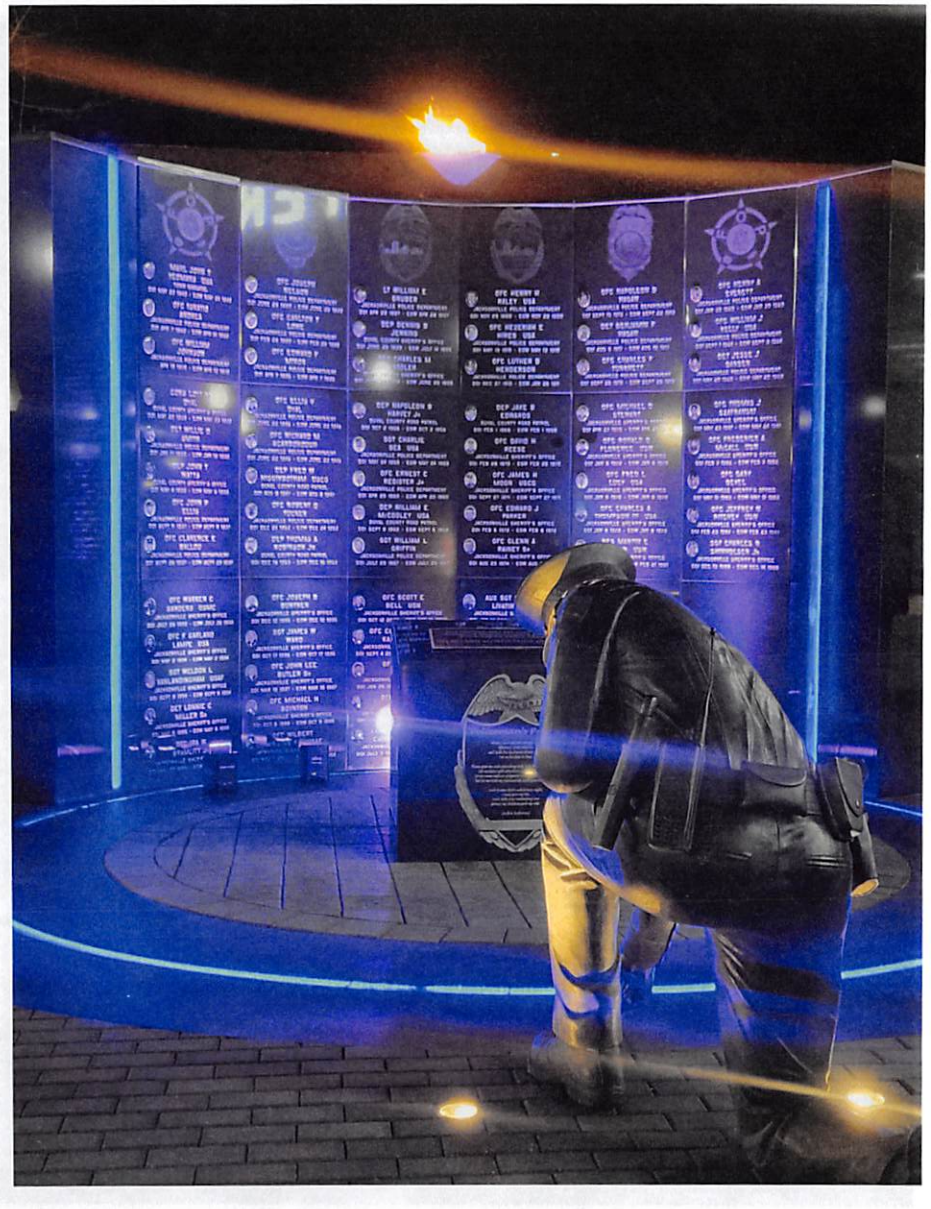
Modern
Montana
ROSEBURG PUBLIC SAFETY CENTER

Future PMB Design Exterior

- Modern
- Stand alone
- One, 2 or 3 story building
- Solar panels for the roof for energy efficiency
- Parking
    - Level parking for visitors in front
  - Parking Garage
  - Secure
    - Breezeway to main building
  - Level Parking
  - Electric Car Charging Stations
    - Visitors, employees and future police vehicles
  - Child Custody Exchange
  - Safer Transaction Location (Facebook marketplace, Craigslist buyer location)

Future PMB Design Exterior

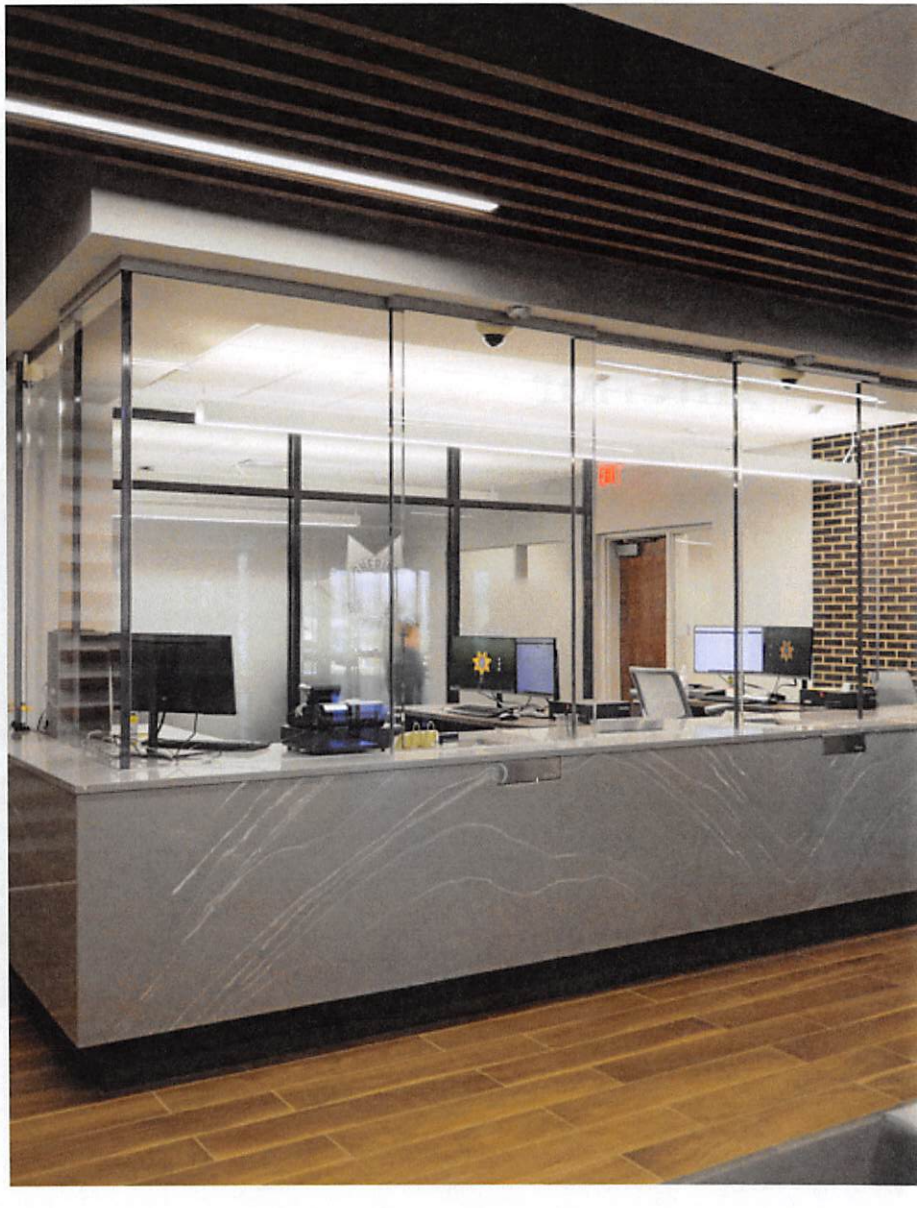
- Flags
  - US
  - Florida
  - Military
- Statues
  - Fallen Officer Memorial
  - K9



Future PMB Design Exterior

Future PMB Design Interior

- Lobby
  - Public Counter
  - Community Meeting Room
  - Additional Training Room
    - Determine amount of space for community use
  - Security
  - History Hallway
    - Placement for public and LEO viewing
  - Video Wallboard
  - Windows



Future PMB Design Interior

Future PMB Design Interior

Community Room

Future PMB Design - Interior Departments in Facility

Administrative

- Corrections Director office
- Legal Advisor office

Police Services

- Budget
- Support Services Division
  - Property and Evidence Room
  - Communications Center
  - Central Records
  - Public Records
  - Information Systems Management
  - Supply
  - Security
  - Facilities
  - Mail Room
  - Print Shop

Future PMB Design - Interior Departments in Facility

Personnel and Professional Standards

- Human Resources Division
  - Human Resources/Personnel
  - Recruiting
  - Background Investigators
  - Civilian HR Manager
- Public Accountability
  - Internal Affairs
  - Professional Oversight Unit
  - Public Information/Body Worn Cameras
- Compliance Section
  - Internal Audit
  - Accreditation
  - Police/Corrections Inspections

Future PMB Design - Interior Departments in Facility

Patrol and Enforcement

- Patrol Division
  - Chief of Patrol
- Patrol Support
  - Offender Tracking Unit/Felony Registration
  - Risk Protection Unit
  - Crime Prevention
  - International Affairs
  - Sheriff's Watch
  - Blight Abatement
  - Tele-Serv
- Special Events
  - Emergency Preparedness Unit
  - Special Events
  - Secondary Employment

Future PMB Design - Interior Departments in Facility

Investigations and Homeland Security

- Homeland Security
  - Units will remain at Riverside location
- Investigations Division
  - Specialized Investigations Section
    - City Wide Community Response
    - Cold Case
    - Crime Gun Intelligence Center
    - Firearms Lab
    - Gang Investigations Unit
    - Violent Crimes Unit
- Missing Persons
  - Support and Outreach
  - Major Case Section
    - Homicide
    - Robbery/Violent Crimes
    - Special Assault
    - Victim and Witness Services
  - Property Crimes Section
    - Crime Scene/Latent Print/Photo Lab
    - Burglary/Property Recovery/Economic Crimes
    - Auto Crimes/Wrecker Regulation/Traffic Homicide

Future PMB Design - Interior Additional Spaces

- Investigations - Family/Victim Room X2
- Employee Wellness Area
- Gym
- Daycare
- Real Time Crime Center (increased space)
- Press Briefing Room with Studio/Multimedia room
- Emergency Operations Command Room

Considerations

- **New Build Vs Renovate/Lease**
  - New Build
    - New
    - Your design
    - Current codes and energy efficient
  - Renovate/Lease
    - ADA
    - Conditions of existing facility (age, current building codes)
    - Code compliance-building, MEP (mechanical, electrical, plumbing) and energy codes
    - Adequate and secure parking

Considerations

- **Commercial Real Estate Sites**
  - Florida Blue-Riverside
  - Florida Blue-Baymeadows
  - State Farm- Baymeadows
  - Commercial Office parks

Next Steps
Staff Input

Priorities

Each Department will determine:

- **High priorities**
- **Lower priorities**
- **General layout**
- **Traffic flow**
- **Spatial allocation**
- **Alternative choices**

Considerations

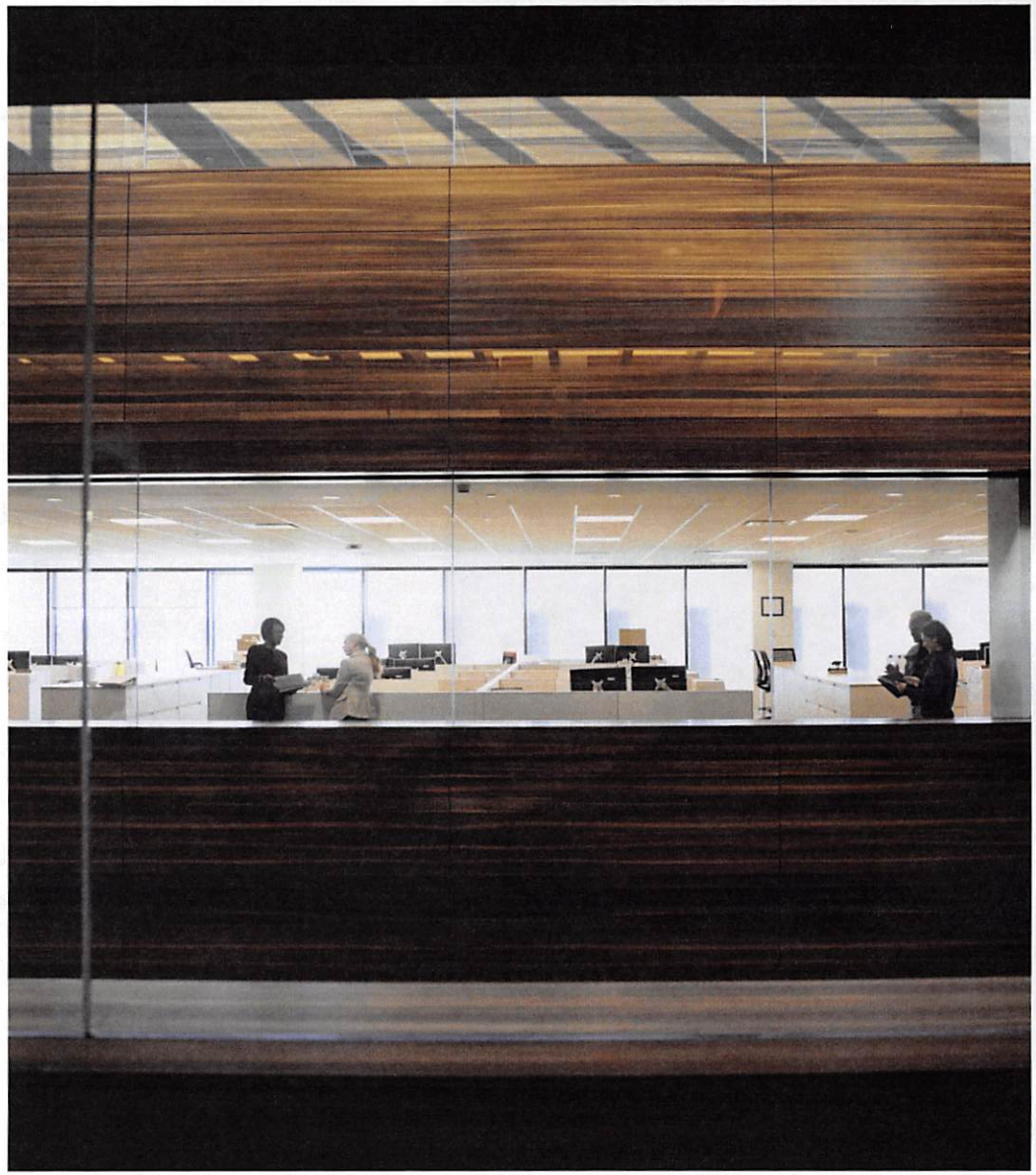
- **Create sub-committees**
  - **Technology**
    - Audio Visual recording systems for interview rooms, training, meeting spaces, etc.
    - Office and Gate Controls
    - Overhead paging systems
    - Simulation Training
      - Communications Center
      - Central Records
  - **Policies and Procedures**
  - **Furniture and Interior Design**
  - **Personnel Projection**

Considerations

- What we have learned so far
  - Build for the future
  - 100% of agencies stated the new facility was too small on move in day
  - Ensure space for storage-usually first cut
  - Increase parking and secure it
  - Receive input from staff on functionality of space
  - Audio visual/recording equipment high priority
  - Wellness room is a high priority
  - Durable flooring options
  - Multiple secure entry points for employees
  - Sallyport
  - Community input

Considerations

- **People first**
  - Design the facility for efficiency, ease of travel (within the facility) and comfort for employees and visitors
  - Build in a sense of timelessness
    - Not trendy
    - Reflection of Jacksonville
  - Performance over style
  - Allow for flexibility



Thank you for your time!

Questions?

PRESENTATIONS AND HANDOUTS

From November 9, 2023 Administrative Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

PMB MAINTENANCE NEEDS		
CRITICAL NEEDS	**PRIORITY**	**COST**
Connect main data network closet to UPS on second floor	1A	$ 15,000.00
This equipment is critical to JSO maintaining a network connection		
Add radio room to emergency electrical panel	1B	$ 20,000.00
Critical Infrastucture that needs to be on Emergency Power		
Test and Balance HVAC System. Install new VAV's with Electronic Controls and add to the BAS	1C	$ 15,000.00
The HVAC system has been modified over the years and needs to be balanced. Adding Electronic Controls that can be adjusted and monitored remotely will allow us to maintain a more stable environment throughout the facility		
Install Ballistic Protection at both Entrances (Bay Street and Forsyth St)	1D	$ 120,000.00
Physical barriers for our Security Personnel and staff is necessary to defend against outside threats		
Resurface Helicopter Landing Pad and Replace Landing Pad Lighting	1E	$ 600,000.00
This surface is in serious decay and needs to be replaced ASAP to maintain a safe landing area		
Add building HVAC to Emergency Electrical Panel	1F	$ 1,500,000.00
None of the HVAC system is currently connected to the emergency generator. During a local emergency, we need full use of our facility		
Add drill hall lights, mini splits, and AV equipment to emergency electrical panel	1G	$ 40,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add ProWatch panels, cameras, gates and security desk to emergency electrical panel	1H	$ 20,000.00
These items are critical to the safety and security of our building. If we experience a power outage, none of these critical systems are operational.		
Replace A/C supplemental units in 911 server room with mini splits or Liebert units	1	$ 500,000.00
Currently these units are residential style units. They are several years old.		
Replace Bladder tank on 911 B/U Chiller	1	$ 20,000.00
Approaching end of life - needs to be replaced		
Install back up compressor to com center air handler	1	$ 75,000.00
Redundancy is important for this critical system that supports the Comm Center		
Replace 5 Liebert units in Data Center	1	$ 625,000.00
These units were installed June 2011. As a key piece to the infrastructure, these will need to be replaced in the very near future.		
Add (3) 5 Ton Mini Split A/C units in Comm Center and hook up to 911 generator for backup cooling	2	$ 60,000.00
Redundancy is critical for the 911 Communications Center. This will provide backup cooling for this critical space		
Add chiefs conference room AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add Sheriffs conference room lights and AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add Sheriff's Press Briefing room and AV equipment to emergency electrical panel	2	$ 20,000.00
This is a major center of operation and needs to be operational in the event of a local emergency		
Add IDF's to emergency electrical panel	2	$ 100,000.00
This will allow all JSO computers to remain on the network in the event of an outage, including laptops		

Add ISM to emergency Electrical Panel	2	$ 100,000.00
This department is criical to the network operation of JSO and needs to be operational during a power outage		
	TOTAL	**$ 3,870,000.00**
THESE ITEMS BELOW ARE STILL NECESSARY IN THE NEAR FUTURE ALTHOUGH NOT CRITICAL TO OPERATIONAL INTEGRITY		
Parking Garage - Clear drains and Clean the surface of debris semi-annually	2	$ 20,000.00
Replace HVAC Water Treatment System	2	$ 10,000.00
Replace main water shutoff valves east and west	2	$ 20,000.00
Repair or replace skylights on East end around the mezzanine	2	$ 160,000.00
Replace supplemental A/C units over 10 years old	2	$ 80,000.00
	TOTAL	**$ 290,000.00**
THESE ITEMS BELOW WOULD NEED TO BE COMPLETED IF THE PMB WAS NOT REPLACED IN THE NEXT 5 YEARS		
Replace gate controllers over 15 years old	2	$ 80,000.00
Restrooms (8)- need to be remodeled (all surfaces are in poor condition and/or difficult to maintain and sanitize)	2	$ 800,000.00
Parking Garage - resurface and restripe	2	$ 20,000.00
Forsyth Parking - resurface and restripe	2	$ 20,000.00
Install cameras throughout PMB	2	
Landscaping - Refresh	2	
Replace Tile throughout PMB (especially 2nd floor)	2	$ 600,000.00
Replace all carpet that is either heavily soiled or beyond end of life	2	$ 150,000.00
Modernization of Elevators	2	$ 150,000.00
PMB Roof - Replace (Under Warranty)	2	
Replace loading dock and parking garage entrance doors	2	$ 15,000.00
	TOTAL	**$ 1,835,000.00**
TOTAL OF ALL ADDITIONAL ITEMS		**$ 5,995,000.00**
CURRENT ONGOING REPAIRS AND MAINTENANCE		
Replace (3) Air Handlers (In Progress)		$ 600,000.00
This is being done through the current CIP for the Police Memorial Building		
Complete repairs of skylights over main corridor on the 2nd floor (In Progress)		
Several leaks over the past years. Project is nearly finished		
	TOTAL	**$ 600,000.00**
TOTAL ESTIMATED COST OF ALL MAINTENANCE AND REPAIRS		**$ 6,595,000.00**

Square Footage Totals - Police Memorial Building

PREVIOUS SPACE		CURRENT SPACE	
1st Floor			
Facilities	840	Facilities	
Tool Room	370	Tool Room	370
Maintenance Office	170	Maintenance Office	170
Custodians Office	270	Custodians Office	270
Facilities Office	170	Facilities Office	170
Inmate Room	100	Inmate Room	100
Gym	3,737	Gym	3,737
Missing Persons	470	Auto Crimes	1,828
Traffic Homicide	629	Traffic Homicide	629
Traffic Homicide Storage Room	100	Traffic Homicide Storage Room	100
Cold Case	1,358		
Cold Case Vault	629	Cold Case Vault	629
Supply - Main Area	3,948	Supply - Main Area	3,948
Supply - Storage Area	3,948	Supply - Storage Area	3,948
Mailroom	370	Mailroom	370
Total for 1st Floor - Working Space	**17,109**	Total for 1st Floor - Working Space	**16,269**

2nd Floor

Burglary	2,738	Burglary/Economic Crimes	2,738	
Economic Crimes	799	Missing Persons	799	
Auto Crimes	1,839			
Robbery	1,909	Robbery/VCU	3,748	
Homicide	3,318	Homicide	3,318	
Special Assault	2,967	Special Assault	2,967	
Body Worn Camera Closet	100	Body Worn Camera Closet	100	
Detective Conference Room	459	Detective Conference Room	459	
I-Record Room	100	I-Record Room	100	
Auxilary Captain's Office	100	Mother's Love Room	100	
Polygraph	929	Polygraph	929	
PIO	400	Multi Media Specialists	400	
POU Conference Room	340	POU Conference Room	340	
POU - Jones Office	170	Auxilary Captain's Office	170	
Victim Advocates	559	Victim Advocates	559	
Security Operations / Breakroom	610	Security Operations	340	
		Security Breakroom	170	
		Secuirty Storage Closet	70	
Investigations Admin Offices	1,558	Investigations Admin Offices	1,558	
Assembly Hall	2,816	Assembly Hall	2,816	
Body Worn Camera	1,877	Body Worn Camera	1,507	
Security Coordinator Office	200	Security Coordinator Office	200	
Assistant to Sheriff Office	200	Assistant to Sheriff Office	200	
Crime Analysis Unit	2,319	Crime Analysis Unit	2,319	
911 Administrative Offices	729	PIO	729	
Chief of Patrol Office	740	Chief of Patrol Office	740	
Chief's Conference Room	1,037	Chief's Conference Room	1,037	
Internal Affairs	2,098	Internal Affairs	2,098	
Internal Affairs Vault	100	Internal Affairs Vault	100	
Field Training Office	629			
Professional Oversight	999	Professional Oversight	1,628	
Press Briefing Room	999	Press Briefing Room	999	
Chief of Services	200	Chief Professional Stand	200	
Assistant Chief Professional Standards	200	Assistant Chief Professional Standards	200	
Services Conference Room	340	Multi Media Studio	340	
Services Office	548	Services Office	548	
Safety Officer	100	Safety Officer	100	
Copy Center	1,409	Copy Center	1,409	
Copy Center Storeroom	340	Copy Center Storeroom	340	
Public Records Unit	3,084	Public Records Unit	3,084	
Records / ID - Warrants Section	1,018	Records / ID - Warrants Section	1,018	
Records / ID	3,807	Records / ID	3,807	
Records / ID File Room	2,376	Records / ID File Room	259	
ISM Office - Server Room	270	ISM Office - Server Room	270	
Server Room	999	Server Room	999	
Safety Education Unit	270	Safety Education Unit	270	
Store Room	70	Store Room	70	
		Chief of Services	370	
		Asst Chief of Services	200	
		Facility Manager	170	
Mother's Love Room	70	Services Conference Rm	340	

		911 Coordinators	470	
		911 Coordinators Storage	170	
Credit Union	1,258	Credit Union	1,258	
International Affairs	200	International Affairs	200	
Community Affairs	3,758	Community Affairs	3,758	
Chief of Patrol Support	540	Chief of Patrol Support	540	
A/C of Special Events	200	A/C of Special Events	200	
A/C of Community Engagement	200	A/C of Community Engagement	200	
A/C of Specialized Patrol	200	A/C of Specialized Patrol	200	
Teleserv	859	Teleserv	859	
Chapel	540	Chapel	540	
Back Hallway Storeroom	70	Back Hallway Storeroom	70	
Risk Protection Unit	540	Risk Protection Unit	540	
Grants Unit	340	Grants Unit	340	
Records / ID Training Room	400	Records / ID Training Room	400	
Total for 2nd Floor - Working Space	**55,525**	Total for 2nd Floor - Working Space	**56,977**	

3rd Floor

Communications Center	4,137	Communications Center	4,137	
NCIC	629	NCIC	629	
Clergyman's Office	659	Clergyman's Office	659	
ISM	7,026	ISM	7,026	
Budget Office	3,097	Budget Office	3,097	
Personnel	3,197	Personnel	3,197	
Classroom "A"	918	Classroom "A"	918	
Cafeteria	2,198	Cafeteria	2,198	
Communications Center Annex	2,549	Communications Center Annex	2,549	
Commnications Center Break Room	1,059	Commnications Center Break Room	1,059	
Accreditation	2,678	Accreditation	2,678	
Real Time Crime Center	999	Real Time Crime Center	999	
Sheriff's Conference Room	729	Sheriff's Conference Room	729	
Administrative Kitchen	170	Administrative Kitchen	170	
Assistant to Sheriff Office	170	Assistant to Sheriff Office	170	
Administrative Row Closet	100	Administrative Row Closet	100	
Sheriff Office	810	Sheriff Office	810	
Undersheriff Office	400	Undersheriff Office	400	
Director Office	340	Director Office	340	
Director Office	340	Director Office	340	
Director Office	400	Director Office	400	
Director Office	340	Director Office	340	
Legal Advisor Office	200	JSO Sheriff Liason	200	
Admin Row Hallway / Waiting Area	2,414	Admin Row Hallway / Waiting Area	2,414	
Total Working Space - 3rd Floor	35,559	Total Working Space - 3rd Floor	35,559	
		Current Total Work Space (PMB)	109,645	
		Common areas	55,821	
		Total A/C Space	165,466	
		Current PMB Personnel	739	
		PMB Parking Spaces	215	

OFF SITE UNITS				
Corrections Director Office	340	PDF		1
Legal Advisors Office	200	OGC		1
Property and Evidence Room	43,000			25
Police / Corrections Recruiting	1,400	Academy		7
Civilian HR Manager	200	Academy		1
Background Investigators (20 investigators @ 175 Sq ft each)	3,500	Academy		20
Offender Tracking Unit	2,300	Regency (Old Zone 2 substation)		18
Citywide Problem Response (CPR)	5,400	State Attorney's Office building		27
Homicide Cold Case Unit	2,100	State Attorney's Office building		6
Crime Gun Intelligence Center	5,200	State Attorney's Office building		13
Gang Investigations Unit	1,800	State Attorney's Office building		9
Firearms Lab	876	Property and Evidence Facility		4
Crime Scene (ET)	1,888	Property and Evidence Facility		36
Latent Print Lab	2,500	711 N. Liberty St.		5
Photo Lab	2,000	711 N. Liberty St.		2
Traffic Unit	1,032	Various locations		8
Blight Unit	144	Regency (Old Zone 2 substation)		1
Off-site work space	**73,880**	**Off-site Personnel**		**184**
		Current Total PMB Space		**165,466**
		Current Total Off-site Work Space		**73,880**
		Minimum Total Work Space Needed		**239,346**
		Total Current Personnel		**923**

Gilbane

Arrington Watkins Architects

Police Memorial Building

City of Jacksonville

Jacksonville, Florida

November 2023

Presenters

Ryan Sitnik

Director Business Development Florida

Gilbane

Chris Wilson

Justice & Public Safety Center of Excellence Leader

Gilbane

Mike Conder

Managing Principal
Criminal Justice
Sector Leader

Arrington Watkins Architects

Matt Gorman

Managing Principal
Public Safety
Sector Leader

Arrington Watkins Architects

Agenda

- Needs assessment
- Determine management team
- Select delivery method
- Evaluate new vs. adaptation
- Design concept
- Build
- Maintain/Life Cycle
- Identify financing
  - Grant opportunities

Needs Assessment

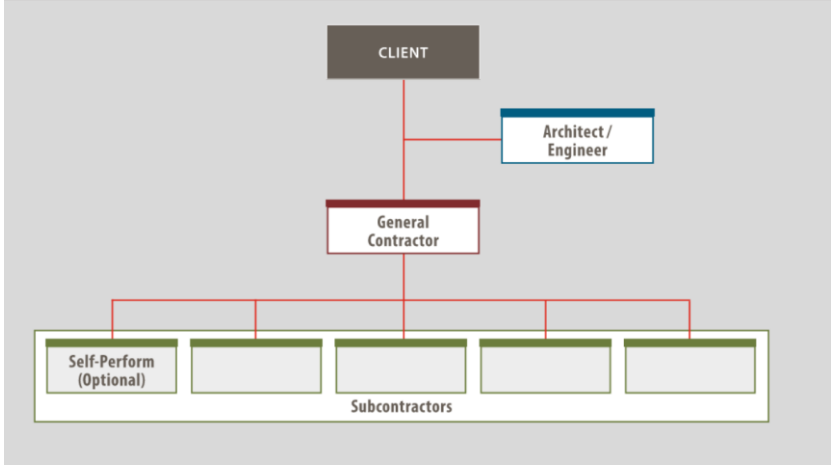
- Great start with current assessments and presentations
- Need for a design professional to come alongside and take the next steps
- Discussion with jail needs and consolidated, phased or separate project(s).
- City Council buy-in to proceed with project

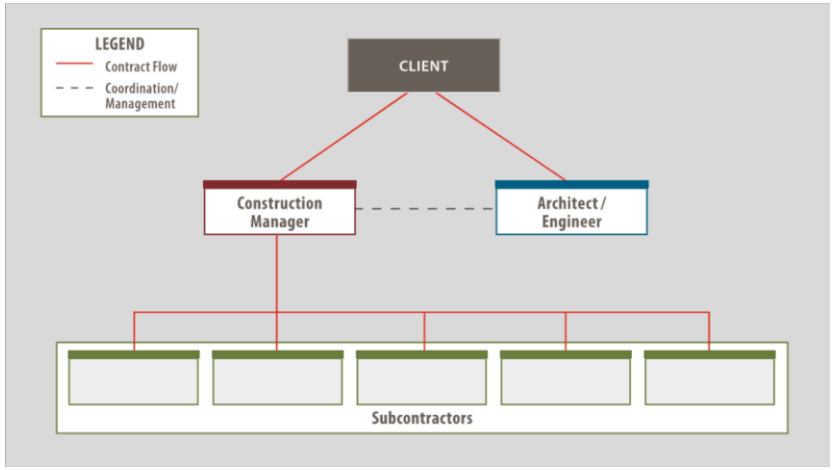
Determine Management Team

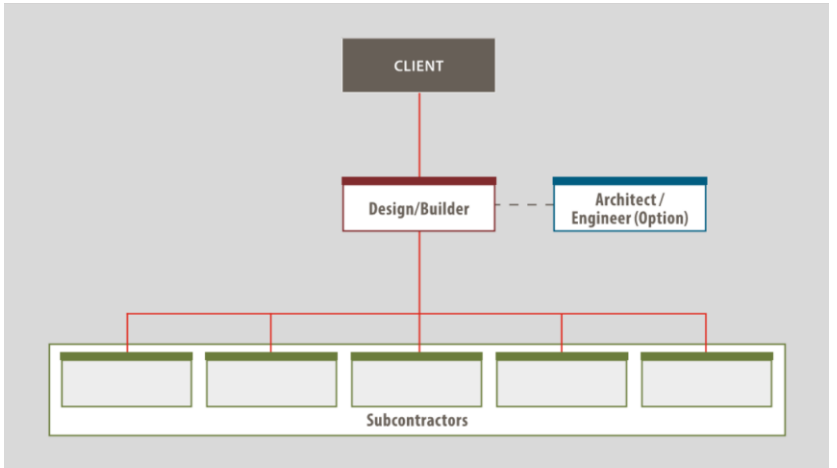
- City Staffing
- Sheriff Staffing
- Facilities Staffing
- Owner's Rep/Program Manager??
  - Follow Competitive Consultants Negotiation Act (CCNA) guidelines

Select Delivery Method

- The toolbox
  - Traditional – Design/Bid/Build
  - Construction Management at Risk (GMP)
  - Design Build (Stipulated Sum/GMP)
  - Progressive Design Build (GMP)
- Pros/Cons discussion
  - Collaboration
  - Lowest First Cost vs. Lowest Total Cost
  - Control over design
  - Best value – Client outcomes
  - Subcontractor/Team procurement
  - Speed to occupancy
  - Overall risk management







Evaluate New vs. Adaptation

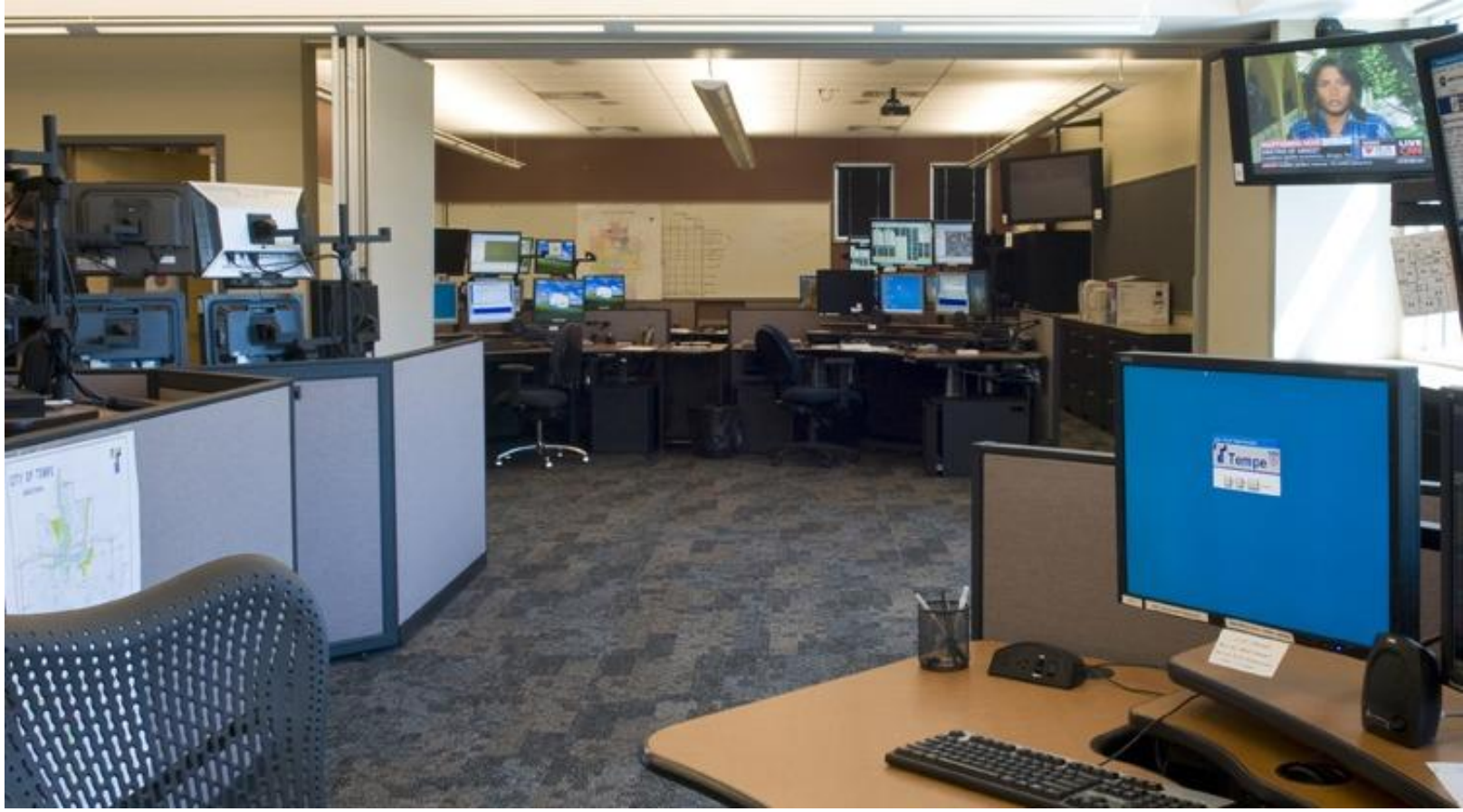
- Hardening Existing vs. building for Intended Use
- Purpose built vs. adaption of existing layout & Infrastructure
- Cost
- Schedule
- City of Phoenix Case Study

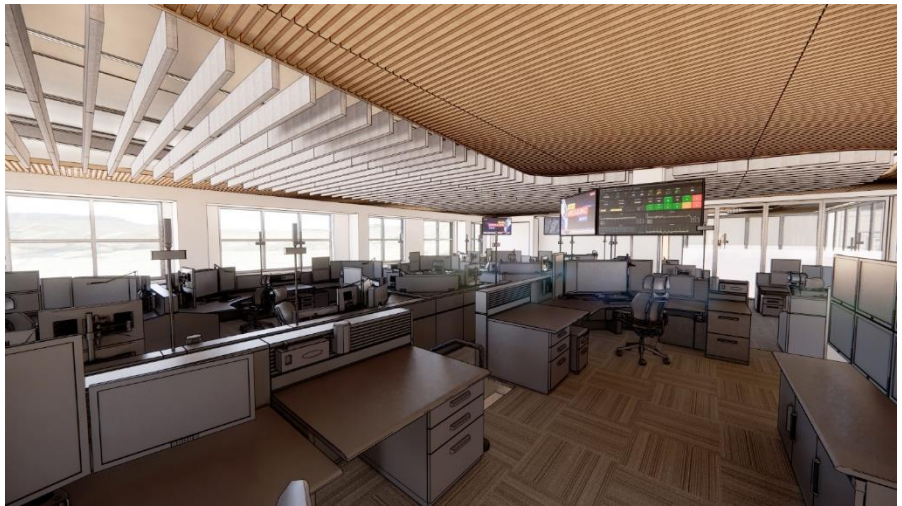
Design

- Arrington Watkins discussion
  - Current trends in Police/Sheriff Stations
  - Hardening strategies
  - Technology of the future
  - Sustainability
  - Building for the future what potential future trends are expected

Design

- Sheriff's Vision Considerations
  - Proximity to Jails/Courthouses
  - Public interface
  - Secure facility
  - Shooting range
  - K-9
  - 911 Call center
  - Booking & Evidence
  - Vehicle/Fleet maintenance





Build

- Schedule
  - Renovation vs. New Build
  - Drivers
    - » Switchgear
    - » Generators
  - Solutions
    - » Early equipment & technology release
- Cost trends
  - Drivers
    - » Security
    - » Hardening
  - Solutions
    - » Target Value Design

Maintain

- Largest cost of project is not the initial design and construction but the operational cost over its 30 to 50 year life.
  - Discussion of Life Cycle considerations in developing the design
  - Attention to maintenance of facility in design and equipment selection
  - Understanding of current and desired service maintenance contracts
- Invest in Facilities Management Systems & Preventative Maintenance Programs

Identify Financing

- Development of a Project cost model
- Public-Private Partnership (Lease to own)
- Investigation of Grant Funding opportunities

Gilbane

Arrington Watkins Architects

Police Memorial Building

City of Jacksonville

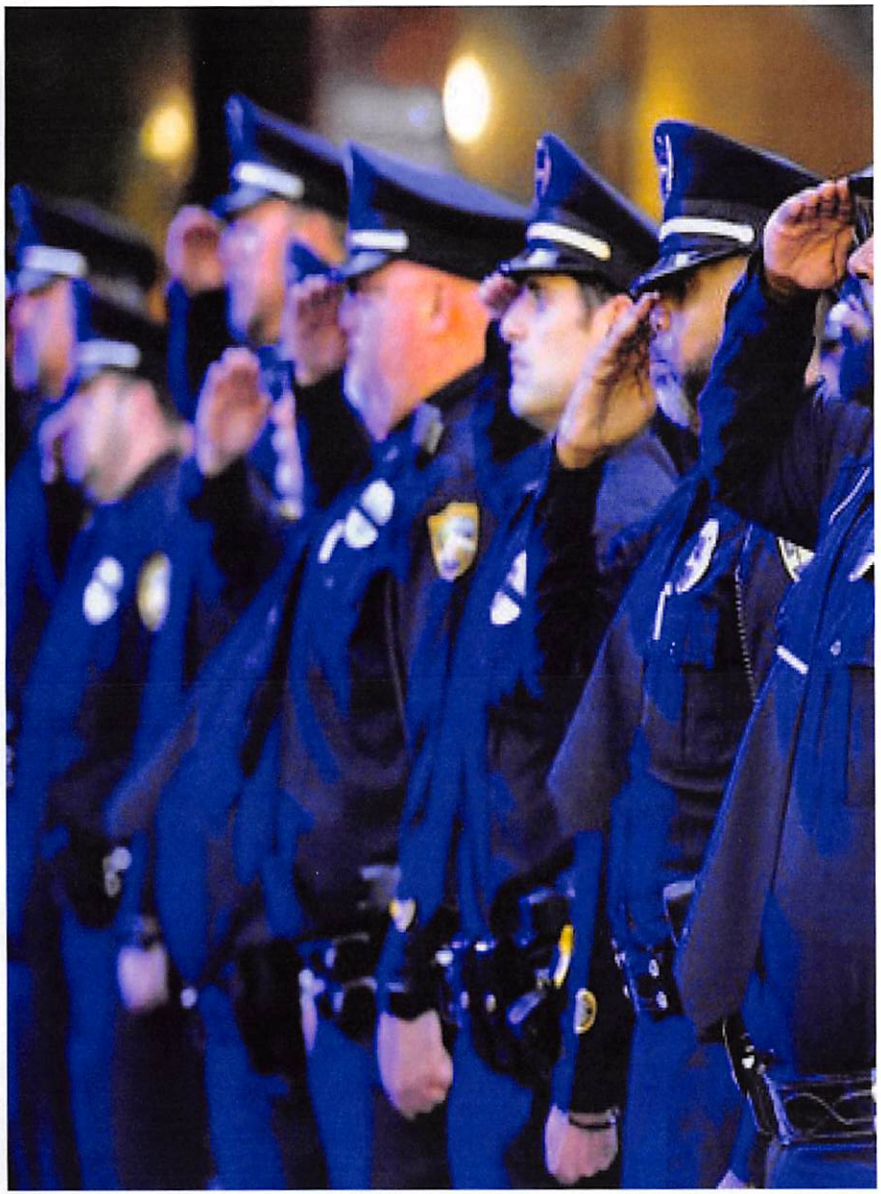
Jacksonville, Florida

November 2023

Questions & Answers

Future Police Memorial Building

November 2023



Current Employees in PMB (2023)

- 739 employees currently housed in PMB
- 165,466 sq ft of air-conditioned space in PMB
- 73,880 sq ft of off-site workspace
- 184 off-site employees

HANDOUT

Future PMB Design Exterior

- Modern design
- Stand alone (campus style with jail)
- One, 2 or 3 story building
- Solar panels on the roof for energy efficiency
- Parking
  - Level parking for visitors in front
  - Secure covered parking or garage for employees
  - Secure parking storage area for large vehicles and equipment
  - Electric car charging stations for visitors and employees
  - Child custody exchange and Safer Transaction location

Projected Growth by Area (next 20-25 years)

Administration

- Corrections Director's Office
- Legal Advisor's Office
- Large Conference Room (CRIMES) with advanced audio / visual equipment (50 people)

Projected Growth by Area (next 20-25 years)

Patrol Support Division

- Traffic – Offices for 3 Lieutenants, 12 Sergeants and a common work area
- Risk Protection Unit – Add 2 Detectives
- Blight Unit – Office space for 1 Sergeants and 6 Officers
- Crime Prevention Unit – Add 5 Officers

Projected Growth by Area (next 20-25 years)

Special Events Division

- Emergency Operations Center
- Large Conference Room with advanced audio / visual capabilities (25 people)
- Add approximately 10 employees (police and civilian) to keep pace with growing number of large scale events throughout the city

Projected Growth by Area (next 20-25 years)

Investigations Division

- Add approximately 94 employees (detectives, supervisors, and civilians) to keep pace with population growth and investigative demands
- Increase to a total of 12 secure interview rooms with soundproofing and audio / visual recording capability
- Add 2 secure bathrooms for detainees
- Crime lab suite with large evidence processing area (Firearms, Latent Print, Photo, and DNA) and secure storage
- Secure parking garage adjacent to the lab for evidence processing of vehicles

Projected Growth by Area (next 20-25 years)

Investigations Division (continued)

- Large conference room with advanced audio / visual capabilities (20 people)
- Case staffing / meeting rooms for each unit (12 people)
- Breakroom with sink

Projected Growth by Area (next 20-25 years)

Crime Analysis Unit (CAU)

- Expanded Real Time Crime Center (RTCC) with large video wall
- Add 26 civilian analysts and supervisors to keep pace with demands in CAU and to provide 24/7 RTCC staffing
- Large conference room with audio / visual capabilities (20 people)
- Breakroom with sink

Projected Growth by Area (next 20-25 years)

Professional Standards and Training Division

- Add approximately 20 employees (detectives, supervisors and civilians) to keep pace with agency growth
- Conference room in Internal Affairs (15 people)
- Front counter and technical workspace for the Body Worn Camera Unit
- Administrative hearing room with soundproofing, audio / visual / recording capability (25 people)
- Secure records vault for confidential administrative reports

Projected Growth by Area (next 20-25 years)

Professional Standards and Training Division (continued)

- Multimedia studio and production room
- Advanced press briefing room
- 2 conference rooms with audio / visual capabilities (15 persons each) for the Professional Oversight Unit (POU)
- Conference room with audio / visual capabilities (15 persons) for the Compliance Section
- Virtual reality training room (2500 sq feet)
- Mat room (3500 sq ft) for subject control training

Projected Growth by Area (next 20-25 years)

Human Resources Division

- Add approximately 30 employees (managers, supervisors, officers, and civilians) to keep pace with agency growth and recruiting demands
- 6 polygraph examination rooms with soundproofing
- 1 office with soundproofing for private occupational health meetings and psychological evaluations
- Interview room for applicants (6 people)
- Human Resources conference room (12 people)

Projected Growth by Area (next 20-25 years)

Human Resources Division (continued)

- Exam / Onboarding classroom (60-80 people)
- Computer lab for testing and training (20 stations)
- Separate secure office for 6 employees and a conference table (12) for exam development
- 5 10’ x 10’ storage closets – 1 with a secure vault for test material storage
- Breakroom with a sink

Projected Growth by Area (next 20-25 years)

Services Division

- Add approximately 10 employees to the Property and Evidence Facility
- Additional 35,000 sq foot Property and Evidence Facility in addition to the current, off-site facility
- Advanced 20,000 sq foot Communications Center to keep pace with agency and community growth
- Add 50-70 employees (dispatchers and supervisors) to the Communication Center
- 6,000 sq foot training facility with computer stations for the Communications Center

Projected Growth by Area (next 20-25 years)

Services Division (continued)

- 9-1-1 call Reproduction / Records area
- Large kitchen and breakroom for Communications Center
- Wellness Center with a quiet room to decompress, rejuvenation pods, and entertainment area for Communications Center
- Private meeting rooms in the Communications Center

Projected Growth by Area (next 20-25 years)

Services Division (continued)

- Large Facilities warehouse area to store furniture and large equipment'
- 25,000 sq foot total storage space for the Supply Unit with hanging storage for clothes and a secure storage area for firearms and officer equipment
- Work area for body armor measurements and storage
- Kitchen / breakroom for Supply personnel

Projected Growth by Area (next 20-25 years)

Services Division (continued)

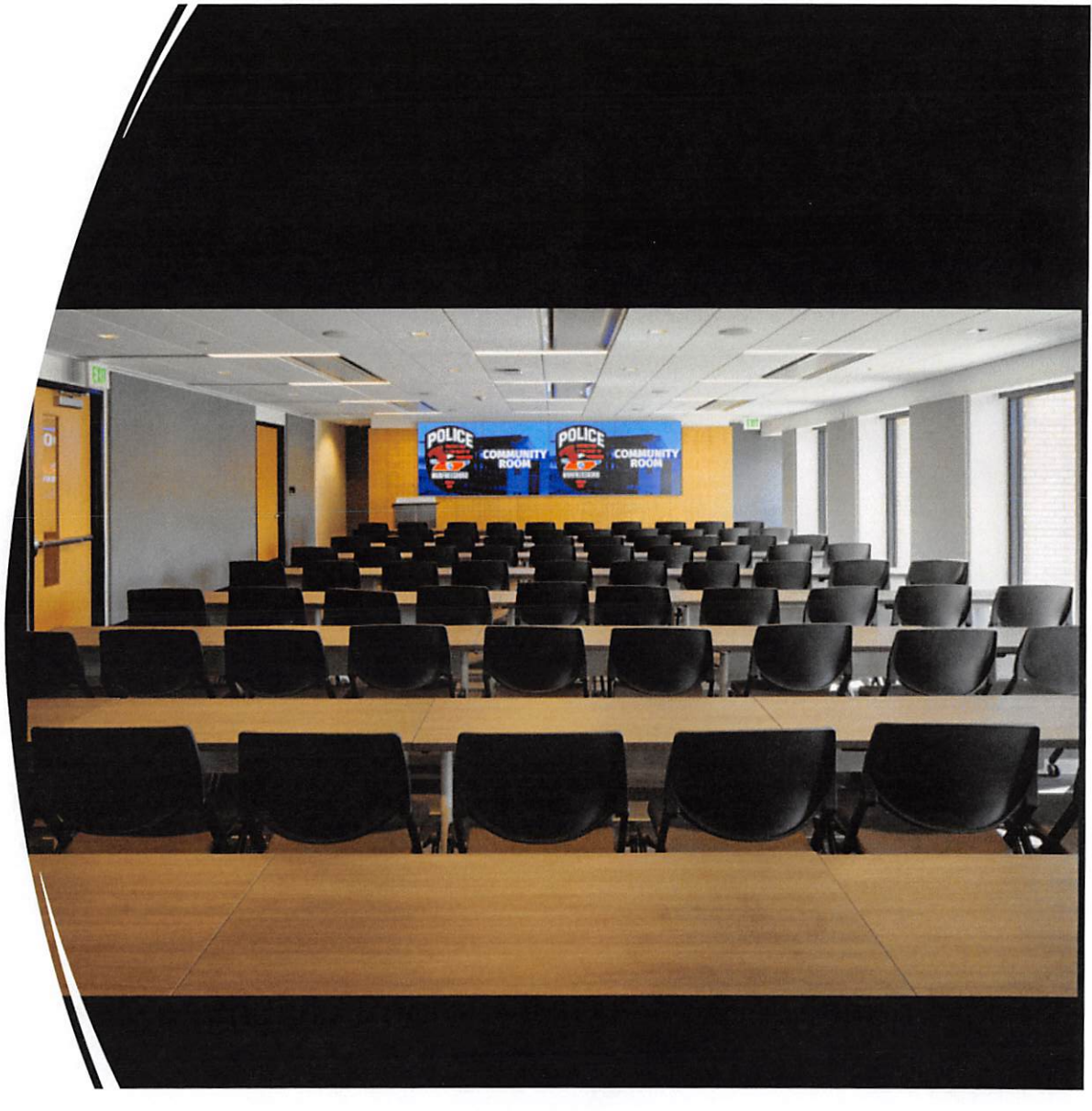
- Increase staffing to 72 employees in the Information Systems Management (ISM) unit
- Expanded Help Desk with officer waiting area in ISM
- Troubleshooting and testing lab for computer equipment in ISM
- Employee wellness area in ISM
- Benches and worktables for computer repairs in ISM
- Breakroom with kitchen in ISM

Future PMB Design - Additional Spaces

- Investigations - Family/Victim Rooms
- Secure Prisoner Sallyport
- Employee Wellness Areas
- Gym
- Daycare
- Large Community Meeting Room

Future PMB Design Interior

Community Room



Future Steps

Create sub-committees by Division to solicit input from employees for:

- Personnel growth projections
- New / additional space needs
- Technology improvements
- Layout and workspace flow
- Furniture and interior design

Considerations

- What we have learned so far
  - Build for the future
  - 100% of agencies stated the new facility was too small on move in day
  - Ensure space for storage-usually first cut
  - Increase parking and secure it
  - Receive input from staff on functionality of space
  - Audio visual/recording equipment high priority
  - Wellness room is a high priority
  - Durable flooring options
  - Multiple secure entry points for employees
  - Sallyport
  - Community input

Thank you for your time!

Questions?

PRESENTATIONS AND HANDOUTS

From December 14, 2023 Administrative Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

OFFICE SPACE MINIMUM REQUIREMENTS

- Minimum of 281,000 square feet of Class A office space available for build-out and occupancy within 12 months.
- Space must be within one building or adjacent buildings (campus style walking distance).
- Additional space available for expansion over term of the lease (minimum of 10, 000 additional square feet).
- Centrally located within Duval County (close to downtown is preferred).
- Access to main roads and interstate.
- Ten-year term with two five-year options to renew.
- Employee entrances separate from public entrance.
- Separate elevators for employees and visitors.
- Not in flood zone.
- Minimum of 1,000 parking spaces for employees.
- Parking area must be gated and include physical security.
- Minimum of 50 visitor parking spaces with easy access to public entrance.
- Loading dock.
- Rooftop must be able to accommodate microwave dishes for secure data transmissions.
- High speed fiber optic connection.
- Physical barrier security around the perimeter of the building and parking areas.
- 24-hour access to the office space and parking.
- 24/7 HVAC service at no extra charge consistent with other similar Class A office buildings.
- 24/7 HVAC service at no extra charge for data center.
- Generator to power the building.
- Space within public entrance for physical security to include x-ray machines and security counter.
- Cafeteria operated and maintained by lessor within the building.
- Build-out planning service included in cost of the lease.
- If not already present, key-card security access to all entrances, elevators, floors, and restricted areas.
- Build-out capacity to include (but not limited to) offices, a communications center, public counter, conference rooms, media rooms, security monitoring room, gym, locker rooms, showers, rest rooms, data center, break rooms, interview rooms, secured sally port area with separate building access, and supply/storage areas.
- Any other tenants of the building must not conflict with the operations of the JSO.

JSO ADMINISTRATIVE SERVICES WORKING GROUP MEETING

PRESENTED BY: ARCHITECTS DESIGN GROUP + CENTER FOR PUBLIC SAFETY

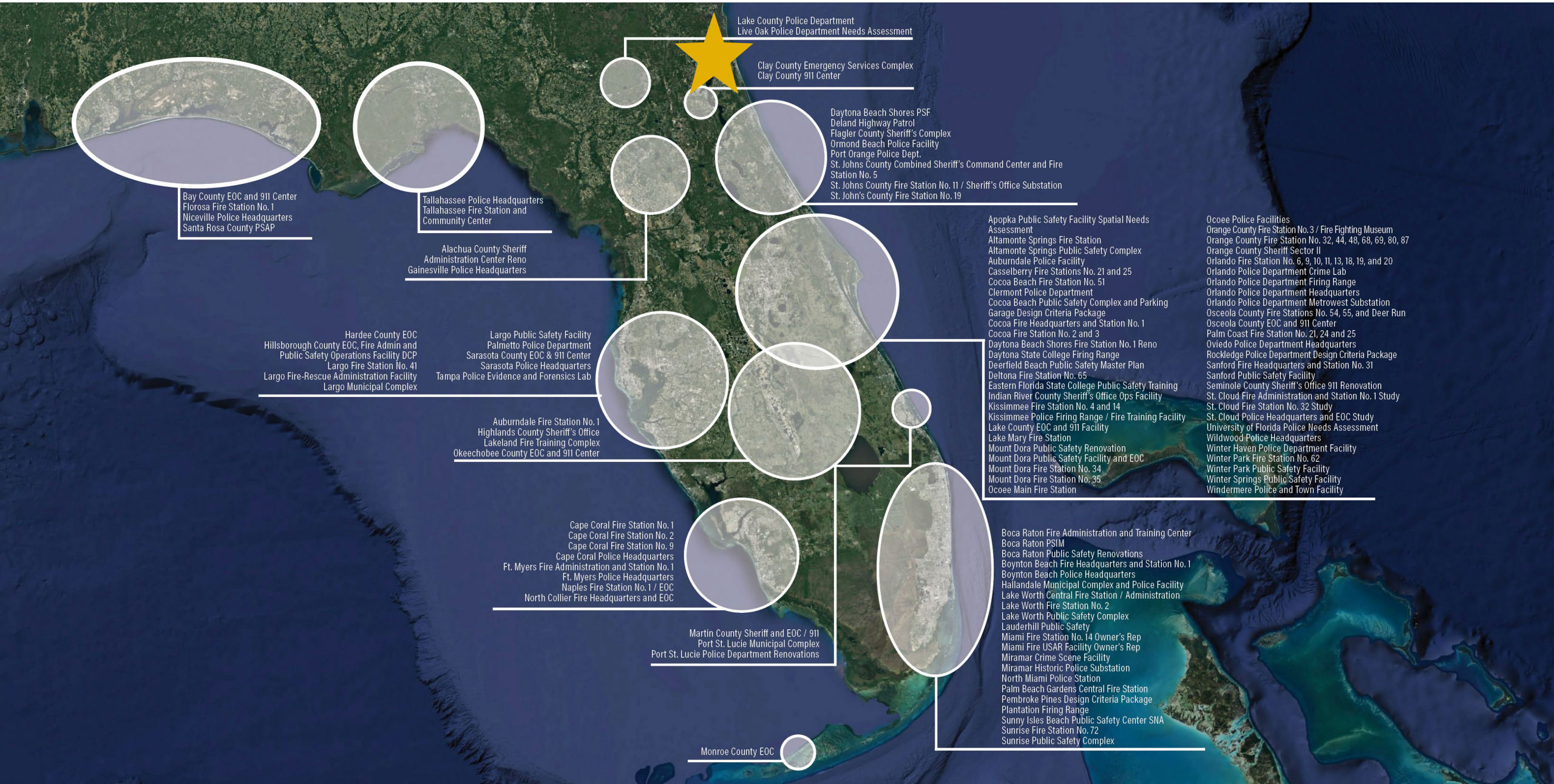
ARCHITECTS DESIGN GROUP

- **400+ Public Safety Facilities**
- 60+ stand-alone 911 centers
- **National leaders in Law Enforcement design trends for large-scale new and renovation projects**
- Located only 2 hours from JSO
- Experts in secure, hurricane-hardened, mission-critical facility design
- 45+ staff who all specialize in the design of public safety facilities
- We can start on this project immediately

Architects Design Group

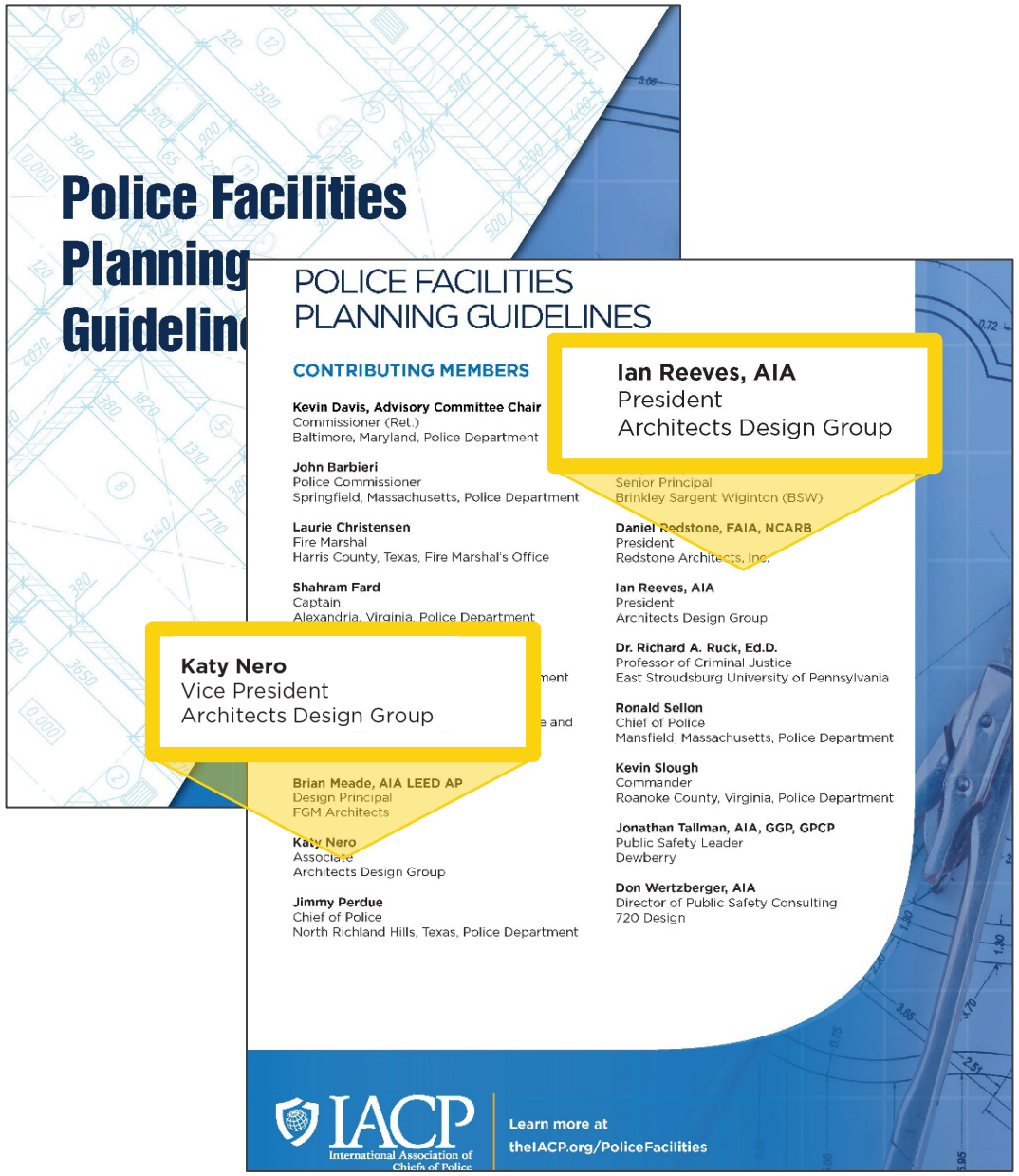
SUPPORTED BY

ADG'S FLORIDA PUBLIC SAFETY EXPERIENCE



LAW ENFORCEMENT STANDARDS

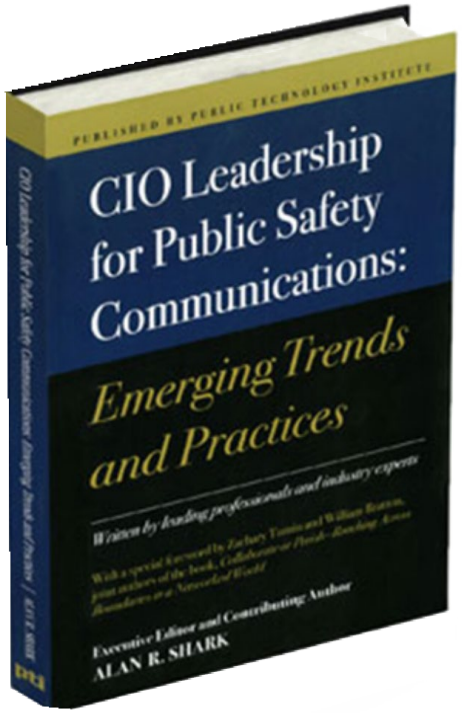
- **IACP Police Facility Planning Guidelines**
- **CALEA |** Commission on Accreditation for Law Enforcement Agencies
- **CFA |** Commission for Florida Law Enforcement Accreditation
- **IALEP |** International Association of Law Enforcement Planners
- **IAPE |** International Associate for Property & Evidence
- **NFPA |** National Fire Protection Association
- **CPTED |** Crime Prevention Through Environmental Design
- **DEM |** Department of Emergency Management
- **FEMA |** Federal Emergency Management Agency
- **APCO |** Association of Public-Safety Communications Officials
- **DoD UFC-4 |** Antiterrorism Standards



PUBLIC SAFETY EXPERTISE

Contributing Authors

- APCO Emerging Trends and Practices
- DHS / State of Florida EOC Guidance Publication
- Public Safety Architecture Book



CENTER FOR PUBLIC SAFETY

STOCKTON REEVES

- Principal in Charge
- 34 Years of Experience
- Over 350+ Public Safety Projects

WHAT MAKES US DIFFER

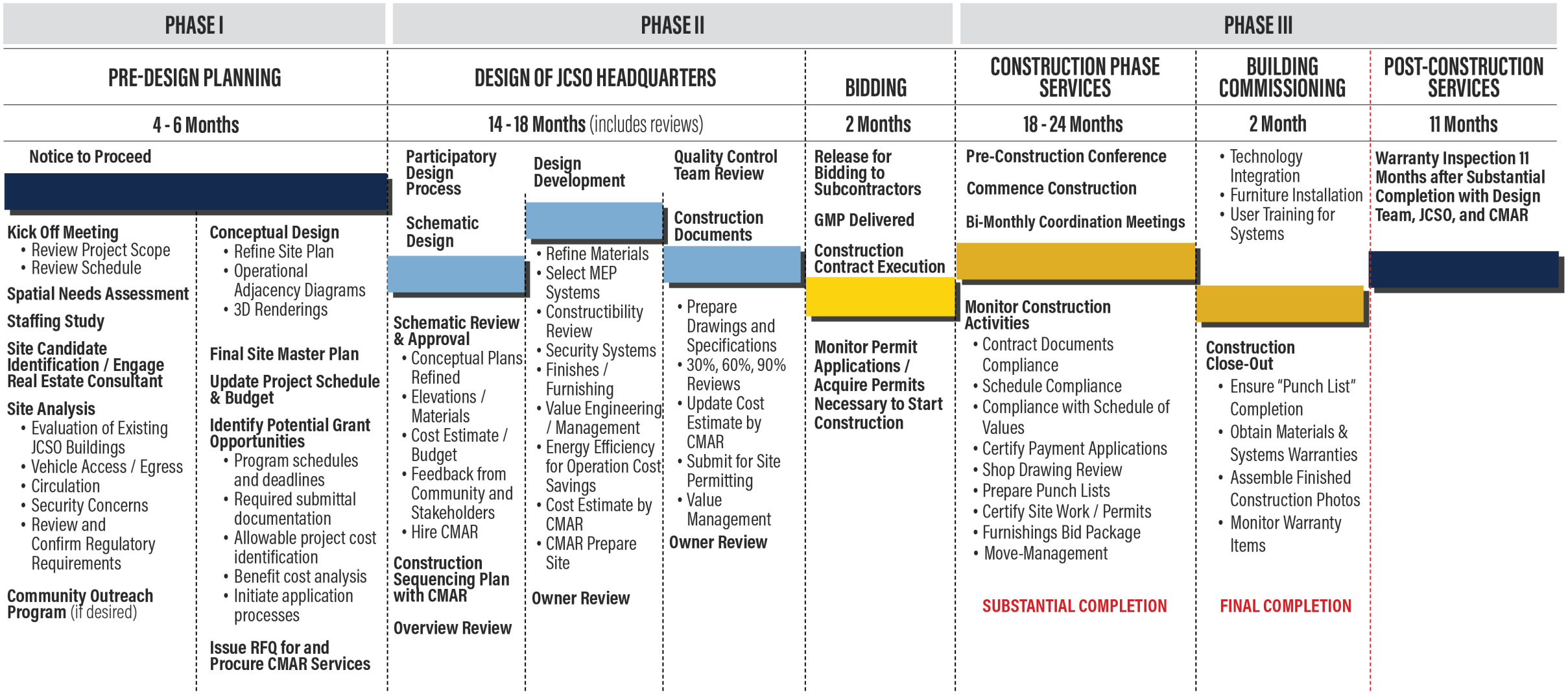
- Our personnel have spent their careers serving the public sector.
- For the past 23 years, the Center for Public Safety has been co-hosting facilities planning seminars for police, fire, EOC, 911 and sheriffs with ADG.
- Stockton serves as the Vice-Chair of the Winter Park Civil Service Board which is a regulatory entity over the police and fire department for the City of Winter Park.
- Stockton is a founding member of the Friends of the Winter Park Police and Fire Fighters Organization (501(c)(3) charity).

PARTIAL LIST OF OUR PROJECTS:

- Apopka Police Staffing Study
- Sunny Isles Beach Staffing Study
- Charleston Police Staffing Study
- Deerfield Beach Staffing Study
- Green Bay Department Comparison Analysis
- Quincy Fire Space Needs Study
- Santa Rosa County EOC Space Needs Study
- Broadview Heights Fire Space Needs Study
- Columbia County Law & Justice Center Space Needs Study
- Sandy Springs Police & Municipal Court Space Needs Study
- Flagler County Sheriff's Office Space Needs Study
- Cape Coral Police Department Bond Referendum
- Cape Coral Public Safety Training Facility Needs Assessment
- Osceola County Roadway Bond Referendum
- Kissimmee Ordinance Referendums
- Lake County EOC Space Needs Study
- Billings EOC Space Needs Study
- Nacogdoches Space Needs Study
- Evangeline Parish Space Needs Study
- Polson Police, Fire, and Municipal Court Space Needs Study
- Covington Police and Communications Space Needs Study
- Byram Police and Communications Space Needs Study
- Gloucester Township Police and Communications and Municipal Court Space Needs Study
- West Melbourne Police Space Needs Study
- Miami Shores Police Space Needs Study
- Pelham Batesville Fire Space Needs Study
- Palmyra Police Space Needs Study
- Boone County EOC Space Needs Study
- Columbia Police Space Needs Study

PROJECT APPROACH

JCSO METHODOLOGY CHART



JCSO METHODOLOGY CHART

PHASE I

PRE-DESIGN PLANNING

4 - 6 Months

Notice to Proceed

Kick Off Meeting
- Review Project Scope
- Review Schedule

Spatial Needs Assessment

Staffing Study

Site Candidate Identification / Engage Real Estate Consultant

Site Analysis
- Evaluation of Existing JCSO Buildings
- Vehicle Access / Egress
- Circulation
- Security Concerns
- Review and Confirm Regulatory Requirements

Community Outreach Program (if desired)

Conceptual Design
- Refine Site Plan
- Operational Adjacency Diagrams
- 3D Renderings

Final Site Master Plan

Update Project Schedule & Budget

Identify Potential Grant Opportunities
- Program schedules and deadlines
- Required submittal documentation
- Allowable project cost identification
- Benefit cost analysis
- Initiate application processes

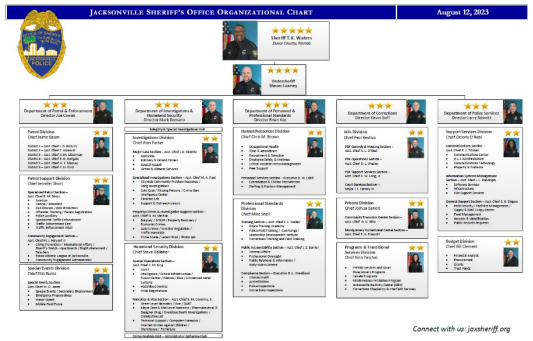
Issue RFQ for and Procure CMAR Services

APPROACH – STAFFING STUDY

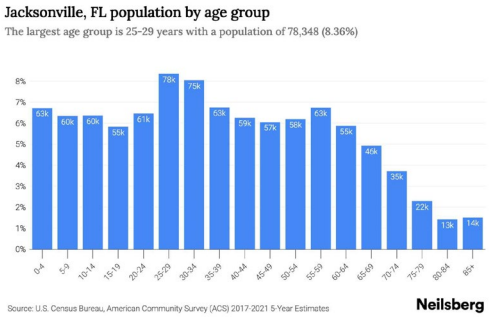
- Analyze information and statistical data provided by JSO by conducting interviews, administering surveys, and interacting with members of the department across all ranks and citizens of Jacksonville. We will focus on:

Response Data (Call For Service, Reported Crime Incidents, Criminal Investigations, Enforcement/Contact Records)

Administrative Records (Training, Internal Affairs, Complaints, Leave, Schedules, Staff Demographics)



Agency Reference Documents (Policies & Procedures, Regulations, Detailed Organization Charts, Staff/Unit Rosters, Annual Reports, Assessments)



Past and Future Population Trends for the City of Jacksonville and Duval County (Service Population Demographics)

APPROACH | SPATIAL NEEDS ANALYSIS QUESTIONNAIRES

Programming
Spatial Needs Assessment
Police Department
Tallahassee, Florida
ADG Project No. 998-17

Agency Personnel Description

Department/Name: _____ Date: _____

Name of Person Completing This Questionnaire: _____

1. ORGANIZATIONAL CHART:
Please attach a complete and current organization chart for your department, noting the names of all personnel together with job title, or job function. If an organization chart showing future growth or anticipated changes is available, please attach. This information will be utilized in confidence.

2. STAFFING:
2.1 How many employees currently work in this department?
Full Time _____ Part Time/Volunteers _____

2.2 What are the historical trends of full time employees?
2000 _____ 2005 _____ 2010 _____ 2015 _____

2.3 What are your projections for full time employees?
2020 _____ 2025 _____ 2030_____

3. AGENCY FUNCTION:
Please attach a one-page summary describing the basic functions/responsibilities of this agency.
Attached _____ To be forwarded at a later date _____

4. RELATIONSHIP TO OTHER DEPARTMENTS/ENTITIES:
It is anticipated that this agency must communicate with other departments and/or entities related to training. Please note what other departments and why the need to communicate with each exists.

Indicate frequency, i.e., 1=rarely, 2=occasionally, 3=frequently, 4=very frequently, 5=constantly.

	Other Department	1 2 3 4 5	Why the Need
4.1	_____	_ _ _ _ _	_____
4.2	_____	_ _ _ _ _	_____
4.3	_____	_ _ _ _ _	_____
4.4	_____	_ _ _ _ _	_____

PARTICIPATORY PLANNING

Program / Interior Space Needs Analysis

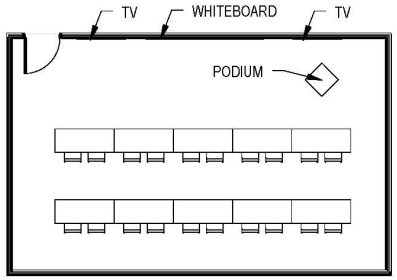
Training Room

Spatial Needs Assessment
Project Title
ADG Project Number: ###-##

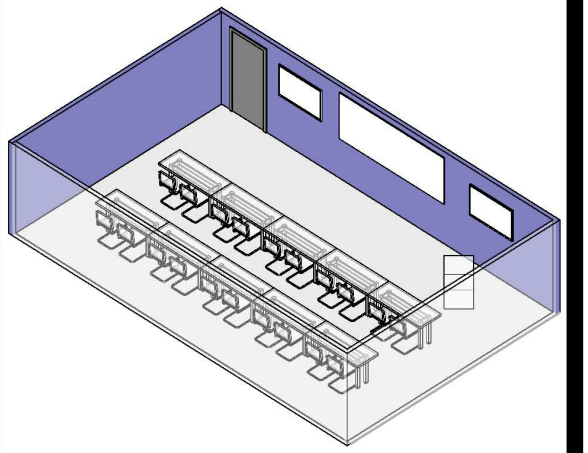
Area Standards:

Area:	600 S.F. - 800 S.F.
Dimensions:	Approximately 20'-0" x 32'-0"
Description:	Meeting and Training Room
Components:	Tables (10) 24" x 60" Chairs (20) Podium White Board
Comments:	

Plan View



Isometric View



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APPROACH | SPATIAL NEEDS ANALYSIS

Program / Draft Spatial Needs Assessment

Executive Summary
6-Aug-20

Flagler County Sheriff's Office
Flagler County, Florida
ADG Project Number: 1045-20

General Notes

Space Designation		Space Requirements (square feet)		
No.	**Space Function**	**YEAR: 2020**	**YEAR: 2030**	**YEAR: 2040**
1.0	Public Access Areas	7,007	7,007	7,007
2.0	Records	1,595	1,595	1,595
3.0	Office of the Sheriff	5,926	5,926	5,926
4.0	Investigative Services	10,719	11,319	11,319
5.0	Organizational Services	1,062	1,062	1,062
6.0	Information Technology	1,797	1,969	1,969
7.0	Community Policing & District III	3,405	3,620	3,620
8.0	Evidence	4,176	4,176	4,176
9.0	Sally Port	2,875	3,675	3,675
10.0	Training	2,865	3,551	3,551
11.0	Facility Support Spaces	6,414	6,414	6,414

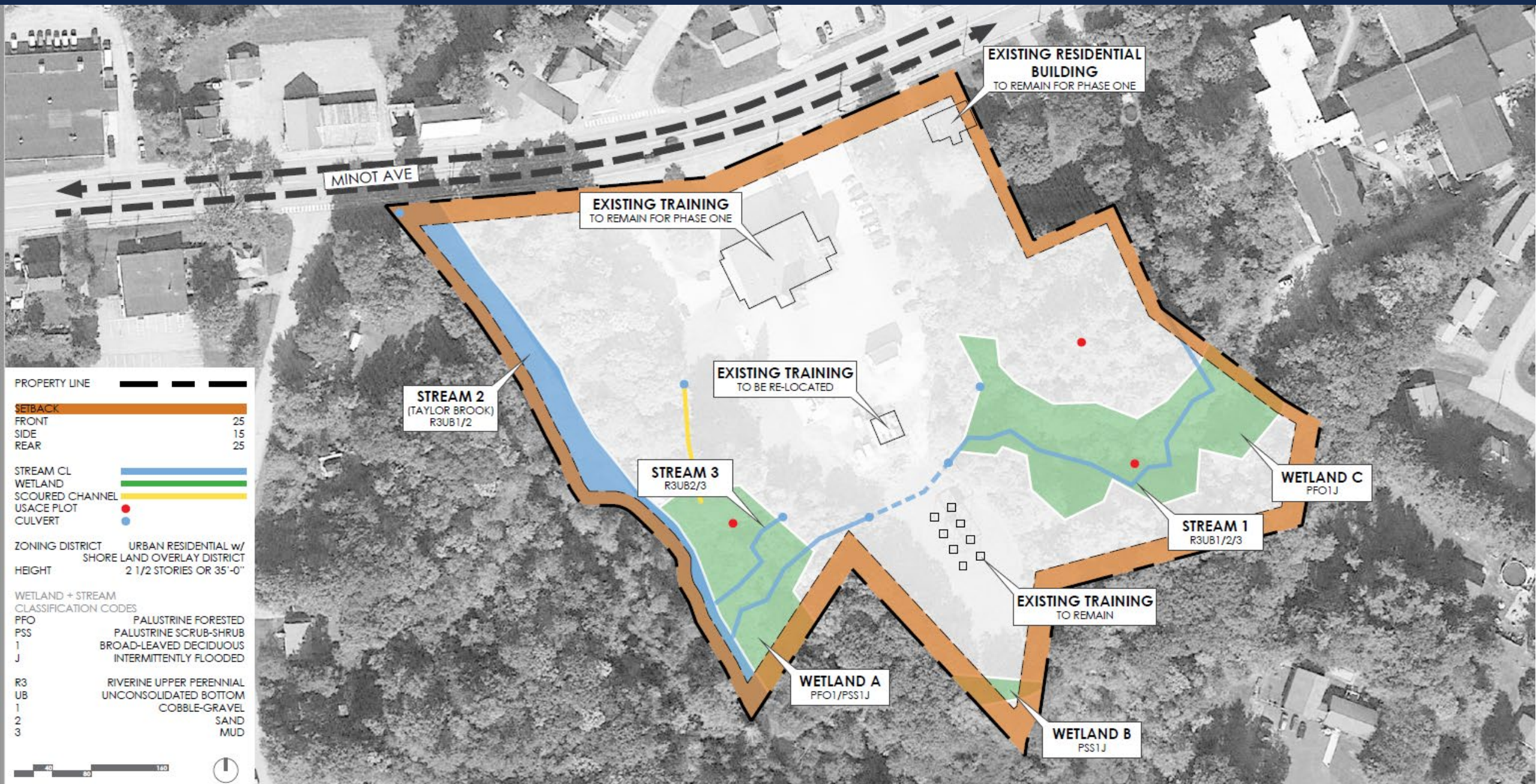
APPROACH | SITE IDENTIFICATION & SELECTION

Site Selection Matrix

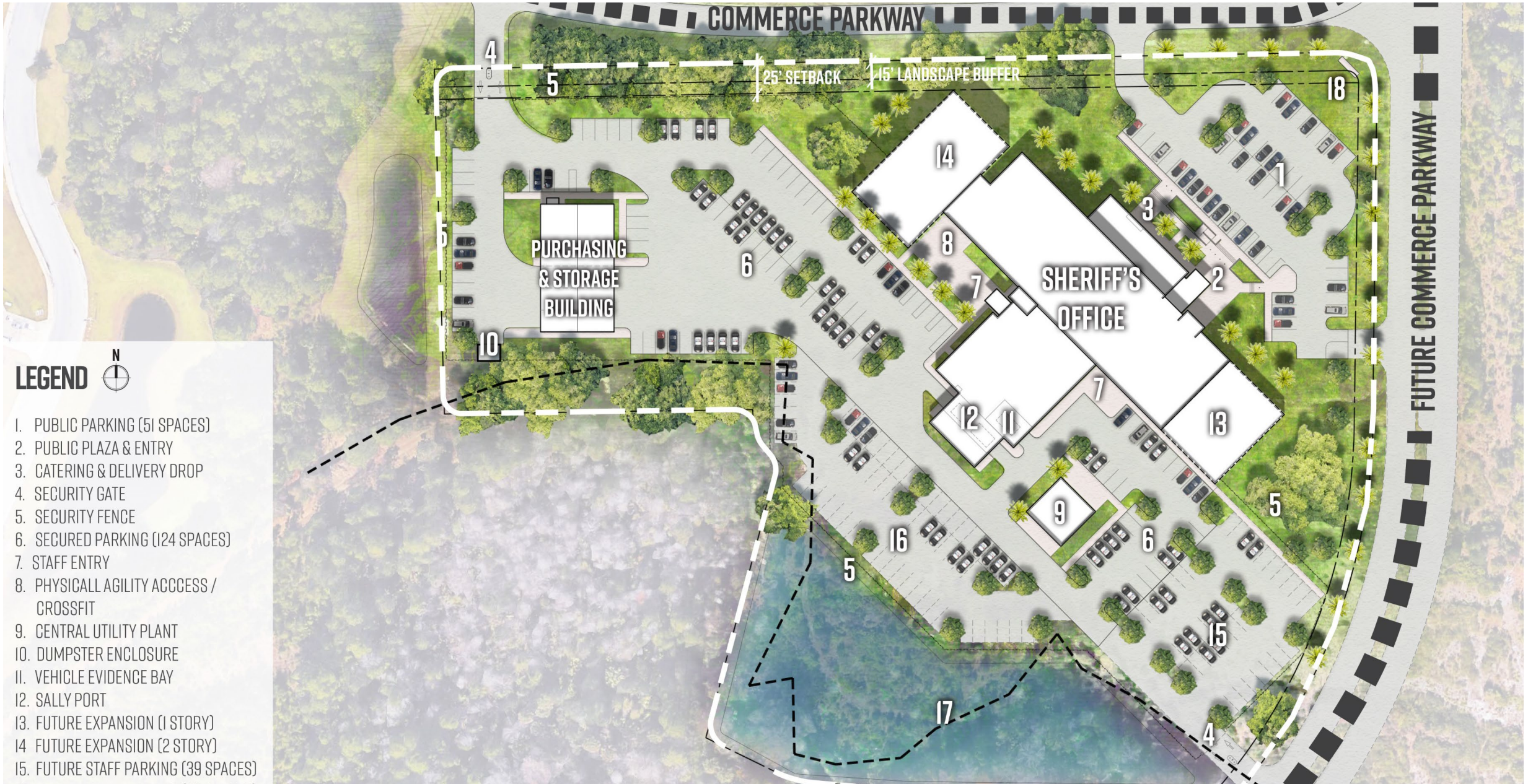
No.	Evaluation Criteria	Criteria Value	Site I	Site II	Site III	Site IV
1	Appropriate Surrounding Land Use	7				
2	Proximity to other City Facilities / Functions	6				
3	Site Size: Ease of Future Expansion	10				
4	Zoning	6				
5	Site Development: Relocation/Demolition/etc.	9				
6	Access: Vehicular/Pedestrian/Public Transportation	8				
7	Impact on Redevelopment	6				
8	Proximity to Potential Hazards	9				
9	Land Acquisition Costs	7				
10	Adequacy of Infrastructure	8				
	Total					
		Rank				

- **Appropriate Surrounding Land Use:** An evaluation is conducted of the land use adjacent to a proposed site and an assessment of its compatibility to the intended function of a Law Enforcement / Public Safety Facility. Factors such as adjacent office utilization, as an example, would be considered favorable, while single-family detached usage would be less favorable due to the potential of adverse impact upon the Residential Community.
- **Proximity to other City Facilities / Functions:** Is the proposed site in proximity to existing City Facilities to the extent that access is enhanced and that the interrelationship of Municipal functions is considered?
- **Site Size / Ease of Expansion:** Is the proposed site of sufficient size to accommodate, economically, both current and future spatial needs without utilizing costly construction techniques or systems?
- **Zoning:** Is the site currently appropriately zoned for the proposed use, or if not, is the desired zoning appropriate in the context of adjacent properties?
- **Site Development Considerations:** Does the site have any characteristics that require special attention such as existing structures that need to be demolished and disposed of; are there any environmental issues that will need to be remediated, or other potential issues that may result in higher than average development costs?
- **Access:** Vehicular/Pedestrian/Public Transportation: Does Public Transportation currently serve the site or provide access within a reasonable radius? Is the property located on arterial roadways, which have a service level appropriate to the proposed facility needs?
- **Impact on Downtown Redevelopment:** Does the site, because of its proximity to the Downtown core, have the potential of serving as a positive force on redevelopment?
- **Proximity to Potential Hazards:** Are there factors or physical elements that are located in proximity to the site that can potentially affect the site, including roadways, and/or railroads, which are utilized to transport hazardous materials? Is the site located adjacent to or within the impact zone of a facility; which stores space or utilizes materials that could result in a hazardous event?
- **Ease of Acquisition:** Does the Municipality already own the property, or can the property be obtained by purchase or trade from a willing landowner(s) or will it potentially result in delay of acquisition as the result of a "non-motivated" seller?
- **Adequacy of Infrastructure:** Is the site currently served by utility systems, such as water, sewer, power, gas and storm water drainage systems, which have sufficient capacity to accommodate anticipated need?

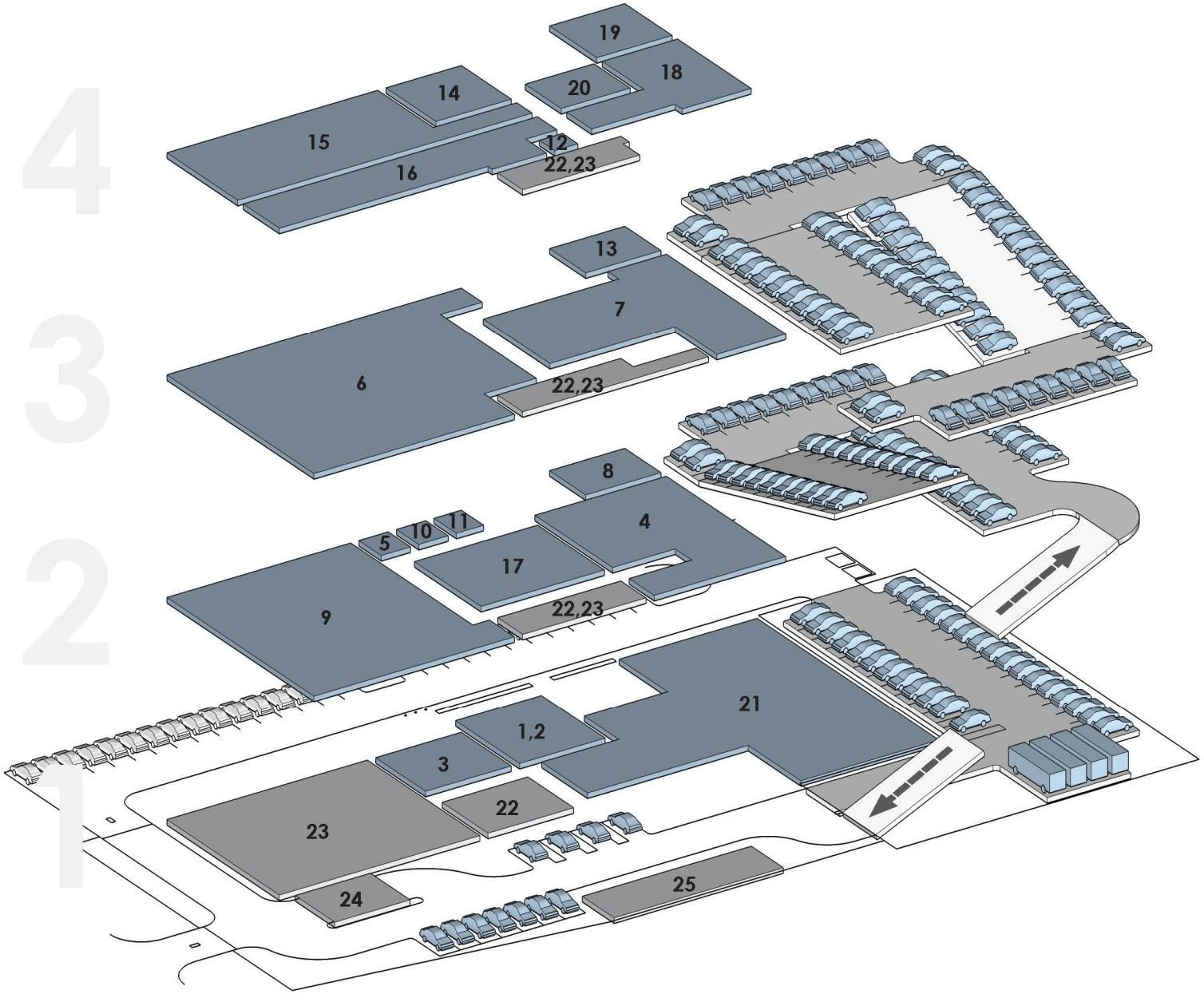
APPROACH | SITE ANALYSIS PROCESS



APPROACH | MASTER PLANNING PROCESS



APPROACH | OPERATIONAL ADJACENCIES STUDIES



LEGEND

1. PUBLIC ACCESS AREAS
2. INFORMATION DESK
3. RECORDS
4. TRAINING
5. SCHOOL RESOURCES OFFICERS
6. PROPERTY & EVIDENCE
7. FORENSICS
8. SUPPORT DIVISION
9. FIELD OPERATIONS BUREAU
10. K-9 UNIT
11. ANIMAL CONTROL
12. CRISIS INTERVENTION TEAM
13. COMMUNICATIONS
14. CRIMINAL INVESTIGATIONS BUREAU
15. CRIMINAL INVESTIGATIONS DIVISION
16. SPECIAL INVESTIGATIONS DIVISION
17. INFORMATION TECHNOLOGY
18. ADMINISTRATION/ OFFICE OF THE CHIEF
19. FINANCE
20. INTERNAL AFFAIRS
21. COMMUNITY GYMNASIUM/ MULTIPURPOSE SPACE
22. FACILITY SUPPORT
23. FACILITY SERVICES
24. SALLY PORT
25. CENTRAL UTILITY PLANT

APPROACH | DESIGN VISUALIZATIONS EXAMPLES

RENOVATION CONSIDERATIONS

- Site phasing schedule
- Enhance security
- Upgrade building hardening
- Validate spatial needs assessment to fit future and current needs
- Strategically incorporate areas for future growth
- Identify areas that are best suited to provide for required specialized functions
- Plan early for moving evidence to IAPE standard audits
- Create adjacency diagrams for optimum workflow and a more collaborative / open environment to enhance staff teaming
- Address staff diversity needs in key spaces

Knoxville Public Safety Complex
180,000 SF+

PREPARATION OF DEVELOPMENT OPTIONS / BUDGETIN

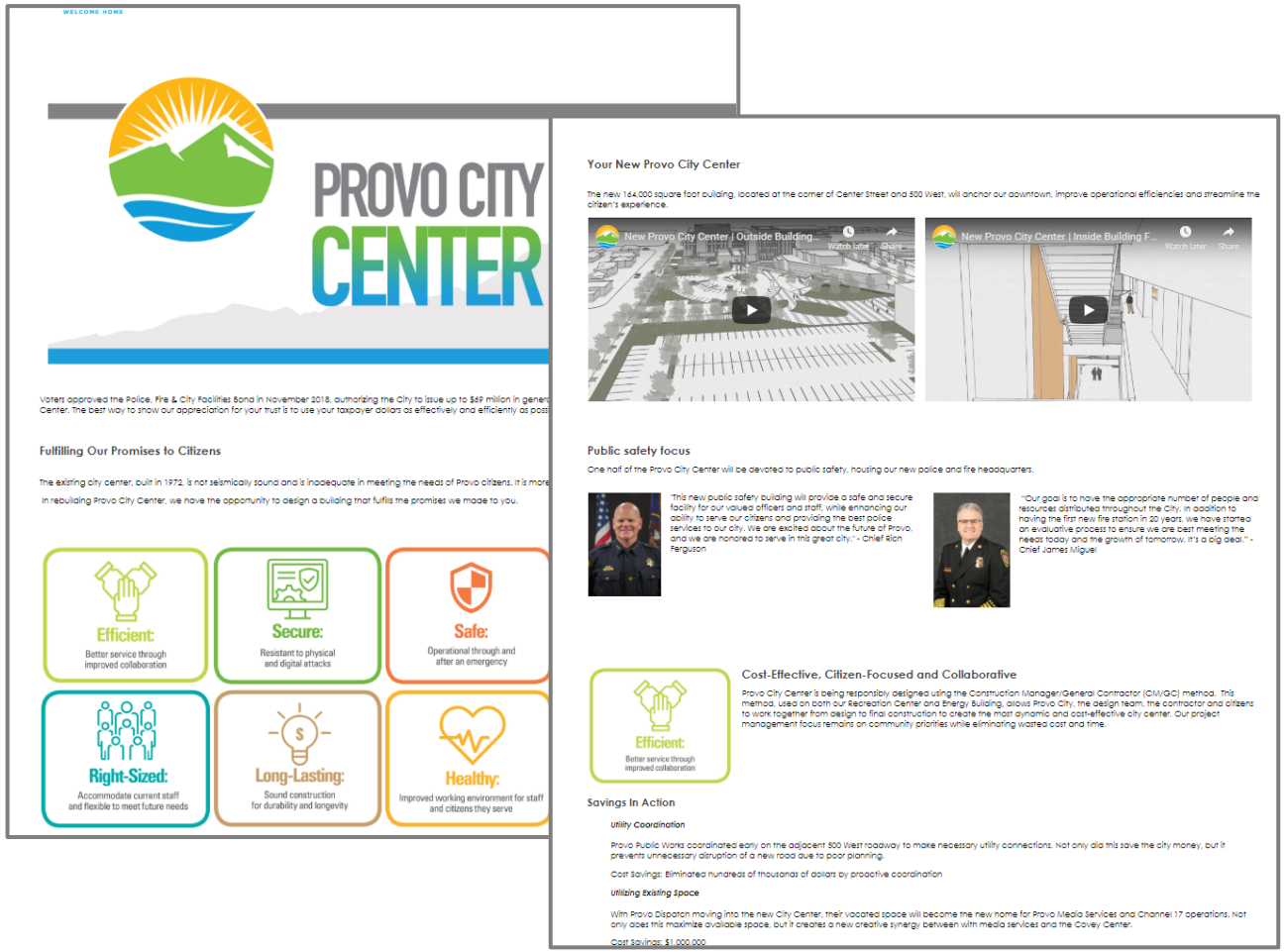
OPTION A | RENOVATION & ADDITION Build-out for Year 2039 @ 273,967 GSF	
BUILDING CONSTRUCTION COST	
Existing PD Structural Integrity Improvements	$4,387,331
Renovation of Existing PD Facility *(39,800 SF @ $350 / SF)*	$13,930,000
Existing FD Structural Integrity Improvements	$2,259,690
Renovation of Existing FD Facility *(8,000 SF @ 350 / SF)*	$2,800,000
New PD Addition *(64,764 SF @ $500 / SF)*	$32,382,000
New Parking Structure *(310 spaces @ $28,500/space)*	$8,835,000
Rolling Assets Storage- Ground Level of Garage *(11,232 SF @ $385/SF)*	$4,324,320
Central Energy Plant Allowance *(Generator, Fuel Tanks, Fuel Pumps, HVAC Eqpt., Protective Cage, etc.)*	$3,000,000
SUB-TOTAL BUILDING CONSTRUCTION COST	$71,918,341
SITE DEVELOPMENT COST	
Site Development Updates *(5 acres @ $400,000 / acre)*	$2,000,000
Fueling Island Allowance	$200,000
Site Security Systems Allowance *(Perimeter Walls, CCTV, Access Control, Etc)*	$800,000
SUB-TOTAL SITE DEVELOPMENT COST	$3,000,000
SOFT COST	
Professional Design Fees	$7,491,834
FF&E Allowance *(112,564 SF @ $40 / SF)*	$4,502,560
Technology Systems Allowance *(Security, communications, data network, A-V, etc.)*	$4,502,560
Permitting & Impact Fees Allowance	By City
Testing & Inspection Fees Allowance	By City
Escalation Costs Allowance @ 6.5% Annually for Two Years Compounding	10,055,914
Project Contingency Allowance @ 10%	$7,491,834
SUB-TOTAL SOFT COST	$34,044,702
TOTAL COST	$108,963,043

OPTION B | RENOVATION & ADDITION Build-out for Year 2050 @ 298,404 GSF	
BUILDING CONSTRUCTION COST	
Existing PD Structural Integrity Improvements	$4,387,331
Renovation of Existing PD Facility *(39,800 SF @ $350 / SF)*	$13,930,000
Existing FD Structural Integrity Improvements	$2,259,690
Renovation of Existing FD Facility *(8,000 SF @ 350 / SF)*	$2,800,000
New PD Addition *(64,764 SF @ $500 / SF)*	$32,382,000
Future Growth of 24,437 SF *(@ $325/SF)*	$7,942,025
New Parking Structure *(310 spaces @ $28,500/space)*	$8,835,000
Rolling Assets Storage- Ground Level of Garage *(11,232 SF @ $385/SF)*	$4,324,320
Central Energy Plant Allowance	$3,000,000
SUB-TOTAL BUILDING CONSTRUCTION COST	$79,860,366
SITE DEVELOPMENT COST	
Site Development Updates *(5 acres @ $400,000 / acre)*	$2,000,000
Fueling Island Allowance	$200,000
Site Security Systems Allowance *(Perimeter Walls, CCTV, Access Control, Etc)*	$800,000
SUB-TOTAL SITE DEVELOPMENT COST	$3,000,000
SOFT COST	
Professional Design Fees	$8,286,037
FF&E Allowance *(112,564 SF @ $40 / SF)*	$4,502,560
Technology Systems Allowance *(Security, communications, data network, A-V, etc.)*	$4,502,560
Permitting & Impact Fees Allowance	By City
Testing & Inspection Fees Allowance	By City
Escalation Costs Allowance @ 6.5% Annually for Two Years Compounding	$11,121,833
Project Contingency Allowance @ 10%	$8,286,037
SUB-TOTAL SOFT COST	$36,699,027
TOTAL COST	$119,559,393

OPTION C | NEW BUILDING Build-out for Year 2039 @ 273,967 GSF	
BUILDING CONSTRUCTION COST	
New Construction of Police Headquarters Facility *(112,564 SF @ $500 / SF)*	$56,282,000
New Parking Structure *(310 spaces @ $28,500/space)*	$8,835,000
Rolling Assets Storage- Ground Level of Garage *(11,232 SF @ $385/SF)*	$4,324,320
Central Energy Plant Allowance *(Generator, Fuel Tanks, Fuel Pumps, HVAC Eqpt., Protective Cage, etc.)*	$3,000,000
Demolition and Disposal Fees for the Existing Police Building *(@ $8/SF)*	$318,400
SUB-TOTAL BUILDING CONSTRUCTION COST	$72,759,720
SITE DEVELOPMENT COST	
Site Development Updates *(5 acres @ $400,000 / acre)*	$2,000,000
Fueling Island Allowance	$200,000
Site Security Systems Allowance *(Perimeter Walls, CCTV, Access Control, Etc)*	$800,000
SUB-TOTAL SITE DEVELOPMENT COST	$3,000,000
SOFT COST	
Professional Design Fees	$7,575,972
FF&E Allowance *(112,564 SF @ $40 / SF)*	$4,502,560
Technology Systems Allowance *(Security, communications, data network, A-V, etc.)*	$4,502,560
Permitting & Impact Fees Allowance	By City
Testing & Inspection Fees Allowance	By City
Escalation Costs Allowance @ 6.5% Annually for Two Years Compounding	$9,964,688
Project Contingency Allowance @ 10%	$7,575,972
SUB-TOTAL SOFT COST	$34,121,752
TOTAL COST	$109,881,472

OPTION D | NEW BUILDING Build-out for Year 2050 @ 298,404 GSF	
BUILDING CONSTRUCTION COST	
New Construction of Police Headquarters Facility *(112,564 SF @ $500 / SF)*	$56,282,000
Future Growth of 24,437 SF *(@ $325/SF)*	$7,942,025
New Parking Structure *(310 spaces @ $28,500/space)*	$8,835,000
Rolling Assets Storage- Ground Level of Garage *(11,232 SF @ $385/SF)*	$4,324,320
Central Energy Plant Allowance *(Generator, Fuel Tanks, Fuel Pumps, HVAC Eqpt., Protective Cage, etc.)*	$3,000,000
Demolition and Disposal Fees for the Existing Police Building *(@ $8/SF)*	$318,400
SUB-TOTAL BUILDING CONSTRUCTION COST	$80,701,745
SITE DEVELOPMENT COST	
Site Development Updates *(5 acres @ $400,000 / acre)*	$2,000,000
Fueling Island Allowance	$200,000
Site Security Systems Allowance *(Perimeter Walls, CCTV, Access Control, Etc)*	$800,000
SUB-TOTAL SITE DEVELOPMENT COST	$3,000,000
SOFT COST	
Professional Design Fees	$8,370,175
FF&E Allowance *(112,564 SF @ $40 / SF)*	$4,502,560
Technology Systems Allowance *(Security, communications, data network, A-V, etc.)*	$4,502,560
Permitting & Impact Fees Allowance	By City
Testing & Inspection Fees Allowance	By City
Escalation Costs Allowance @ 6.5% Annually for Two Years Compounding	$11,234,867
Project Contingency Allowance @ 10%	$8,370,175
SUB-TOTAL SOFT COST	$36,980,337
TOTAL COST	$120,682,082

OPTIONAL: COMMUNITY OUTREACH DURING PRE-DESIGN



"ADG's willingness to meet with city officials, community members, and staff was vital in gaining support for the project."
Chief Breault | Dover, NH Police Department

NEXT STEPS FOR JSO

ASSEMBLE THE RIGHT PROJECT TEAM

- Identify JCSO's internal project committee
- Hire an architect to:
  - Perform staffing study
  - Prepare a pre-design study to include: spatial needs, site selection, master planning, preliminary technology report, development options, preliminary building design
- Hire a CMAR to:
  - Work with the architect on development options, provide cost estimating and preconstruction services
- Identify immediate needs / cost for PMB & Jail and how long that will last JCSO
- Explore funding and grant opportunities
- Community outreach / education
  - Build public consensus
- Develop a comprehensive facility plan and development schedule for JCSO

LARGE SCALE LAW ENFORCEMENT EXPERIENCE

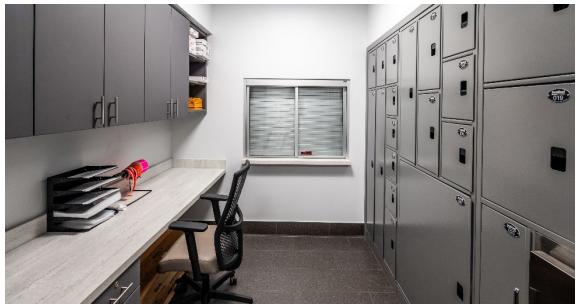
- Knoxville Public Safety Complex Adaptive Re-Use **172,000 SF**
- Orlando Police Headquarters and Evidence / Forensics Lab **182,000 SF**
- Sunrise Public Safety Complex **132,500 SF**
- Provo Utah Public Safety & Municipal Complex **215,000 SF**
- Indian River County Sheriff's Office Spatial Needs Assessment **181,000 SF**
- Georgetown Texas Public Safety Complex **111,048 SF**
- Cape Coral Police Headquarters **100,755 SF**
- St. Petersburg Police Headquarters Spatial Needs Assessment **237,803 SF**
- Tallahassee Police Headquarters **150,000 SF**
- Sarasota County Sheriff's Office Headquarters Spatial Needs Assessment **167,773 SF**
- Springfield Massachusetts Police Headquarters **150,000 SF**
- Lowell Massachusetts Police Headquarters **120,000 SF**
- Cobb County Georgia Police Headquarters Design Criteria **150,000 SF**
- Sarasota Police Headquarters **196,000 SF**
- Pembroke Pines Public Safety Complex Design Criteria Package **125,000 SF**
- Oakland County Michigan Public Safety Campus **480,706 SF**

SPECIALIZED AREAS

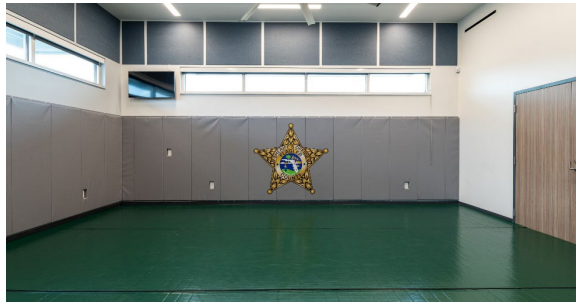
Public Lobby

Training Room

Real Time Crime Center



Evidence Intake

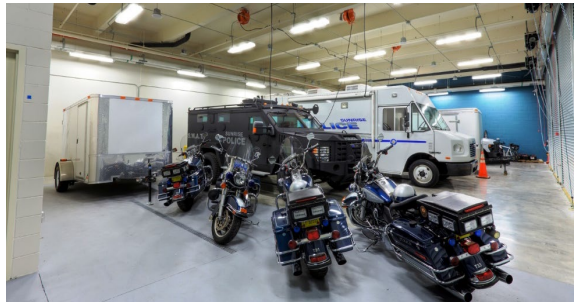


Defensive Tactics

Museum Artifacts Exhibits

Workstations

Gym



Rolling Assets Storage Structure

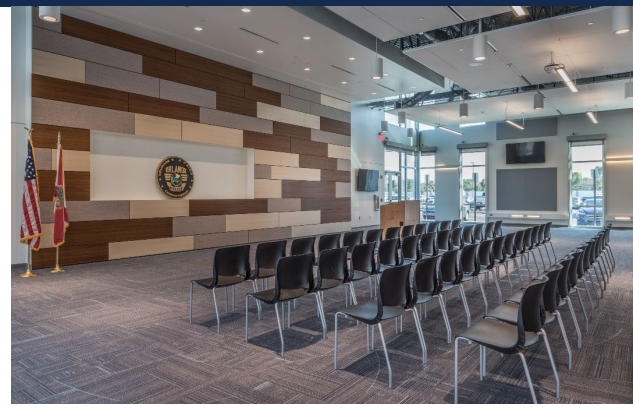
Gender Neutrality

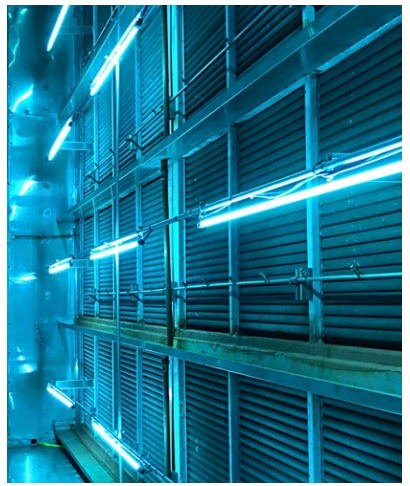
Breakroom

Central Energy Plant

NATIONAL DESIGN TRENDS

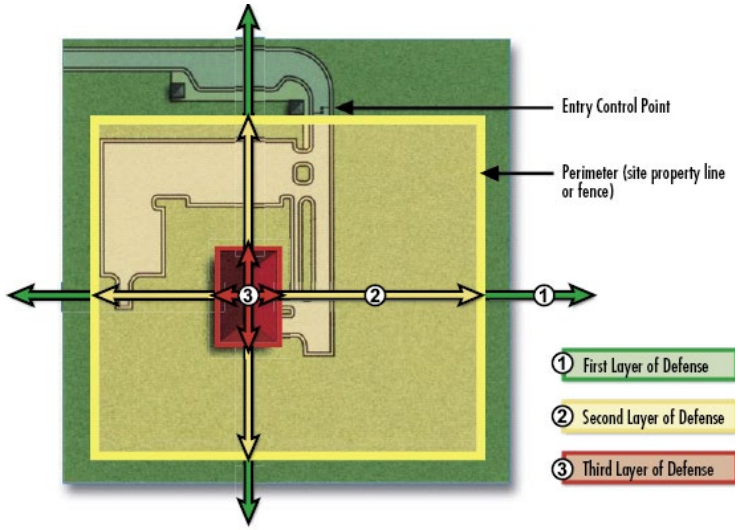
- **Training, Training, Training**
- Pandemic design considerations
- **Health and wellness of staff**
  - Sustainable / LEED design concepts
  - WELL Building
- Specialized Considerations
  - **Real time crime center (RTCC)**
  - Green room for video production
  - **Spaces for community engagement**
  - Acoustical separation in interview rooms
  - Sustainable design practices
  - **Space for drone storage, training, and rooftop landing platforms**
  - Memorials / department history / museum
  - Wall graphics / culture
  - **Flexible multi-use areas**





EARLY INTEGRATION OF SECURITY & TECHNOLOGY

- **Early Identification of All Technology Costs**
- Seamlessly Integrated Security System
- **Site and Facility Monitoring Systems**
  - Begins at the outer perimeter
  - CPTED
  - CCTV coverage and control of all site access points, building entries, and critical interior areas
- **Analytics Capable**
  - License Plate Recognition
  - Boundary monitoring
  - Wrong Way Traffic
  - Abandoned Object
- **Audio Video Solutions**
  - Flexibility: Routing AV sources to any display or room as needed
  - Collaboration
  - Video Teleconferencing
  - Viewing Live Streams
  - High Bandwidth Networks
- **Communications Systems**
  - Redundant
  - High Capacity
  - Wired and Wireless



Ensuring both good security and good public access on sites

GRANTS

GRANT OPPORTUNITIES

1. THE STATE HOMELAND SECURITY PROGRAM (SHSP).....1
2. BUILDING RESILIENT INFRASTRUCTURE & COMMUNITIES (BRIC).....8
3. HAZARDOUS MITIGATION GRANT PROGRAM (HMGP).....12
4. EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG).....16
5. PRE-DISASTER MITIGATION GRANT PROGRAM (PDM).....19

STATE HOMELAND SECURITY PROGRAM (SHSP)

FY 2023

Opening Date: February 27, 2023

Closing Date: May 18, 2023, 5 p.m. ET due to FEMA

Period of Performance: 36 months

FUNDING AVAILABLE:

$415 million total available

West Virginia - SHSP allocation: $4,847,500

NPS BACKGROUND INFORMATION:

The National Preparedness System (NPS) helps the Nation build, maintain, and use core capabilities to achieve the National Preparedness Goal). Recipients can use the NPS to support their efforts to build, maintain, and use these core capabilities. The components of the NPS are:

- Identifying and assessing risk
- Estimating capability requirements
- Building and maintaining capabilities
- Planning to deliver capabilities
- Validating capabilities
- Reviewing and updating

States and territories provide annual data on their proficiency across 32 core capabilities through the Threat and Hazard Identification and Risk Assessment (THIRA), Stakeholder Preparedness Review (SPR), exercise and real-world after-action reports, and other preparedness data. This data is used to create the National Preparedness Report, which provides a shared national picture of needs relative to capability gaps. This includes what threats and hazards are posing the greatest risks, and what core capabilities are most in need of improvement or maintenance. Communities and federal agencies alike use this data to prioritize, synchronize, and guide programs and activities to build and maintain capabilities.

GRANTS

- **Oakland County MI Sheriffs Office Operations & Training Complex | Application submitted for $56,500,000**
- Sanford, FL Public Safety & Fire Training Complex | Awarded: $1,001,305
- Monroe County Emergency Operations Center | Awarded: $30,300,000
- Sarasota EOC and Communications Center | Awarded: $1,300,000
- Osceola County EOC and 911 Facility | Awarded: $500,000
- Terrebonne Parish EOC and Safe Room | Awarded: $1,505,156
- Port Fourchon, LA Public Safety Center | Awarded: $1,000,000
- Okeechobee County, FL 911 Communications Center and EOC | Awarded: $1,500,000
- Clay County, FL Emergency Services Complex | Awarded: $306,000
- Hernando County, FL 911 Communications Center and EOC | Awarded: $1,200,000
- St. Charles Parish LA EOC | Awarded: $750,000
- Chatham County, GA EOC and Communications | Awarded: $1,300,000
- DeSoto Fire Administration and Station No. 2 | Awarded: $488,000

- **BRIC Grant FY2022-23 | $1+ Billion Available**

CONTACT US FOR ADDITIONAL INFORMATION AT YOUR CONVENI

Architects Design Group

+

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stocktonr@centerforpublicsafety.org

JSO ADMINISTRATIVE SERVICES WORKING GROUP MEETING

PRESENTED BY: ARCHITECTS DESIGN GROUP + CENTER FOR PUBLIC SAFETY

PRESENTATIONS AND HANDOUTS

From January 11, 2024 Administrative Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

CURRENT MAIN ISSUES:

- Extensive repairs to current building are needed to keep it functional.
- Current PMB is not large enough for current needs and there is no room for expansion.
- Parking shortage is getting worse (ship museum, fire museum, MOSH, and the proposed Shipyards West Park).
    - 215 parking spaces, 730 employees
- COJ Public Buildings has a backlog of unfunded requests and a very high workload.
- Multiple high-dollar projects are competing for Capital Improvement Project (CIP) dollars.
- The budget for current year has already been set.
- Land for new construction is limited in the downtown area.

BENEFITS OF LEASING OFFICE SPACE:

- Minimize impact to current year budget and the CIP.
    - Constructing of a new building could cost over $177M NOT including land and design costs (based on current estimated cost to build Tallahassee PD building at $630/sq ft).
    - Lease can be structured to fit within current year budget and reduced impact on future years' budgets. [see budget impact details].
    - $4M in repairs to the PMB is averted (additional 2M beyond 1 year).

- Quickest and most efficient option of moving the PMB.
    - New building would take at least three years (and probably 5+ years) to complete (including site selection, building design, construction).
    - Able to start occupying the lease space within the next year to 18 months.

- The COJ approval process for leasing is much simpler than building from the ground up. The approval process can be completed within 4 to 6 months.
        - COJ Real Estate assessment of available spaces (COJ and privately owned) including factors such as:
            - Cost per square foot
            - Space requirements (minimum of 281,000 Square Feet)
            - Parking requirements (minimum of 1,000 parking spaces)
            - Buildout allowance
            - Furniture
        - All leases are reviewed by the Office of General Counsel (OGC)
        - Facilities Planning Commission (FPC)
        - Mayors Budget Review Committee (MBRC)
        - City Council
        - Mayor

- Parking problem resolved for PMB employees.
    - Free public parking for citizens to access the new PMB.
- Helps resolved the City's parking issues in the area next to the fire museum, ship museum, and the future MOSH.

- Reduces workload on COJ Public Buildings.
    - Lease space would be repaired and maintained by the building owner.

- Less complicated than an "Adaptive Reuse" build-out (would be moving from an office space to another office space).
    - In-house space planning team.

- Ability to expand.

- Options to extend for two five-year terms.

- Employee wellness to have windows, controlled temperatures.

- Getting the PMB out of the equation will allow more focus on replacing the jail and future development of the area.

PRESENTATIONS AND HANDOUTS

From November 8, 2023 Existing Facility Improvements Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

No	Year	Type	Description	Amount
30	2020	ADA	CONCRETE STAIR TREADS CHANGE ORDER	$ 49,400.00
78	2017	ADA	ADA Improvements	$ 2,567,994.92
1	2019	Cell Doors	CTPW19000062-01 CHANGE ORDER	$ 1,000,000.00
24	2020	Cell Doors	CTPW19000062-01 CHANGE ORDER	$ 688,832.00
57	2022	Cell Doors	CELL DOOR MAINTENANCE & REPAIRS	$ 112,972.56
58	2022	Cell Doors	PTDF SECURITY & DOOR IMPROVEMENTS	$ 689,047.01
59	2022	Cell Doors	DOOR MAINTENANCE OCT-DEC 21	$ 189,289.64
60	2022	Cell Doors	DOOR MAINTENANCE JAN-MAR 22	$ 337,830.84
61	2022	Cell Doors	DOOR MOTORS	$ 65,200.00
73	2023	Cell Doors	PTDF DOOR MAINTENANCE & REPAIR	$ 9,148.43
74	2023	Cell Doors	FOOD PASS FOR DOORS	$ 18,432.53
75	2023	Cell Doors	PTDF DOOR MAINTENANCE & REPAIR	$ 389,246.69
76	2023	Cell Doors	PTDF DOOR MAINTENANCE & REPAIR	$ 31,179.88
77	2023	Cell Doors	DOOR MAINTENANCE JAN-MAR 22 C/O #1	$ 34,967.65
27	2020	Elec	LED CONVERSION	$ 270,849.13
28	2020	Elec	LED LAMPS	$ 246,648.60
71	2023	Elec	PTDF PANEL INSTALLATION	$ 6,281.04
79	2023	Electric	Generator	$ 1,774,361.84
47	2021	Exterior	REPLACE BRINE TANK FENCE	$ 6,504.00
5	2019	Glass	GLASS WINDOW REPLACEMENT	$ 39,416.00
15	2019	Glass	REPLACE 80 WINDOWS	$ 93,500.00
35	2021	Glass	GLASS REPLACEMENT	$ 62,430.00
7	2019	HVAC	PTDF INFRASTRUCTURE UPGRADES	$ 124,776.00
11	2019	HVAC	INDOOR AIR QUALITY A	$ 136,300.00
13	2019	HVAC	DUCT CLEANING	$ 192,700.00
14	2019	HVAC	AHU 8 REPLACEMENT	$ 79,330.00
16	2019	HVAC	VAV UPGRADES	$ 130,077.00
17	2019	HVAC	AHU UNITS	$ 207,690.00
19	2019	HVAC	FANS & AHU'S	$ 88,337.62
20	2019	HVAC	TROUBLESHOOT BOILERS	$ 2,424.00
25	2020	HVAC	DUCT CLEANING PHASE 2	$ 192,700.00
26	2020	HVAC	REPLACE DAMPERS	$ 221,940.77
29	2020	HVAC	COOLING TOWERS	$ 111,832.00
36	2021	HVAC	REPAIR 3 POD AHU'S	$ 33,488.00
38	2021	HVAC	CONDENSER WATER PIPELINE	$ 38,607.50
39	2021	HVAC	REPLACE 2 EXHAUST FANS	$ 23,905.00
41	2021	HVAC	CLEAN & REPAIR 10 AHU COILS	$ 13,485.00
42	2021	HVAC	TEST & BALANCE 54 AHU'S	$ 19,547.32
43	2021	HVAC	SEAL 3 COOLING TOWER BASINS	$ 14,767.25
45	2021	HVAC	DUCTWORK REPAIR	$ 3,330.55
46	2021	HVAC	REPLACE BALANCING VALVES 2 AHU'S	$ 11,796.63
48	2021	HVAC	INSTALL 2 BELIMO CHILL WATER VALVES	$ 20,847.00
49	2021	HVAC	INSTALL AIR DAMPERS	$ 35,520.84
50	2021	HVAC	REBUILD COOLING TOWER #2	$ 18,187.00
51	2021	HVAC	AHU DRAIN PIPE INSULATION	$ 16,994.00
55	2022	HVAC	PTDF VALVE REPLACEMENT	$ 26,714.43
63	2022	HVAC	REPLACE CHARGING & OIL RETURN LINES CHILLERS 1 & 3	$ 481.20
65	2022	HVAC	BELIMO VALVES INSTALL	$ 21,987.00
66	2022	HVAC	REPLACE CHILLER #2	$ 325,757.82
67	2022	HVAC	REPLACE AHU 4	$ 65,328.00
69	2022	HVAC	REPLACE CHARGING & OIL RETURN LINES CHILLERS 1 & 3	$ 16,203.52
72	2023	HVAC	PTDF CHILLED WATER PUMP REPLACEMENT	$ 20,753.19

Row Labels	Sum of Amount
ADA	$2,617,394.92
Cell Doors	$3,566,147.23
Elec	$523,778.77
Exterior	$6,504.00
Glass	$195,346.00
HVAC	$2,215,808.64
Interior	$16,959.00
Plumbing	$666,454.37
Remediation	$276,389.00
Roof	$134,289.77
Systems	$318,339.78
Electric	$1,774,361.84
Grand Total	**$12,311,773.32**

21	2019	Interior	5 EAST TILE REPAIR	$	786.00
22	2019	Interior	5 WEST TILE REPAIR	$	648.00
44	2021	Interior	REMOVE METAL SCREENS	$	15,525.00
2	2019	Plumbing	PLUMBING REPAIRS 1/7/2019	$	2,496.00
3	2019	Plumbing	PLUMBING REPAIRS 1/28/2019	$	2,496.00
4	2019	Plumbing	PLUMBING REPAIRS 1/29/2019	$	2,496.00
8	2019	Plumbing	40 I-CON SYSTEMS	$	53,640.00
9	2019	Plumbing	PTDF REMOVE & REPLACE GREASE TRAP	$	96,232.00
10	2019	Plumbing	PLUMBING UPGRADES	$	81,720.00
33	2020	Plumbing	BALL VALVES & CAST IRON SS LINES	$	139,930.97
37	2021	Plumbing	INSTALL HOT WATER MIXING VALVES	$	14,264.14
64	2022	Plumbing	SEAL PLUMBING CHASES	$	32,045.59
68	2022	Plumbing	REPLACE MUFFIN MONSTER	$	188,678.07
70	2023	Plumbing	PTDF BOILER REPLACEMENT	$	52,455.60
12	2019	Remediation	INDOOR AIR QUALITY B	$	35,100.00
23	2020	Remediation	PTDF IAQ DUCT CLEANING	$	197,200.00
40	2021	Remediation	REPLACE AHU 18-LE	$	34,665.00
53	2022	Remediation	PTDF IAQ MOLD REMEDIATION	$	2,972.00
54	2022	Remediation	PRE-TRIAL MOLD REMEDIATION	$	6,452.00
18	2019	Roof	ROOF LEAK	$	23,084.00
34	2021	Roof	PTDF ROOF RESTORATION	$	53,531.27
56	2022	Roof	PTDF REPLACE WEST LOWER ROOF	$	57,674.50
32	2020	Systems	SALLY PORT DOOR AUDIBLE ALARM	$	7,818.12
52	2021	Systems	FIRE ALARM & PROTECTION	$	15,088.22
80	2021	Systems	PTDF CURRENT SENSOR INSTALLATION WO# 2211318	$	2,735.25
81	2022	Systems	PTDF Repair Elevator Door WO# 2294506	$	4,143.92
82	2022	Systems	PTDF Elevator 1 & 2 Reinforcements WO# 2301165	$	6,115.24
83	2022	Systems	PTDF Install edge detection and protection. WO 2376147	$	8,287.84
84	2020	Systems	PTDF Generator Refurb - WO# 2005793	$	13,840.40
85	2022	Systems	PTDF Generator Repair. WO 2384139	$	14,819.04
86	2020	Systems	PTDF Inmate Elevator Seal Repair - WO# 2013655	$	17,334.00
87	2021	Systems	PTDF Controller Drive Replacement - WO# 2155331	$	21,991.55
88	2023	Systems	PTDF / 0337 - S2 ELEVATOR REPAIRS WO# 2458120	$	30,776.10
89	2020	Systems	PTDF S1 and S2 Repairs - WO# 2012952	$	60,107.70
90	2020	Systems	PTDF S1 and S2 Elevator Improvements - WO# 2012952	$	115,282.40

SALES QUOTATION

Design Works Jacksonville
9093 Philips Highway Suite 201
Jacksonville FL 32256
(904) 363-2525

Document Number	27151
Document Date	10/05/2023
Due Date	11/05/2023
Customer Code	27861

BILL TO

JACKSONVILLE SHERIFFS OFFICE
500 EAST ADAMS STREET

JACKSONVILLE FL 32202
USA

SHIP TO

JACKSONVILLE SHERIFFS OFFICE
500 EAST ADAMS STREET

JACKSONVILLE FL 32202
USA

Salesperson Theresa DePonceau

Customer PO FLOORING

Quantity	WHS Item Code	Description	Detail Notes	Unit Price	Line Total
125.000 CT	T004	AQUALOC WINE BARREL AL1016-5		$ 136.61 CT	$ 17,076.25
3,506.250 SF	26485	7X48 6.5MM/12MIL WPC VINYL PLANK		$ 4.87 SF	
4.000 EA	T004	SURFACE WORX - FREIGHT IN		$ 130.00 EA	$ 520.00
4.000	40142			$130.00	

Subtotal	$ 17,596.25
Freight	
Tax	
Total Order Value	**$ 17,596.25**

Customer signature:_____
By signing above, I agree that the information on this sales quotation is accurate.

Quoted freight pricing subject to change without prior notice.

Use constitutes acceptance. No claims will be honored after installation. All shortages or damages must be reported at time of pick up or delivery. Quoted freight pricing subject to change without notice. Shade variations are inherent in tile and stone material. Examine carefully as we are not responsible for labor or materials after tiles are installed or altered in any way. There will be a 25% restocking charge on materials properly returned. No refunds on special order/Nonstock items. No refunds without proof of purchase. No refunds after 30 days. No refunds on setting materials and grouts after 7 days. Prices are subject to change without notice. Signature indicates awareness and acceptance of the terms and conditions of sale. Past due invoices are subject to 1.5% late charge. Acceptance of any or all of the items on this invoice constitutes your agreement to pay interest at the highest legal rate on all amounts not paid to us when due and to pay all costs of collection, including reasonable attorney fees.

October 13, 2023

WARDEN CONSTRUCTION

To: Public Buildings Division
City of Jacksonville
555 West 44th Street
Jacksonville, FL 32208

Attn: Jeremy Wright

Subj: **DOC - C.O.J.**
Jail Pods, Flooring Replacement
Preliminary Budget Proposal

In reference to the above project, we are pleased to submit our cost proposal for the work as follows:

- Furnish and install Patcraft Big Splash carpet tile (127 sq yards) and 4" cove base (120 LF)
- Includes demo of existing carpet
- Includes machine rental for demolition.

ADDITIONAL EXCLUSIONS AND NOTES

- DOES NOT include any major unforeseen floor prep.
- Price is subject to change and is only a budgetary figure.
- ALTERNATE to use Patcraft Timber Grove II 20 mil LVP instead of carpet: ADD $1,300.00 to base bid for new total of **$9,844.00.**

Provide daily and final cleanup in all working areas at our work locations only. Cleanup for work not in contract is excluded.

Therefore, the total proposed BUDGETARY amount is $ 8,544.00

Respectfully submitted,

Warden Construction Corp.
Davis Russ

COOK'S

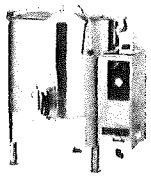
Quote

11/07/2023

To:
Duval Co John E Goode - Kettle
Roberta Graham
500 E Adams St
Jacksonville, FL 32202

From:
Cook's Direct
Ethan Fischer
27725 Diehl Rd.
Warrenville, IL 60555
630-821-6300 x 161

Job Reference Number: 32202-2

Item	Qty	Description	Sell	Sell Total
1	2 ea	**KETTLE, GAS, STATIONARY**	$30,883.55	$61,767.10
		Vulcan Model No. GL80E Fully Jacketed Stationary Kettle, Gas, 80-gallon capacity, spring assisted hinged cover with heavy duty pivot assembly, 2" plug draw-off valve with perforated strainer, graduated measuring rod, faucet bracket, stainless steel construction with 316 series stainless steel liner, flanged feet, electric ignition, 135,000 BTU		
	2 ea	1 year limited parts & labor warranty, standard		
	2 ea	FREE extended warranty extends the warranty for a period of 12 months beyond the 12 month Original Equipment Warranty, not to exceed 24 months from date of installation.		
	2 ea	Natural gas (specify elevation if over 2,000 ft.)		
	2 ea	120v/60/1-ph, 3.0 amps, 300w for controls, standard		
	2 ea	FJDOV COM3 3" Compression draw-off valve, in lieu of 2" draw-off valve	$2,626.71	$5,253.42
	2 ea	FJK-PPS Fully Jacketed Kettle Standard Security Package, includes security fasteners & tack welds, controls protected by lockable cover, perforated flue cover (gas)	$2,368.94	$4,737.88
	2 ea	FJKSTEP PPS Fully Jacketed Series Floor Stationary Kettle, draw-off valve step protection	$1,794.67	$3,589.34
	2 ea	HDCOVER SPLITLID Fully Jacketed Series Floor Stationary Kettle Heavy Duty Cover, not spring-assisted	$2,058.52	$4,117.04
	2 ea	Cooks exclusive custom notched lid with welded faucet	$1,854.39	$3,708.78
	2 ea	Krowne M7548K Royal Series Moveable Gas Connection Kit, 3/4" I.D., 48" long, stainless steel corrugated tubing & radial wrap with green antimicrobial PVC coating, quick disconnect, (1) full port gas valve, (2) 90° elbows, restraining cable with mounting hardware, 180,000 BTU/hr minimum flow capacity	$175.00	$350.00
		13 Week Leadtime		
			ITEM TOTAL:	**$83,523.56**
			Total	**$83,523.56**

Prices Good Until: 12/31/2023

Initial: _____

PRICING DOES NOT INCLUDE ANY INSTALLATION COSTS
If Liftgate is Needed, Please Add $150.00 per Manufacturer
**Sales tax will be added to the final invoice unless a valid tax exempt certificate is on your account file.

Returned equipment may be subject to manufacturer restock fee.

Equipment picture may include features/accessories that are non-standard. Please refer to description for quoted equipment build-up detail.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $83,523.56

VULCAN

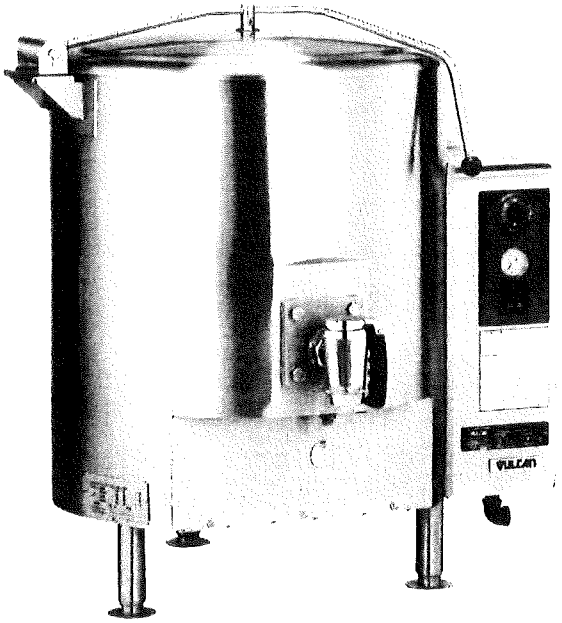
Project _____

AIA # _____ SIS # _____

Item # _____ Quantity _____ C.S.I. Section 114000

GS, GL & GT SERIES

Gas Fully Jacketed Kettles



Model GS60E

ANSI/NSF Standard #4

MODELS

❑	**GS40ES**	40 gallons	151 liters
❑	**GS60E**	60 gallons	227 liters
❑	**GL80E**	80 gallons	303 liters
❑	**GT100E**	100 gallons	379 liters
❑	**GT125E**	125 gallons	473 liters
❑	**GT150E**	150 gallons	568 liters

STANDARD FEATURES

- Kettle fully steam jacketed
- Mounted on stainless steel 2" diameter legs with adjustable flange feet
- 316 series stainless steel liner
- Reinforced hinged stainless steel cover with condensate ring and drop down lift handle with heavy duty pivot assembly that includes a yolk style mount with tie bar
- Kettle interior bottom sloped to front for smooth product flow through a mounted, tapered, plug type food product draw-off valve of standard 2" diameter
- Draw-off opening strainer
- Graduated measuring rod
- Faucet bracket
- Vacuum pressure relief valve. 15 PSI relief valve; low water cut-off control; pressure limit switch and pressure gauge
- Thermostat with a combination gas control valve and electronic ignition
- One year limited parts and labor warranty
- Second year extended limited parts and labor warranty

SPECIFIER STATEMENT

Gas fully jacketed stationary kettle. Kettle is mounted on 2" diameter legs with adjustable flanged feet. The kettle liner is constructed out of 316 Series stainless steel. Spring assist hinged stainless steel cover with condensate ring and drop down lift handle with heavy duty pivot assembly that includes a yolk style mount with tie bar. The dish shaped interior bottom is sloped to the front for a smooth product flow through a mounted, tapered, 2" plug type food product draw-off valve. Draw-off includes opening strainer. Graduated measuring rod. Furnished standard with a 15 PSI relief valve, vacuum relief valve, thermostat with a combination gas control valve and electronic ignition, low water cut-off control and a pressure limit switch and pressure gauge.

CSA design certified. Classified by UL to NSF Standard #4. Meets ASME code.

OPTIONS

- ❑ Three inch compression tangent draw-off valve with perforated strainer
- ❑ Security facility package
  a. Security type fasteners with tack welds
  b. Stainless steel step over draw-off valve with chain

ACCESSORIES (PACKAGED AND SOLD SEPARATELY)

- ❑ Clean-up kit, includes draw-off brush, clean-up brush and paddle scrapper with 40" handle
- ❑ Stainless steel 48" whip
- ❑ Heat deflector shield
- ❑ (12") (18" double jointed) single pantry lead-free faucet
- ❑ (12") (18" double jointed) double pantry lead-free faucet
- ❑ Double pantry washdown hose with 16" add-on lead-free faucet with vacuum breaker
- ❑ Double pantry washdown hose lead-free with vacuum breaker
- ❑ Double pantry pot filler lead-free with vacuum breaker

GS, GL & GT SERIES – Gas Fully Jacketed Kettles

Approved by_____ Date_____ Approved by_____ Date_____

SERVICE CONNECTIONS

Gas Supply: ¾" NPT, 6" AFF, Volume per schedule.

Electric Connection: 120-1 Circuit, 0.3 KW, 16 AFF.

Water: Faucet location.

IMPORTANT

1. A pressure regulator sized for this unit is included. Natural gas 8.0" W.C. Propane 10.5" W.C.
2. Gas line connecting to unit must be ¾" or larger. If flexible connectors are used, the inside diameter must be at least the same as the ¾" iron pipe and rated for the correct gas input.
3. Requires 120 volt, 60 Hz, 1 phase electrical connection. 3 amp total draw.
4. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by visiting the National Fire Protection Association website at https://www.nfpa.org/. Refer to NFPA No. 96.
5. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Information may be obtained from The American Gas Association website at https://www.aga.org/.
6. Equipment Clearance:

	Combustible	Non-Combustible
Rear	2"	0"
Right Side	0"	0"
Left Side	0"	0"

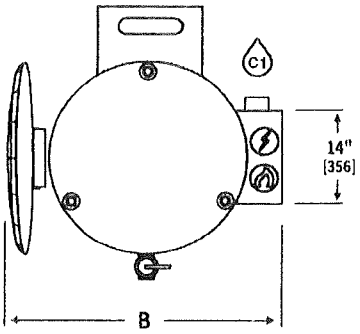
NOTES

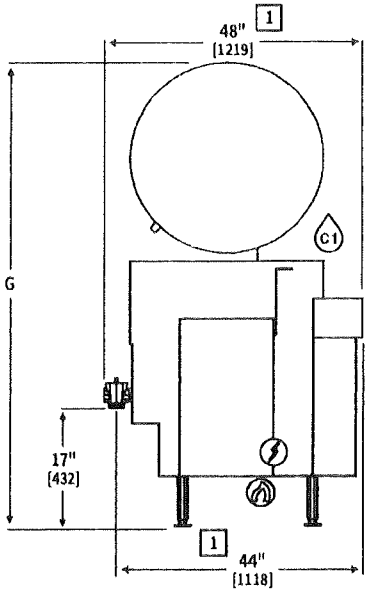
- Dimensions which locate the above connections have a tolerance of + or - 3" (+ or - 75mm).
- Installation of backflow preventers, vacuum breakers and other specific code requirements is the responsibility of the owner and installer. It is the responsibility of the owner and installer to comply with local codes.
- Plastic drains are not recommended due to inherent limited temperatures of the plastic.
- This appliance is manufactured for commercial installation only and is not intended for home use.

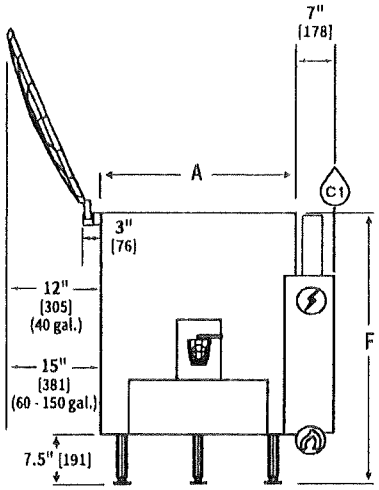
Model	Brimful Capacities			
	Gallons	Quarts	Liters	4 oz. Servings
GS40ES	40	160	151	1280
GS60E	60	240	227	1920
GL80E	80	320	303	2560
GT100E	100	400	379	3200
GT125E	125	500	473	4000
GT150E	150	600	568	4800

INSTALLATION MANUAL

[1] Add 2" to "C" & "D" for 3" compression tangent draw-off valve.







CAD and/or Revit Files Available

Model	Capacity	BTU/Hr. Input	A	B	C	D	E	F	G
GS40ES	40 gallons, 151 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	39 (991)	78 (1981)
GS60E	60 gallons, 227 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	39 (991)	78 (1981)
GL80E	80 gallons, 303 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	44 (1118)	83 (2108)
GT100E	100 gallons, 379 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	49 (1245)	88 (2235)
GT125E	125 gallons, 473 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	56 (1422)	95 (2413)
GT150E	150 gallons, 568 liters	135,000	36½ (927)	58½ (1486)	48 (1219)	44 (1118)	17 (432)	62½ (1587)	101 (2565)

As continued product improvement is a policy of Vulcan, specifications are subject to change without notice.

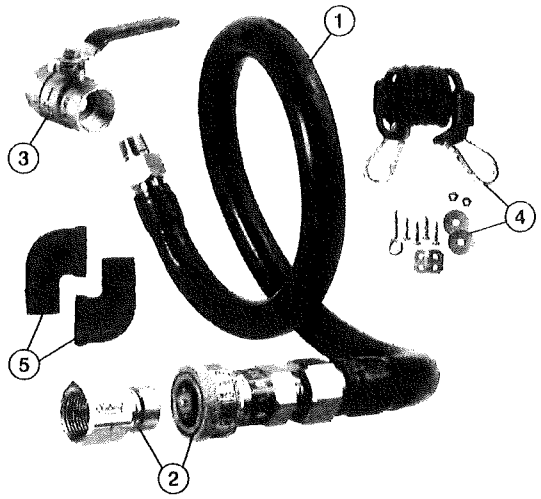
KROWNE

Model: _____ Item #: _____ Date: _____

Project: _____ Qty: _____ Approved By: _____

Gas Connector Complete Kit

Gas Connectors



Standard Features

The Krowne Metal Gas Connector is a stainless steel hose designed to be used with stationary and caster-mounted commercial kitchen equipment. It's design is convenient for equipment that is routinely moved for cleaning as features such as the rotational end pieces and the included restraining cable provide both ease and durability when moving large gas-supplied equipment.

The green antimicrobial PVC-coated protective layer allows for easy cleaning while the stainless steel corrugated tubing provides both flexibility and a strong internal structure that will last with enduring strength.

- Ends rotate for simple installation and durability
- Heavy duty stainless steel corrugated tubing flexibility for easy installation
- Heavy duty stainless steel radial wrap prevents hose from stretching
- PVC Protective coating with anti-microbial agent for easy cleaning
- Welded construction for added durability

Includes:

No.	Name	Description
1	Gas Connector	Designed for moveable caster-mounted kitchen equipment.
2	Quick Disconnect	Easily disconnects gas hose to move equipment for maintenance and cleaning.
3	Gas Valve	Required by code to allow manual shutoff within 6 ft. of appliance.
4	Restraining Cable Kit	Prevents hose from being pulled too far. Includes mounting hardware.
5	90° Elbows	Gives versatility during installation (qty 2 included).

Visit krowne.com for complete replacement parts.

Model No.	Interior Size	Length	BTU/hr
M5024K	1/2"	24"	87K
M5036K	1/2"	36"	77K
M5048K	1/2"	48"	68K
M5060K	1/2"	60"	60K
M5072K	1/2"	72"	55K
M7524K	3/4"	24"	232K
M7536K	3/4"	36"	218K
M7548K	3/4"	48"	180K
M7560K	3/4"	60"	158K
M7572K	3/4"	72"	139K
M10024K	1"	24"	414K
M10036K	1"	36"	379K
M10048K	1"	48"	334K
M10060K	1"	60"	294K
M10072K	1"	72"	279K
M12524K	1-1/4"	24"	699K
M12536K	1-1/4"	36"	615K
M12548K	1-1/4"	48"	541K
M12560K	1-1/4"	60"	476K
M12572K	1-1/4"	72"	419K

Product Compliance

- ANSI Z21.41-2014 • CSA 6.9-2014 Quick Disconnect Devices For Use With Gas Fuel Appliances
- ANSI Z21.69-2009 • CSA 6.16-2009 Connectors For Moveable Gas Appliances
- ANSI Z21.69a-2012 • CSA 6.16a-2012 Addenda
- Restraining Kits are required by law for all moveable gas equipment

Ends rotate for simple installation and reduces strain on hose, enhancing durability

Green PVC-coating for protection with antimicrobial agent for easy cleaning

Heavy duty stainless steel radial wrap prevents hose from stretching

Stainless steel corrugated tubing built for flexibility and easy installation

Welded construction for added durability

Krowne Metal Corporation • 100 Haul Rd. Wayne, NJ 07470 • P: (800) 631-0442 • customerservice@krowne.com • krowne.com

Due to our commitment to continued product improvement, specifications are subject to change without notice.

COOK'S

Quote

10/30/2023

To:
Duval Co Jail -Serving Line
500 E. Adams St.
Jacksonville, FL 32202

From:
Cook's Direct
Ethan Fischer
27725 Diehl Rd.
Warrenville, IL 60555
630-821-6300 x 161

Job Reference Number: 32202-2

Item	Qty	Description	Sell	Sell Total
1	2 ea	**SERVING LINE** Custom Model No. SERVING LINE (1) Cooks Custom Tray Make Up Counter Approx 62" x 25'-6" x 36" tall overall. 14 ga ss top with 10 custom heavy duty hot food wells with no drains. * Balance of top flat work area. Raised rib tray slide on each side. * Units to be pre wired to 4- 208-volt 15 amp plug and cord. * Includes 3 convenience outlets for portable warmers/hot boxes. Hinged locking covers over controls. 16 ga stainless body housing sitting on 1 5/8" tube legs w/ flanged feet. * All heavy-duty construction. * (1) bolted field joint to be required to be installed in field.	$45,868.55	$91,737.10
			ITEM TOTAL:	**$91,737.10**
2	2 ea	**INSTALLATION KIT** Cook's Model No. INSTALLATION SCOPE OF WORK The customer will receive new equipment. Cooks will remove the old trayline and leave it at dock for others to dispose of. Cooks will move new equipment into the kitchen from the dock area and anchor it in the final location Make all final connections to existing utilities within 4 ft (Electric) Start the equipment up to make sure they are operating within the specifications. Electrical upgrades are not included	$3,540.00	$7,080.00
			ITEM TOTAL:	**$7,080.00**

Merchandise	**$98,817.10**
Freight	**$9,120.00**
Total	**$107,937.10**

Prices Good Until: 11/25/2023

Returned equipment may be subject to manufacturer restock fee.

Equipment picture may include features/accessories that are non-standard. Please refer to description for quoted equipment build-up detail.

COOK'S

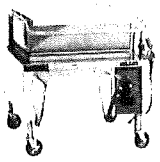
Quote

10/27/2023

To:
Duval Co Jail - Tilt Skillet
500 E. Adams St.
Jacksonville, FL 32202

From:
Cook's Direct
Ethan Fischer
27725 Diehl Rd.
Warrenville, IL 60555
630-821-6300 x 161

Job Reference Number: 32202-2

Item	Qty	Description	Sell	Sell Total
1	3 ea	**TILTING SKILLET BRAISING PAN, GAS**	$24,406.46	$73,219.38
		 Vulcan Model No. VG40 Braising Pan, Gas, 40-gallon capacity, 46" wide open base, manual tilt, 9" deep stainless steel pan with gallon markings, pouring lip & removable strainer, spring assist cover with drip edge, pan holder, solid state control, includes L faucet bracket, electric ignition, 12" stainless steel legs with adjustable flanged feet, 120,000 BTU, CSA Flame, CSA Star, UL EPH Classified		
	3 ea	NOTE: Item qualifies for a no charge equipment check out after the unit has been fully installed & put into service. contact your Vulcan Representative for more details		
	3 ea	2 year limited parts & labor warranty		
	3 ea	Gas type to be specified		
	3 ea	120v/60/1-ph, 9.0 amps, cord & plug, standard		
	3 ea	BP-PPS V Series Braising Pan Standard Security Package, includes security fasteners & tack welds, secured crank handle & pan strainer, controls protected by lockable cover, perforated flue cover (gas) or lid support (electric)	$3,610.62	$10,831.86
	3 ea	Krowne M7548K Royal Series Moveable Gas Connection Kit, 3/4" I.D., 48" long, stainless steel corrugated tubing & radial wrap with green antimicrobial PVC coating, quick disconnect, (1) full port gas valve, (2) 90° elbows, restraining cable with mounting hardware, 180,000 BTU/hr minimum flow capacity	$175.00	$525.00
		4-6 Week Leadtime		
			ITEM TOTAL:	**$84,576.24**
2	1 ea	**SERVICES: INSTALLATION / TRAINING SERVICES**	$5,750.00	$5,750.00
		Cook's Model No. INSTALL SCOPE OF INSTALL The customer will receive new equipment. Old equipment will be removed and left at dock for others to dispose of. Make all final connections to existing utilities within 4 ft (Water, Electric, Drain, etc) Start the equipment up to make sure they are operating within the		

Item	Qty	Description	Sell	Sell Total
		specifications.		
			ITEM TOTAL:	$5,750.00
			Merchandise	$90,326.24
			Freight	
			Total	$90,326.24

Prices Good Until: 11/30/2023

Free Dock to Dock Shipping Does Not Include Lift Gate Service If Required would be an additional $150.00 Per Piece of Equipment**

Returned equipment may be subject to manufacturer restock fee.

Equipment picture may include features/accessories that are non-standard. Please refer to description for quoted equipment build-up detail.

VULCAN

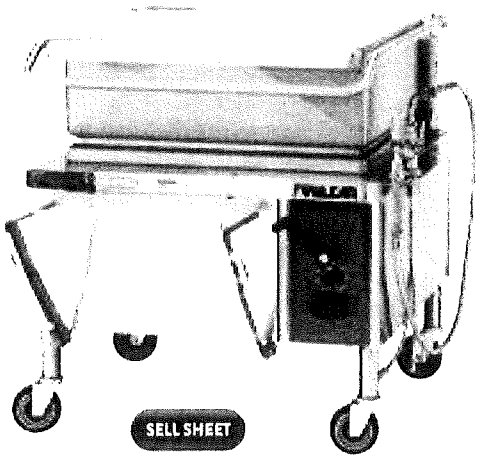
Project _____

AIA # _____ SIS # _____

Item # _____ Quantity _____ C.S.I. Section 114000

VG SERIES

Modular Gas Tilting Braising Pan



Model VG30
Shown with casters and washdown hose

ANSI/NSF Standard #4

SPECIFIER STATEMENT

Modular gas tilting braising pan. 36"/46" wide open base. Stainless steel front, sides and 12" legs with adjustable flanged feet. Stainless steel back. Front hinged polished stainless steel pan body with coved interior corners and embossed gallon markings. Pan depth is 9.75". Stainless steel cooking surface bonded to steel plate. Full width 4" return flange with formed pouring lip and removable strainer. Stainless steel spring assist cover with wrap around handle and condensate lip. Faucet mounting bracket (non-enclosed) field reversible "L" bracket either side. Drop away food receiving pan support mounts under pouring lip. Manually operated pan tilting mechanism with removable handle. Pan can be fully tilted to empty completely with approximately 30 crank revolutions. One 30,000 BTU/hr. burner for each 12" pan width. Burners shut off when pan is tilted 5°. Electronic ignition system for automatic burner light. Solid state temperature controls. Water tight controls and enclosures. Requires a 120/60/1 electrical power supply, 9.0 amps total draw. ¾" rear gas connection and internal gas combination valve with integral regulator.

Exterior Dimensions:
_____"w x 35½"d x 40½"h on 12" legs.

CSA design certified. Classified by UL to NSF Std. #4.

SPECIFY TYPE OF GAS WHEN ORDERING
SPECIFY ALTITUDE WHEN ABOVE 2,000 FT.

MODELS

- ❑ **VG30** 36" wide open base
- ❑ **VG40** 46" wide open base

STANDARD FEATURES

- Stainless steel front, back, sides and 12" legs with adjustable flanged feet
- Front hinged polished stainless steel pan body with coved interior corners and embossed gallon markings; stainless steel cooking surface bonded to steel plate; full width 4" return flange with formed pouring lip and removable strainer
- Stainless steel spring assist cover with wrap around cool to the touch handle and condensate lip
- Lid stops in place for vented cooking
- Faucet mounting bracket (non-enclosed) field reversible "L" bracket either side
- Drop away food receiving pan support mounts under pouring lip
  Note: DOV3 only an option for 30-gallon unit
- Manually operated anti-jam pan tilting mechanism with removable handle; pan can be fully tilted to empty completely with approximately 30 crank revolutions
- One 30,000 BTU/hr. burner for each 12" pan width; burners shut off when pan is tilted 5°; electronic ignition system for automatic burner lighting
- Solid state temperature controls, adjustable from 50°F to 425°F
- Water tight controls and enclosures
- Requires a 120/60/1 electrical power supply, 9.0 amps
- ¾" rear gas connection
- One year limited parts and labor warranty
- Combination gas valve with built-in regulator

OPTIONS

- ❑ Motor driven pan lift with removable manual crank handle
- ❑ Two inch draw-off valve - left front straight with strainer (BPDOV-1) pan support will be removed on VG30
- ❑ Two inch draw-off valve - left front 90° left with strainer (BPDOV-2) pan support will be removed on VG30
- ❑ Two inch draw-off valve - left side 90° front with strainer (BPDOV-3)
- ❑ Standard security package includes:
  - Security screws and tackwelds
    - Includes securing crank handle, pan strainer and non-door type panels
  - Controls protected by lockable cover
  - Perforated flue cover
- ❑ Second year extended limited parts and labor warranty

ACCESSORIES (PACKAGED AND SOLD SEPARATELY)

- ❑ Set of four casters, (two locking)
- ❑ Faucet bracket assembly (adds 3" to width) enclosed
- ❑ (12") (18") double jointed single pantry faucet
- ❑ (12") (18") double jointed double pantry faucet
- ❑ Double pantry washdown hose with 16" add-on faucet with backflow preventer
- ❑ Double pantry washdown hose with backflow preventer
- ❑ Double pantry pot filler and backflow preventer
- ❑ Steaming pan insert rack to hold 12" x 20" pans (Qty. ____)
- ❑ 12" x 20" x 4" stainless steel drain waste pan with clear plastic hose
- ❑ Catch can with bail handle and drain hose for draw-off valve

VG SERIES - Modular Gas Tilting Braising Pan

Approved by_____ Date_____ Approved by_____ Date_____

VULCAN

VG SERIES
Modular Gas Tilting Braising Pan

SERVICE CONNECTIONS

GAS INPUT: ¾" N.P.T., Nat. 7"-10.5" W.C.; Propane, 11"-13" W.C. See capacity schedule.

ELECTRICAL CONNECTION: Control circuit ⅞" dia. 120 volt, 1 phase, 15 amps, power cord.

IMPORTANT

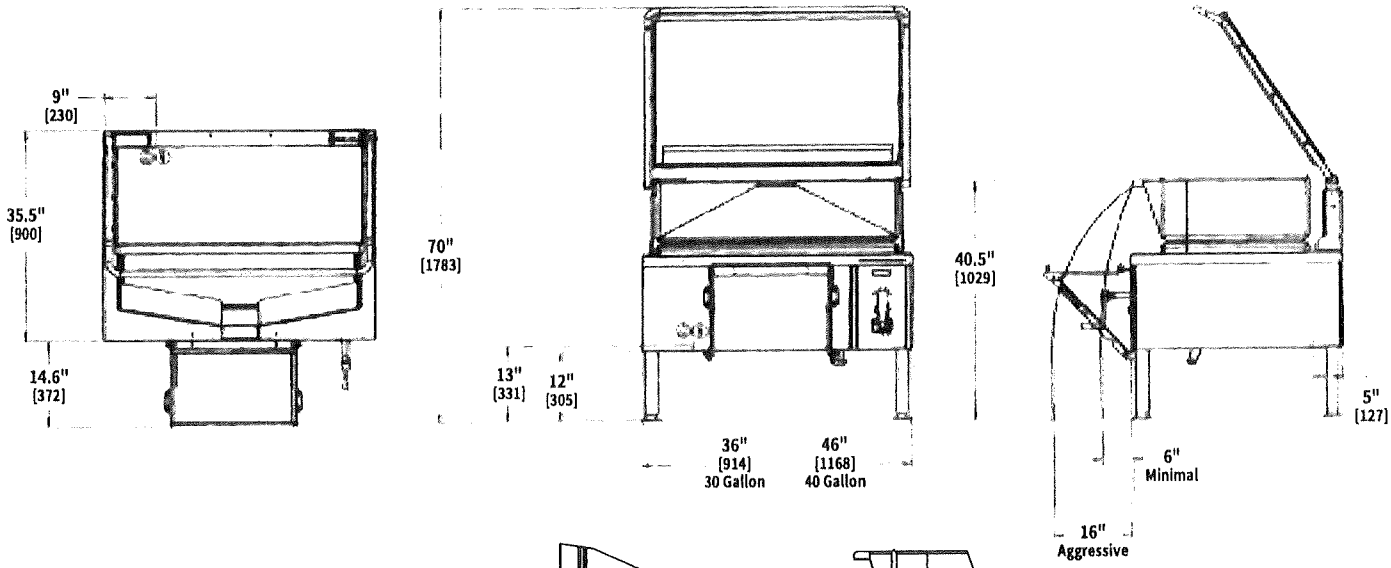
1. A pressure regulator sized for this unit is included. Natural gas 7" W.C., propane gas 11" W.C. supply pressure.
2. Gas line connecting to appliance must be ¾" or larger. If flexible hose with quick connects are used the hose and quick connects BTU flow rate must be a minimum of 120% of the appliance data plate BTU rate.
3. An adequate ventilation system is required for commercial cooking equipment. Information may be obtained by visiting the National Fire Protection Association website at https://www.nfpa.org/. Refer to NFPA No. 96.
4. These units are manufactured for installation in accordance with ANSZ223.1A (latest edition), National Fuel Gas Code. Information may be obtained from The American Gas Association website at https://www.aga.org/.
5. Clearances:

	Combustible	Non-combustible
Rear	6	0
Sides	2	0

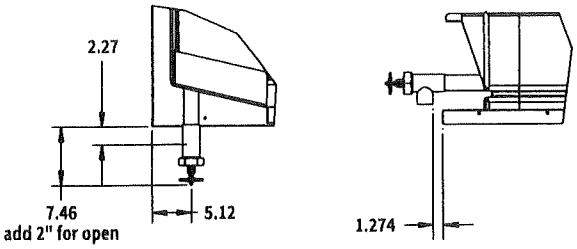
6. This appliance is manufactured for commercial installation only and is not intended for home use.

Model	Cooking Surface Area	Capacity	4 oz. Portions
VG30	29" x 23"	30 gal./114 liters	960
VG40	39" x 23"	40 gal./152 liters	1280

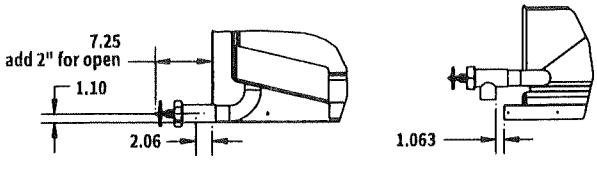
INSTALLATION MANUAL



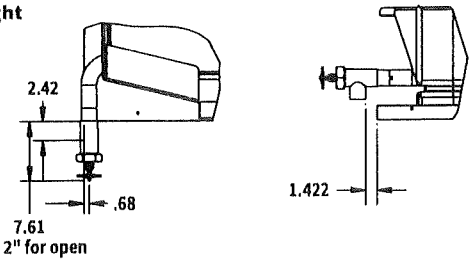
Model	BTU/Hr. Input
VG30	90,000
VG40	120,000



2" Draw-off valve - left front straight (BPDOV-1)



2" Draw-off valve - left front 90° left (BPDOV-2)



2" Draw-off valve - left side 90° front (BPDOV-3)

CAD and/or Revit Files Available

As continued product improvement is a policy of Vulcan, specifications are subject to change without notice.

FREE Vulcan & Wolf New Equipment Checkout

A PARTNERSHIP WITH HOBART & AUTHORIZED WARRANTY SERVICE PROVIDERS

To ensure new Vulcan and Wolf equipment has been properly installed and is operating correctly, an authorized service technician will:

- Verify that the proper gas type (LP or natural) has been connected to the equipment
- Verify that the proper voltage and electrical connections have been made
- Verify that proper pressure regulators have been installed and adjusted, when applicable
- Verify that gas supply size and pressure are adequate
- Verify that proper water, steam, drain supplies and connections have been made
- Check to ensure the ventilation system is operating correctly
- Check pilot and burner adjustments
- Verify thermostat operation, including calibration, when required
- Check functional parts of operation, for example: doors, lids, valves, etc.
- Advise on preventive maintenance procedures

To schedule your free checkout, please contact your sales rep!

- Equipment must be completely installed and ready to operate before the equipment checkout request is made
- Equipment checkout should be completed within 90 days after installation

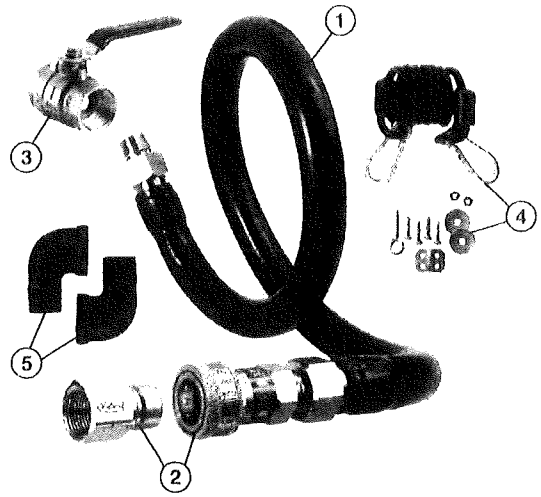
VULCAN WOLF HOBART SERVICE

Model: _____ Item #: _____ Date: _____

Project: _____ Qty: _____ Approved By: _____

Gas Connector Complete Kit

Gas Connectors



Standard Features

The Krowne Metal Gas Connector is a stainless steel hose designed to be used with stationary and caster-mounted commercial kitchen equipment. It's design is convenient for equipment that is routinely moved for cleaning as features such as the rotational end pieces and the included restraining cable provide both ease and durability when moving large gas-supplied equipment.

The green antimicrobial PVC-coated protective layer allows for easy cleaning while the stainless steel corrugated tubing provides both flexibility and a strong internal structure that will last with enduring strength.

- Ends rotate for simple installation and durability
- Heavy duty stainless steel corrugated tubing flexibility for easy installation
- Heavy duty stainless steel radial wrap prevents hose from stretching
- PVC Protective coating with anti-microbial agent for easy cleaning
- Welded construction for added durability

Includes:

No.	Name	Description
1	Gas Connector	Designed for moveable caster-mounted kitchen equipment.
2	Quick Disconnect	Easily disconnects gas hose to move equipment for maintenance and cleaning.
3	Gas Valve	Required by code to allow manual shutoff within 6 ft. of appliance.
4	Restraining Cable Kit	Prevents hose from being pulled too far. Includes mounting hardware.
5	90° Elbows	Gives versatility during installation (qty 2 included).

Visit krowne.com for complete replacement parts.

Product Compliance

- ANSI Z21.41-2014 • CSA 6.9-2014 Quick Disconnect Devices For Use With Gas Fuel Appliances
- ANSI Z21.69-2009 • CSA 6.16-2009 Connectors For Moveable Gas Appliances
- ANSI Z21.69a-2012 • CSA 6.16a-2012 Addenda
- Restraining Kits are required by law for all moveable gas equipment

Model No.	Interior Size	Length	BTU/hr
M5024K	1/2"	24"	87K
M5036K	1/2"	36"	77K
M5048K	1/2"	48"	68K
M5060K	1/2"	60"	60K
M5072K	1/2"	72"	55K
M7524K	3/4"	24"	232K
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M7548K	3/4"	48"	180K
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M10036K	1"	36"	379K
M10048K	1"	48"	334K
M10060K	1"	60"	294K
M10072K	1"	72"	279K
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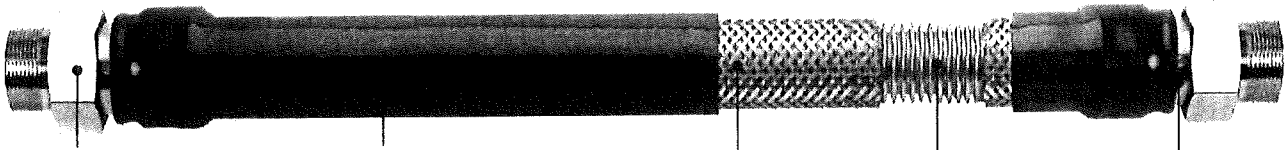
M12536K	1-1/4"	36"	615K
M12548K	1-1/4"	48"	541K
M12560K	1-1/4"	60"	476K
M12572K	1-1/4"	72"	419K



Ends rotate for simple installation and reduces strain on hose, enhancing durability

Green PVC-coating for protection with antimicrobial agent for easy cleaning

Heavy duty stainless steel radial wrap prevents hose from stretching

Stainless steel corrugated tubing built for flexibility and easy installation

Welded construction for added durability

Krowne Metal Corporation • 100 Haul Rd. Wayne, NJ 07470 • P: (800) 631-0442 • customerservice@krowne.com • krowne.com

Due to our commitment to continued product improvement, specifications are subject to change without notice.

Rev. 12/2020 • No. Gas Connector Complete Kit

Johnson Controls

Service

PTDF CHILLER #1 REPLACEMENT BUDGET PROPOSAL

Jacksonville Gainesville FL Com Br
4820 EXECUTIVE COURT
JACKSONVILLE, FL 32216
Phone: 904-733-3335
Fax: 904-733-1411

TO: City of Jacksonville
555 W. 44th Street
Jacksonville, FL 32208
ATTN: Jeremy Wright

Date: OCTOBER 2, 2023
Project: Pretrial Detention Facility Chiller #1 Replacement

We propose to furnish the materials and/or perform the work described below for the net price of: $385,955.85

THREE HUNDRED EIGHTY-FIVE THOUSAND, NINE HUNDRED FIFTY- FIVE AND 85/100 DOLLARS

For the above price this proposal includes:

Pretrial Detention Facility Chiller Replacement:

- Chiller:
- JCI will obtain necessary permits prior to on-site work.
- JCI will lock and tag out chiller.
- JCI will remove the refrigerant from chiller.
- JCI will disconnect rupture disk piping.
- JCI will disconnect and remove the chilled and condenser water piping from the existing valves.
- JCI will freeze piping as required for valve replacement.
- JCI will provide and install new hand isolation valves on the condenser and evaporator piping.
- JCI will provide and install new electronic isolation valve on the condenser and evaporator piping.
- JCI will disconnect electrical and controls from chiller.
- JCI will disassemble existing chiller and remove from building to loading dock.
- JCI will remove chiller, the existing 340 Ton, York YT.
- JCI will provide and install (1) York 340 Ton YK Centrifugal Chiller with VFD.
- New chiller will be Form 7 for installation into the building.
- JCI will assemble new chiller in the mechanical room.
- JCI will provide crane service for chiller removal and installation at loading dock area.

- JCI will repipe the condenser and chilled water lines to the new chiller.
- JCI will repipe the relief valve piping.
- JCI will reconnect the electrical and controls to new chiller.
- JCI will provide and install a new IOM for additional chiller points.
- JCI will provide and install comm trunk to FEC for communication with the SC-EQ Translator.
- JCI will map in all new points to Metasys.
- JCI will re-insulate all disturbed chilled water piping and valves.
- JCI will provide factory start up, commissioning and training.

This proposal DOES NOT include:

- Temporary Cooling
- Removal and Disposal of Hazardous Materials
- Painting and/or patching
- Replacement of pumps, pump starters or disconnects
- Afterhours, weekend or holiday work
- Third Party Commissioning
- Chilled or Condenser Water Treatment

Notes and Clarifications:

- JCI has costs included in the project to recover and dispose of the refrigerant from Chiller. If the customer wants to keep the recovered refrigerant, they will need to provide refrigerant recovery cylinders and it is their responsibility for removal from the site.
- The estimated lead time for the new chillers is currently 22 weeks from release. However, due to the ongoing supply chain issues this is subject to change at any time.

This proposal and alternates listed below are hereby accepted and Johnson Controls is authorized to proceed with work; subject, however to credit approval by Johnson Controls, Inc., Milwaukee, Wisconsin.

This is a BUDGET proposal.

City of Jacksonville		Johnson Controls, Inc.	
Name:		Name:	**CHRISTOPHER JOWERS**
Title:		Title:	Account Executive
Date:		Date:	**OCTOBER 2, 2023**
PO:			

TERMS AND CONDITIONS

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions:

1. SCOPE OF WORK. This proposal is based upon the use of straight time labor only. Plastering, patching and painting are excluded. "In-line" duct and piping devices, including, but not limited to, valves, dampers, humidifiers, wells, taps, flow meters, orifices, etc., if required hereunder to be furnished by Johnson Controls, Inc. (hereinafter referred to as JCI), shall be distributed and installed by others under JCI's supervision but at no additional cost to JCI. Purchaser agrees to provide JCI with required field utilities (electricity, toilets, drinking water, project hoist, elevator service, etc.) without charge. JCI agrees to keep the job site clean of debris arising out of its own operations. Purchaser shall not back charge JCI for any costs or expenses without JCI's written consent unless specifically noted in the statement of the scope of work or services undertaken by JCI under this agreement, JCI's obligations under this agreement expressly exclude any work or service of any nature associated or connected with the identification, abatement, clean up, control, removal, or disposal of environment Hazards or dangerous substances, to include but not be limited to asbestos or PCSs, discovered in or on the premises. Any language or provision of the agreement elsewhere contained which may authorize or empower the Purchaser to change, modify, or alter the scope of work or services to be performed by JCI shall not operate to compel JCI to perform any work relating to Hazards without JCI's express written consent.

2. INVOICING && PAYMENTS. JCI may invoice Purchaser monthly for all materials delivered to the job site or to an off-site storage facility and for all work performed on-site and off-site. Ten percent (10%) of the contract price is for engineering, drafting and other mobilization costs incurred prior to installation. This 10% shall be included in JCI's initial invoice. Purchaser agrees to pay JCI the amount invoiced upon receipt of the invoice. Waivers of lien will be furnished upon request as the work progresses to the extent payments are received. If JCI's invoice is not paid within 30 days of its issuance, it is delinquent.

3. MATERIALS. If the materials or equipment included in this proposal become temporarily or permanently unavailable for reasons beyond the control and without the fault of JCI, then in the case of such temporary unavailability, the time for performance of the work shall be extended to the extent thereof, and in the case of permanent unavailability, JCI shall (a) be excused from furnishing said materials or equipment, and (b) be reimbursed for the difference between the cost of the materials or equipment permanently unavailable and the cost of a reasonably available substitute therefore.

4. WARRANTY. JCI warrants that the equipment manufactured by it shall be free from defects in material and workmanship arising from normal usage for a period of ninety (90) days from delivery of said equipment, or if installed by JCI, for a period of ninety (90) days from installation. JCI warrants that for equipment furnished and/or installed but not manufactured by JCI, JCI will extend the same warranty terms and conditions which JCI receives from the manufacturer of said equipment. For equipment installed by JCI, if Purchaser provides written notice to JCI of any such defect within thirty (30) days after the appearance or discovery of such defect, JCI shall, at its option, repair or replace the defective equipment. For equipment not installed by JCI, if Purchaser returns the defective equipment to JCI within thirty (30) days after appearance or discovery of such defect, JCI shall, at its option, repair or replace the defective equipment and return said equipment to Purchaser. All transportation charges incurred in connection with the warranty for equipment not installed by JCI shall be borne by Purchaser. These warranties do not extend to any equipment which has been repaired by others, abused, altered or misused, or which has not been properly and reasonably maintained. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OF MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE

5. LIABILITY. JCI shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.

6. TAXES. The price of this proposal does not include duties, sales, use, excise, or other similar taxes, unless required by federal, state or local law. In addition to the stated price, purchaser shall pay all taxes not legally required to be paid by JCI or, alternatively, shall provide JCI with acceptable tax exemption certificates. JCI shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of the work.

7. DELAYS. JCI shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstances beyond JCI's control, including, but not limited to, acts of God, fire, riots, labor disputes, conditions of the premises, acts or omissions of the Purchaser, Owner or other Contractors or delays caused by suppliers or subcontractors of JCI, etc.

8. SCHEDULE. JCI and Purchaser shall mutually agree upon a schedule for completion of the work. In the event Purchaser desires to change or accelerate the schedule or the schedule is otherwise accelerated, delayed, or impacted for reasons beyond the control of JCI, JCI shall be entitled to a change order equitably adjusting the compensation of JCI to account for the increased costs associated with such schedule changes.

9. DISPUTES. All disputes involving more than $15,000 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorney's fees incurred as a result. Nothing here shall limit any rights under construction lien laws.

10. INSURANCE. Insurance coverage in excess of JCI's standard limits will be furnished when requested and required. No credit will be given or premium paid by JCI for insurance afforded by others.

11. INDEMNITY. The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the Indemnifying Party.

12. OCCUPATIONAL SAFETY AND HEALTH. The Parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act relating in any way to the project or project site.

13. LEGAL FEES. Purchaser agrees to pay and reimburse JCI for any and all reasonable legal fees which are incurred by JCI in the collection of amounts due and payable under this Agreement.

14. ENTIRE AGREEMENT. This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations or understandings.

15. CHANGES. No change or modification of any of the terms and conditions stated herein shall be binding upon Johnson unless accepted by Johnson in writing.

Johnson Controls

Service

PTDF CHILLER #3 REPLACEMENT BUDGET PROPOSAL

Jacksonville Gainesville FL Com Br
4820 EXECUTIVE COURT
JACKSONVILLE, FL 32216
Phone: 904-733-3335
Fax: 904-733-1411

TO: City of Jacksonville
555 W. 44th Street
Jacksonville, FL 32208
ATTN: Jeremy Wright

Date: OCTOBER 2, 2023
Project: Pretrial Detention Facility Chiller #3 Replacement

We propose to furnish the materials and/or perform the work described below for the net price of: $385,955.85

THREE HUNDRED EIGHTY-FIVE THOUSAND, NINE HUNDRED FIFTY- FIVE AND 85/100 DOLLARS

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No.	*Location*	*Design Airflow CFM*	*Motor HP*	*Budget cost*
1	27RC	1100	1.5	$35,000.00
2	1LW	3300	7.5	$66,000.00
3	2LW	2400	4.3	$43,000.00
4	3LW	3300	7.5	$66,000.00
5	5LE	3635	6.5	$72,700.00
6	6LE	5700	13	$108,300.00
7	20LE	2190	5	$43,000.00
8	11E - 1	1250	5	$35,000.00
			Total	**$469,000.00**

McCURDY-WALDEN ROOFING

PROPOSAL

CUSTOMER: City of Jacksonville

ATTENTION: Jeremy Wright

PROJECT: Pretrial Detention Center

PROPOSAL DATE: 10-6-2023

McCurdy-Walden is pleased to provide the following proposal for roofing work for the above referenced project. Our proposal includes all material, labor, equipment, supervision, permitting, taxes, and warranties.

Description of Work:

Provide all labor, material, equipment, supplies, and supervision to perform concrete spall repairs to the exterior of the Duval County Pre-Trial Detention Center located at 500 E Adams Street. There has only been a rough visual inspection by drone of the building. Concrete repairs must be sounded with a hammer to determine the limits of repair. Because of the limited access, the quantities of repairs are only an estimate. The project will be billed as unit price. The scopes of work are described below:

1) Engineering and Permitting this includes construction documents, city building permit, on site survey, and threshold inspections by a licensed Florida P.E... The survey will be performed with the contractor and E.O.R. as access is established for each area.

2) Access, installation, relocating, and dismantling includes the cost for setting up two swing stages and nine relocations to access all repair areas.

3) Monthly rental, this is the cost of the access equipment per month. Without knowing exact quantities, we assume the project to take five months. Any time over this would be charged at the unit price provided below.

4) Shallow and Full Depth spalls will be repaired as follows. The deficient concrete in these areas will be cut and chipped to sound concrete. Any reinforcing steel will be cleaned and coated with a corrosion inhibiting bonding agent. A rapid-set, high early strength, cementitious repair mortar will be placed and finished to match existing finishes. This includes replacing any sealants damaged during the repair procedure. All repair areas will be painted with a color to near match the surrounding areas.

5) Exposed ties and chairs will be repaired by cutting and chipping the concrete adjacent to the deficiency to remove the shallow corroded member. The area will be coated with corrosion inhibitor and patched back with high early strength concrete. These repairs will be billed per location.

McCURDY-WALDEN ROOFING

Notes:

1) All items are based on unit pricing and actual quantities may vary.
2) Sufficient laydown area equivalent to four parking spaces will need to be provided by the customer.
3) Access to potable water will need to be provided by the customer.

Bid Items	Est. Qty	Unit	Unit Price	Total
Engineering & Permitting	1	LS	$64,186.46	$64,186.46
Mobilization	1	LS	$81,983.43	$81,983.43
Access installation, relocating and removal	1	LS	$111,373.55	$111,373.55
Monthly Rental of Access Equipment	5	Months	$3,863.28	$19,316.40
Exposed Tie Wire	120	EA	$263.98	$31,677.60
Shallow concrete spalls showing reinforcing steel	120	CF	$1,909.83	$229,179.60
Full Depth Spalls at eyebrows	80	CF	$1,546.93	$123,754.40
			TOTAL	**$661,471.44**

CERTIFIED ROOFING CONTRACTOR CCC 1325734
5267 COMMONWEALTH AVE JACKSONVILLE, FLORIDA 32254
PHONE (904) 783-9000

No.	Unit	License #	Landings	Description	Estimated Cost
1	Pre-Trial Detention Ctr - Passenger 1	44462	7	Motor replacement, door equipment	$77,000
2	Pre-Trial Detention Ctr - Passenger 1	44463	7	Motor replacement, door equipment	$77,000
3	Pre-Trial Detention Ctr - Passenger 1	44464	8	Motor replacement, door equipment	$77,000
4	Pre-Trial Detention Ctr - Inmate 1	44465	8	Sill plates, motor replacement, door operator, tracks, hangers, brake couplings	$120,200
5	Pre-Trial Detention Ctr - Inmate 2	44466	8	Sill plates, motor replacement, door operator, tracks, hangers, brake couplings	$120,200
6	Pre-Trial Detention Ctr - Inmate 3	44467	8	Sill plates, motor replacement,	$105,200
7	Pre-Trial Detention Ctr - Staff 1	44468	12	Modernization	$400,000
8	Pre-Trial Detention Ctr - Staff 2	44469	12	Modernization	$400,000
				Total	**$1,376,600**

From Cox Fire Protection
6555 Grace Lane
Jacksonville FL 32205
(904) 781-8227

Quote No.	**2008724**
Type	Inspection Repair
Prepared By	Victoria Rolling
Created On	09/26/2023
Valid Until	10/26/2023

Quote For **City of Jacksonville**

PRETRIAL DETENTION FACILITY (PTDF) - JAIL - JOHN E. GOODE / 0337/Cloud Line#84
500 ADAMS ST
Jacksonville FL 32202

Description of Work

This quote is based off the deficiencies found during the quarterly 2023 inspections.

Scope: Cox Fire Protection will rebuild the 10" fire backflow. Backflow will be retested after repairs are complete.

This quote includes labor, material and equipment.

This price does not include:

1. Repairs beyond scope of work
2. Repairs required due to unforeseen internal damage
3. After hours work

Prices reflected in this quote are valid for 30 days. If quote is not approved within 30 days prices may increase depending on material cost.

Services to be completed

[Backflow] Location - Building
Rebuild Backflow. Check valve # 1 failed on fire backflow

Parts, labor, and fees	Quantity	Unit Price	Total
Labor - Deficiency	16	$78.83	$1,261.28
Watts 957 10" rebuild kit w/bolts	1	$5,085.91	$5,085.91
Freight	1	$50.00	$50.00
12% markup	1	$616.31	$616.31
		GRAND TOTAL	**$7,013.50**

Terms and Conditions

GENERAL PROVISIONS

The CUSTOMER has selected the service level it desires after considering and balancing various levels of protection afforded, and their related costs The terms and conditions of this Agreement and any attached pages are an important part of this Agreement and are hereby incorporated by reference and accepted by the CUSTOMER. The Agreement page, and these General Terms and Conditions (collectively the Agreement), are intended by Cox Fire Protection, Inc. and the CUSTOMER as a final expression of their Agreement and as a complete and exclusive statement of the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between Cox Fire Protection, Inc. and the CUSTOMER, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. Cox Fire Protection, Inc. is not bound by any provisions, printed or otherwise, at variance with the Agreement that may appear on any acknowledgement, purchase order or other form used by the CUSTOMER, such provisions being expressly rejected. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding

on Cox Fire Protection, Inc. unless made in writing and signed by an officer of Cox Fire Protection, Inc.. All work to be performed by Cox Fire Protection, Inc. will be performed during normal working hours of normal working days (8:00 a.m. 5:00 p.m., Monday through Friday, excluding Cox Fire Protection, Inc. holidays), as defined by Cox Fire Protection, Inc., unless additional times are specifically described in a special provision to this Agreement. Cox Fire Protection, Inc. will perform the services described in the Scope of Work section (Services) for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments (Covered System(s)). The CUSTOMER shall promptly notify Cox Fire Protection, Inc. of any malfunction in the Covered System(s) which comes to the CUSTOMERs attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection,

Cox Fire Protection, Inc. determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined, Cox Fire Protection, Inc. shall be relieved from any and all liability arising therefrom. Unless otherwise specified in this Agreement, any inspection (and, if specified, testing) provided under this Agreement does not include any maintenance, repairs, alterations, replacement of parts, or any field adjustments whatsoever, nor does it include the correction of any deficiencies identified by Cox Fire Protection, Inc. to the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for equipment failure occurring while Cox Fire Protection, Inc. is in the process of following its inspection techniques, where the failure also results from the age or obsolescence of the item or due to normal wear and tear. This Agreement does not cover systems, equipment, components or parts which are below grade, behind walls or other obstructions or exterior to the building, electrical wiring, and piping.

REPAIR SERVICES (If Selected by Customer)

Where the Customer expressly includes repair, replacement, and emergency response services in the Scope of Work section on the Agreement page, such services apply only to the components or equipment of the Covered System(s). The Agreement price does not include repairs to the Covered System(s) recommended by Cox Fire Protection, Inc. during the initial inspection, for which Cox Fire Protection, Inc. will submit independent pricing to customer and as to which Cox Fire Protection, Inc. will not proceed until the Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement. This Agreement expressly excludes, without limitation, reloading of, upgrading, and maintaining computer software, making repairs or replacements necessitated by reason of negligence or misuse of components or equipment by others, or repairs or replacements necessitated by corrosion (including but not limited to microbacterially induced corrosion (MIC), lightning, electrical storm, or other violent weather, fire, acts of God, or by any other cause beyond Cox Fire Protection, Inc.s control. This Agreement does not cover system upgrades or the replacement of obsolete systems, equipment, components or parts.

INSPECTIONS

If work performed by Cox Fire Protection, Inc. is for Inspection and Testing of the Covered System(s), the components which will be inspected include: sprinkler heads*, gauges, control valves, water flow alarm devices, fire department connections, valves (all types), hangers* and piping*. Testing will include: water flow alarm device, main drain, tamper switches, and fire pump if indicated. Cox Fire Protections inspection will not include every sprinkler head, pipe or other parts of the fire protection system that currently exist and is limited to a visual inspection of external readily visible parts of the system. Therefore by conducting its inspection under this agreement, the Company does not guarantee or warrant the condition or operation of every pipe, sprinkler head or other part of the fire protection system on the property. Only items which are readily visible from the floor It is the Customers responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the type of inspection and Customer accepts all liability associated therewith. Cox Fire Protection, Inc. has no knowledge to determine whether the existing fire protection system(s) was (were) originally designed and installed in such a way that the system(s) will perform as originally intended or is/are suitable for its/their intended purpose(s) given the way in which the property has been or will be used. By way of example and not by limitation, Cox Fire Protection, Inc. does not, and cannot warrant that the property has been or may be used in ways such that the configuration of partition walls, the location of any type of materials (including the presence of hazardous materials) and other conditions of the property's use are such that the fire protection system is inadequate, insufficient, or unsuitable for the property.

EMERGENCY SERVICE EXCLUSIONS

If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses, parts and labor charges required as a result of accident, fire, storm, water, negligence, misuse, vandalism, power failure, current fluctuations, lightning strikes, failure due to non-Cox Fire Protection, Inc. installation, parts, service, attachments, or devices, or any other cause external to the Covered System(s).

SYSTEM EQUIPMENT

The purchase of equipment or peripheral devices, (e.g., smoke detectors, passive Infrared detectors, card readers, sprinkler system components, extinguishers, hoses, etc.) from Cox Fire Protection, Inc. shall be subject to the terms and conditions of this Agreement, not withstanding any different terms and conditions in the CUSTOMERs purchase order. If, in Cox Fire Protection, Inc.s sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether manufactured by Cox Fire Protection, Inc. or a third party, interferes with the proper operation of the Covered System(s), the CUSTOMER shall remove or replace such device or equipment upon notice from Cox Fire Protection, Inc.. Failure of the CUSTOMER to remove the device shall constitute a material breach of this Agreement. If the CUSTOMER adds any third party device or equipment to the Covered System(s), Cox Fire Protection, Inc. shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

CUSTOMERS RESPONSIBILITIES

The CUSTOMER further agrees to:

- Provide Cox Fire Protection, Inc. access to the Covered System(s) to be serviced, supply suitable electrical service, heat, heat tracing, and adequate water supply.
- Provide a safe work environment.

- In the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage. Such measures shall continue until the Covered System(s) are operational. Owner shall notify Cox Fire Protection, Inc. as soon as practical under the circumstances.
- To make payments as provided in this Agreement.

HAZARDOUS MATERIALS

The CUSTOMER represents that, except to the extent that Cox Fire Protection, Inc. has been given written notice of the following hazards prior to the execution of this Agreement, to the best of the CUSTOMERs knowledge there is no:

- Permit confined space, as defined by OSHA,
- Risk of infectious disease,
- Need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement. All of the above are hereinafter referred to as hazardous conditions. Cox Fire Protection, Inc. shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Cox Fire Protection, Inc. during the course of Cox Fire Protection, Inc.s work, the discovery of such materials shall constitute an event beyond Cox Fire Protection, Inc.s control and Cox Fire Protection, Inc. shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by the CUSTOMER as certified in writing by an independent testing agency, and the CUSTOMER shall pay disruption expenses and re-mobilization expenses as determined by Cox Fire Protection, Inc. The CUSTOMER shall indemnify and hold Cox Fire Protection, Inc. harmless for any damages resulting from the exposure of workers to hazardous conditions, including damages for bodily injury and/or property damage, any consequential or indirect damages, and any attorneys fees and expert costs incurred in connection with any such event, whether or not the CUSTOMER pre-notifies Cox Fire Protection, Inc. of the existence of said hazardous conditions. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for the testing, removal or disposal of such hazardous materials.

PAYMENT FAILURE

If the Customer fails to make any payment when due, Cox Fire Protection, Inc. shall have the right, at Cox Fire Protection, Inc.s sole discretion, to stop performing any Services until the account is current. The Customers failure to make payment when due is a material breach of this Agreement.

LIMITED WARRANTY

COX FIRE PROTECTION, INC. WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.

Where Cox Fire Protection, Inc. provides product or equipment of others, following completion of the work and conditioned upon final payment by CUSTOMER, Cox Fire Protection, Inc. hereby assigns all manufacturer warranties of products or equipment to the CUSTOMER.

WARRANTY DISCLAIMER

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COX FIRE PROTECTION, INC. DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE

SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER TO THE FULLEST EXTENT PERMISSIBLE UNDER STATE AND FEDERAL LAW.

LIMITATION OF LIABILITY

It is understood and agreed by the CUSTOMER that Cox Fire Protection, Inc. is not an insurer and that insurance covering personal injury and property damage on the CUSTOMERs premises shall be obtained by the CUSTOMER; that the

Customer agrees to look exclusively to the Customers insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to Cox Fire Protection, Inc. hereunder are based upon the value of the services and the scope of liability set forth herein; and that Cox Fire Protection, Inc. is not guaranteeing that no loss will occur.

LIQUIDATED DAMAGES; LIMITATIONS OF REMEDY

Cox Fire Protection, Inc. and the CUSTOMER agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the Covered System(s) or failure of any Cox Fire Protection, Inc. device or failure to perform, or negligent performance of Services; if, notwithstanding the above provisions, should there arise any liability on the part of Cox Fire Protection, Inc., such liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customers time and material payments to Cox Fire Protection, Inc.. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. If the Customer desires Cox Fire Protection, Inc. to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Cox Fire Protection, Inc. of such greater liability, provided however that such rider shall in no way be interpreted to hold Cox Fire Protection, Inc. as an insurer. IN NO EVENT SHALL COX FIRE PROTECTION, INC. BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COX FIRE PROTECTION, INC. SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM.

INSURANCE

From Cox Fire Protection
6555 Grace Lane
Jacksonville FL 32205
(904) 781-8227

Quote No.	**2008431**
Type	Inspection Repair
Prepared By	Victoria Rolling
Created On	07/10/2023
Valid Until	10/26/2023

Quote For **City of Jacksonville**
PRETRIAL DETENTION FACILITY (PTDF) - JAIL - JOHN E. GOODE / 0337/Cloud Line#84
500 ADAMS ST
Jacksonville FL 32202

Description of Work

This quote is based off the deficiencies found during the annual 2023 inspections.

Scope: Cox Fire will replace the existing fire pump at the PTDF.

This quote includes labor, material and equipment.

We are excluding the following:

1. Painting of pipe
2. Hydraulic calculations
3. Material escalation over 30 days
4. Any other wet or dry type fire protection work not specifically listed above
5. Repairs beyond scope of work
6. Repairs required due to unforeseen internal damage
7. After hours work
8. Replacement of concrete pads
9. replacement of piping
10. Fire watch
11. Temporary fire protection

Prices reflected in this quote are valid for 30days. If quote is not approved within 30 days prices may increase depending on material cost.

- Credit Card Payment Surcharge: A surcharge applied to bill payments made with a credit card, amounting to 3% of the transaction value. This surcharge covers the additional costs incurred by the biller or service provider for processing credit card payments.

Services to be completed

[Fire Pump] Location - Building
Replace pump with a true horizontal split case pump with a vertical motor, I do not recommend replacing the fire pump with the same style that is existing.

Parts, labor, and fees	Quantity	Unit Price	Total
Labor - Deficiency	48	$78.83	$3,783.84
Fire Pump/Subcontractor	1	$60,700.00	$60,700.00

8" NBG kit	6	$60.44	$362.64
8" Grooved Couplings	10	$58.65	$586.50
Permiting Fee	1	$350.00	$350.00
Freight	1	$250.00	$250.00
12% markup	1	$7,469.90	$7,469.90
		GRAND TOTAL	**$73,502.88**

Terms and Conditions

GENERAL PROVISIONS

The CUSTOMER has selected the service level it desires after considering and balancing various levels of protection afforded, and their related costs The terms and conditions of this Agreement and any attached pages are an important part of this Agreement and are hereby incorporated by reference and accepted by the CUSTOMER. The Agreement page, and these General Terms and Conditions (collectively the Agreement), are intended by Cox Fire Protection, Inc. and the CUSTOMER as a final expression of their Agreement and as a complete and exclusive statement of the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between Cox Fire Protection, Inc. and the CUSTOMER, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. Cox Fire Protection, Inc. is not bound by any provisions, printed or otherwise, at variance with the Agreement that may appear on any acknowledgement, purchase order or other form used by the CUSTOMER, such provisions being expressly rejected. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Cox Fire Protection, Inc. unless made in writing and signed by an officer of Cox Fire Protection, Inc.. All work to be performed by Cox Fire Protection, Inc. will be performed during normal working hours of normal working days (8:00 a.m. 5:00 p.m., Monday through Friday, excluding Cox Fire Protection, Inc. holidays), as defined by Cox Fire Protection, Inc., unless additional times are specifically described in a special provision to this Agreement. Cox Fire Protection, Inc. will perform the services described in the Scope of Work section (Services) for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments (Covered System(s)). The CUSTOMER shall promptly notify Cox Fire Protection, Inc. of any malfunction in the Covered System(s) which comes to the CUSTOMERs attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection,

Cox Fire Protection, Inc. determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined, Cox Fire Protection, Inc. shall be relieved from any and all liability arising therefrom. Unless otherwise specified in this Agreement, any inspection (and, if specified, testing) provided under this Agreement does not include any maintenance, repairs, alterations, replacement of parts, or any field adjustments whatsoever, nor does it include the correction of any deficiencies identified by Cox Fire Protection, Inc. to the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for equipment failure occurring while Cox Fire Protection, Inc. is in the process of following its inspection techniques, where the failure also results from the age or obsolescence of the item or due to normal wear and tear. This Agreement does not cover systems, equipment, components or parts which are below grade, behind walls or other obstructions or exterior to the building, electrical wiring, and piping.

REPAIR SERVICES (If Selected by Customer)

Where the Customer expressly includes repair, replacement, and emergency response services in the Scope of Work section on the Agreement page, such services apply only to the components or equipment of the Covered System(s). The Agreement price does not include repairs to the Covered System(s) recommended by Cox Fire Protection, Inc. during the initial inspection, for which Cox Fire Protection, Inc. will submit independent pricing to customer and as to which Cox Fire Protection, Inc. will not proceed until the Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement. This Agreement expressly excludes, without limitation, reloading of, upgrading, and maintaining computer software, making repairs or replacements necessitated by reason of negligence or misuse of components or equipment by others, or repairs or replacements necessitated by corrosion (including but not limited to microbacterially induced corrosion (MIC), lightning, electrical storm, or other violent weather, fire, acts of God, or by any other cause beyond Cox Fire Protection, Inc.s control. This Agreement does not cover system upgrades or the replacement of obsolete systems, equipment, components or parts.

INSPECTIONS

If work performed by Cox Fire Protection, Inc. is for Inspection and Testing of the Covered System(s), the components which will be inspected include: sprinkler heads*, gauges, control valves, water flow alarm devices, fire department connections, valves (all types), hangers* and piping*. Testing will include: water flow alarm device, main drain, tamper switches, and fire pump if indicated. Cox Fire Protections inspection will not include every sprinkler head, pipe or other parts of the fire protection system that currently exist and is limited to a visual inspection of external readily visible parts of the system. Therefore by conducting its inspection under this agreement, the Company does not guarantee or warrant the condition or operation of every pipe, sprinkler head or other part of the fire protection system on the property. Only items which are readily visible from the floor It is the Customers responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the type of inspection and Customer accepts all liability associated therewith. Cox Fire Protection, Inc. has no knowledge to determine whether the existing fire protection system(s) was (were) originally designed and installed in such a way that the system(s) will perform as originally intended or is/are suitable for its/their intended purpose(s) given the way in which the property has been or will be used. By way of example and not by limitation, Cox Fire Protection, Inc. does not, and cannot warrant that the property has been or may be used in ways such that the configuration of partition walls, the location of any type of materials

(including the presence of hazardous materials) and other conditions of the property's use are such that the fire protection system is inadequate, insufficient, or unsuitable for the property.

EMERGENCY SERVICE EXCLUSIONS

If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses, parts and labor charges required as a result of accident, fire, storm, water, negligence, misuse, vandalism, power failure, current fluctuations, lightning strikes, failure due to non-Cox Fire Protection, Inc. installation, parts, service, attachments, or devices, or any other cause external to the Covered System(s).

SYSTEM EQUIPMENT

The purchase of equipment or peripheral devices, (e.g., smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers, hoses, etc.) from Cox Fire Protection, Inc. shall be subject to the terms and conditions of this Agreement, not withstanding any different terms and conditions in the CUSTOMERs purchase order. If, in Cox Fire Protection, Inc.s sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether manufactured by Cox Fire Protection, Inc. or a third party, interferes with the proper operation of the Covered System(s), the CUSTOMER shall remove or replace such device or equipment upon notice from Cox Fire Protection, Inc.. Failure of the CUSTOMER to remove the device shall constitute a material breach of this Agreement. If the CUSTOMER adds any third party device or equipment to the Covered System(s), Cox Fire Protection, Inc. shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

CUSTOMERS RESPONSIBILITIES

The CUSTOMER further agrees to:

- Provide Cox Fire Protection, Inc. access to the Covered System(s) to be serviced, supply suitable electrical service, heat, heat tracing, and adequate water supply.
- Provide a safe work environment.
- In the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage. Such measures shall continue until the Covered System(s) are operational. Owner shall notify Cox Fire Protection, Inc. as soon as practical under the circumstances.
- To make payments as provided in this Agreement.

HAZARDOUS MATERIALS

The CUSTOMER represents that, except to the extent that Cox Fire Protection, Inc. has been given written notice of the following hazards prior to the execution of this Agreement, to the best of the CUSTOMERs knowledge there is no:

- Permit confined space, as defined by OSHA,
- Risk of infectious disease,
- Need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement. All of the above are hereinafter referred to as hazardous conditions. Cox Fire Protection, Inc. shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Cox Fire Protection, Inc. during the course of Cox Fire Protection, Inc.s work, the discovery of such materials shall constitute an event beyond Cox Fire Protection, Inc.s control and Cox Fire Protection, Inc. shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by the CUSTOMER as certified in writing by an independent testing agency, and the CUSTOMER shall pay disruption expenses and re-mobilization expenses as determined by Cox Fire Protection, Inc. The CUSTOMER shall indemnify and hold Cox Fire Protection, Inc. harmless for any damages resulting from the exposure of workers to hazardous conditions, including damages for bodily injury and/or property damage, any consequential or indirect damages, and any attorneys fees and expert costs incurred in connection with any such event, whether or not the CUSTOMER pre-notifies Cox Fire Protection, Inc. of the existence of said hazardous conditions. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for the testing, removal or disposal of such hazardous materials.

PAYMENT FAILURE

If the Customer fails to make any payment when due, Cox Fire Protection, Inc. shall have the right, at Cox Fire Protection, Inc.s sole discretion, to stop performing any Services until the account is current. The Customers failure to make payment when due is a material breach of this Agreement.

LIMITED WARRANTY

COX FIRE PROTECTION, INC. WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.

Where Cox Fire Protection, Inc. provides product or equipment of others, following completion of the work and conditioned upon final payment by CUSTOMER, Cox Fire Protection, Inc. hereby assigns all manufacturer warranties of products or equipment to the CUSTOMER.

WARRANTY DISCLAIMER

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COX FIRE PROTECTION, INC. DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE

SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER TO THE FULLEST EXTENT PERMISSIBLE UNDER STATE AND FEDERAL LAW.

LIMITATION OF LIABILITY

It is understood and agreed by the CUSTOMER that Cox Fire Protection, Inc. is not an insurer and that insurance covering personal injury and property

damage on the CUSTOMERs premises shall be obtained by the CUSTOMER; that the

Customer agrees to look exclusively to the Customers insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to Cox Fire Protection, Inc. hereunder are based upon the value of the services and the scope of liability set forth herein; and that Cox Fire Protection, Inc. is not guaranteeing that no loss will occur.

LIQUIDATED DAMAGES; LIMITATIONS OF REMEDY

Cox Fire Protection, Inc. and the CUSTOMER agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the Covered System(s) or failure of any Cox Fire Protection, Inc. device or failure to perform, or negligent performance of Services; if, notwithstanding the above provisions, should there arise any liability on the part of Cox Fire Protection, Inc., such liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customers time and material payments to Cox Fire Protection, Inc.. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. If the Customer desires Cox Fire Protection, Inc. to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Cox Fire Protection, Inc. of such greater liability, provided however that such rider shall in no way be interpreted to hold Cox Fire Protection, Inc. as an insurer. IN NO EVENT SHALL COX FIRE PROTECTION, INC. BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COX FIRE PROTECTION, INC. SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM.

INSURANCE

By execution of this Agreement, CUSTOMER waives all rights against Cox Fire Protection, Inc. and any of its employees or subcontractors, together with all their agents and employees, for damages to the extent covered by insurance, excepting such rights as they may have to any insurance proceeds.

INDEMNITY

The CUSTOMER agrees to indemnify, hold harmless and defend Cox Fire Protection, Inc. against any and all losses, damages, costs and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of the Customer or Cox Fire Protection, Inc. relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Cox Fire Protection, Inc. reserves the right to select counsel to represent it in any such action.

FORCE MAJEURE

Cox Fire Protection, Inc. shall not be responsible for failure to render Services due to causes beyond its control, including but not limited to work stoppages, fires, civil disobedience, riots, rebellions, acts of God, or any other cause beyond the control of Cox Fire Protection, Inc.

WAIVER OF SUBROGATION

The CUSTOMER does hereby, for itself and all others claiming for it under this Agreement, release and discharge Cox Fire Protection, Inc. from and against all hazards covered by the CUSTOMERs insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against Cox Fire Protection, Inc.

ONE-YEAR LIMITATION ON ACTIONS; CHOICE OF LAW

It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory.

ASSIGNMENT

The CUSTOMER may not assign this Agreement without Cox Fire Protection, Inc.s prior written consent. Cox Fire Protection, Inc. may assign this Agreement to an affiliate without obtaining the CUSTOMERS consent.

REPORTS

Where inspection and/or test services are selected, such inspection and/or test shall be completed on Cox Fire Protection, Inc.s then current Report form, which shall be given to the CUSTOMER, and, where applicable, Cox Fire Protection, Inc. may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Cox Fire Protection, Inc. are only advisory in nature and are intended to assist the CUSTOMER in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with the CUSTOMER.

SEVERABILITY

If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

LEGAL FEES

Cox Fire Protection, Inc. shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Cox Fire Protection, Inc. enforcing the terms and conditions of this agreement.

Governing Law

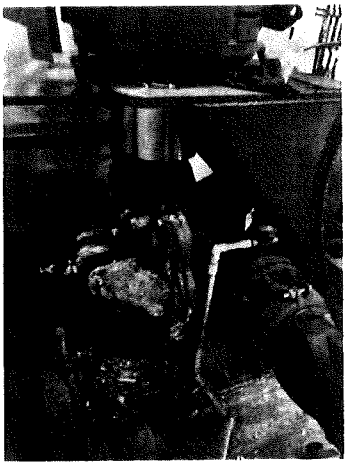
This Agreement shall be interpreted under and its performance governed by the laws of the State of Florida. Any suit or action relating to or arising out of this Agreement shall be brought in the appropriate Florida State Court in and for Hillsborough County, Florida, or the county in which the work is performed. The parties expressly agree that venue for any such arbitration or action shall exclusively lie in Hillsborough County, Florida or the county in which the work was performed.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____

Photos



By execution of this Agreement, CUSTOMER waives all rights against Cox Fire Protection, Inc. and any of its employees or subcontractors, together with all their agents and employees, for damages to the extent covered by insurance, excepting such rights as they may have to any insurance proceeds.

INDEMNITY

The CUSTOMER agrees to indemnify, hold harmless and defend Cox Fire Protection, Inc. against any and all losses, damages, costs and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of the Customer or Cox Fire Protection, Inc. relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Cox Fire Protection, Inc. reserves the right to select counsel to represent it in any such action.

FORCE MAJEURE

Cox Fire Protection, Inc. shall not be responsible for failure to render Services due to causes beyond its control, including but not limited to work stoppages, fires, civil disobedience, riots, rebellions, acts of God, or any other cause beyond the control of Cox Fire Protection, Inc.

WAIVER OF SUBROGATION

The CUSTOMER does hereby, for itself and all others claiming for it under this Agreement, release and discharge Cox Fire Protection, Inc. from and against all hazards covered by the CUSTOMERs insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against Cox Fire Protection, Inc.

ONE-YEAR LIMITATION ON ACTIONS; CHOICE OF LAW

It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory.

ASSIGNMENT

The CUSTOMER may not assign this Agreement without Cox Fire Protection, Inc.s prior written consent. Cox Fire Protection, Inc. may assign this Agreement to an affiliate without obtaining the CUSTOMERS consent.

REPORTS

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SEVERABILITY

If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

LEGAL FEES

Cox Fire Protection, Inc. shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Cox Fire Protection, Inc. enforcing the terms and conditions of this agreement.

Governing Law

This Agreement shall be interpreted under and its performance governed by the laws of the State of Florida. Any suit or action relating to or arising out of this Agreement shall be brought in the appropriate Florida State Court in and for Hillsborough County, Florida, or the county in which the work is performed. The parties expressly agree that venue for any such arbitration or action shall exclusively lie in Hillsborough County, Florida or the county in which the work was performed.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____

COX
FIRE PROTECTION

From **Cox Fire Protection**

6555 Grace Lane
Jacksonville FL 32205
(904) 781-8227

Quote No.	**2008725**
Type	Inspection Repair
Prepared By	Victoria Rolling
Created On	09/26/2023
Valid Until	10/26/2023

Quote For **City of Jacksonville**

PRETRIAL DETENTION FACILITY (PTDF) - JAIL - JOHN E. GOODE / 0337/Cloud Line#84
500 ADAMS ST
Jacksonville FL 32202

Description of Work

his quote is based off deficiencies found during the annual 2023 inspection.

Scope: Cox Fire Protection will replace leaking nipples. Please see service line for location details.

This quote includes labor, material, and equipment.

We are excluding the following:

1. Painting of pipe.
2. Electrical wiring of any kind.
3. Painting or patching of ceilings.
4. Ceiling removal or repair.
5. Cutting access holes.
6. Moving furniture.
7. Raising of mains or branch lines.
8. Hydraulic calculations
9. Material escalation over 30 days
10. Any other wet or dry type fire protection work not specifically listed above
11. Repairs beyond scope of work
12. Repairs required due to unforeseen internal damage
13. After hours work

Prices reflected in this quote are valid for 30 days. If quote is not approved within 30 days prices may increase depending on material cost.

Services to be completed

[Sprinkler] Location - Building
Replace leaking nipples
3rd floor core stair 5 has a leaking nipple on the drain side of the test/drain.
1st floor core stair 5 has a leaking nipple on the drain side of the test drain

Parts, labor, and fees	Quantity	Unit Price	Total
Labor - Deficiency	12	$78.83	$945.96
3ft 1" schedule 40 pipe	1	$145.00	$145.00
Freight	1	$30.00	$30.00

12% markup	1	$21.00	$21.00
		GRAND TOTAL	**$1,141.96**

Terms and Conditions

GENERAL PROVISIONS

The CUSTOMER has selected the service level it desires after considering and balancing various levels of protection afforded, and their related costs The terms and conditions of this Agreement and any attached pages are an important part of this Agreement and are hereby incorporated by reference and accepted by the CUSTOMER. The Agreement page, and these General Terms and Conditions (collectively the Agreement), are intended by Cox Fire Protection, Inc. and the CUSTOMER as a final expression of their Agreement and as a complete and exclusive statement of the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between Cox Fire Protection, Inc. and the CUSTOMER, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. Cox Fire Protection, Inc. is not bound by any provisions, printed or otherwise, at variance with the Agreement that may appear on any acknowledgement, purchase order or other form used by the CUSTOMER, such provisions being expressly rejected. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Cox Fire Protection, Inc. unless made in writing and signed by an officer of Cox Fire Protection, Inc.. All work to be performed by Cox Fire Protection, Inc. will be performed during normal working hours of normal working days (8:00 a.m. 5:00 p.m., Monday through Friday, excluding Cox Fire Protection, Inc. holidays), as defined by Cox Fire Protection, Inc., unless additional times are specifically described in a special provision to this Agreement. Cox Fire Protection, Inc. will perform the services described in the Scope of Work section (Services) for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments (Covered System(s)). The CUSTOMER shall promptly notify Cox Fire Protection, Inc. of any malfunction in the Covered System(s) which comes to the CUSTOMERs attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection,

Cox Fire Protection, Inc. determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined, Cox Fire Protection, Inc. shall be relieved from any and all liability arising therefrom. Unless otherwise specified in this Agreement, any inspection (and, if specified, testing) provided under this Agreement does not include any maintenance, repairs, alterations, replacement of parts, or any field adjustments whatsoever, nor does it include the correction of any deficiencies identified by Cox Fire Protection, Inc. to the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for equipment failure occurring while Cox Fire Protection, Inc. is in the process of following its inspection techniques, where the failure also results from the age or obsolescence of the item or due to normal wear and tear. This Agreement does not cover systems, equipment, components or parts which are below grade, behind walls or other obstructions or exterior to the building, electrical wiring, and piping.

REPAIR SERVICES (If Selected by Customer)

Where the Customer expressly includes repair, replacement, and emergency response services in the Scope of Work section on the Agreement page, such services apply only to the components or equipment of the Covered System(s). The Agreement price does not include repairs to the Covered System(s) recommended by Cox Fire Protection, Inc. during the initial inspection, for which Cox Fire Protection, Inc. will submit independent pricing to customer and as to which Cox Fire Protection, Inc. will not proceed until the Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement. This Agreement expressly excludes, without limitation, reloading of, upgrading, and maintaining computer software, making repairs or replacements necessitated by reason of negligence or misuse of components or equipment by others, or repairs or replacements necessitated by corrosion (including but not limited to microbacterially induced corrosion (MIC), lightning, electrical storm, or other violent weather, fire, acts of God, or by any other cause beyond Cox Fire Protection, Inc.s control. This Agreement does not cover system upgrades or the replacement of obsolete systems, equipment, components or parts.

INSPECTIONS

If work performed by Cox Fire Protection, Inc. is for Inspection and Testing of the Covered System(s), the components which will be inspected include: sprinkler heads*, gauges, control valves, water flow alarm devices, fire department connections, valves (all types), hangers* and piping*. Testing will include: water flow alarm device, main drain, tamper switches, and fire pump if indicated. Cox Fire Protections inspection will not include every sprinkler head, pipe or other parts of the fire protection system that currently exist and is limited to a visual inspection of external readily visible parts of the system. Therefore by conducting its inspection under this agreement, the Company does not guarantee or warrant the condition or operation of every pipe, sprinkler head or other part of the fire protection system on the property. Only items which are readily visible from the floor It is the Customers responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the type of inspection and Customer accepts all liability associated therewith. Cox Fire Protection, Inc. has no knowledge to determine whether the existing fire protection system(s) was (were) originally designed and installed in such a way that the system(s) will perform as originally intended or is/are suitable for its/their intended purpose(s) given the way in which the property has been or will be used. By way of example and not by limitation, Cox Fire Protection, Inc. does not, and cannot warrant that the property has been or may be used in ways such that the configuration of partition walls, the location of any type of materials (including the presence of hazardous materials) and other conditions of the property's use are such that the fire protection system is inadequate, insufficient, or unsuitable for the property.

EMERGENCY SERVICE EXCLUSIONS

If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses, parts and labor charges required as a result of accident, fire, storm, water, negligence, misuse, vandalism, power failure, current fluctuations, lightning strikes, failure due to non-Cox

Fire Protection, Inc. installation, parts, service, attachments, or devices, or any other cause external to the Covered System(s).

SYSTEM EQUIPMENT

The purchase of equipment or peripheral devices, (e.g., smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers, hoses, etc.) from Cox Fire Protection, Inc. shall be subject to the terms and conditions of this Agreement, not withstanding any different terms and conditions in the CUSTOMERs purchase order. If, in Cox Fire Protection, Inc.s sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether manufactured by Cox Fire Protection, Inc. or a third party, interferes with the proper operation of the Covered System(s), the CUSTOMER shall remove or replace such device or equipment upon notice from Cox Fire Protection, Inc.. Failure of the CUSTOMER to remove the device shall constitute a material breach of this Agreement. If the CUSTOMER adds any third party device or equipment to the Covered System(s), Cox Fire Protection, Inc. shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

CUSTOMERS RESPONSIBILITIES

The CUSTOMER further agrees to:

- Provide Cox Fire Protection, Inc. access to the Covered System(s) to be serviced, supply suitable electrical service, heat, heat tracing, and adequate water supply.
- Provide a safe work environment.
- In the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage. Such measures shall continue until the Covered System(s) are operational. Owner shall notify Cox Fire Protection, Inc. as soon as practical under the circumstances.
- To make payments as provided in this Agreement.

HAZARDOUS MATERIALS

The CUSTOMER represents that, except to the extent that Cox Fire Protection, Inc. has been given written notice of the following hazards prior to the execution of this Agreement, to the best of the CUSTOMERs knowledge there is no:

- Permit confined space, as defined by OSHA,
- Risk of infectious disease,
- Need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement. All of the above are hereinafter referred to as hazardous conditions. Cox Fire Protection, Inc. shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Cox Fire Protection, Inc. during the course of Cox Fire Protection, Inc.s work, the discovery of such materials shall constitute an event beyond Cox Fire Protection, Inc.s control and Cox Fire Protection, Inc. shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by the CUSTOMER as certified in writing by an independent testing agency, and the CUSTOMER shall pay disruption expenses and re-mobilization expenses as determined by Cox Fire Protection, Inc. The CUSTOMER shall indemnify and hold Cox Fire Protection, Inc. harmless for any damages resulting from the exposure of workers to hazardous conditions, including damages for bodily injury and/or property damage, any consequential or indirect damages, and any attorneys fees and expert costs incurred in connection with any such event, whether or not the CUSTOMER pre-notifies Cox Fire Protection, Inc. of the existence of said hazardous conditions. This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of the CUSTOMER. Cox Fire Protection, Inc. shall not be responsible for the testing, removal or disposal of such hazardous materials.

PAYMENT FAILURE

If the Customer fails to make any payment when due, Cox Fire Protection, Inc. shall have the right, at Cox Fire Protection, Inc.s sole discretion, to stop performing any Services until the account is current. The Customers failure to make payment when due is a material breach of this Agreement.

LIMITED WARRANTY

COX FIRE PROTECTION, INC. WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.

Where Cox Fire Protection, Inc. provides product or equipment of others, following completion of the work and conditioned upon final payment by CUSTOMER, Cox Fire Protection, Inc. hereby assigns all manufacturer warranties of products or equipment to the CUSTOMER.

WARRANTY DISCLAIMER

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COX FIRE PROTECTION, INC. DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE

SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER TO THE FULLEST EXTENT PERMISSIBLE UNDER STATE AND FEDERAL LAW.

LIMITATION OF LIABILITY

It is understood and agreed by the CUSTOMER that Cox Fire Protection, Inc. is not an insurer and that insurance covering personal injury and property damage on the CUSTOMERs premises shall be obtained by the CUSTOMER; that the

Customer agrees to look exclusively to the Customers insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to Cox Fire Protection, Inc. hereunder are based upon the value of the services and the scope of liability set forth herein; and that Cox Fire Protection, Inc. is not guaranteeing that no loss will occur.

LIQUIDATED DAMAGES; LIMITATIONS OF REMEDY

Cox Fire Protection, Inc. and the CUSTOMER agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the Covered System(s) or failure of any Cox Fire Protection, Inc. device or failure to perform, or negligent performance of Services; if, notwithstanding the above provisions, should there arise any liability on the part of Cox Fire Protection, Inc., such liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customers time and material payments to Cox Fire Protection, Inc.. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. If the Customer desires Cox Fire Protection, Inc. to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Cox Fire Protection, Inc. of such greater liability, provided however that such rider shall in no way be interpreted to hold Cox Fire Protection, Inc. as an insurer. IN NO EVENT SHALL COX FIRE PROTECTION, INC. BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COX FIRE PROTECTION, INC. SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM.

INSURANCE

By execution of this Agreement, CUSTOMER waives all rights against Cox Fire Protection, Inc. and any of its employees or subcontractors, together with all their agents and employees, for damages to the extent covered by insurance, excepting such rights as they may have to any insurance proceeds.

INDEMNITY

The CUSTOMER agrees to indemnify, hold harmless and defend Cox Fire Protection, Inc. against any and all losses, damages, costs and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, arising in any way from any act or omission of the Customer or Cox Fire Protection, Inc. relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Cox Fire Protection, Inc. reserves the right to select counsel to represent it in any such action.

FORCE MAJEURE

Cox Fire Protection, Inc. shall not be responsible for failure to render Services due to causes beyond its control, including but not limited to work stoppages, fires, civil disobedience, riots, rebellions, acts of God, or any other cause beyond the control of Cox Fire Protection, Inc.

WAIVER OF SUBROGATION

The CUSTOMER does hereby, for itself and all others claiming for it under this Agreement, release and discharge Cox Fire Protection, Inc. from and against all hazards covered by the CUSTOMERs insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against Cox Fire Protection, Inc.

ONE-YEAR LIMITATION ON ACTIONS; CHOICE OF LAW

It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory.

ASSIGNMENT

The CUSTOMER may not assign this Agreement without Cox Fire Protection, Inc.s prior written consent. Cox Fire Protection, Inc. may assign this Agreement to an affillate without obtaining the CUSTOMERS consent.

REPORTS

Where inspection and/or test services are selected, such inspection and/or test shall be completed on Cox Fire Protection, Inc.s then current Report form, which shall be given to the CUSTOMER, and, where applicable, Cox Fire Protection, Inc. may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Cox Fire Protection, Inc. are only advisory in nature and are intended to assist the CUSTOMER in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with the CUSTOMER.

SEVERABILITY

If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

LEGAL FEES

Cox Fire Protection, Inc. shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Cox Fire Protection, Inc. enforcing the terms and conditions of this agreement.

Governing Law

This Agreement shall be interpreted under and its performance governed by the laws of the State of Florida. Any suit or action relating to or arising out of this Agreement shall be brought in the appropriate Florida State Court in and for Hillsborough County, Florida, or the county in which the work is performed.

The parties expressly agree that venue for any such arbitration or action shall exclusively lie in Hillsborough County, Florida or the county in which the work was performed.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____

CORNERSTONE

Cornerstone Detention Products, Inc.
Southeast Regional Office
20871 Sandy Rd., Tanner, AL 35671
Phone (877) 374-7311, Fax (256) 560-4280
www.cornerstoneinc.com

Contact Information Sheet

Date: October 23, 2023

To: Aaron Park

Phone: 904.630.5837

E-Mail: aaron.park@jaxsheriff.org

From: Sean E. Kendall

Reference: Jacksonville Pre-Trial, Jacksonville, FL.

Sgt. Park,

This proposal is to remove and replace the existing audio and/or PC touchscreen system(s) in the facility.

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Jacksonville Pre-Trial Audio & PC Upgrades

DATE: **October 23, 2023**

TO: **Jacksonville Pre-Trial**

PROJECT: **Audio & PC Upgrades**

LOCATION: **Jacksonville, FL.**

Jacksonville Pre-Trial has requested a proposal to upgrade the existing audio and PC systems.
We Propose the Following Addenda:

Scope of Work

Part 1 - Replace the existing audio system in the facility:

1.1 - Lower Level Replacement:
- (27) Ceiling Speakers.
- (8) Call Stations.
- (1) Desktop Console.
- (1) Intercom Amplifier.
- (1) Tuner.

1.2 - 1st Floor:
- (12) Vandal Proof Speakers.
- (34) Call Stations.
- (12) Desktop Consoles.
- (11) Intercom Amplifiers.
- (2) Tuners.

1.3 - 2nd Floor:
- (48) Vandal Proof Speakers.
- (34) Call Stations.
- (9) Desktop Consoles.
- (12) Intercom Amplifiers.
- (6) Tuners.

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Sean E. Kendall

Accepted: _____ **Firm:** _____

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1.4 - 3rd Floor:

- (48) Vandal Proof Speakers.
- (34) Call Stations.
- (7) Desktop Consoles.
- (6) Intercom Amplifiers.
- (3) Tuners.

1.5 - 4th Floor:

- (48) Vandal Proof Speakers.
- (34) Call Stations.
- (7) Desktop Consoles.
- (6) Intercom Amplifiers.
- (3) Tuners.

1.6 - 5th Floor:

- (48) Vandal Proof Speakers.
- (34) Call Stations.
- (7) Desktop Consoles.
- (6) Intercom Amplifiers.
- (3) Tuners.

1.7 - 6th Floor:

- (48) Vandal Proof Speakers.
- (34) Call Stations.
- (7) Desktop Consoles.
- (6) Intercom Amplifiers.
- (3) Tuners.

1.8 - Roof:

- (1) FM Antenna.
- (21) Signal Amplifiers/Splitters.
- (3) 100' Rolls of RG-6 Cable.

Part 2 - Replace the existing PC touchscreens and computers in the facility:

2.1 - Removal:

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Sean E. Kendall

Accepted: _____ **Firm:** _____

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- Remove and dispose of the PC's and Touchscreens at (44) locations.

2.2 - Replacement:

- Install (44) 19" Touchscreens and PC's.
- Provided units to have the following:
  (a) Window OS Avena Edge.
  (b) Upgrade Indusoft license to Avena Edge.
  (c) (1) Embedded PC
  (d) (1) 19" Panel mount touchscreen.
- Commission and testing of all units.

Part 3 - Clarifications:

3.1 - Project-specific Inclusions:

- All parts, material and labor required to complete the project.
- Off-site project management.
- Off-site project engineering.
- Equipment.

3.2 - Project-specific Exclusions:

- Any and all issues outside the scope of work.
- Dumpster.
- Any and all costs associated with site manpower/escorts required to complete the project.
- Any and all permitting and/or associated fees.
- Any and all State or Local applicable taxes and/or fees.

3.3 - Project Specific Requirements/Special Notations:

- No parts and/or materials will be ordered, or work scheduled, prior to receipt of PO or NITP.
- Escorts will need to be provided if the work area is accessible to inmates.

3.4 - Scheduling Requirements:

- 1-2 Weeks for site visit for final dimension/layout information, if needed.
- 2-4 Weeks for approved submittals for each project.

Part 4 - General Notes:

4.1 - Project Timing and Delivery:

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Sean E. Kendall

Accepted: _____ **Firm:** _____

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- 6-8 Weeks for delivery of materials for each project.
- 10-12 Weeks to complete each project..

4.2 - Warranty:

- One (1) year on parts and labor.

Audio Replacement Total: $408,227.76
PC Replacement Total: $330,214.06

We appreciate the opportunity of submitting the above proposal. Should you have any questions or comments concerning our proposal, please, do not hesitate to call.

Sincerely,
Cornerstone Detention Products, Inc.

Sean E. Kendall

Sean E. Kendall
Sales/Estimation Manager
skendall@cornerstoneinc.com
Phone: 256.560.4405
Mobile: 954.990.9484

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Sean E. Kendall

Accepted: _____ **Firm:** _____

Standard Inclusions, Exclusions, Terms, & Conditions

Standard Inclusions: (As they apply to the scope of work)

1. Proper engineering documents for submittal, installation and operation and maintenance
2. Field measurements and verifications for Cornerstone's scope of work only.
3. Sales and use taxes as applicable to the project and Cornerstone's scope of work.
4. Termination of wiring for electric locks, locking devices, strikes and door position switches as controlled by our scope of work only.
5. The necessary torx-pin security screws for our materials only

Standard Exclusions: (As they apply to the scope of work)

1. Power relays for other systems (i.e. HVAC, Electrical, etc.)
2. All main electrical supply AC power, per division 16, including power to security and detention equipment
3. Temporary power and lighting for final testing of equipment
4. Fire labels on doors and frames where field installation, hardware, and/or glass prevents U.L. labeling. However, doors and frames will be manufactured to U.L. construction standards with documentation provided.
5. Security caulking and sealants not specifically included
6. Caulking not required as a part of glass installation
7. Field finish painting or touch-up of prime paint
8. Final Cleaning
9. Trash debris container and its removal
10. Anchors, screws, fasteners, etc., including security type, not directly required by our installation scope of work
11. The protection of materials furnished by our company once they have been installed in place
12. Field measurements of any kind
13. Furnishing or installing louvers of any kind
14. Furnishing or installing aluminum windows and storefronts of any kind, including hardware
15. Demolition work, patching or repairing of existing structures and removal, relocation or re-installation of any existing materials
16. Cutting or patching of concrete or masonry materials
17. Furnishing or installing any standard/commercial type access doors and frame
18. Any chain link fencing material and associated supporting materials or hardware
19. Core drilling of any kind
20. Flashing or counter flashing of any kind
21. Roll up doors, or counter shutters
22. Repairs to frames installed by others

Standard Terms & Conditions:

1. Use of this proposal in any way, including but not limited to listing Cornerstone as a subcontractor with the Owner, issuing a letter of intent, allowing Cornerstone to commence work or preparation for work, including submittals and/or drawings, will constitute acceptance by Customer of this bid proposal. Cornerstone and Customer will execute a ConsensusDocs 750 subcontract form to memorialize their agreement, supplemented and modified only as provided by this bid proposal which shall be incorporated by reference into the final subcontract. In the event of any conflict between the terms of this bid proposal and any other documents stating terms of the final subcontract, this bid proposal shall govern.
2. A change in the price of an item of material of more than 5% between the date of this bid proposal and the date of installation shall warrant an equitable adjustment in the subcontract price.
3. Cornerstone shall maintain insurance with coverage and limits only as provided by Cornerstone's existing insurance program evidenced by its certificate of insurance available request.
4. Cornerstone's Schedule of Values shall be used to determine progress payments. All sums not paid for when due shall bear interest at the rate of 1 ½ % per month from due date until paid or the maximum legal rate permitted by law whichever is less; and all costs of collection, including reasonable attorney fees, shall be paid by Customer. The proper venue to resolve any disputes arising under the subcontract shall be the place where the project is located, and the laws of said place shall govern all such disputes arising out of the subcontract.
5. Any retainage withheld from progress payments to Cornerstone shall not exceed the lesser of the retainage terms set forth in (1) the contractor's agreement with the owner, or (2) the statutes of the state in which the work is being performed.
6. Cornerstone shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the subcontract. All deliveries and work performed shall be in accordance with a mutually agreed to project schedule and subsequent mutually agreed to updates. Cornerstone shall be entitled to adjustments of time and price where occasioned by any cause of any kind and extent beyond Cornerstone's control, including but not limited to: delays caused by Customer, the owner, general contractor, architect and/or engineers; armed conflict or economic dislocation resulting there from; embargos, shortages of labor, raw materials production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities; vendor priorities and allocations; fires, floods, accidents and acts of God. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Cornerstone shall be entitled to terminate the subcontract. Cornerstone change proposals must be processed in not more than 30 calendar days or as otherwise indicated on the change proposal.
7. The express warranties set forth in the subcontract documents are provided in lieu of all other warranties, expressed or implied, and the warranties of merchantability and fitness for a particular purpose are hereby disclaimed by Cornerstone. Cornerstone is not responsible for special, incidental, or consequential damages. Cornerstone is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, and texture and performance standards. Cornerstone must receive all warranty claims not more than one (1) year after completion of Cornerstone's work, and Cornerstone must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.
8. Except as specifically required by the work and specifications included in this bid proposal, Customer shall furnish all temporary site facilities, including site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, break and lunch facilities, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, weather protection, fire protection, and trash and recycling services.
9. To the extent that performance and payment bonds are included in this bid proposal or in the case that it is added by change order, the bond forms must be the ConsensusDocs 260 and 261 or substantially equivalent as approved by Cornerstone.
10. Cornerstone will not provide any credits for enrollment in an owner- or contractor- controlled insurance program unless notified prior to proposal and acknowledged in Cornerstone's proposal. In the event Cornerstone provides a credit, it shall be final and no calculation of credits by a wrap-up administrator or others shall be binding on Cornerstone.
11. Lien waivers and/or waivers of claim(s) shall not apply to any retainage withheld; shall not apply to unbilled changes, to claims which have been asserted in writing or which have not yet become known to Cornerstone; shall be conditional upon receipt of funds to Cornerstone's account.
12. Unless noted otherwise, proposal is based entirely on materials considered to be the standard products of Cornerstone Detention Products, Inc.
13. Cornerstone will not be required to indemnify other parties, including but not limited to, the general contractor, construction manager, architect, and owner, for incidences that are not the sole responsibility of Cornerstone Detention Products, Inc. or that may violate statutory law in the state of the project.

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www.cornerstonedetention.com/services/

Contact Information Sheet

Date: 10/13/2023

To: Jeremy Wright

Phone: 904.255.4331

E-Mail: WrightJ@coj.net

From: Travis Lightle

Reference: Jacksonville Pre-Trial Door Maintenance

Mr. Wright

This proposal is for the continued door maintenance a Jacksonville Pre-Trial. This proposal is estimated for work being performed in FY 2024.

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Jacksonville Pre-Trial Door Maintenance

DATE: 10/13/2023

TO: **City of Jacksonville**

PROJECT: **Jacksonville Pre-Trial Door Maintenance**

LOCATION: **Jacksonville, FL**

We Propose the Following Addenda:

Scope of Work

Part 1 - Provide embedded technicians for continued door maintenance.

1.1 - Provide required technicians for facility door maintenance.

1.2 - Provide required tools for facility door maintenance.

1.3 - Procurement on required rentals and consumables on a reimbursement basis.

Part 2 - Clarifications:

2.1 - Project-specific Inclusions:

- All tools, consumables and labor required to complete the maintenance.
- Off-site project management.
- Off-site project engineering, if required.

2.2 - Project-specific Exclusions:

- Any and all costs associated with site manpower/escorts required to complete the project.
- Any and all permitting and/or associated fees.
- Any and all State or Local applicable taxes and/or fees.

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Travis Lightle

Accepted: _____ **Firm:** _____

Cornerstone Detention Products, Inc.
Southeast Regional Office
20871 Sandy Rd., Tanner, AL 35671
Phone (877) 374-7311, Fax (256) 560-4280
www.cornerstonedetention.com/services/

Jacksonville Pre-Trial Door Maintenance

1. **Onsite Technician Labor: $520,000.00**
2. **Offsite Project Management: $31,250.00**
3. **Consumables & Rentals: $10,475.00**
5. **Mileage: $26,500.00**
6. **Hotel Cost: $35,000.00**
7. **Meals and Incidentals: $16,500.00**

Proposal Total - $639,725.00

We appreciate the opportunity of submitting the above proposal. Should you have any questions or comments concerning our proposal, please, do not hesitate to call.

Sincerely,
Cornerstone Detention Products, Inc.

Travis Lightle
Southeast Region Project Manager
tlightle@cornerstoneinc.com
Phone: (256) 560-4224
Mobile: (256) 819-9593

Please sign and return one copy for our files.

This proposal is subject to acceptance within 30 days from the date hereon, and to all standard terms and conditions noted on the attached page.

We hope this proposal will merit your placing with us your business, which will have our best attention in pursuing the work to completion.

By: Travis Lightle

Accepted: _____ **Firm:** _____

Standard Inclusions, Exclusions, Terms, & Conditions

Standard Inclusions: (As they apply to the scope of work)

1. Proper engineering documents for submittal, installation and operation and maintenance
2. Field measurements and verifications for Cornerstone's scope of work only.
3. Sales and use taxes as applicable to the project and Cornerstone's scope of work.
4. Termination of wiring for electric locks, locking devices, strikes and door position switches as controlled by our scope of work only.
5. The necessary torx-pin security screws for our materials only

Standard Exclusions: (As they apply to the scope of work)

1. Power relays for other systems (i.e. HVAC, Electrical, etc.)
2. All main electrical supply AC power, per division 16, including power to security and detention equipment
3. Temporary power and lighting for final testing of equipment
4. Fire labels on doors and frames where field installation, hardware, and/or glass prevents U.L. labeling. However, doors and frames will be manufactured to U.L. construction standards with documentation provided.
5. Security caulking and sealants not specifically included
6. Caulking not required as a part of glass installation
7. Field finish painting or touch-up of prime paint
8. Final Cleaning
9. Trash debris container and its removal
10. Anchors, screws, fasteners, etc., including security type, not directly required by our installation scope of work
11. The protection of materials furnished by our company once they have been installed in place
12. Field measurements of any kind
13. Furnishing or installing louvers of any kind
14. Furnishing or installing aluminum windows and storefronts of any kind, including hardware
15. Demolition work, patching or repairing of existing structures and removal, relocation or re-installation of any existing materials
16. Cutting or patching of concrete or masonry materials
17. Furnishing or installing any standard/commercial type access doors and frame
18. Any chain link fencing material and associated supporting materials or hardware
19. Core drilling of any kind
20. Flashing or counter flashing of any kind
21. Roll up doors, or counter shutters
22. Repairs to frames installed by others

Standard Terms & Conditions:

1. Use of this proposal in any way, including but not limited to listing Cornerstone as a subcontractor with the Owner, issuing a letter of intent, allowing Cornerstone to commence work or preparation for work, including submittals and/or drawings, will constitute acceptance by Customer of this bid proposal. Cornerstone and Customer will execute a ConsensusDocs 750 subcontract form to memorialize their agreement, supplemented and modified only as provided by this bid proposal which shall be incorporated by reference into the final subcontract. In the event of any conflict between the terms of this bid proposal and any other documents stating terms of the final subcontract, this bid proposal shall govern.
2. A change in the price of an item of material of more than 5% between the date of this bid proposal and the date of installation shall warrant an equitable adjustment in the subcontract price.
3. Cornerstone shall maintain insurance with coverage and limits only as provided by Cornerstone's existing insurance program evidenced by its certificate of insurance available request.
4. Cornerstone's Schedule of Values shall be used to determine progress payments. All sums not paid for when due shall bear interest at the rate of 1 ½ % per month from due date until paid or the maximum legal rate permitted by law whichever is less; and all costs of collection, including reasonable attorney fees, shall be paid by Customer. The proper venue to resolve any disputes arising under the subcontract shall be the place where the project is located, and the laws of said place shall govern all such disputes arising out of the subcontract.
5. Any retainage withheld from progress payments to Cornerstone shall not exceed the lesser of the retainage terms set forth in (1) the contractor's agreement with the owner, or (2) the statutes of the state in which the work is being performed.
6. Cornerstone shall be given a reasonable time in which to make delivery of materials and/or labor to commence and complete the performance of the subcontract. All deliveries and work performed shall be in accordance with a mutually agreed to project schedule and subsequent mutually agreed to updates. Cornerstone shall be entitled to adjustments of time and price where occasioned by any cause of any kind and extent beyond Cornerstone's control, including but not limited to: delays caused by Customer, the owner, general contractor, architect and/or engineers; armed conflict or economic dislocation resulting there from; embargos, shortages of labor, raw materials production facilities or transportation; labor difficulties; civil disorders of any kind; action of civil or military authorities; vendor priorities and allocations; fires, floods, accidents and acts of God. Should work be delayed by any of the aforementioned causes for a period exceeding ninety (90) days, Cornerstone shall be entitled to terminate the subcontract. Cornerstone change proposals must be processed in not more than 30 calendar days or as otherwise indicated on the change proposal.
7. The express warranties set forth in the subcontract documents are provided in lieu of all other warranties, expressed or implied, and the warranties of merchantability and fitness for a particular purpose are hereby disclaimed by Cornerstone. Cornerstone is not responsible for special, incidental, or consequential damages. Cornerstone is not responsible for damage to its work by other parties, and any repair work necessitated by such damage is extra work. All materials shall be furnished in accordance with the respective industry tolerance of color variation, thickness, size, finish, and texture and performance standards. Cornerstone must receive all warranty claims not more than one (1) year after completion of Cornerstone's work, and Cornerstone must be provided a reasonable opportunity to inspect and make corrections, or such warranty claims are barred.
8. Except as specifically required by the work and specifications included in this bid proposal, Customer shall furnish all temporary site facilities, including site access, storage space, hoisting facilities, guard rails, covers for floor, roof and wall openings, security, parking, safety orientation, break and lunch facilities, toilet and wash facilities, drinking water and other water facilities, electrical service, telecommunication service, lighting, heat, weather protection, fire protection, and trash and recycling services.
9. To the extent that performance and payment bonds are included in this bid proposal or in the case that it is added by change order, the bond forms must be the ConsensusDocs 260 and 261 or substantially equivalent as approved by Cornerstone.
10. Cornerstone will not provide any credits for enrollment in an owner- or contractor- controlled insurance program unless notified prior to proposal and acknowledged in Cornerstone's proposal. In the event Cornerstone provides a credit, it shall be final and no calculation of credits by a wrap-up administrator or others shall be binding on Cornerstone.
11. Lien waivers and/or waivers of claim(s) shall not apply to any retainage withheld; shall not apply to unbilled changes, to claims which have been asserted in writing or which have not yet become known to Cornerstone; shall be conditional upon receipt of funds to Cornerstone's account.
12. Unless noted otherwise, proposal is based entirely on materials considered to be the standard products of Cornerstone Detention Products, Inc.
13. Cornerstone will not be required to indemnify other parties, including but not limited to, the general contractor, construction manager, architect, and owner, for incidences that are not the sole responsibility of Cornerstone Detention Products, Inc. or that may violate statutory law in the state of the project.

October 12, 2023

To: Public Buildings Division
City of Jacksonville
555 West 44th Street
Jacksonville, FL 32208

WARDEN CONSTRUCTION

Attn: Jeremy Wright

Subj: **DOC - C.O.J.**
PTDF Kitchen, Tile Replacement
Budget Proposal

In reference to the above project, we are pleased to submit our cost proposal for the work as follows:

- Furnish and install 6x6 American Olean Canyon Red quarry tile (7,100 sf) and tile base (1,500 LF)
  - Includes demo of existing tile, tile base, and mud bed
  - Includes Spectralock epoxy grout (highly durable)
- Disconnect existing plumbing/electrical/gas to kitchen equipment in main area ONLY.
- Remove existing kitchen equipment for duration of project, to be stored on location at jail, COJ to coordinate location.
- Replace floor drain covers.

ADDITIONAL EXCLUSIONS AND NOTES

- Work to be completed during normal working hours. Work will be completed over 3-4 months.
- Warden to provide dumpsters for project, COJ to coordinate location.
- Warden to provide asbestos survey, no abatement is included.
- COJ to provide parking for duration of work.
- We are assuming that meals will be prepped off-site and space will be closed to staff / inmates.
- We assume that when mud-bed is removed, all existing conduit and plumbing is in good condition.
- No work to be completed in dry storage areas, coolers, elevated office, dishwasher area, or bathrooms

Provide daily and final cleanup in all working areas at our work locations only. Cleanup for work not in contract is excluded.

Therefore, the total proposed BUDGETARY amount is $ 461,646.00

Respectfully submitted,

Warden Construction Corp.
Davis Russ

Enclosure (1)
Budget Estimate

3653 Regent Blvd., Suite 201, Jacksonville, FL 32224; Phone: 928-9819 – Fax: 928-2091

WHALEY FOODSERVICE
Parts & Repairs

PO Box 615, Lexington, SC 29071
803.996.9900
www.whaleyfoodservice.com

SITE 55303	CHARGE 8275
DUVAL CO PRETRIAL DET CTR 500 E ADAMS ST ATTN: KEIONA ROBINSON JACKSONVILLE , FL 32202-2813	CITY OF JACKSONVILLE FINANCE SVC 117 WEST DUVAL ST STE 375 JACKSONVILLE , FL 32202 Phone:(904) 630-1212

Service Quote 1343988 NTE	ORDER DATE	CUST. PO	EQ. INSTALL DATE	CONTACT	CONTACT PHONE
	09/13/2023	NEED		REBERTA	(904)630-5842

EQ#	MFG	MODEL NUMBER	MFG. SERIAL NUMBER	WN#	NP/RATING	ACT./RATING

QUOTE TO REPLACE 3 COOLER DOORS AND 3 FREEZER DOORS ON THEIR WALK IN UNITS
PO# 649668-23 $75 FLAT FEE TRAVEL
TECHS CAN ONLY WORK FROM 8AM-4PM
HOBART #5 OVEN #0113 IS NOT OPERABLE. 10/18 KF.

QTY	DESCRIPTION	EQ#	UNIT PRICE	AMOUNT
3	COOLER BOLT ON DOORS		3360.00	10080.00
3	FREEZER BOLT ON DOORS		3360.00	10080.00
1	MISC HARDWARE/SUPPLIES		500.00	500.00

EMPL NAME	DATE	ACT	HOURS	RATE	CHARGE
QTI	09/13/2023	L	30.00	98.00	2,940.00
QTI	09/13/2023	L	30.00	98.00	2,940.00
QTI	09/13/2023	T	3.00	0.00	0.00
QTI	09/13/2023	M	0.00	0.00	0.00

DATE							
TECH INITIALS	TIME IN	TIME OUT	TIME IN	TIME OUT	TIME IN	TIME OUT	TIME IN	TIME OUT

I hereby acknowledge that I have the authority to order the above described work and acknowledge the satisfactory completion therefore.

Authorized Signature

"Accounts not paid after 30 days are subject to a FINANCE CHARGE of 1 1/2 % per month which is an ANNUAL PERCENTAGE RATE of

SUBTOTAL	20,660.00
TAX	0.00
SHIPPING & HANDLING	2,685.80
LABOR	5,880.00
TRAVEL CHARGE	294.00
TOTAL	29,534.80

MILLER ELECTRIC COMPANY
Powering the Possibilities

PO Box 1799 (32201)
6805 Southpoint Parkway
Jacksonville, FL 32216
TOLL FREE: 800.554.4761
FAX: 904.389.8653
www.mecojax.com

COJ
Pre-Trial Detention Center
500 East Bay St.

Date: 10/6/2023

5 – Year Repairs and Maintenance Proposal

ATTN: Steven Lyon

Miller Electric Company is pleased to provide the City of Jacksonville with a proposal for performing the following work as listed below. This proposal includes all materials, equipment, and labor to provide the services listed below. All work will be performed during regular and after hours to accomplish the scope outlined below.

Anticipated Lighting Repairs and Upgrades – Yearly Cost:	$12,000.00
Anticipated Panel Replacements – 5 Year Cost:	$150,000.00
Anticipated Busway Fuse Bucket Replacement – 5 Year Cost:	$211,000.00
Anticipated Busway Replacement – 5 Year Cost:	$750,000.00
Yearly Preventative Maintenance – Yearly Cost:	$185,000.00
UPS and Battery Replacement – 5 Year Cost:	$120,000.00

Lighting Repairs and Upgrades

- Provide labor and materials to repair and or replace an estimated 20 fixtures per year.
    - Includes potential lift rental for access

Panel Replacements

- Provide labor and materials to replace an estimated (10) 225A electrical panels that are in disrepair and will need to be replaced in the coming 5-years.
    - Includes new panels, breakers, wiring, and pathways as needed for a complete replacement

Busway Fuse Bucket Replacement

- Provide labor and materials to remove and replace and estimated (10) 225A busway fuse disconnects that are potentially at a failure state in the coming 5-years.

Busway Riser Replacement

- Provide labor and materials to remove and replace (1) 1000A Busway riser, (1) 1200A Busway riser, and fused disconnects

MILLER ELECTRIC COMPANY
Powering the Possibilities

PO Box 1799 (32201)
6805 Southpoint Parkway
Jacksonville, FL 32216
TOLL FREE: 800.554.4761
FAX: 904.389.8653
www.mecojax.com

- Includes temporary power wiring installed prior to busway replacement to limit the outage duration

Yearly Preventative Maintenance

- Provide IR Scanning of all electrical Switchgear, Panels, Disconnects, Busway, Transformers, and ATSs
- Provide de-energized invasive maintenance of all Switchgear, Panels, Disconnects, Busway, Transformers, and ATSs
  - Includes cleaning, torquing all terminations, verifying all wiring is in proper working condition, Documenting deficiencies
  - Includes ATS technician on site to perform service to ATS and mechanical components within
  - Includes Megger testing of the (4) busway risers to verify its in proper working condition

UPS and Battery Replacement

- Provide new batteries, or replacement of the complete module for an estimated (20) 3KVA and smaller Backup Power UPSs on site during the 5-year time period due to battery condition or ageing

Clarifications and Exclusions

- Pricing is budgetary and does not include costs for labor rate increases, commodities escalation, work restrictions, or unforeseen issues that may arise with un-maintained equipment

Kyle English | Senior Project Manager
Miller Electric Company
904-360-4520 office | 904-210-0377 mobile
Kenglish@mecojax.com

PRESENTATIONS AND HANDOUTS

From November 33, 2023 Holistic Services Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

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Behavioral, Mental, Physical, and Spiritual Health

Gerry Guerrero, AIA, NCARB, DBIA

Global Civic Director

Gerry.Guerrero@hdrinc.com

309.369.2747

Brian Giebink, AIA, EDAC, LEED AP BD+C

Behavioral & Mental Health Practice Leader

Brian.Giebink@hdrinc.com

612.524.6040

David Bostwick, AIA, NCARB, LEED AP

Justice Planner & Designer

David.Bostwick@hdrinc.com

513.315.9759

Eric Weflen

Justice Principal

Eric.Weflen@hdrinc.com

317.446.7290

Tracy Dawson

Business Development Director

Tracy.Dawson@hdrinc.com

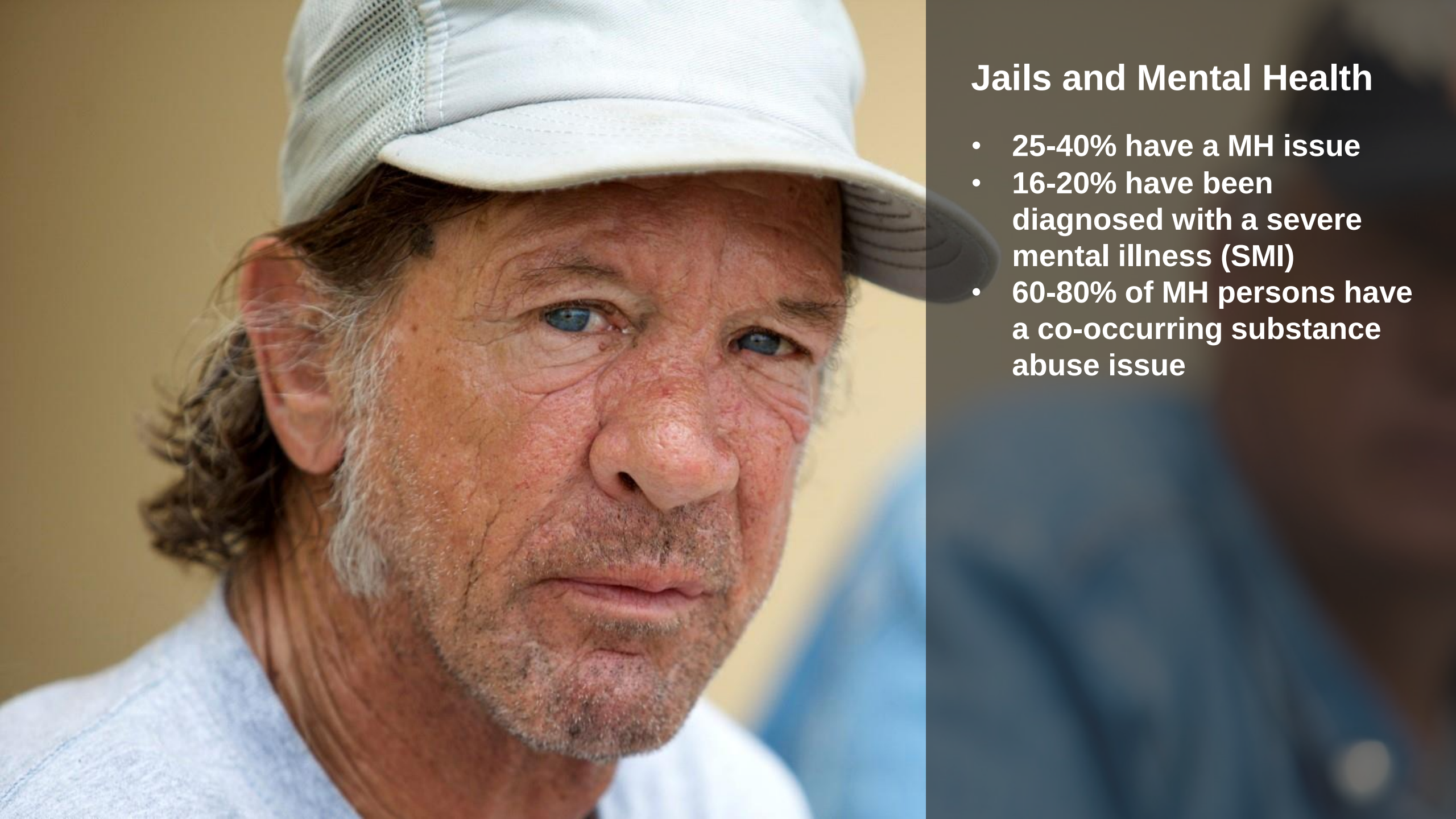
727.247.2454

Elisa Worden

Interior Design Principal

Elisa.Worden@hdrinc.com

904.360.5992

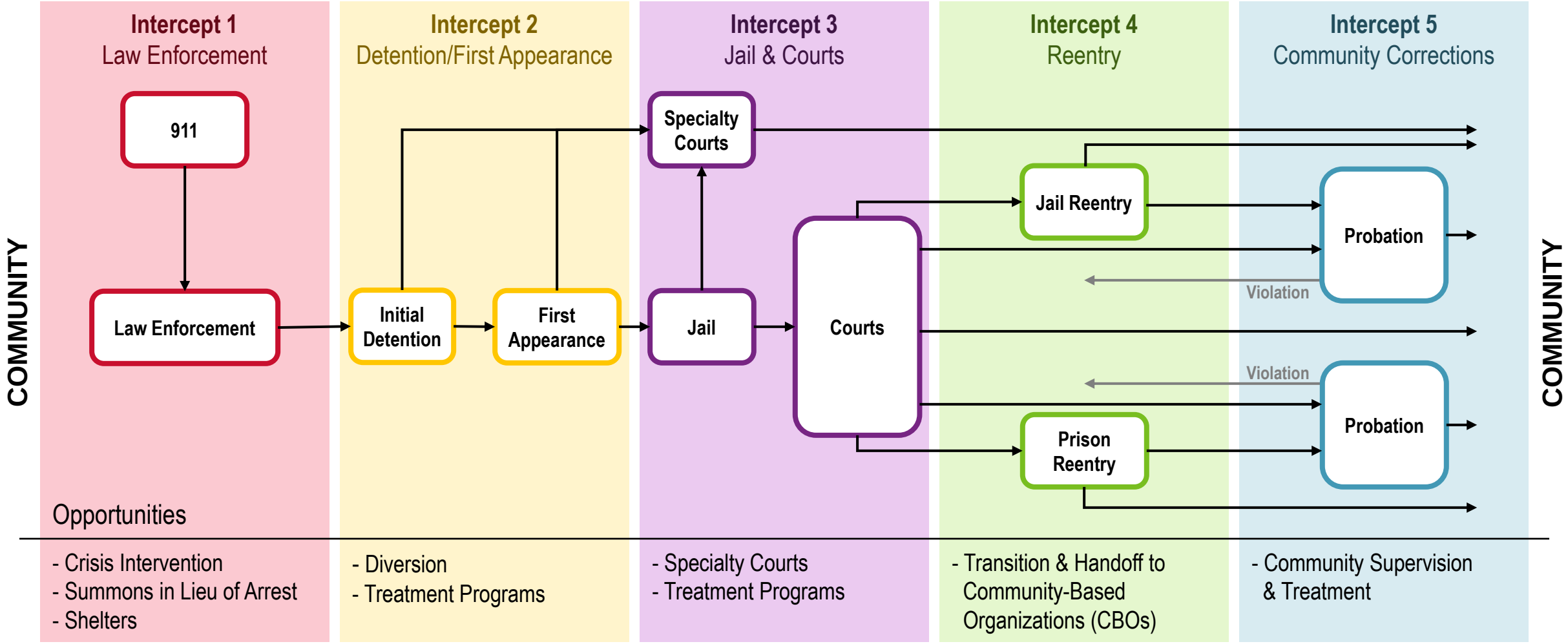


Jails and Mental Health

- 25-40% have a MH issue
- 16-20% have been diagnosed with a severe mental illness (SMI)
- 60-80% of MH persons have a co-occurring substance abuse issue

Diversion: Sequential Intercept Mapping – Typical

SAMHSA-Substance Abuse and Mental Health Services Administration



Continuum of Mental Health Care

ACUTE CARE

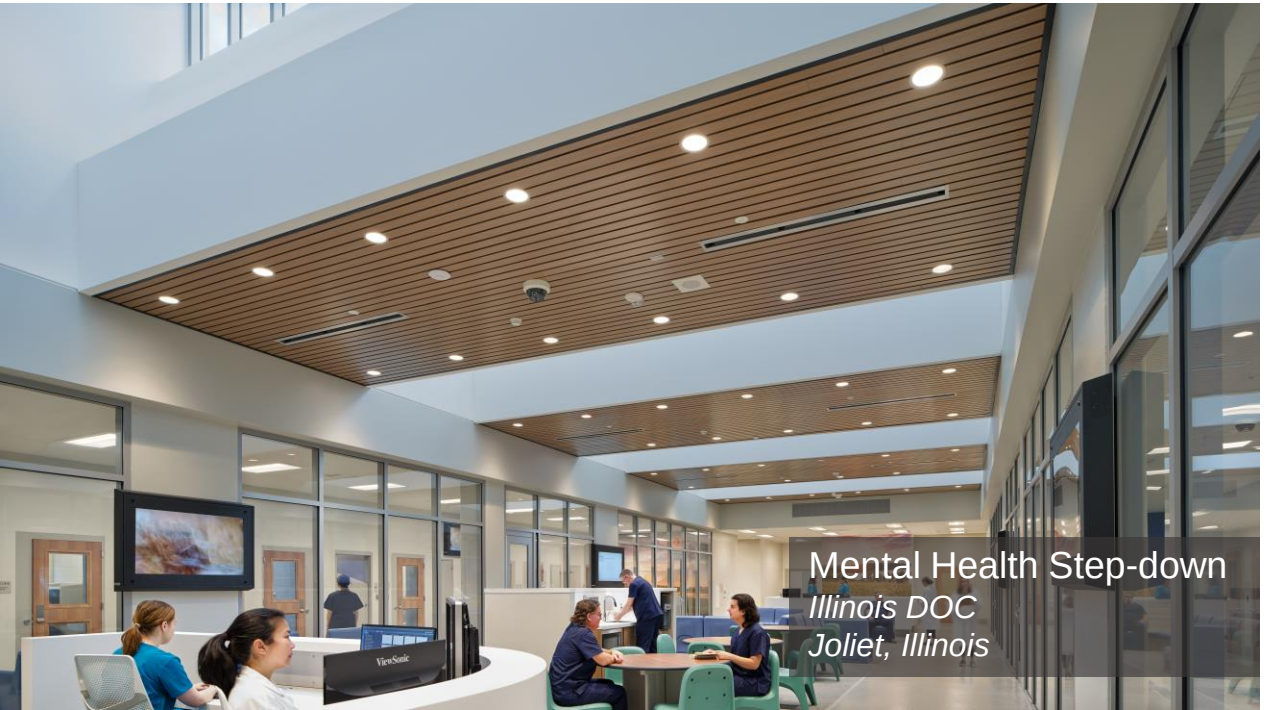
↓

STEP-DOWN

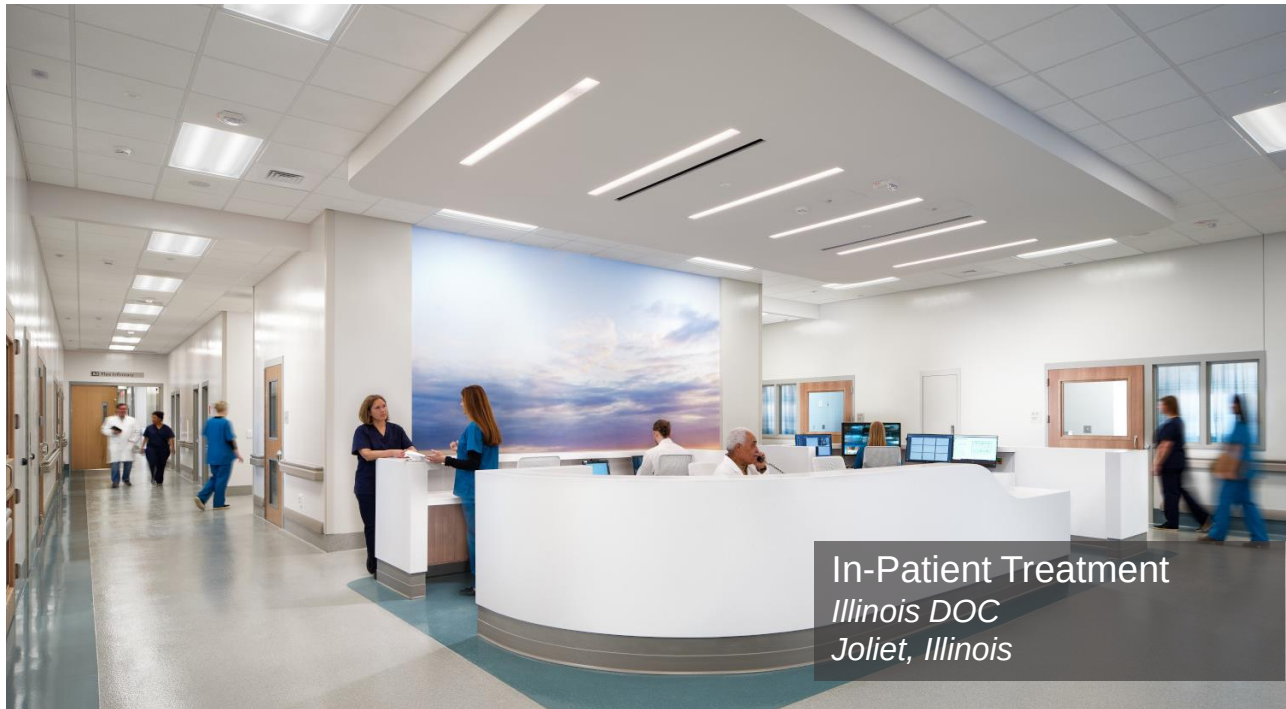
↓

GENERAL POPULATION

Mental Health Acute
Todd Road Jail
Ventura, California



Mental Health Step-down
Illinois DOC
Joliet, Illinois



In-Patient Treatment
Illinois DOC
Joliet, Illinois

Therapeutic Communities

GOALS

Address Substance Use Disorders
Change in Attitude and Behavior
Lifestyle Free of Crime & Drugs
Teach Healthy Living
Reduce Recidivism

Better Neighbors

Therapeutic Community

WHO?

Medium/Maximum Custody
Violent Felony Charges
Approximately 50% accused of Murder
History of Disruptive Institutional Behavior
Voluntary – Willing to work on Behavior

WHAT?

Behavior Modification
Highly Structured Day
Clinician Involvement
Substance Abuse Classes
Cognitive Behavioral Therapies

Franklin County Corrections Center
Columbus, Ohio

Better Neighbors

Therapeutic Community

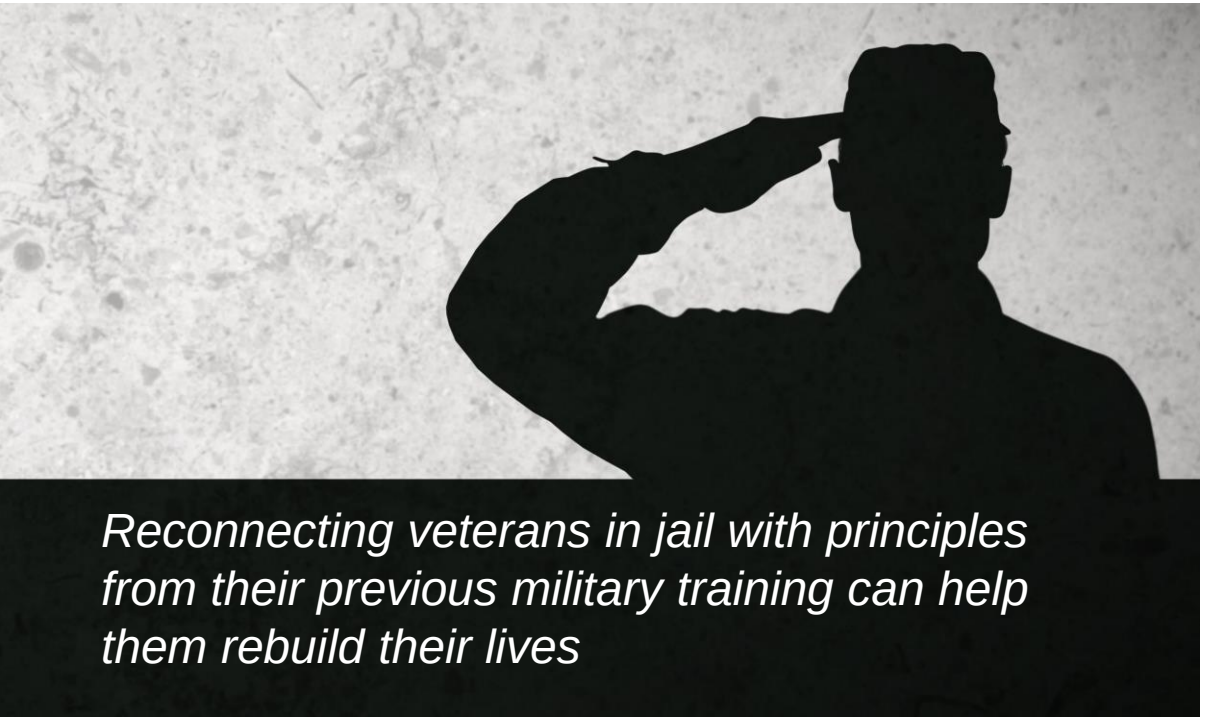
EXPECTATIONS?

Proper Grooming
Dress Code
Be on Time
Come Prepared
Be Open-minded
All Assignments Done on Time
Be Open to Receiving Feedback

RESULTS

Respect for staff, deputies, & volunteers
Few Incidents

Franklin County Corrections Center
Columbus, Ohio



Veterans

Therapeutic Community

- Approximately **7%** of jail populations are veterans
- Veterans in jail are **likely to be older** and more likely to be incarcerated for **violent sexual offenses**
- Justice involved veterans have a **mental health (67%)** or **substance use disorder (52%)** or both (44%)
- **Veterans Reentry Search Service (VRSS)** identifies veterans in inmate populations
- VA's **Veteran Justice Outreach (VJO)** staff visit the unit 2-3 days a week
- Programs includes substance abuse treatment, cognitive behavioral therapies, social skills, and resume writing
- Reduced incidents and reduced recidivism

Community Transition
Rapid Resource Center

One-Stop Reentry and Fast-track to Treatment Hub
Transition Planning
Treatment Referral Linkage

THE STEPPING UP INITIATIVE

THE OHIO PROJECT

RAPID RESOURCE CENTER (RRC)

WHAT IS THE RAPID RESOURCE CENTER?

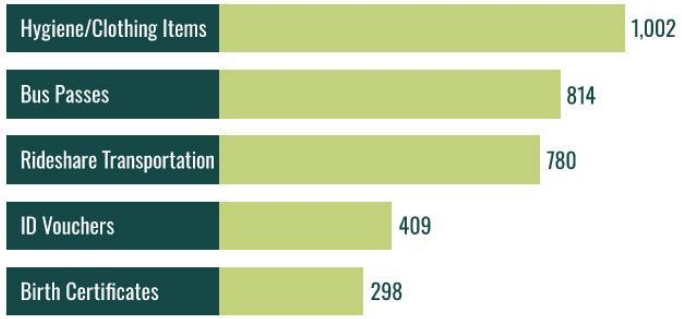
In 2021, the Franklin County Office of Justice Policy and Programs launched the Rapid Resource Center (RRC).

The RRC is located in a non-confined section of the Franklin County Corrections Center and serves as a one-stop reentry and fast-track to treatment hub, designed to increase access by justice involved individuals to transition planning, treatment referral linkage, harm reduction education, and other identified supportive services that will support a positive community re-integration and reduce the likelihood of overdose deaths and recidivism.

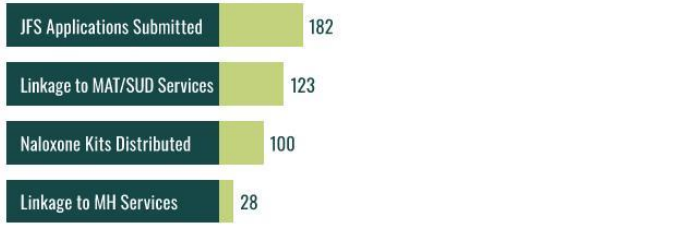
Franklin County Board of Commissioners
JUSTICE POLICY & PROGRAMS
1803

Data collected February 2021 through June 2022.

RRC SERVICES

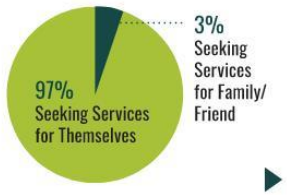


ADDITIONAL SERVICES PROVIDED



STATS AT-A-GLANCE

WALK-INS



56% OF WALK-INS RESULTED IN DIRECT SERVICE

RRC STAFF PROVIDED IN-REACH VIA PROFESSIONAL VISITS

294 RESIDENTS

Call for more information: 614-525-6624

Updated 10/2022

Trauma-Informed and Biophilic Design

- **Normalized** furnishings and finishes.
- Use of **cool colors** (blues and greens).
- Promote **opportunities for choice** while maintaining security.
- Views of natural elements from within the **interior environment**.
- Varying lighting intensities over time that simulate the **natural cycle of day and night**.
- Nature-inspired **textures, shapes, and patterns**.
- Natural materials and elements that **reflect the environment**.

Minimum Custody
Classifications 6-9, 60 Beds
Franklin County Corrections Center
Columbus, Ohio

Mental Health Unit
Illinois DOC
Joliet, Illinois

Reducing Anxiety and Stress

Blue Room
Franklin County Corrections Center
Columbus, Ohio

Courtyard at Housing
Illinois DOC
Joliet, Illinois

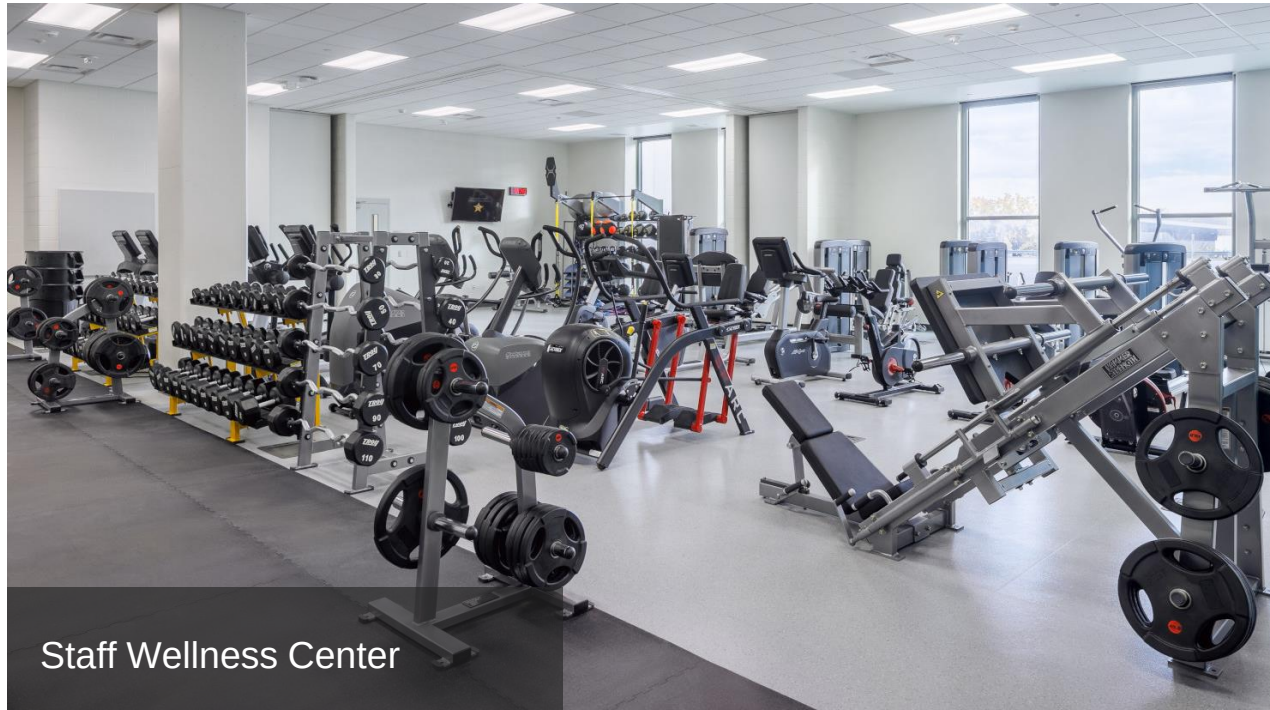
Courtyard at Intake
Franklin County Corrections Center
Columbus, Ohio

Staff Retention

Staff Break Area

Staff Outdoor Patio

Locker Room



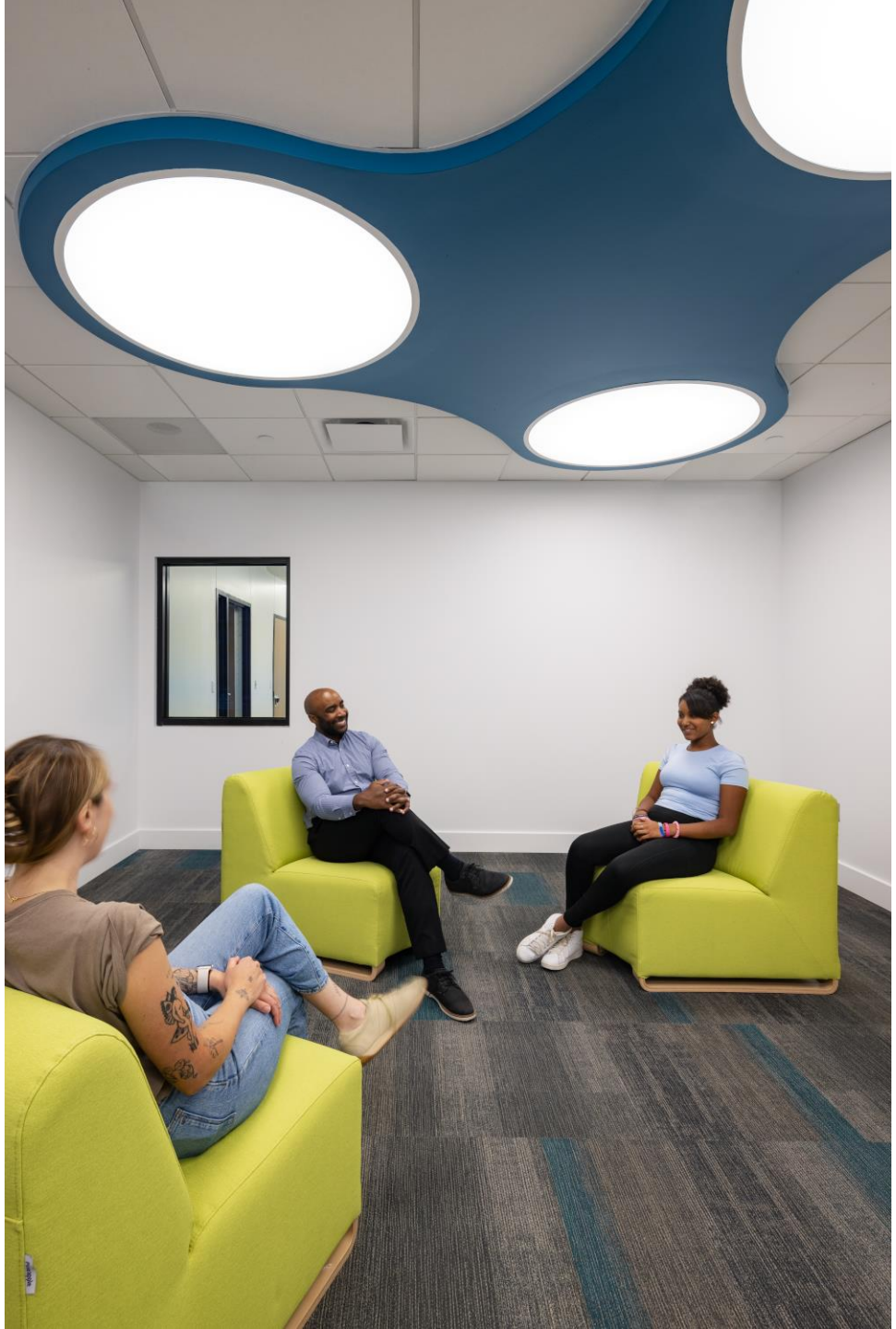
Staff Wellness Center

Strengthening the Juvenile Justice Continuum

RADIUS
Residential Youth Treatment
Nebraska Youth Justice Initiative
Douglas County, Omaha

Transformative Environment

43,000 SF
3 Housing Units
24-Beds
Girls and boys aged 12-18



Evidence Based Programs

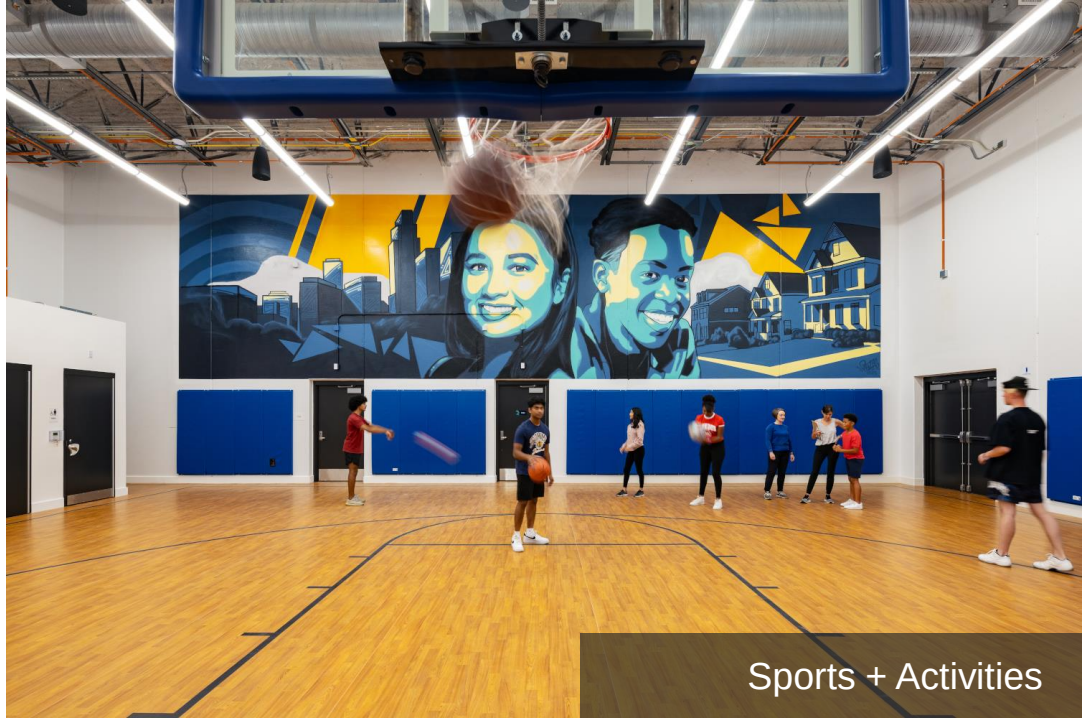
Outdoor Learning Spaces

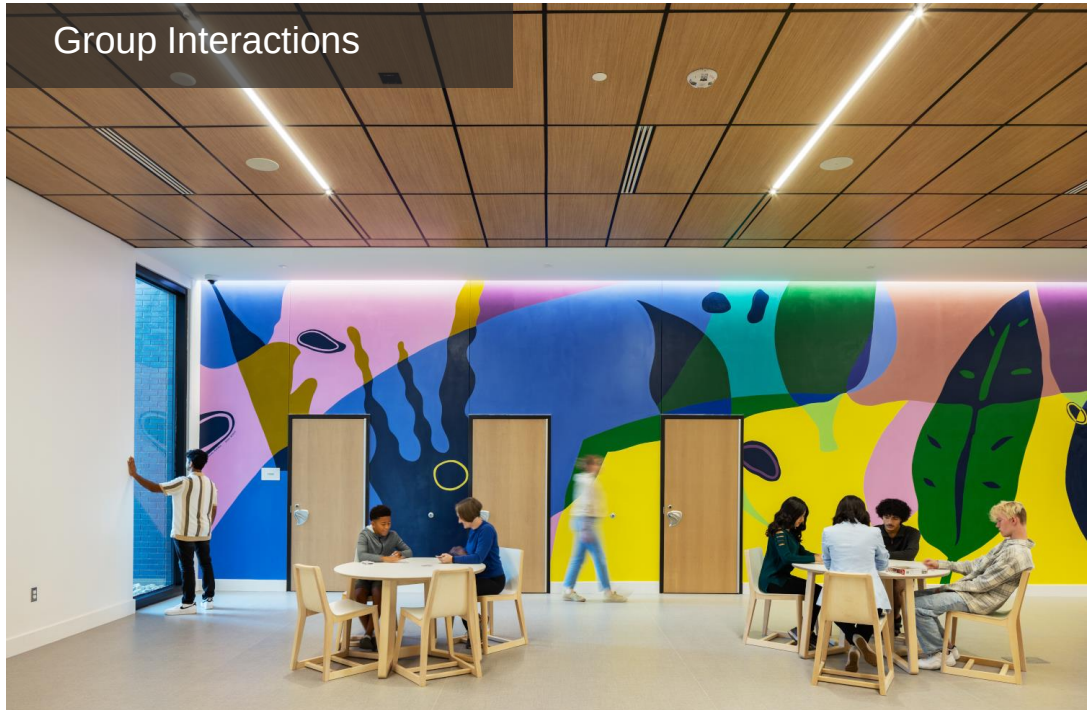
Creating environments for participation
RADIUS, *Douglas County, Nebraska*

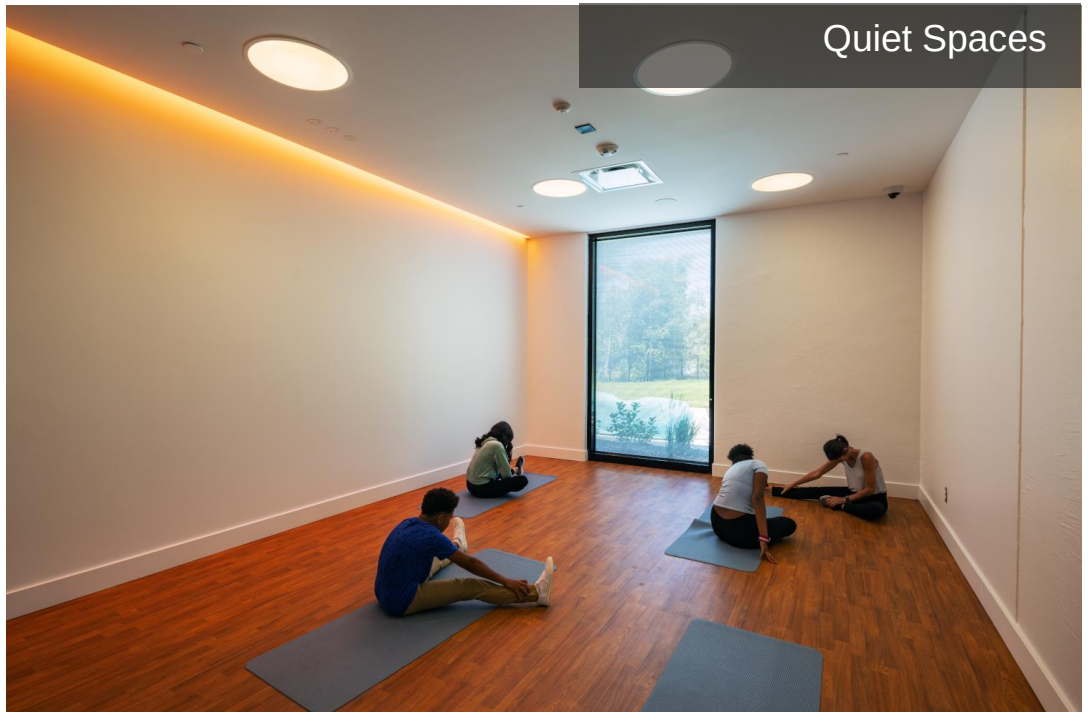
Indoor Learning Spaces

Classrooms for ongoing education
RADIUS, *Douglas County, Nebraska*

Living/Kitchen Area


Sports + Activities


Group Interactions


Quiet Spaces

Staying Connected

RADIUS
Coordinated Community Partnerships
Continuous Outreach
Douglas County, Omaha

Questions?

PRESENTATIONS AND HANDOUTS

From November 3, 2023 Housing and Custody Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

Future New Jail Project

Housing and Classification

Housing and Classification Committee Members

- Councilman Chris Miller
- Assistant Division Chief Adrian O’Neal
- Dan Lee
- Mike Smith
- Bill Rutherford

Current Employees in the Jail

- If fully staffed, we would have 201 correctional officers and 94 civilians working on the dayshift Monday through Friday.
- Nights, weekends, and holidays there could be 108 correctional officers and 50 civilians.
- The civilians that work in the PTDF consists of our medical contractor, maintenance, River Region, chaplains, corrections control assistants, clerical, school board employees, food service, commissary, and logistical officers.

Parking at the Jail

- Currently there are 256 parking spaces in the East parking lot of the Jail. This lot is a shared lot for the personnel that works in the Pre-Trial Detention Facility and the Police Memorial Building. There are correctional officers and civilians that work in the PTDF. There are police and civilians that work in the PMB. Our sergeant's parking lot has approximately 22 spaces and the lieutenant parking lot has approximately 10 spaces for them.
- When the parking lot is full, personnel park on the islands in the parking lot, in the grass area across Bay Street, and on the meters next to Maxwell House.
- To accommodate the personnel that works inside the PTDF we will need approximately 350 spaces when fully staffed and to allow spaces for vendors/contractors that service this facility.

Locker Room Facilities

- The men’s locker room at the PTDF has 294 lockers and the women’s locker room has 145 lockers.
- We would need to increase the male locker count to approximately 325 and the female locker can increase to 200.
- The challenge with the current locker room is the flooding. The locker room is on the bottom floor of the facility and gets flooded often.
- Showers need to be renovated/modernized

Future Housing Areas in the Jail

- Infirmary for males to include negative air flow cells and close observation cells.
- Infirmary for females to include negative air flow cells and close observation cells.
- Separate Mental Health housing building.
- Separate juvenile housing building.
- Housing for violent felony males
- Housing for non-violent felony males
- Housing for misdemeanors males

Future Housing Areas cont.

- Housing for violent felony females
- Housing for non-violent felony females
- Housing for misdemeanor females
- Housing for female juveniles
- Confinement building for males
- Confinement building for females
- Each housing area should have recreation areas and multipurpose rooms attached

Future Housing Areas cont.

- Each facility to include interview rooms
- Video court rooms/Polycoms for attorney visits
- Break room/employee wellness areas
- Each housing area needs cells the meet ADA regulations
- Areas for TTY phones for deaf inmates
- Satellite clinic in each housing area
- Video monitoring throughout the facility to include self-harm precaution cells

Current Facility Challenges

- The Pre-Trial Detention Facility was opened in 1991 with a capacity to house a maximum of 2189 inmates.
- Currently, the PTDF is housing 2631. 469 unsentenced males housed at Montgomery Correctional Center and 89 unsentenced males housed at Community Transition Center.
- All unsentenced inmates are supposed to be housed at the PTDF.
- We work continuously and creatively to make space to meet proper housing per classification requirements.
- As the population of the community grows, the population in the Jail grows.

Current Dorm Structure

- There are 38 twelve cell dorms that measures 2194 square feet.
- There are 21 twenty-four cell dorms that measures 4400 square feet.
- There are classrooms on the ends of floors 2-6. Those classrooms are 540 square feet. The maximum capacity is 15 people.
- There are recreation areas on floors 2-6. Those recreation areas are 3800 square feet. The maximum capacity for the recreation areas are 100 people.
- More space for classrooms would be a great future addition.
- We would want to have dorm sizes to be no more than twelve cells per dorm.

PRESENTATIONS AND HANDOUTS

From December 1, 2023 Housing and Custody Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

HOUSING & CUSTODY WORKING GROUP

MODERN DETENTION FACILITIES

Ajax TEAM

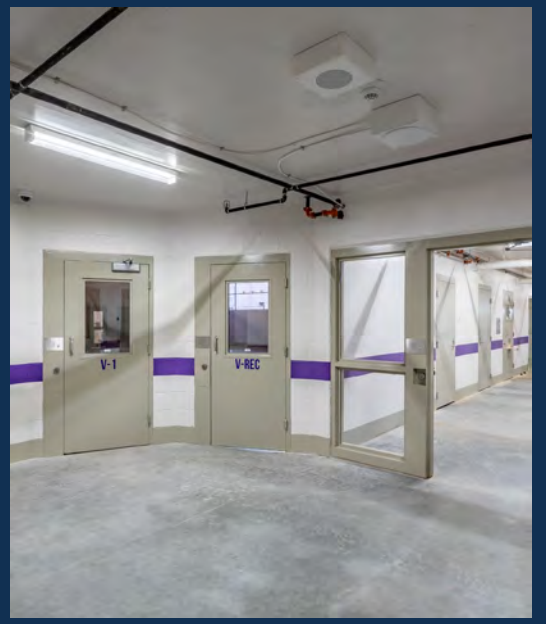
JEREMY COX
REGIONAL DIRECTOR

LON NEUMAN
OPERATIONS MANAGER

SARAH ROICK
PROJECT DEV. MANAGER

ABOUT Ajax

#1 Corrections Builder in the United States
65 Years in Business
25 Years in Jacksonville
130+ Public Safety Facilities
$2.3B in Detention Projects
$1.4B in Behavioral Health Projects
140+ Public Sector Clients
21,500+ Detention & Behavioral Health Beds
2.7M of Completed Municipal Work in the Past 5 Years
$2.5B Bonding Capacity
85% of Projects are with Repeat Clients
0.62 EMR Rate



CORRECTIONS

#1 TOP 400 CORRECTIONAL FACILITIES SECTOR IN THE US

ENR Engineering News-Record

EXPERIENCE MATTERS

Baker County Sheriff's Complex
Bay County Correctional Institute
Brevard County Emergency Operations Center
Charlotte County Justice Center Renovations/Remodel
City of Clermont Police Station Expansion
City of Dade City Police Headquarters & City Hall
City of Daytona Beach Police Facility
City of Largo Police Facility Hardening
City of Mount Dora Public Works & EOC
City of St. Petersburg Police Headquarters
City of St. Petersburg Police Training
City of Tallahassee Police Headquarters
City of Venice Public Safety Facility
Columbia Correctional Annex Support Buildings
Columbia County Detention Facility
Department of the Army Mayport Navy Lodge Addition
Department of the Army Mayport Youth Center
DMS AG's Office Renovation -Florida Capitol Building
DMS Capitol Building –Renovations
DMS Chief of Staff Suite Renovations –Florida Capitol Building
DMS DFS Suite Renovation - Florida Capitol Building
Eastern Florida State College Public Safety Institute
FDLE 911 Call Center & Joint Dispatch
FDLE Crime Lab & Office Building
FDLE FUME Hood Upgrades & Lab Renovations
Flagler Sheriff's District 3 Administration Facility
Florida Department of Corrections Lake CI Mental Health
FL Dept. of Juvenile Justice Citrus County Detention Facility
FL Department of Juvenile Justice Okaloosa Halfway House
Florida Department of Management Services
Florida Sheriff's Association New Addition
Florida Sheriff's Association New Headquarters Facility
Florida Sheriff's Association Office Building Renovation
Florida Supreme Court Renovations
Georgia Dept of Public Safety Service Headquarters Upgrades
Georgia Emergency Management & Homeland Security Agency Expansion & Renovation
Gulf Correctional Institution
Jackson County Courthouse Renovation
Lee County Emergency Operations Center
Leon County Detention Facility
Leon County Jail Dorm "D" Renovation
Leon County Jail Masonry Repairs
Leon County Minimum Security Facility Annex
Leon County Public Safety Complex
Leon County Sheriff's Administration Building
Monroe County Emergency Operations Center
Okaloosa County New Courthouse
Okeechobee County Jail
Pasco County Courthouse Renovation
Pasco-Hernando State College Public Service Technology Bldg
Pinellas County Jail
Putnam County Jail Expansion
Santa Rosa Correctional Institution Annex
Santa Rosa County Judicial Center Complex
Sarasota County Public Safety Complex
Sumter County Jail
Sumter County Public Safety Buildings
Union Correction Institution Sitework & Utilities
University of Florida Public Safety
Volusia County Jail Booking and Receiving Additions/Renovations
Volusia County Public Safety Complex & Sheriff's Communication Center
Volusia County Sheriff's Evidence Facility
Wakulla Correctional Institution

CHALLENGES

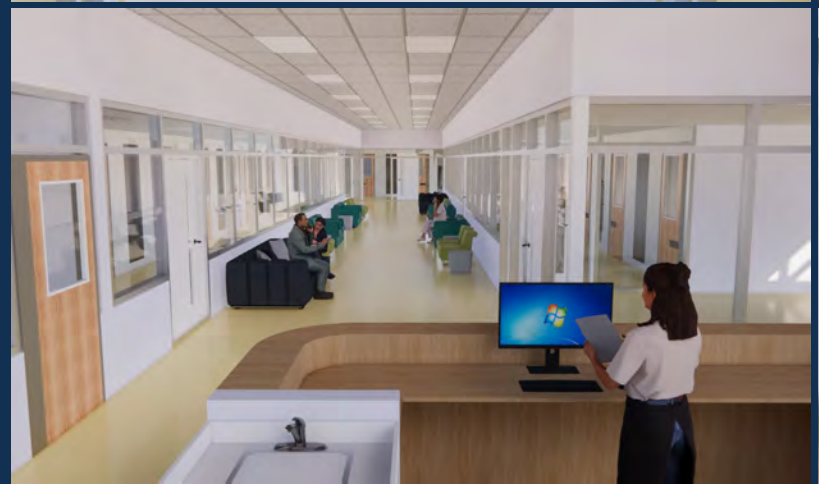
- Population Has Outgrown Facility
- Facility Has Outlasted Its Useful Life
- In Need of Infirmary and Healthcare Spaces
- Lack of Mental Health Treatment Areas and Options
- Severe Lack of Parking
- Elevators In Need of Upgrades
- Plumbing Infrastructure in Poor Condition
- Lack of Classroom Space for Programs
- Food Service & Laundry Spaces Struggling to Keep Up with Demand
- Building HVAC in Need of Upgrades
- May Be More Suitable for Location Outside of Downtown
- Facility Vulnerable to Flooding

MODERN DETENTION FACILITIES COMPONENTS

- Minimize Supervision
- Reliable Systems
- Low Maintenance
- Sally Port / Intake
- Proximity
- Redundant Systems / Hardening
- Employee Wellness Spaces
- Daylighting
- Secure Perimeter
- Physical Building Barriers
- Infirmary within Facility
- Mental Health Care Programs
- Efficient Lay Out & Circulation
- Line of Site Monitoring for Staff Efficiency
- Mental & Behavioral Health
- Male, Female & Juvenile Separation
- Significant Growth in Female & Juvenile Population
- Aging Population (Medical Needs)

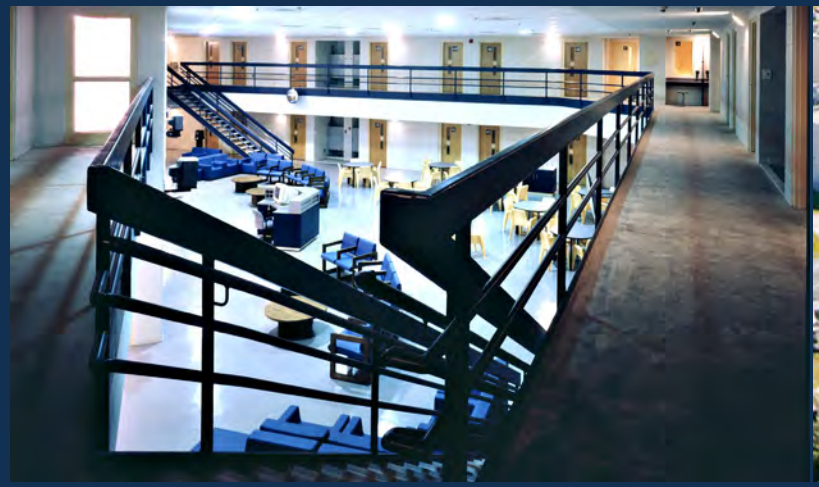
LAKE CORRECTIONAL INSTITUTE MENTAL HEALTH UNIT

FL DEPT OF CORRECTIONS



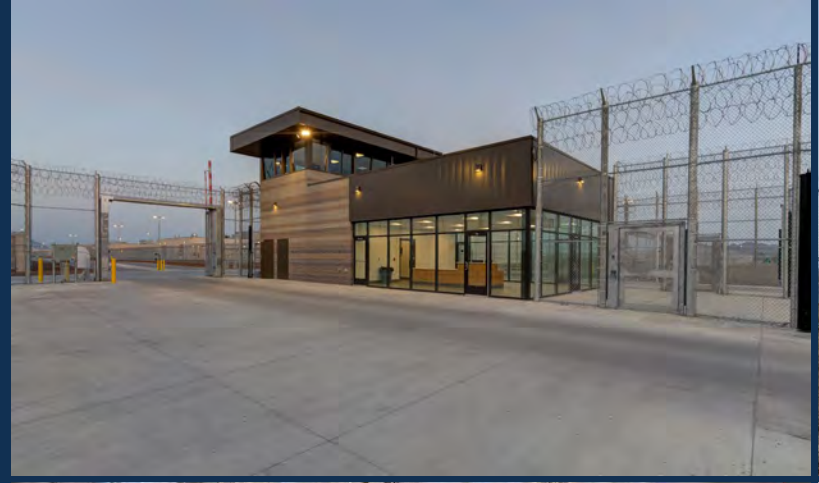
DETENTION CENTER

LEON COUNTY



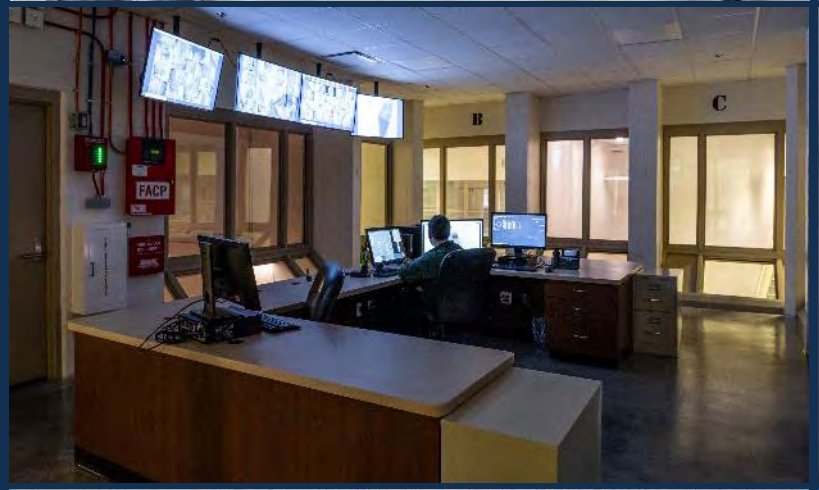
CORRECTIONAL FACILITY

STAT OF UTAH



JAIL EXPANSION

SUMTER COUNTY

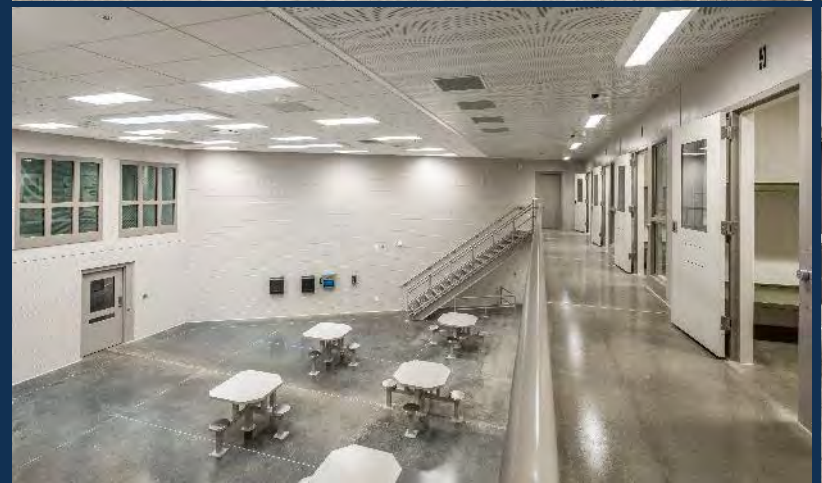


ADULT DETENTION CENTER EXPANSION

CHEROKEE COUNTY

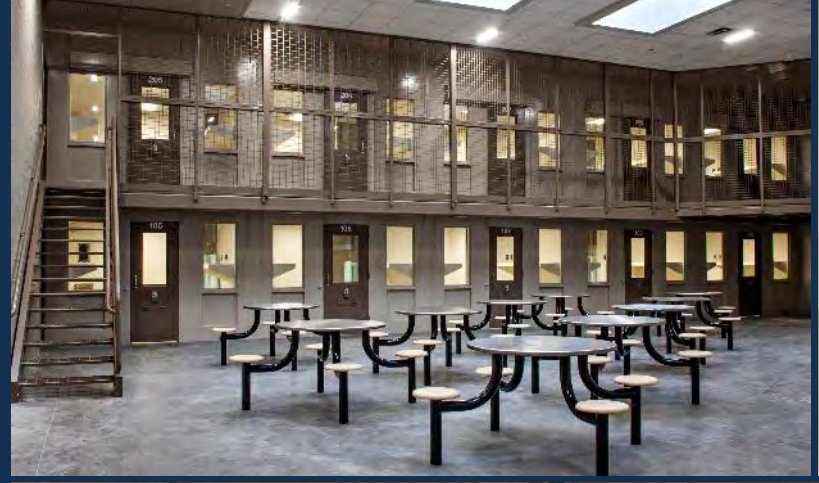
DETENTION FACILITY

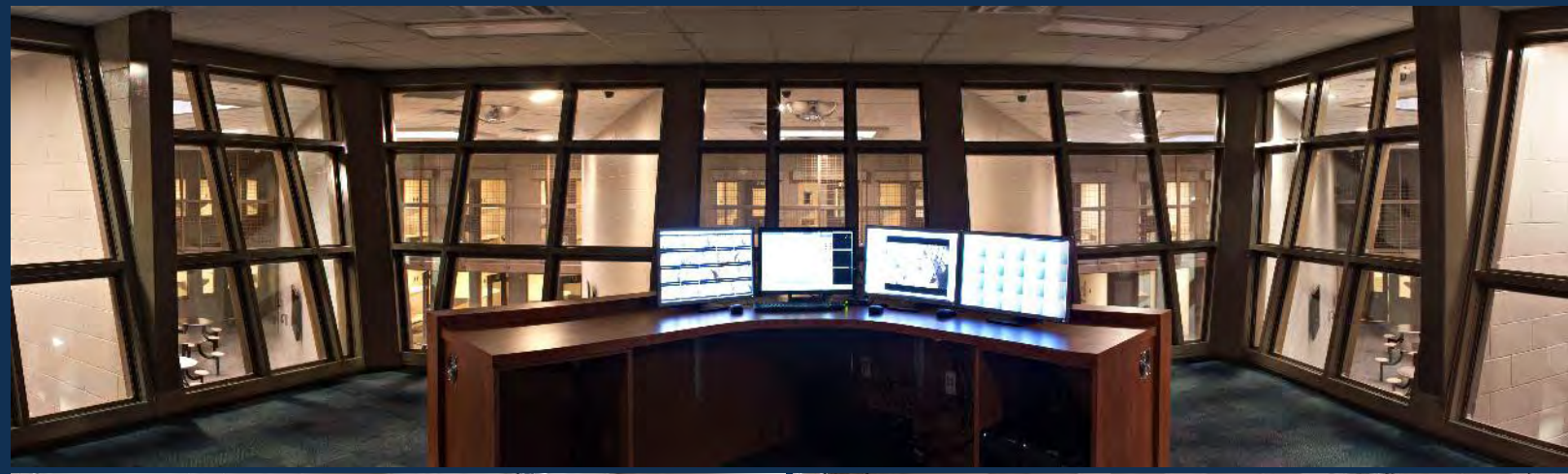
COLUMBIA COUNTY

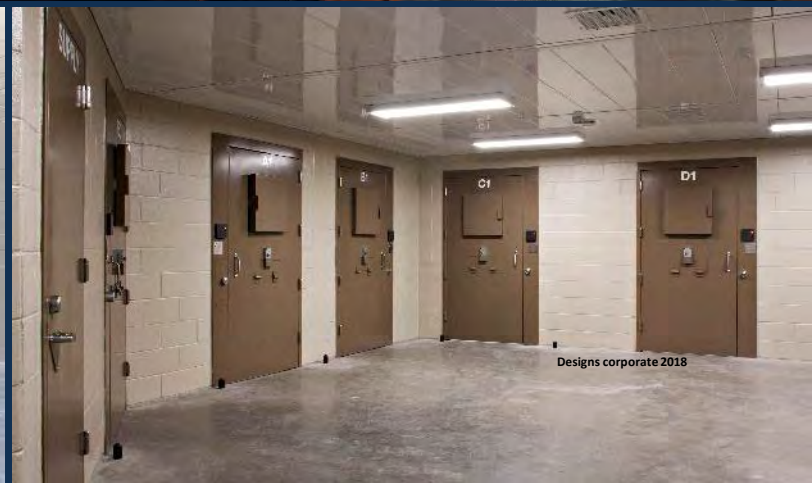


JAIL EXPANSION

PUTNAM COUNTY





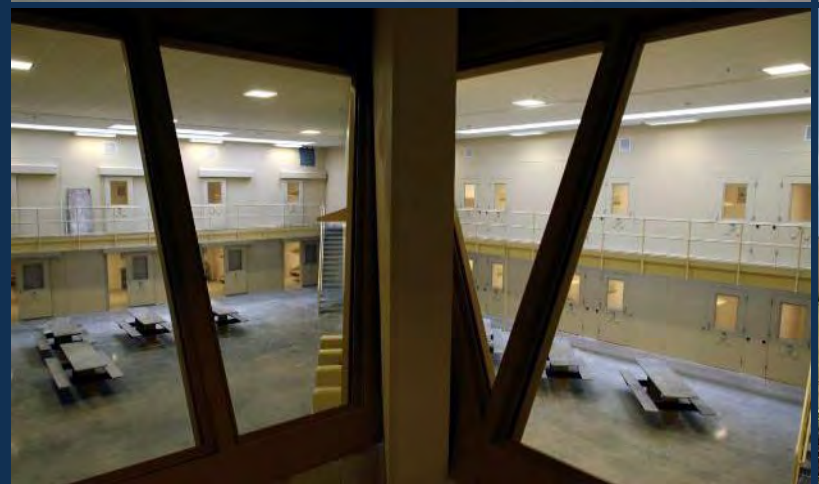


Designs corporate 2018

SHERIFF'S COMPLEX

BAKER COUNTY

ABC Excellence in Construction EAGLE AWARD WINNER



JAIL RENOVATION & EXPANSION

OKEECHOBEE COUNTY

DETENTION CENTER

SPARTANBURG COUNTY

SITE SELECTION

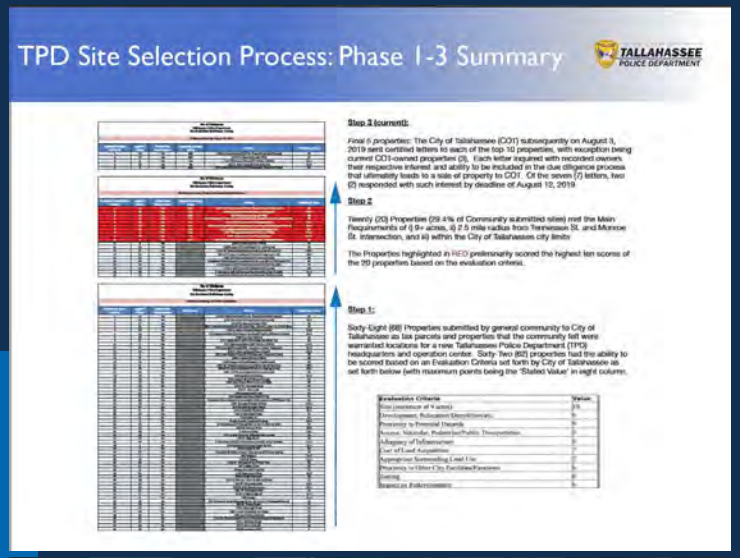
CASE STUDY

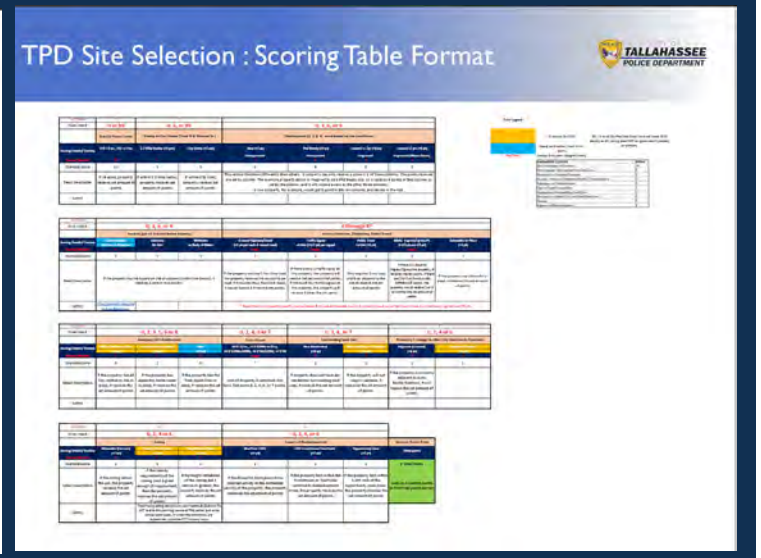
TALLAHASSEE POLICE HQ

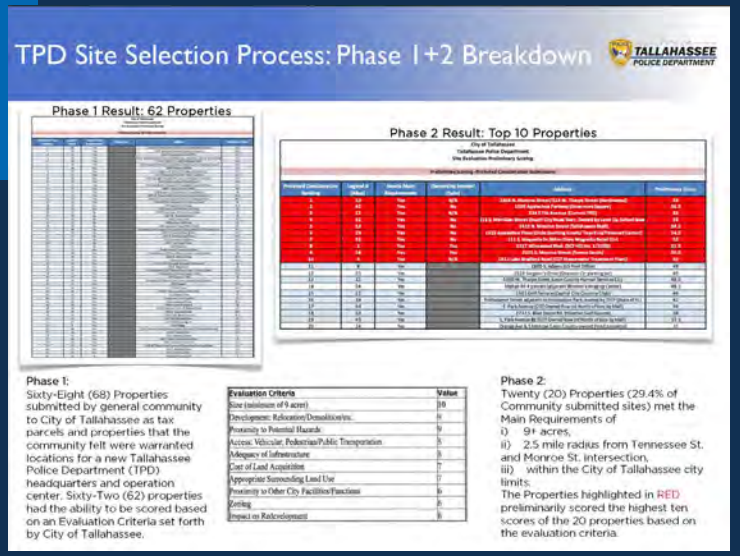
SITE SELECTION

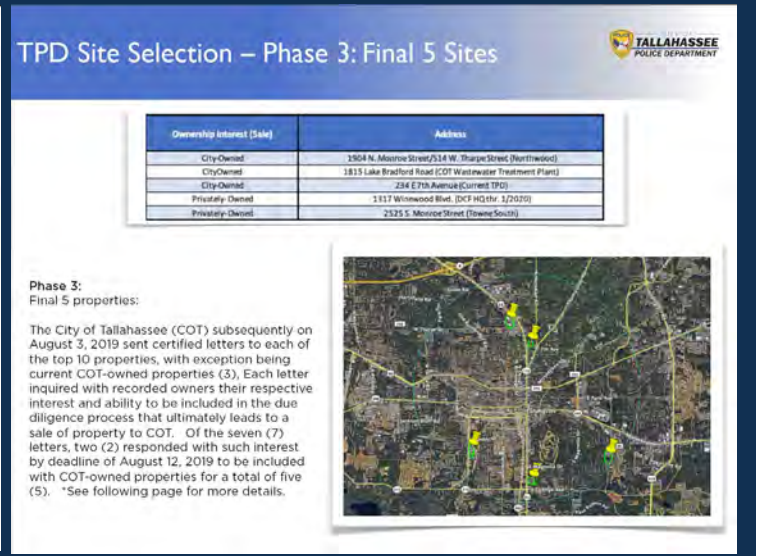
CASE STUDY

TALLAHASSEE POLICE HQ









VENDOR SUPPLIER RELATIONSHIPS

CORNERSTONE

STANLEY

Tindall

COASTAL DETENTION HOLDINGS LLC

CML security

SWC Create Vital Connections

Baker GROUP 60 YEARS

MODCORR MODULAR CORRECTIONAL SOLUTIONS

I-CON

SteelCell

NDC

THE PAULY JAIL BUILDING CO. ESTABLISHED 1856

METROMONT™

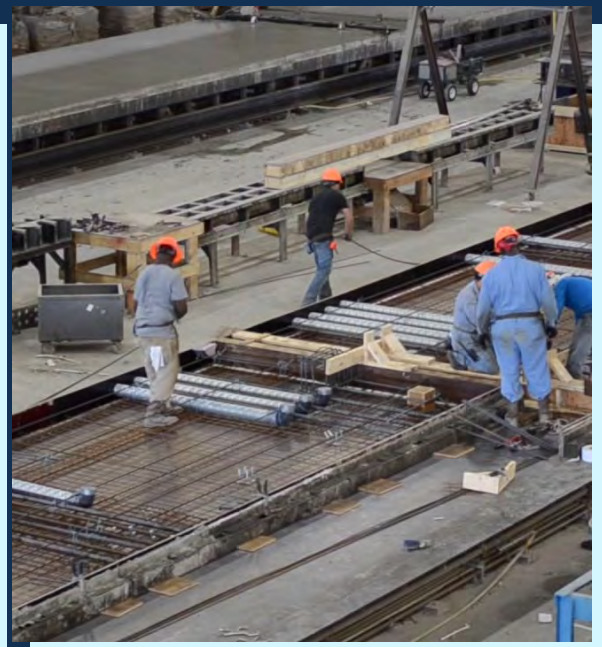
DETENTION Equipment Specialties

ACCURATE CONTROLS,INC. SECURITY AUTOMATION SYSTEMS

TITAN STEEL

WILLOUGHBY COUNT ON US.

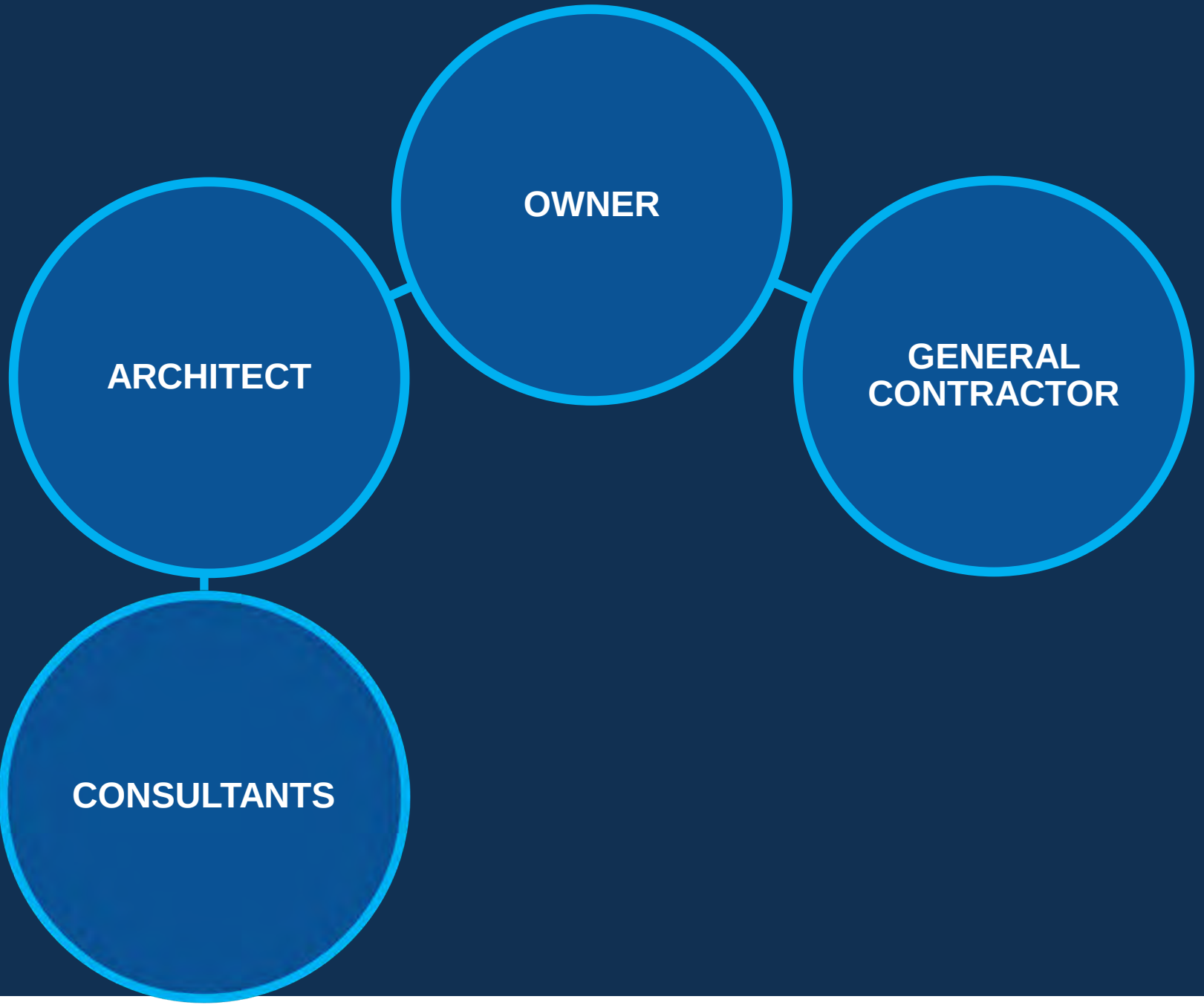
CELL CONSTRUCTION ALTERNATIVES



INTEGRATING YOUR TEAM

LOW BID

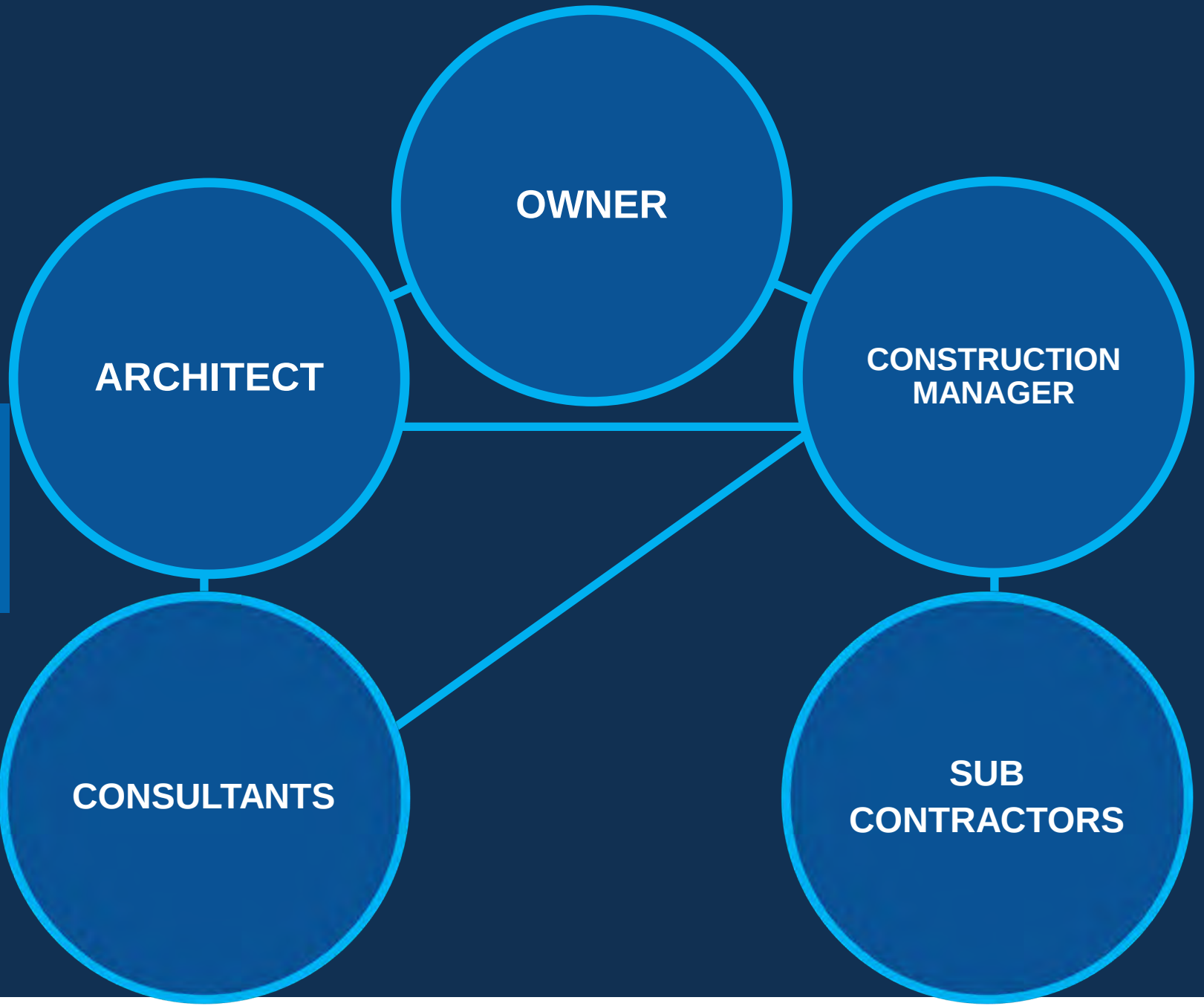
RELATIONSHIPS



LOW BID - APPROACH

- **Owner defines project need, then hires A/E.**
- **A/E develop scope.**
- **Architect develops construction documents**
  - The Owner warrants accuracy – completeness
- **Bid documents are put on the street.**
- **Contractor with lowest bid wins.**
- **Owner coordinates parties, arbitrates disputes and pays invoices or defends claims**

CM
RELATIONSHIPS

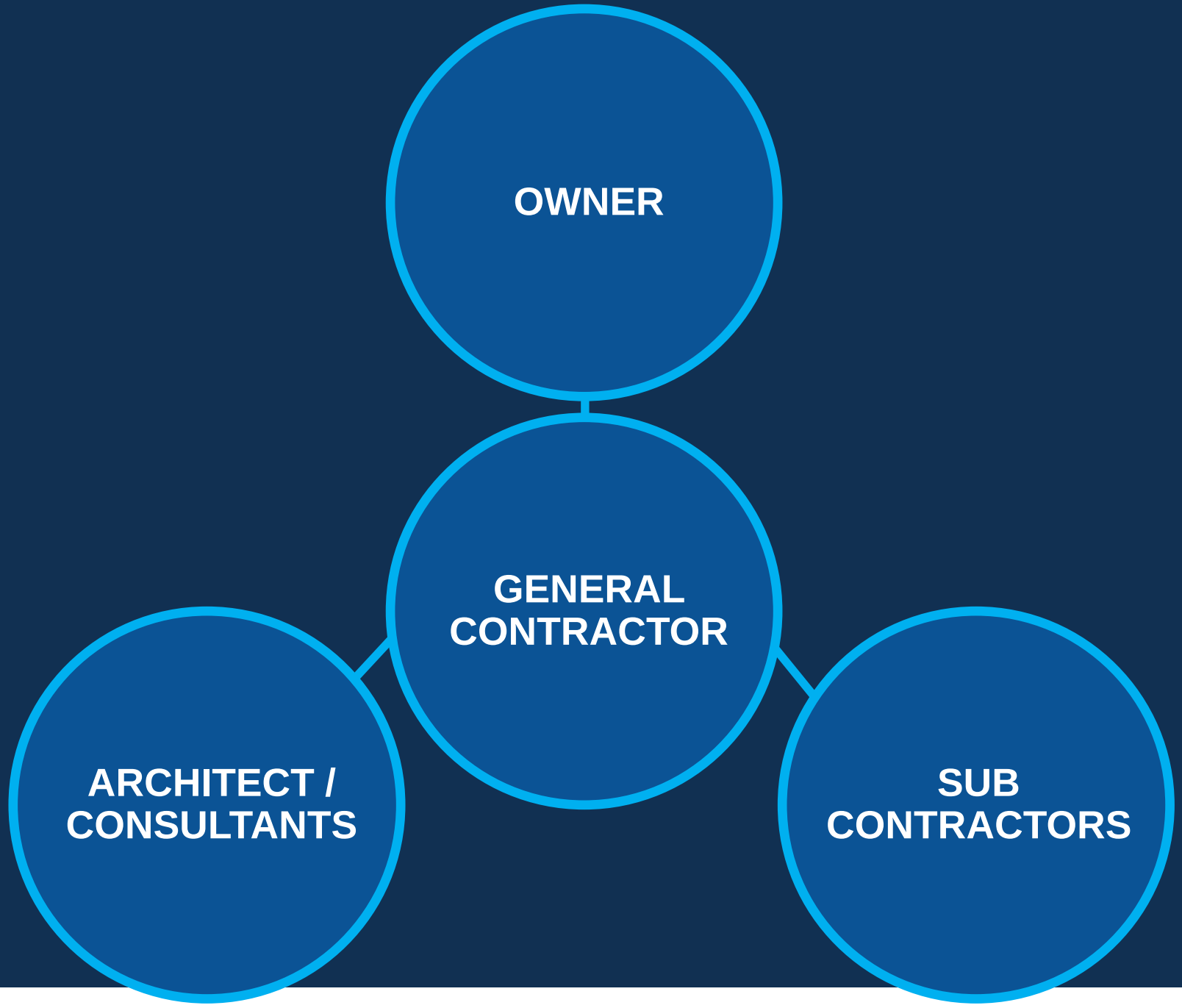


CM- APPROACH

- **Open Book Process**
- **Owner, A/E and CM work as Team – Collaboration**
- **Design to Budget**
- **Guaranteed Maximum Price (GMP)**
  - Savings are reinvested in the project or returned to Owner
- **Maximize Participation of Local Subcontractors**
- **Timely Project Completion**
- **Highest Levels of Quality**
- **Low Risk / Exposure to Owner**

DESIGN BUILD

RELATIONSHIPS

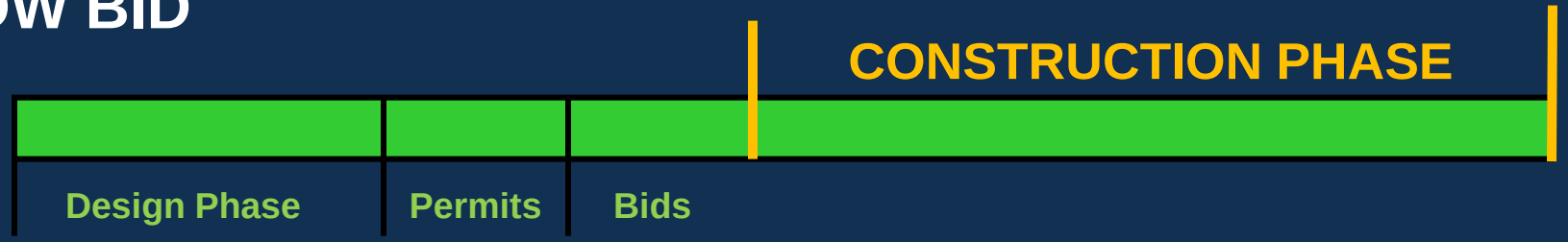


DESIGN BUILD - APPROACH

- **One Contract**
  - *Typically with the Builder as the Lead*
- **Owner & Builder/Design Work as Team – Collaboration**
- **Open Book Process**
- **Design to Budget**
- **Guaranteed Maximum Price (GMP)**
  - *Savings are reinvested in the project or returned to Owner*
- **Maximize Participation of Local Subcontractors**
- **Timely Project Completion**
  - *Fastest Process*
- **High Levels of Quality**
  - *Checks & Balances ?*
- **Low Risk / Exposure to Owner**
  - *One Place to Turn*

SCHEDULE CONTROL COMPARISON

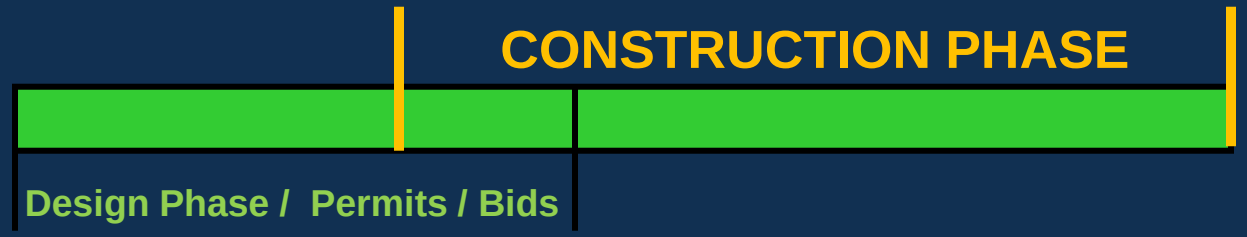
LOW BID



(Architectural Selection: 60 Days)

(hire contractor)

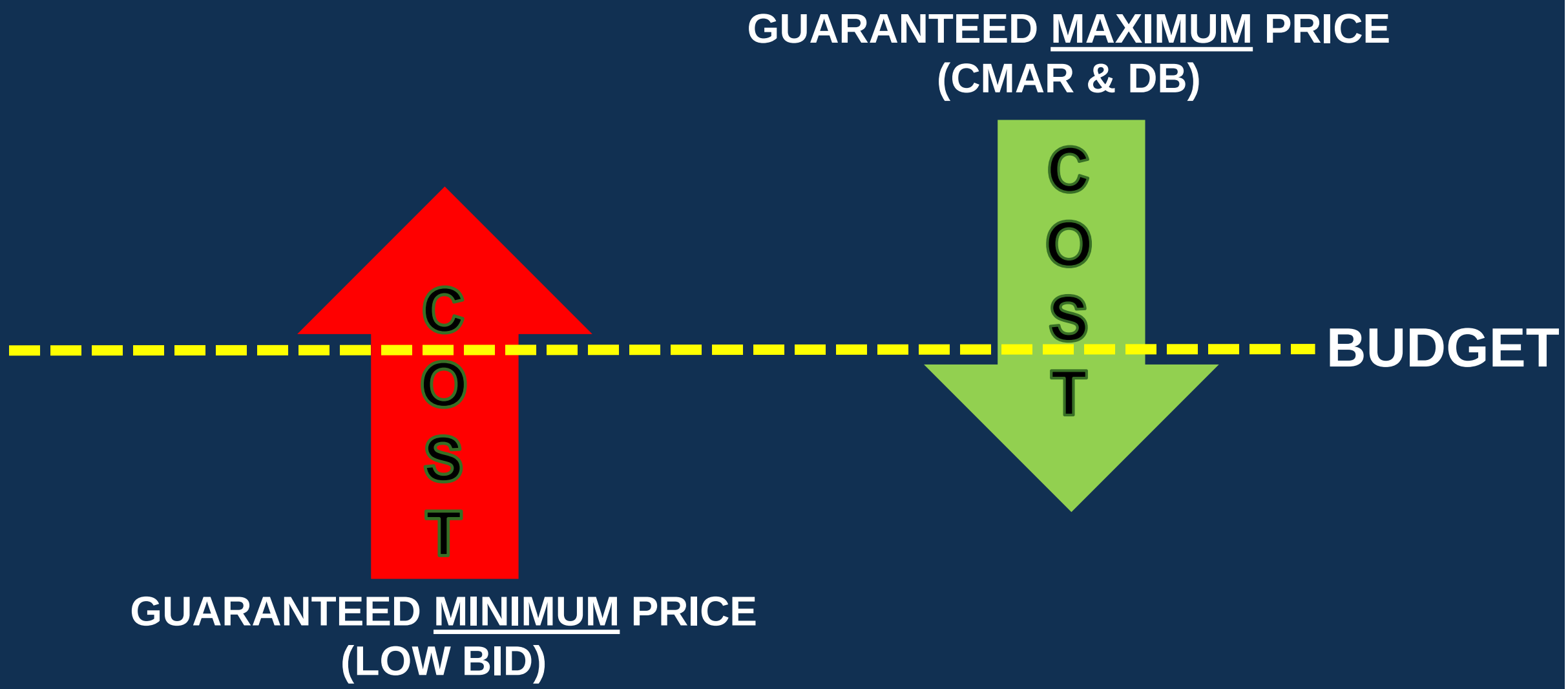
CM / DESIGN BUILD



(Architect & CM Selection: 60-120 Days)

(Design Build Team Selection: 60 Days)

BUDGET CONTROL COMPARISON



COST SAVINGS WITH CM/DESIGN BUILD

- **Guaranteed Maximum Price (GMP)**
- **Estimates Throughout Design**
- **Design to Budget**
- **Value Engineering Options**
- **Design Document Review**
  - Eliminates Errors, Omissions, & Overlaps
  - Eliminates Change Orders

CM / DB SUBCONTRACTOR BID PROCESS

- **Encourage JSEB & Local Participation**
  - Workshops & Education
  - 90% of Costs to be Subcontracted
- **Prequalify Subcontractors**
  - Experience, Manpower, & Financial Standing
- **Prebid Workshops**
  - Review Drawings & Scope of Work for each Package
  - Review Schedule & Manpower needed
  - Review Insurance & Paperwork Requirements

Informed Bidders ➔ Accurate Bids (Minimize Contingencies)

LOW BID MAY NOT BE THE LOWEST PRICE

Trade	GC #1	GC #2	GC #3
Site Work	$800,000	$700,000	$800,000
Concrete	$2,500,000	$2,600,000	$2,600,000
Masonry	$60,000	$60,000	$50,000
Steel	$210,000	$200,000	$210,000
Wood	$100,000	$115,000	$115,000
Roofing	$325,000	$310,000	$325,000
Doors & Windows	$900,000	$915,000	$915,000
Finishes	$1,525,000	$1,525,000	$1,500,000
Plumbing	$325,000	$325,000	$310,000
HVAC	$850,000	$875,000	$875,000
Electrical	$550,000	$530,000	$550,000
TOTALS	$8,145,000	$8,155,000	$8,250,000

Lowest Bid (GC #1)	= $8,145,000
Lowest Bid for Each Trade	= $7,950,000
CM Savings	**= $ 195,000**

STAYING WITHIN SCHEDULE

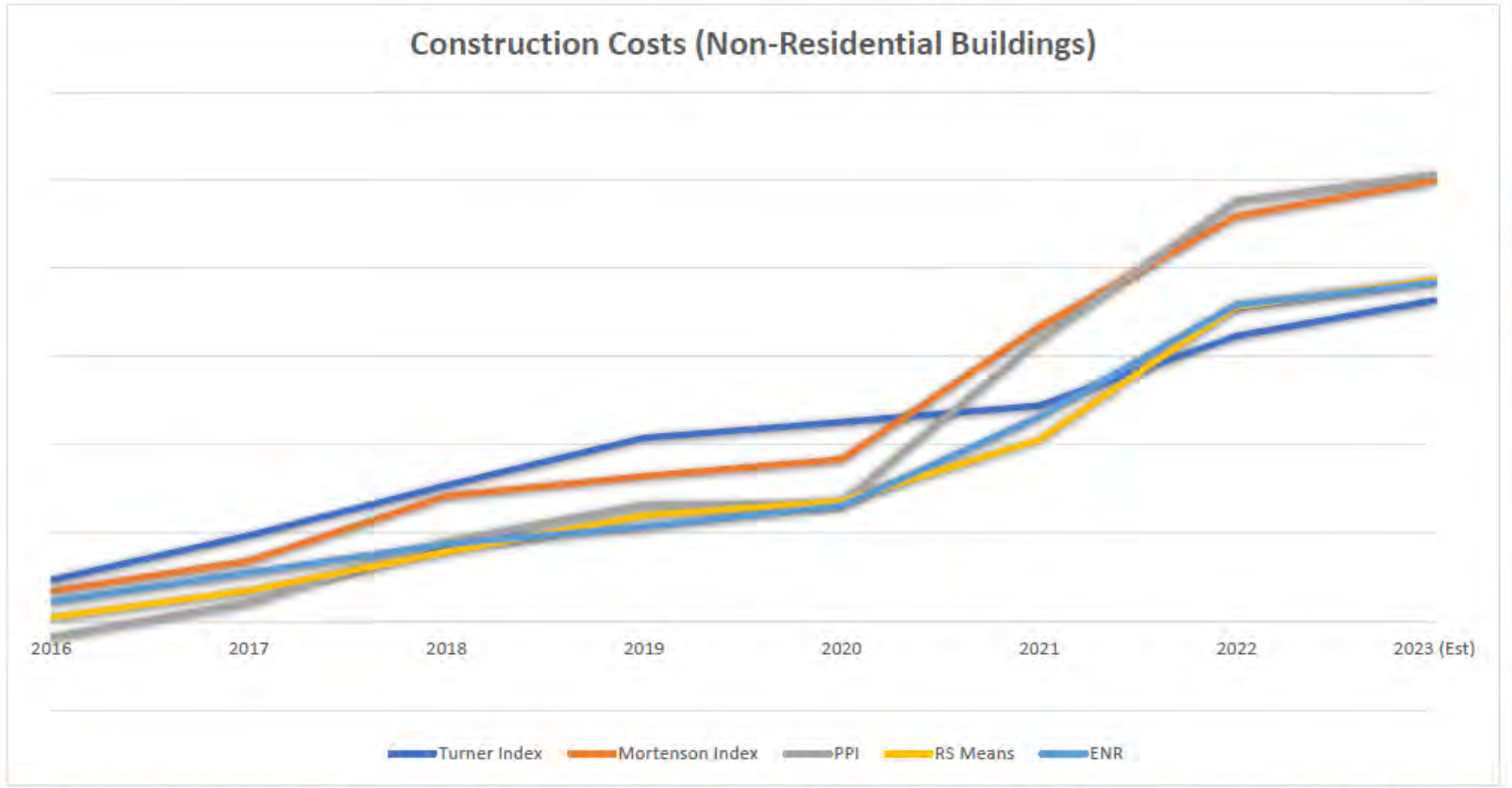
LEAD TIMES ARE INCREASING

Security Hollow Metal Frames	20-26 Weeks
Detention Equipment	26-32 Weeks
Elevators	24-36 Weeks
Mechanical Equipment	34-54 Weeks
Electrical Gear	42-80 Weeks
Cell Construction	48-60 Weeks

CURRENT LEAD TIMES

Material	Vendor 1	Lead Time (Weeks)	Vendor 2	Lead Time (Weeks)	Vendor 3	Lead Time (Weeks)	Vendor 4	Lead Time (Weeks)	Avg. Lead Time
Joist & Deck	New Millennium	20	Vulcraft	20					20
Roofing Material	Johns Manville	20	Firestone	20	GAF	20	SIKA Sarnafil	20	20
Window/Glazing Material									
Windows	YKK	40	Winco	23	Efco	22	OBE	25	28
Storefront	YKK	22	Winco	N/A	Efco	20	OBE	18	20
Entrances	YKK	24	Winco	N/A	Efco	20	OBE	18	3
Glazing	Viracon	16	Tecnoglass	28	OBE	12	RIG	12	17
HVAC AHUs & Chillers									
Screw Chillers	Daiken	42	JCI / York	38	Trane	52	Carrier	48	44
Scroll Chillers	Daiken	22	JCI / York	40	Trane	52	Carrier	38	38
Centrif. Chillers	Daiken	30	JCI / York	30	Trane	46	Carrier	48	35
AHUs	Daiken	48	JCI / York	48	Trane	46	Carrier	38	47
Fan Coil Units	Daiken	26	JCI / York	8	Trane	18	Carrier	16	17
Roof Top Units	Daiken	46	JCI / York	36	Trane	28	Carrier	38	37
Electrical Gear (MSB)									
Main Switch Gear	Eaton	80	Square D	65					73
Large Panel Boards	Eaton	40	Square D	42					41

LOCAL MARKET TRENDS



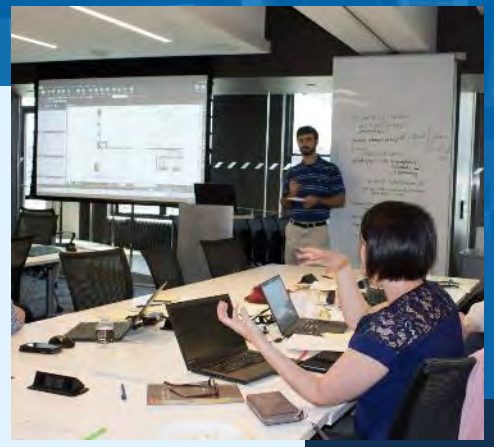
CONSTRUCTION ANALYTICS INDEX	2016	2017	2018	2019	2020	2021	2022	2023 (Est)
Turner Index	4.78%	5.03%	5.68%	5.37%	1.80%	1.87%	7.91%	4.02%
Mortenson Index	3.53%	3.41%	7.35%	2.25%	1.90%	15.01%	12.54%	4.02%
PPI	-1.71%	3.94%	6.90%	4.17%	0.20%	18.46%	15.75%	2.98%
RS Means	0.56%	3.02%	4.35%	4.17%	1.60%	6.99%	15.09%	3.04%
ENR	2.34%	3.26%	3.26%	1.94%	2.40%	10.06%	12.69%	2.52%

Trade Gap Analysis
Escalation Forecasting
Labor & Market Constraints

RESULTS

Factor Compared	Low Bid	Construction Management	Design Build
Selection Method	Lowest Price	Most Qualified	Most Qualified
Open Book	No	Yes	Yes
Contractor/Architect Relationship	Adversary / Competitive	Collaborative	Collaborative
Guaranteed Maximum Price	No GMP – Change Orders	Yes	Yes
Utilizes Value Engineering to Reduce Cost & Maximize Quality	No	Yes	Possibly
Potential for Unforeseen Problems	Not Protected	Limited	Limited
Limits Change Orders	No	Yes	Owner Driven
Basis of Fees	Hidden – Plus Change Orders	Negotiated – Flat Fee	Negotiated – Flat Fee
Prequalifies Subcontractors	No	Yes	Yes
Maximize Local Participation	No	Controlled	Controlled
Savings During Project	Contractor Keeps	Returned to Owner	Returned to Owner
Claims/Litigation	Prevalent	Rare	Rare

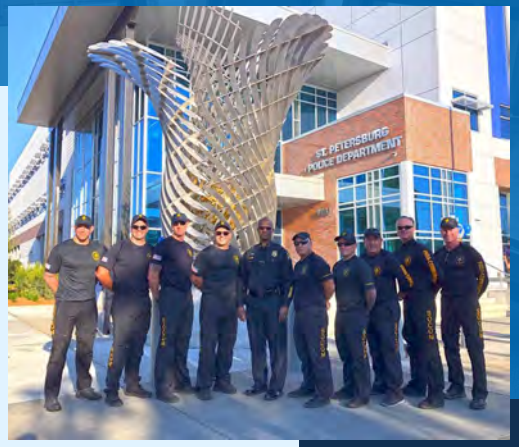
NEXT STEPS…



DEFINE GOALS & OBJECTIVES OF PROJECT

SELECTION OF PROJECT TEAM

DEVELOP DESIGN & MANAGE BUDGET



GUARANTEED MAXIMUM PRICE (GMP) & PLAN FOR THE FUTURE

THANK YOU

JEREMY COX
REGIONAL DIRECTOR

LON NEUMAN
OPERATIONS MANAGER

SARAH ROICK
PROJECT DEV. MANAGER

PRESENTATIONS AND HANDOUTS

From January 5, 2024 Housing and Custody Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

DUVAL COUNTY JAIL
COMMITTEE

January 5, 2024

Produced by

CLEMONS, RUTHERFORD & ASSOCIATES, INC.

Architects | Planners | Interior Designers | Construction Managers

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CRA ARCHITECTS

INTRODUCTION

WILLIAM D. RUTHERFORD
ARCHITECT OF RECORD

- 45 Years Correctional Experience
- 42 Florida Correctional Projects
- Significant Florida and Regional Correctional Facility Experience

Special Skill Set:

Governmental & Public Facilities; Funding Specialist, Legislative Process & Initiatives, Building Construction, Sustainable Design, Cost Effective Design Solutions

WILL RUTHERFORD
SENIOR PROJECT MANAGER

- 25 Years Correctional Experience
- 40 Florida Correctional Projects
- Significant Florida and Regional Correctional Facility Experience

Special Skill Set:

Cost Estimating, Project Management, Construction Managed, Project Coordination, Sustainable Design, Recommendations & Advisement

64
YEARS
IN BUSINESS

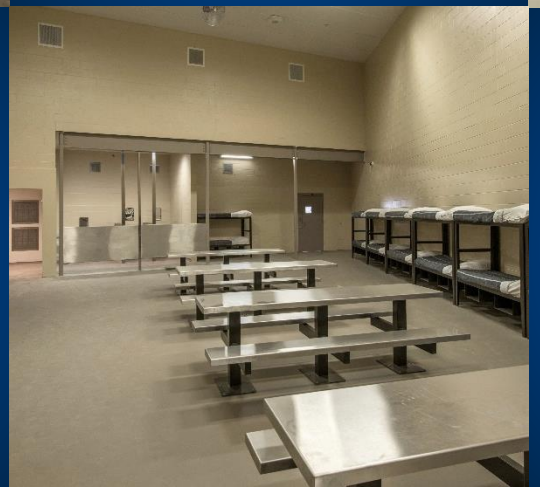
200+
A/E CORRECTIONAL & PUBLIC SAFETY PROJECTS

150+
JAIL MASTER PLANS INVOLVING AN EXISTING FACILITY

30,000+
DETENTION BEDS

$2+
BILLION IN CORRECTIONAL & PUBLIC SAFETY PROJECTS

CURRENT
EXPERIENCE WORKING IN NE FLORIDA



42
FLORIDA
JAIL PROJECTS

WHAT MAKES THIS PROJECT ATTRACTIVE

- ✓ It parallels our expertise in jail site analysis & design
- ✓ It has all the makings of design challenges we have dealt with many times before
- ✓ We enjoy helping counties solve detention problems in a cost and staff efficient way
- ✓ We love sharing our unique staff efficient and cost- efficient design strategies and take great pride in knowing we have left a community well served for decades to come
- ✓ We don’t want you sold a bill of goods

JAIL PLANNING, PROGRAMMING & DESIGN

CRITICAL COMMISSIONER DECISIONS TO MAKE . . .

. . . BEFORE ADVERTISING & SELECTING AN ARCHITECT/PLANNER

1. Stay Downtown or Not
2. Approximate Desired Bed Count
3. Available Budget
4. Direct or Indirect Supervision
5. Type of Beds Needed (Mental Health, Dorm, Medium, Max, Gender Seg.)
6. Building Method To Be Utilized (CM, Bid, D/B)
7. RFQ for Architect or Planner or Both in One
8. Everything Else The Firm Hired Can Assist In Deciding

THINGS TO AVOID

1. Any Site Where Unnecessary $$$ Are Put In Dirt
2. Sites Without Proper Infrastructure
3. Wetlands & Flood Zones
4. Hazardous Conditions
5. Sites That Don’t Accommodate Future Expansion
6. Selecting Site Just Because It Is Next To Courthouse
7. Designs That Cause An Unnecessary Increase in Staffing Costs
8. Throwing Good Money After Bad

DEVELOP CONSENSUS OF ISSUES BEFORE DESIGN

1. Infrastructure – Water, Sewer, Utilities
2. Site Topography & Features
3. Classifications Needed (Min, Max, Sentenced, Pre-Trial, Juvenile, Behavioral Health)
4. Impound Storage
5. Evidence Storage (Regular, Refrigerated & Freezer)
6. Work Release
7. Inmate Visitation
8. Building Construction Method (Construction Management, Bid or DCP/Design/Build)
9. Precast Concrete, Modular Steel or Post Assembled Cells
10. Location Will Partially Drive Building Exterior Materials

DEVELOP CONSENSUS OF ISSUES BEFORE DESIGN

11. Direct or Indirect Supervision or Combination
12. Staffing Pattern Implications on Selecting Direct or Indirect Supervision
13. Right Size Core Spaces
14. ACA & PREA Compliance’
15. Design To Accommodate Easy & Safe Maintenance
16. Multiple Phase RFQ’s (Planning/Programming/Architectural Design) OR Singular RFQ That Includes All

BENEFIT OF SOUP TO NUTS

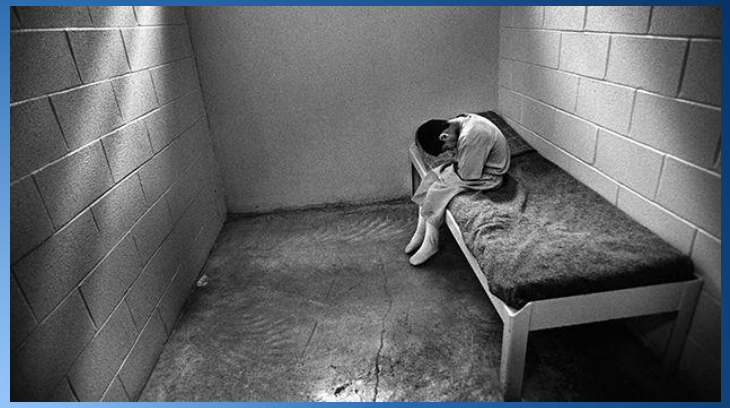
- ✓ Cohesive Team from Start to Finish
- ✓ No Risk of a Learning Curve From Issuing Multiple RFQ's Per Phase
- ✓ Allows Team To Evaluate Project Budget, Cost & Schedule As A Whole
- ✓ Can Better Control the Speed of Schedule
- ✓ Can Better Control Budget & Scope Creep
- ✓ Entire Team Has Increased Familiarity With Project Goals Expressed Throughout Life of Project

GOALS & CHALLENGES IN TODAY'S MARKET

- Reconciling Budget with Needs & Available Dollars
- Supply & Demand In the Construction Trades Markets
- Maximizing Beds & Minimizing Staffing Patterns
- CRA Has Detailed Graphics That Show Pros & Cons of Different Designs
- Future RFQ Requires We Share This Material At Appropriate Time

EVOLVING TRENDS/ SECURITY

- Cultural Shift From Custody To Treatment
- Patient Interaction
- Recognize Positive Behavior
- Interdisciplinary Report Cards
- Crisis Intervention Training
- Motivational Interviewing Skills
- Cognitive Behavioral Therapy
- Skilled Staff



THANK YOU — QUESTIONS & ANSWERS

Produced by

CLEMONS, RUTHERFORD & ASSOCIATES, INC.

Architects | Planners | Interior Designers | Construction Managers

2027 Thomasville Road | Tallahassee, Florida 32308

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PRESENTATIONS AND HANDOUTS

From September 22, 2023 Adjudication, Intake, and Recidivism Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

Jimmy Peluso
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OFFICE OF THE CITY COUNCIL

117 West Duval Street
City Hall, Suite 425
Jacksonville, Florida 32202
Office (904) 255-5207
Fax (904) 255-5230

Adjudication, Intake, and Rehabilitation Working Group
Subject Matter Expert's Recommendations for Speakers

	Name	Expertise
1.	David Kilcrease, Former JSO Assistant Chief	Jail Operations, Mental Health Offender Program (MHOP):
2.	Assistant Chief Deborah L Wesley	Jacksonville Sheriff's Office Jail Intake
3.	Chief Kina Paschal, JSO Chief of Programs and Transitional Services Division	Jacksonville Sheriff's Office Pre-Trial Services Unit and Misdemeanor Probation Program
4.	Dr. Colleen Bell & Dr. Ana Turner	Mental Health Offender Program (MHOP), Sulzbacher
5.	Tricia Rover, Attorney	Mental Health Offender Program (MHOP)
6.	Sheriff Noel Stephen, Okeechobee County	Jail Operations & Transport, Currently Building a new Jail
7.	Major Tim Age, Monroe Country	Jail Operations & Transport, Planning and Building of New Facility, Jail Management
8.	Chief Dan Enger, New Jail Chief of Flagler County	Jail Management, Former City Council Member,
9.	Colonel Joseph Wells, Chief Deputy of Putnam Country	Jail Management, Training Members of Sherrif's Office
10.	Beau Rudder, Regional Director & Vernon Washington, Local Office Director	The Bail Project

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Adjudication, Intake, and Rehabilitation Working Group Schedule

Date	Time	Location
Friday, September 22, 2023	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)
Friday, October 6, 2023	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)
Friday, October 20, 2023	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)
Friday, November 17, 2023*	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)
Friday, December 7, 2023	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)
Friday, January 4, 2023	9:00 a.m.	Lynwood Roberts Room & Virtual (Zoom)

Rain- Check Date:

Friday, January 12, 2024 9:00 a.m. Lynwood Roberts Room & Virtual (Zoom)

*Moved up a week due to the Thanksgiving Holiday

PRESENTATIONS AND HANDOUTS

From October 13, 2023 Adjudication, Intake, and Recidivism Working Group Meeting

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https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

The Mental Health Offenders Program (MHOP)

Colleen Bell MD, FACHE, FAPA

President, Health Division, Sulzbacher

SULZBACHER

HOUSING • HEALTHCARE • HOPE

Incarceration Stats

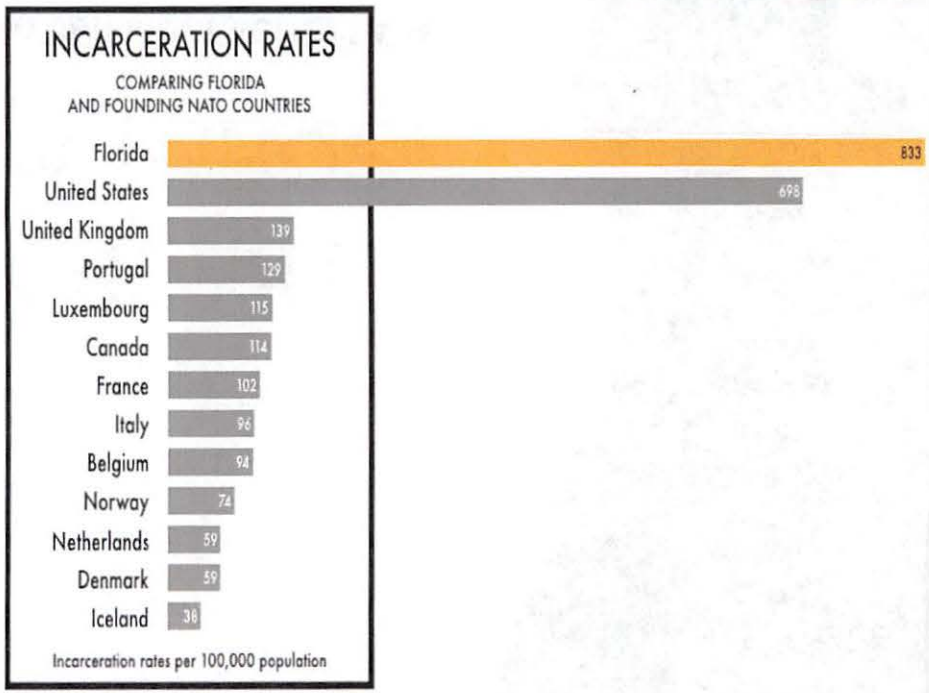
- The United States are 4% of the world's population but 25% of the world's incarcerated population
- 2.3 million people in the United States

1,316,000 State Prisons

615,000 Local Jails

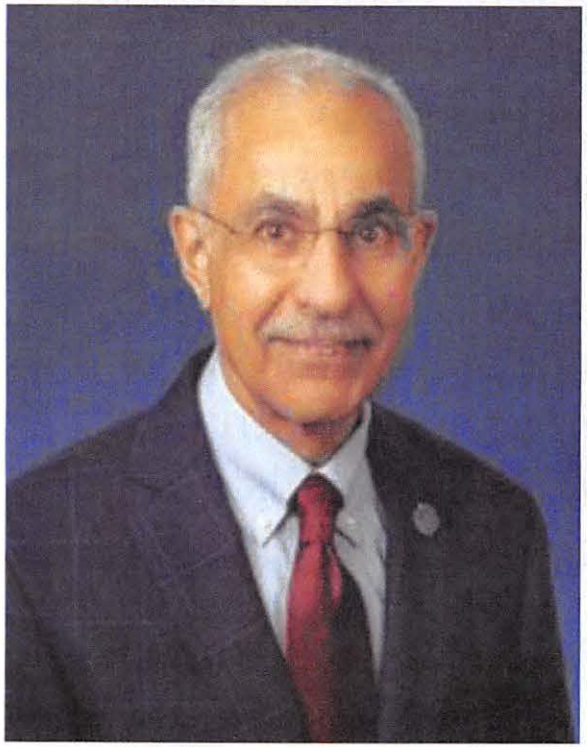
225,000 Federal Prisons & Jails

- 95% of incarcerated people are returning to our communities, many lacking skills needed to be successful in the workforce
- An additional 840,000 on parole and 3.7 million on probation



Source: https://www.prisonpolicy.org/global/2018.html

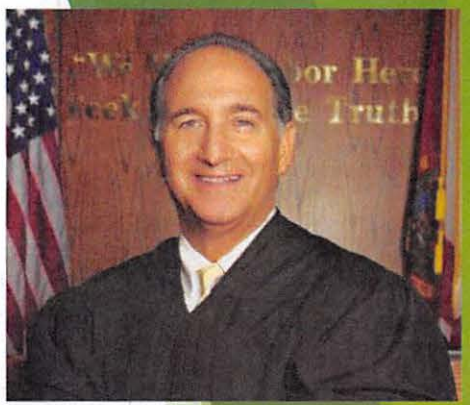
How MHOP Came to Be



The Honorable Ronald Salem

Judge Mark Mahon

Inspiration and Background for the Creation of Mental Health Offenders Program - the Miami Model



- The Mental health offender program (MHOP) was started after being inspired by the jail diversion program The Eleventh Judicial Circuit Criminal Mental Health Project (CMHP), located in Miami-Dade County, FL. This program was initiated in 2000 to divert the individuals who were suffering from mental illnesses such as schizophrenia, bipolar disorder, major depression or co-occurring substance use disorder from criminal justice by providing them comprehensive community-based treatment and support services in order to prevent repeat offense and high utilization of the resources.

Inspiration and Background for the Creation of Mental Health Offenders Program - the Miami Model Leifman and Coffey, 2019

- On any given day, the Miami jail houses approximately 2,400 individuals receiving psychotherapeutic medications, and costs taxpayers roughly $232 million annually or $636,000 per day.
- Individuals with mental illness stay in jail 8 times longer and cost 7 times more then individuals without mental illness.
- 5-year period, these Heavy users accounted for nearly 2200 arrests, 27,000 days in jail, and 13,000 days in crisis units, state hospitals, and emergency rooms, at a cost to taxpayers of roughly $16 million.

The Miami Model Compared to MHOP

- MHOP
- Misdemeanors only (with some exclusions)
- For those with Schizophrenia/ Schizoaffective Disorder (so far!)
- Case is diverted in J1 but handled by one Judge and Magistrate
- One provider (with partnerships)
- Referrals from JSO list, Judges, DN7s
- Screening of referrals done by MHOP team
- Long acting injectables required
- Aftercare component
- No forensic hospital diversion program
- Deference to clinical team
- Dedicated Judge and Magistrate

- CMHP
- Can include felonies and all misdemeanors
- Cases scheduled for mental health calendar
- Wider range of diagnoses
- Many agencies involved in delivering care, coordinated by Managing Entity Thriving Mind of South Florida
- Referrals for felonies from Jail In-Reach, the Public Defender's Office, the State Attorney's Office, private attorneys, judges, corrections health services, and family members
- Screening of misdemeanor referrals done by correctional officers
- Long acting injectables not required for all
- Followed up to 1 year
- Forensic hospital diversion program

The Mental Health Offenders Program - Goal and Partners

- The goal of MHOP is to reduce the demands on the criminal justice system and costs to taxpayers by diverting those offenders with mental illness to a program that meets their psychiatric, medical, and social service needs.
- Partners included the Duval County Circuit and County Judges, State Attorney's Office (SAO), Public Defender's Office, City of Jacksonville (COJ), Jacksonville Sheriff's Office (JSO), Sulzbacher Center (a Federally Qualified Healthcare Center and homeless shelter), Gateway Community Services (a private non-profit drug and alcohol rehabilitation agency), and Lutheran Services of Florida (one of seven Managing Entities who work in partnership with the Florida Department of Children and Families to ensure access to evidence-based behavioral health care services for the uninsured indigent population).

Team MHOP-Treatment

Medical Director, Program Coordinator, Peer Specialist, Counselor, 2 Intensive Case Managers, Soar Processor, Psychiatrist, Housing Case Manager, Aftercare Case Manager and Program Supervisor

Team MHOP-Court

Eve Janocko	Trial Court Administrator
David Kilcrease	MHOP Coordinator
Coral Messina	Assistant State Attorney
Tricia Rover	Director, County Court Office of the Public Defender
Kim Brown	Mental Health Court Liason
Judge Brady	MHOP Judge
Judge Mahon	Chief Judge of Jacksonville

MHOP Funding and Criteria - Pilot

- The MHOP Pilot Program was funded through the COJ ($200,000) and the JSO ($200,000).
- The Selection and Screening Process for MHOP Pilot Participants began with the JSO, in conjunction with the SAO, creating a list of criteria and flagging prospective participants in the jail database system for possible participation, inclusive of the following:
- 1. Defendant has a severe mental illness and requires intensive wraparound services.
- 2. Defendant has been arrested four or more times since 2017.

MHOP Process

- Upon arrest of one of the participants on the list for a new charge with a non-violent misdemeanor (excluding DUI), eligible participants are identified in the jail by correctional personnel via the MHOP Flag and referred to MHOP during First Appearance Court.
- MHOP is coordinated on the Court process side by the MHOP Coordinator and on the treatments side by the Sulzbacher Medical Director.
- A member of the Sulzbacher MHOP team screens the client with a checklist.
- The Sulzbacher representative attends First Appearance Court with the client and recommends to the presiding Judge the client to enter MHOP.
- If the Judge agrees, the Judge would release the defendant from jail to Sulzbacher custody.
- Sulzbacher has a minimum of a two-week period to ascertain if the client will be able to comply with the pilot program, including taking medications, working with the MHOP team, and staying in custody of Sulzbacher. If not, the State Attorney's Office would be notified for guidance.

MHOP Process

- Public Defender will obtain a signed Deferred Prosecution agreement from the client.
- Sulzbacher provides case management, psychiatric and medical treatment, therapy, assistance with housing, and other wraparound services.
- The Court (Dedicated Judge and Magistrate) supervises MHOP participants throughout the duration of the program which lasts until the participant is stable psychiatrically, has income, and permanent housing.
- Cases are reviewed with every 2-6 weeks depending on client stability as recommended by the MHOP team in conjunction with the legal team. Participants who fail to comply were potentially subject to re-arrest depending on the charge. Participants who successfully completed the program have their case dismissed as part of the deferred prosecution agreement.

Screening Tool

Jail Screener for Clients referred to MHOP:

Patient name:_____ DOB:_____

Name of person completing:_____ Date_____

	Please Circle one	
1. Acutely suicidal or homicidal?	Yes	No
2. Willing to abide by terms of program?	Yes	No
3. Willing to take injection of recommended?	Yes	No
4. Primary diagnosis of substance use?	Yes	No
5. Able to provide informed consent?	Yes	No

If yes to question 1 or 4, or no to any of the other questions, client not eligible.

If client declines MHOP:
A. Help me understand why?

B. What would it take for you to agree to the program?

Comments:

Characteristics

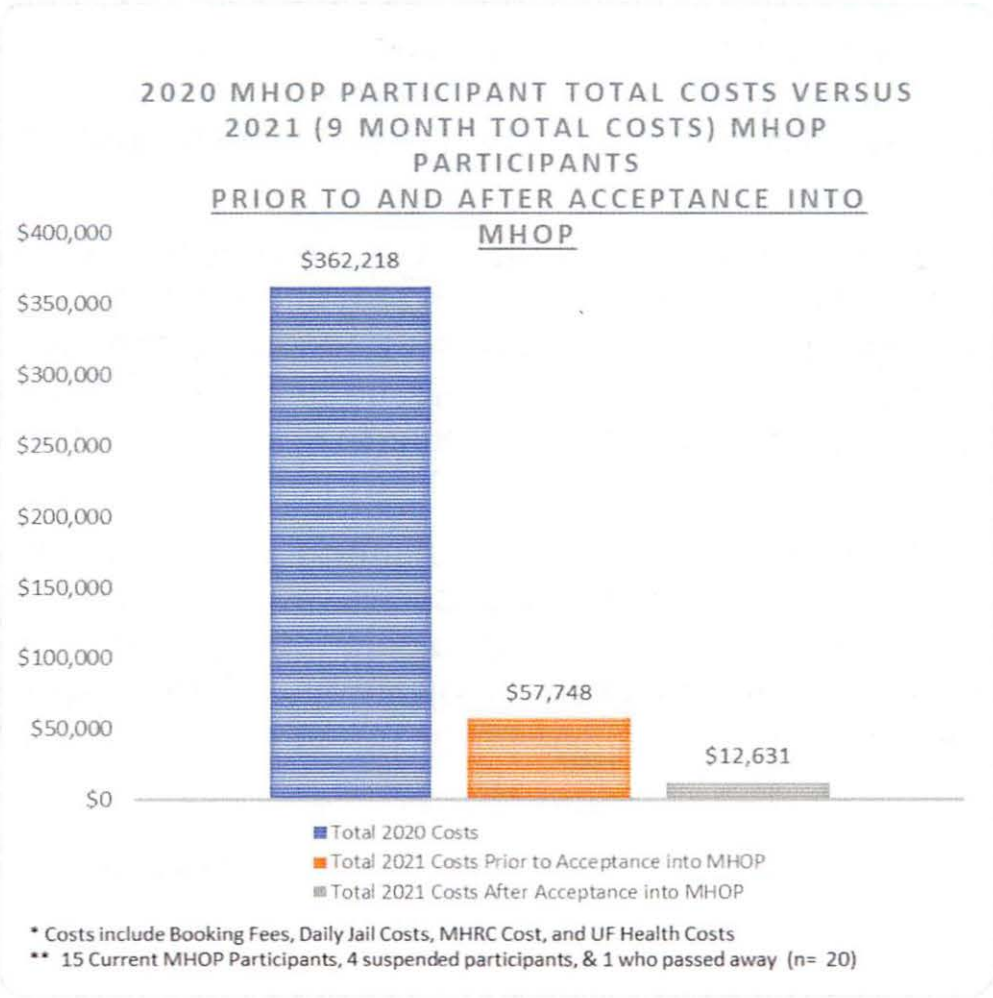
Age	
Age (years), mean (SD)	40.9 (10.33)
Age range (years)	24-60
Gender	
Male, n (%)	14 (70)
Female, n (%)	06 (30)
Ethnicity	
Black, n (%)	15 (75)
Caucasian, n (%)	03 (15)
Hispanic, n (%)	01 (5)
Native American, n (%)	01 (5)
Diagnosis	
Schizophrenia, n (%)	15 (75)
Schizoaffective, n (%)	05 (25)
Income	
SSI, n (%)	06 (30)
No Income or SSI, n (%)	14 (70)
Housing Status	
Homeless, n (%)	18 (90)

Results from Pilot

- At the conclusion of the pilot 86.7% (n=13) were in permanent housing, with 13.3% (n=2) in temporary housing while awaiting a permanent home. Due to the level of severity of mental illness, none of the pilot participants were able to be gainfully employed. At the conclusion of the pilot, 73.3% (n=11) of participants were receiving disability benefits, with 26.7% (n=4) pending their benefits.
- To calculate savings due to the pilot program, costs were figured for booking, days in jail, psychiatric hospital evaluations from clients sent directly from jail (DN7) and their subsequent hospital stays. The total cost for the 20 pilot participants in 2020 was $362,218 and for the 20 participants in 2021 prior to entry into MHOP was $57,748. After entry into MHOP the community costs were $12,631.
- The monthly average arrest rate dropped 81% for the pilot participants, along with an 87.7% drop in the monthly average of days in jail, an 80.2% decrease in monthly average costs for arrest in booking process, an 85.5% drop in monthly average cost of jail stay and a 100% drop in DN7s (n=20).

Community Cost Savings

Participant Costs to County/Government Pre and Post MHOP

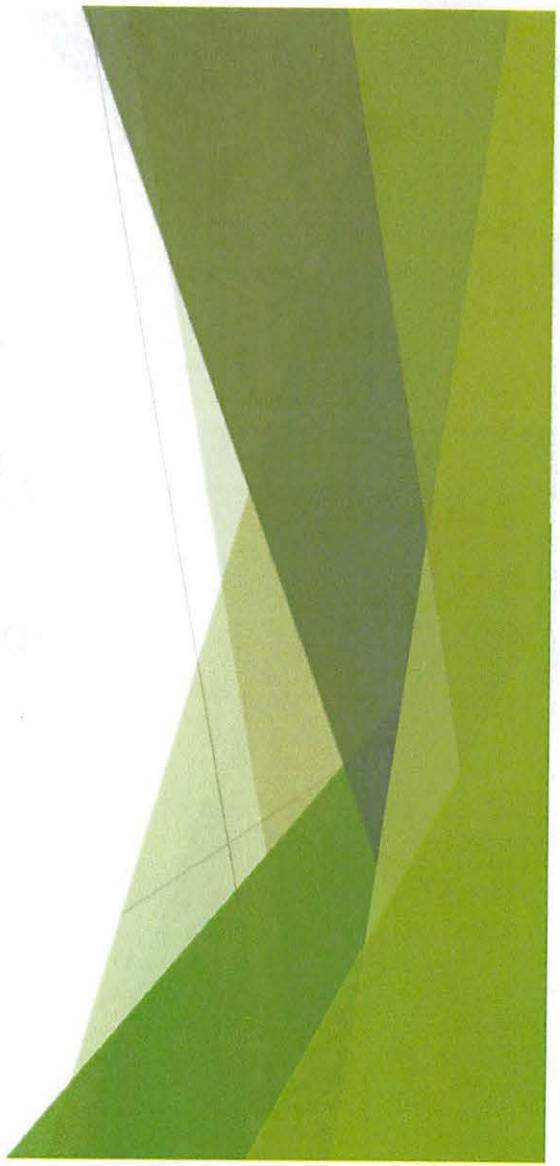


* Costs include Booking Fees, Daily Jail Costs, MHRC Cost, and UF Health Costs

** 15 Current MHOP Participants, 4 suspended participants, & 1 who passed away (n= 20)

A Few Surprises

- Only 2 individuals had housing
- Predominately schizophrenia or schizoaffective disorder as the main diagnoses
- Long acting injectable antipsychotics key
- Of those 40, 28 initially agreed (70% acceptance rate), despite all being told they would receive housing, help with applying for benefits, and healthcare treatment, as well as clothing and food.



12 Month Data

- The community costs were $23,556 for 2021.
- The monthly average arrest rate dropped 81.2% for participants, along with an 79.2% drop in the monthly average of days in jail, an 80.6% decrease in monthly average costs for arrest in booking process, an 75.4% drop in monthly average cost of jail stay and a 100% drop in DN7s (n=20).

2017 - 2020 MHOP Participants Total Costs versus 2021 (12 Month Total Costs) MHOP Participants Prior to and After Acceptance into MHOP

The following is a summation of the MHOP numbers at the end of 2022:

- 92 % decrease in Monthly Average of Arrests prior to Diversion into MHOP in correlation to after referral to MHOP.
- 92% decrease in Monthly Average of Cost of Arrests for Booking Process prior to Admission into MHOP in correlation to after admission into MHOP.
- 87% decrease in Monthly Average days in Jail prior to Diversion into MHOP in correlation to after referral to MHOP.
- 87% decrease in Monthly Average of Cost for Jail Stay prior to Admission into MHOP in correlation to after Admission to MHOP.
- 100% decrease in Monthly Average of MHRC & UF Health J1 Baker Act Exam/ Admission prior to admission into MHOP in correlation to after referral to MHOP.
- 100% decrease in Monthly Average Cost for MHRC & UF HealthJ1 Baker Act Exam/ Admission prior to admission into MHOP in correlation to after referral to MHOP.
- The Total Cost for Booking Fees, Daily Jail Cost, MHRC Costs, & UF Health Costs for 2020 was $477,321.
- The Total cost in 2021 prior to acceptance into MHOP was 261,235, but after acceptance into MHOP the cost was $11,558.
- The Total Cost in 2022 prior to acceptance into MHOP was $67,602, but after acceptance into MHOP $26,992

MHOP Expansion

- $1.3 million in additional funding received to expand the program in 2022
- $200,000 from COJ, $400,000 from JSO and $700,000 from LSF with additional funding sources being vigorously pursued
- Currently can serve up to 40 clients at a time
- Additional staff hired - Aftercare CM, Intensive CM, Program Manager
- Broadening referral base - in addition to those on list created by JSO, Judges can directly refer as well as individuals previously Baker Acted from jail ("DN7") added to MHOP list
- Putting in for large DCF grant to go to 150 participants

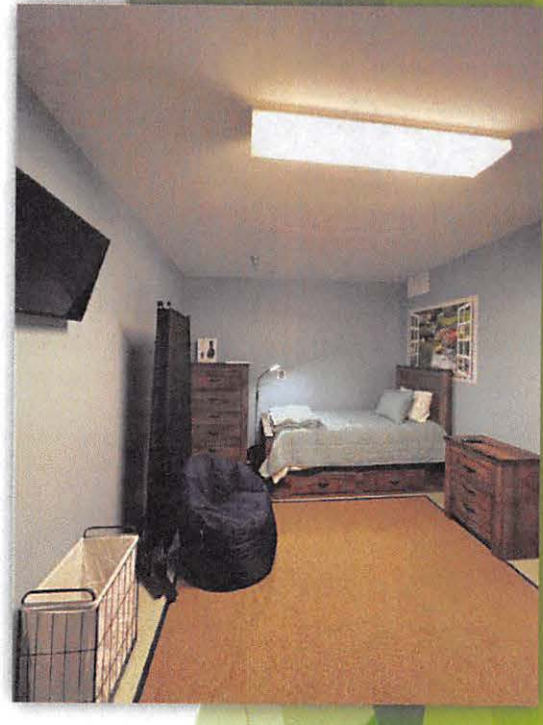
Peer Support

PSS: Jeremiah Harris

- ❑ Peer support from lived experience
- ❑ Recovery support groups
- ❑ Oversees outpatient substance abuse support
- ❑ Establish Individualized Treatment Plans to ensure clients set and meet their recovery goals

Step Down Housing

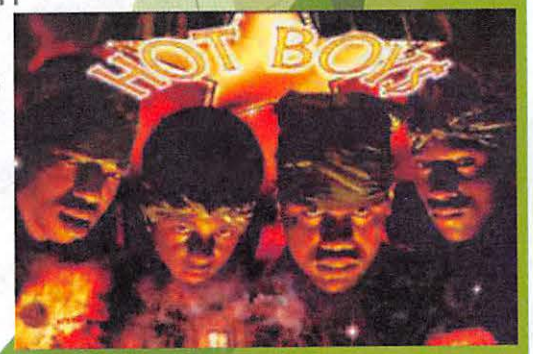
- ❑Six MHOP beds directly on Sulzbacher's campus & fully staffed 24/7 by Behavioral Health Advocates
- ❑Life Enrichment Education Program (LEEP)
- ❑Work hand in hand with clients to develop communication and social skills
- ❑Assist case management staff to meet Individual Service Plan goals



Patient Case

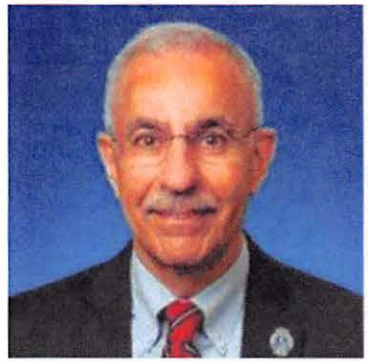
- 36yo Man with Intellectual Disability and Schizophrenia, IQ in 40s
- Arrested 97 times since 2017
- Countless hospitalizations
- Presented to our shelter initially shoeless, nonverbal, covered in his own feces, unaware of the cold or the elements, floridly psychotic, and sleeping in dumpsters.
- Shelters refused him because of difficulty toileting

- Initially trialed on Risperdal PO then Invega Sustenna, then Invega Trinza
- Required addition of Haldol decanoate
- Major intervention: Social Support- hired staff to stay with him assist with toileting, administer medicines→ able to convert to clozapine and get accepted into ALF



Since 2017 community costs associated with him were $337,008; after enrollment in MHOP those costs plummeted to $2147

MHOP is a Team Effort



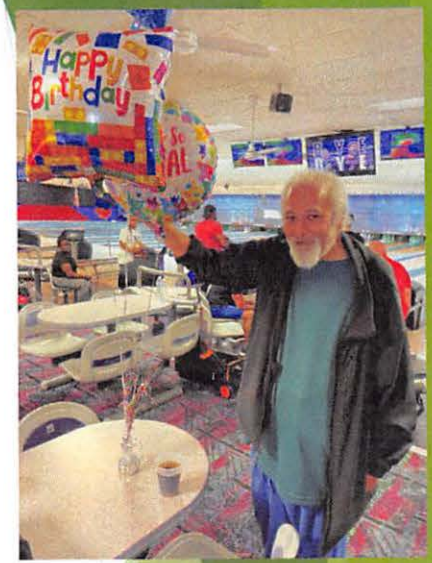
- We would like to extend our sincere appreciation to the champions of this program, Chief Judge Mark Mahon of the Fourth Circuit Court in FL; Jacksonville City Councilman Ron Salem, JSO Sheriff Mike Williams, State Senator Aaron Bean, Dr. Christine Cauffield and Sulzbacher CEO Cindy Funkhouser. We would also like to thank our partners including the Duval County Circuit and County Judges, State Attorney's Office, Public Defender's Office, City of Jacksonville (especially the COJ City Council Social Justice Committee and Opioid Task Force), Jacksonville Sheriff's Office, Sulzbacher Center, Lutheran Services of Florida, and Gateway Community Services. We especially thank the MHOP team members who have dedicated themselves wholeheartedly to partnering with the clients to transform their lives.

Community Psychiatry Fellowship

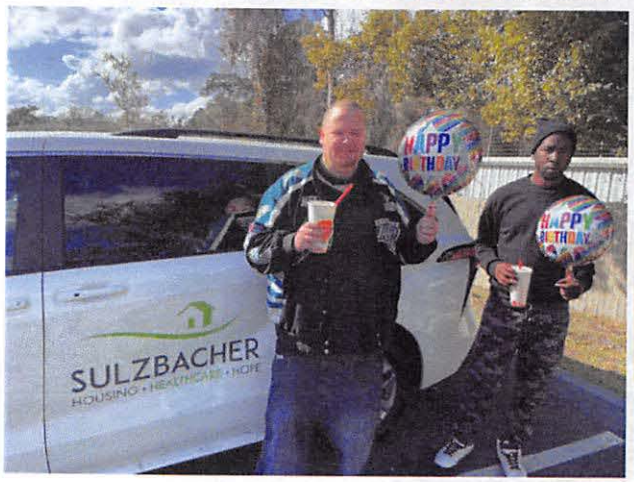
- UF Jacksonville and Orange Park Medical Center Psychiatry 4th year Residents, or post graduate
- MHOP court, street outreach, MHOP outreach, clinic, scholarly activity
- Hands on experiences: injections, drug testing, going to jail
- https://www.communitypsychiatry.org/resources/model-curriculum

And We Have So Much Fun!!

- Outings: movies, zoo, bowling, holiday meals and gifts, celebrate birthdays

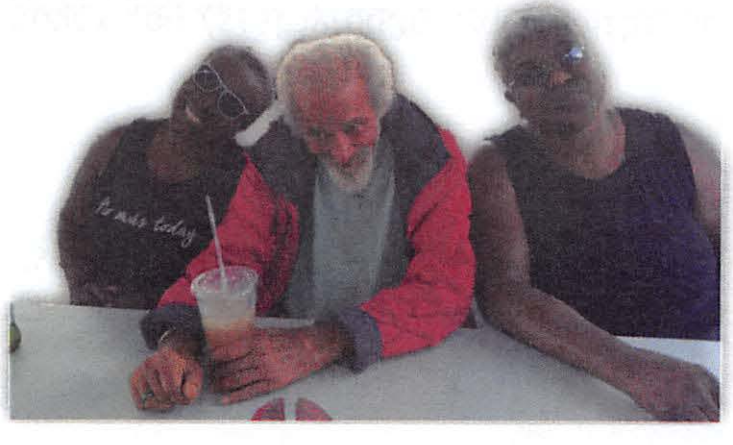


MHOP Activities



Graduation

Splash Into
FUN!



The Mental Health Offenders Program - Videos

- https://www.dropbox.com/s/1bjyrod0rdkvqkl/Sulzbacher%27s%20MHOP%20Program.mp4?dl=0

- https://www.news4jax.com/i-team/2023/02/21/how-a-jacksonville-mental-health-program-is-keeping-people-arrested-dozens-of-times-out-of-jail-hospitals/

QUESTIONS???

PRESENTATIONS AND HANDOUTS

From October 27, 2023 Adjudication, Intake, and Recidivism Working Group Meeting

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513.315.9759

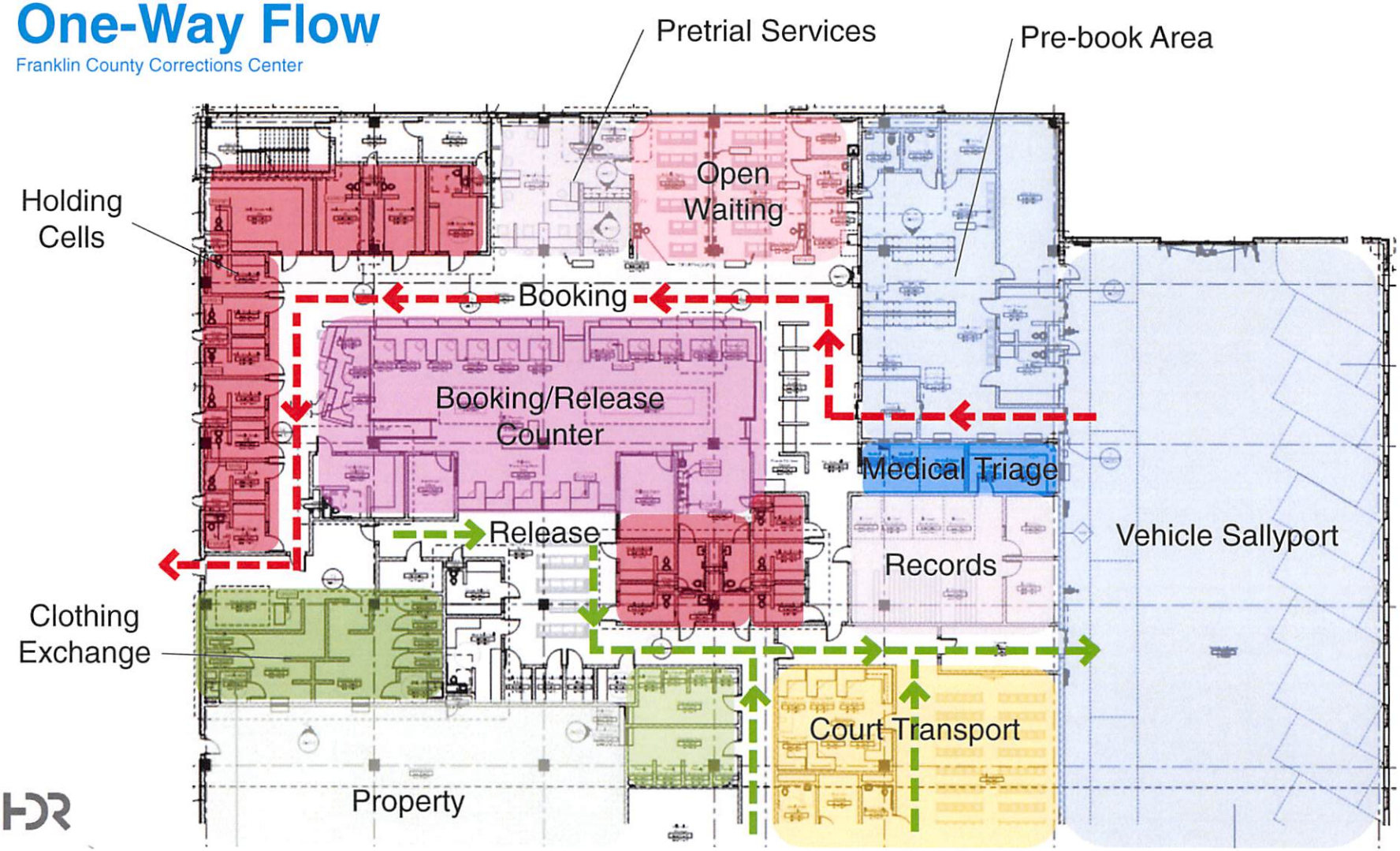
INTAKE/RELEASE
FRANKLIN COUNTY CORRECTIONS CENTER
Columbus, Ohio

INTAKE/RELEASE
Key Data and Design Concepts

- 30,000+ admissions a year
- *One-way Flow* design
- Embedded medical, mental health, pretrial services & records staff
- Pre-booking area
- Rapid Resource Center
- Open Waiting
- Views of Nature
- Natural Light

One-Way Flow

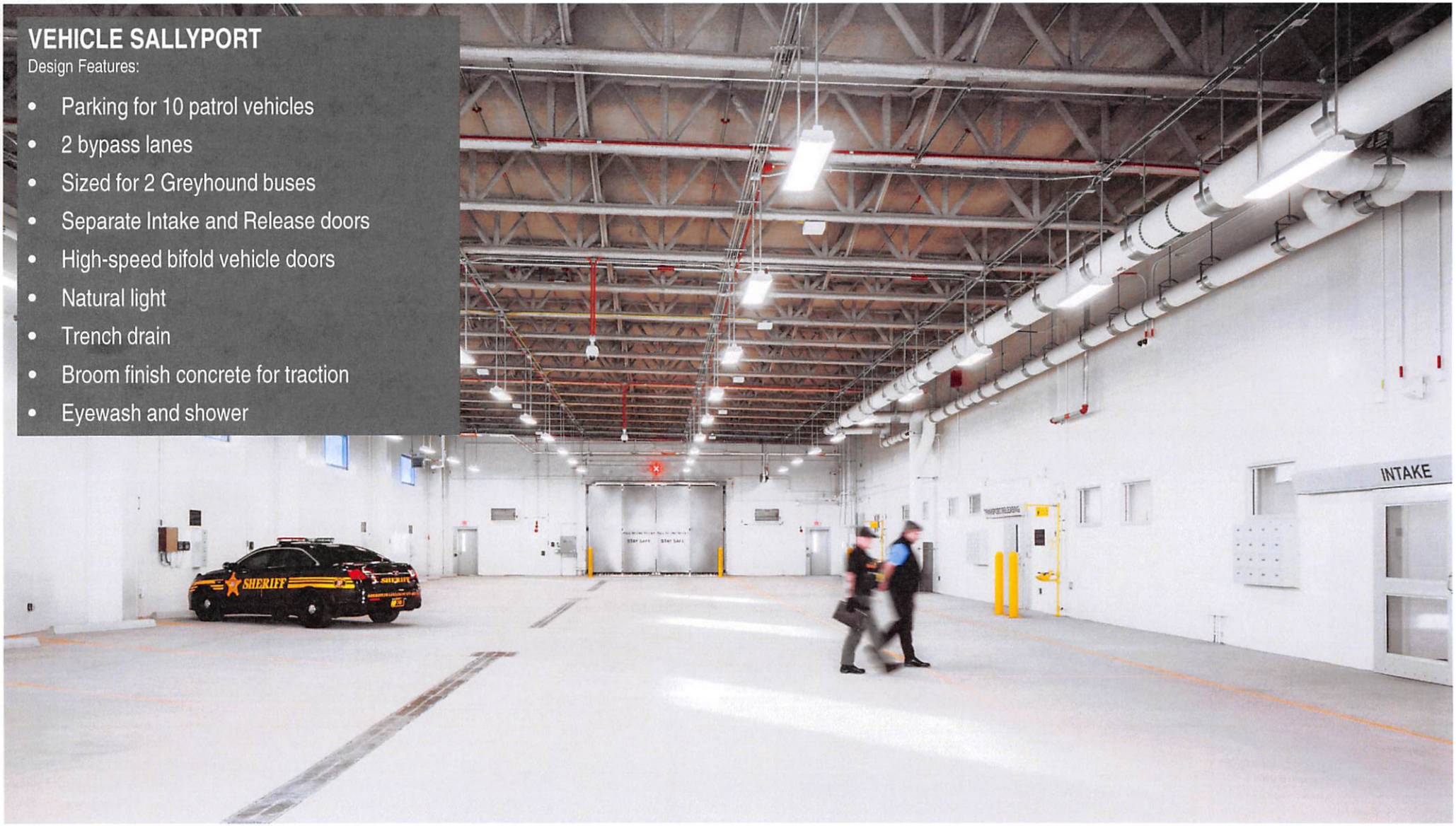
Franklin County Corrections Center

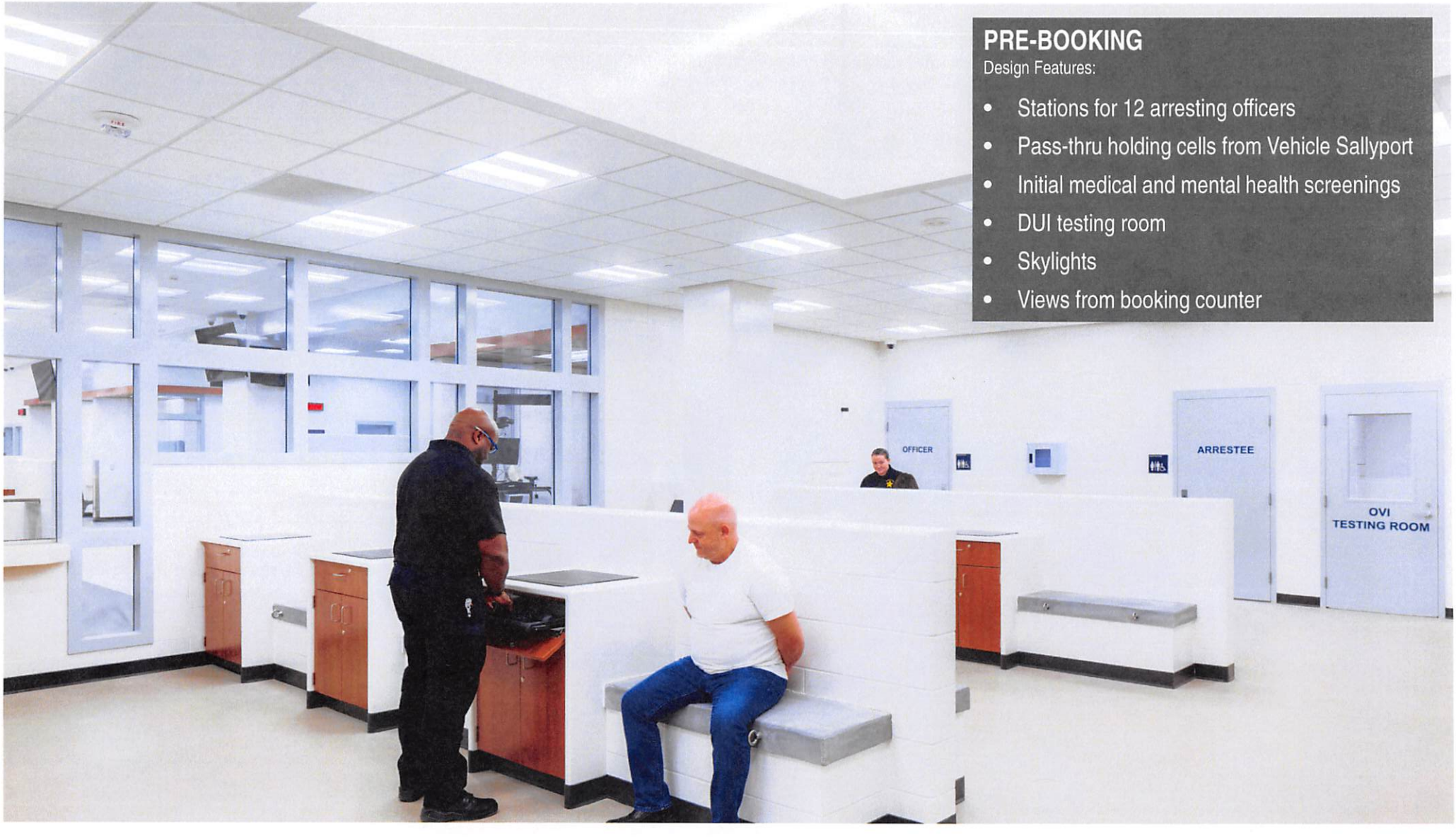


VEHICLE SALLYPORT

Design Features:

- Parking for 10 patrol vehicles
- 2 bypass lanes
- Sized for 2 Greyhound buses
- Separate Intake and Release doors
- High-speed bifold vehicle doors
- Natural light
- Trench drain
- Broom finish concrete for traction
- Eyewash and shower

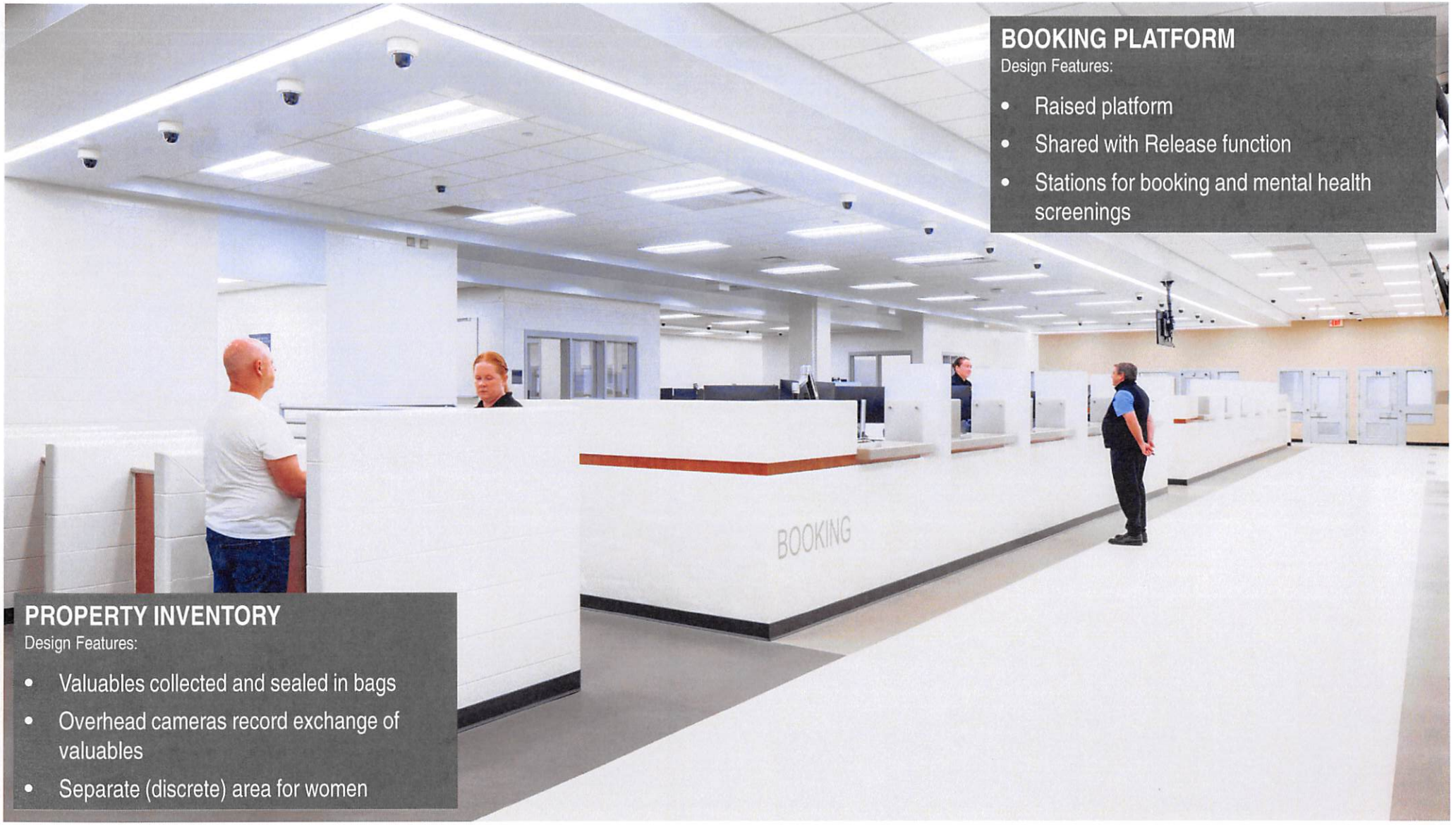




PRE-BOOKING

Design Features:

- Stations for 12 arresting officers
- Pass-thru holding cells from Vehicle Sallyport
- Initial medical and mental health screenings
- DUI testing room
- Skylights
- Views from booking counter



BOOKING PLATFORM

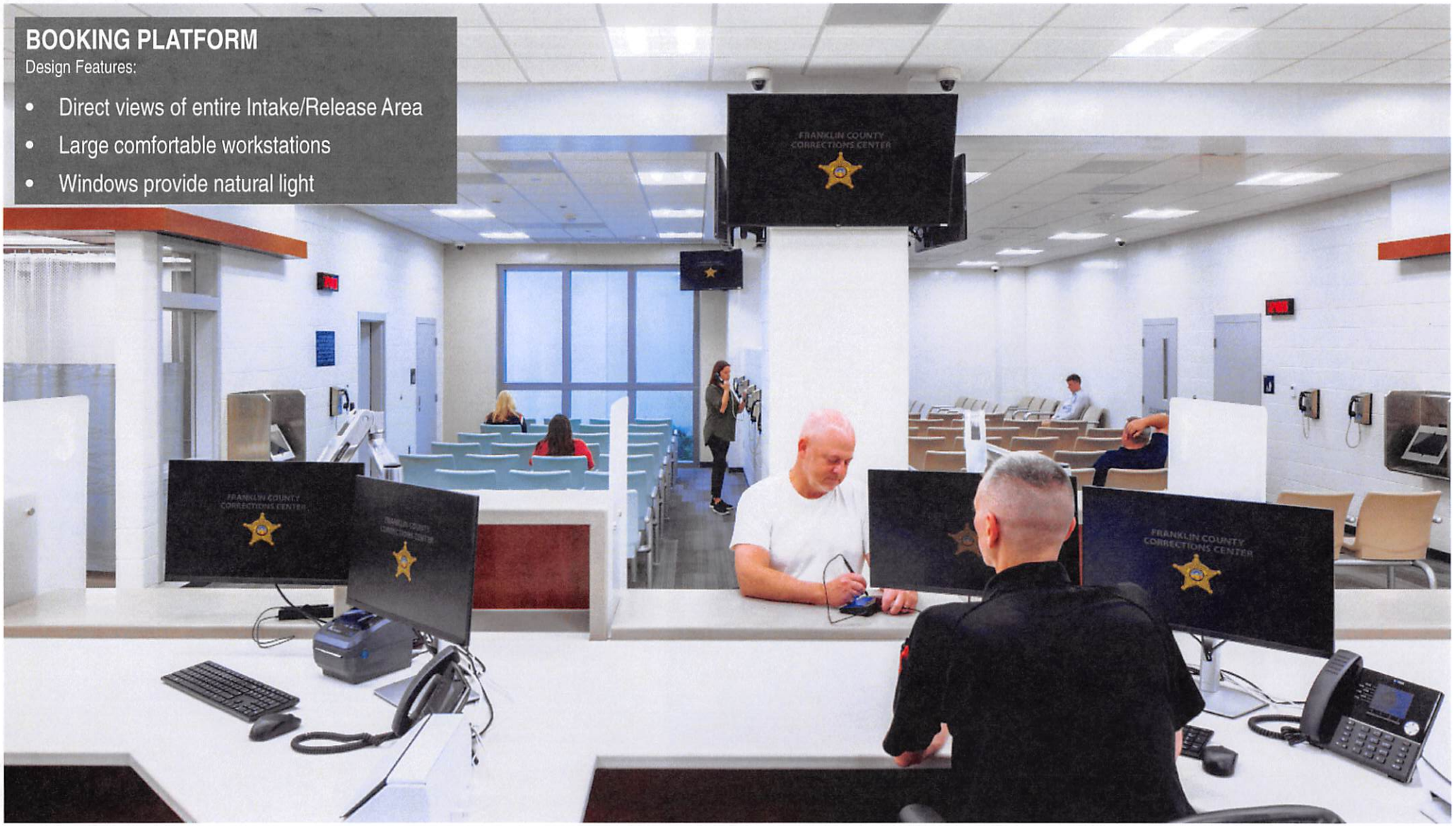
Design Features:

- Raised platform
- Shared with Release function
- Stations for booking and mental health screenings

PROPERTY INVENTORY

Design Features:

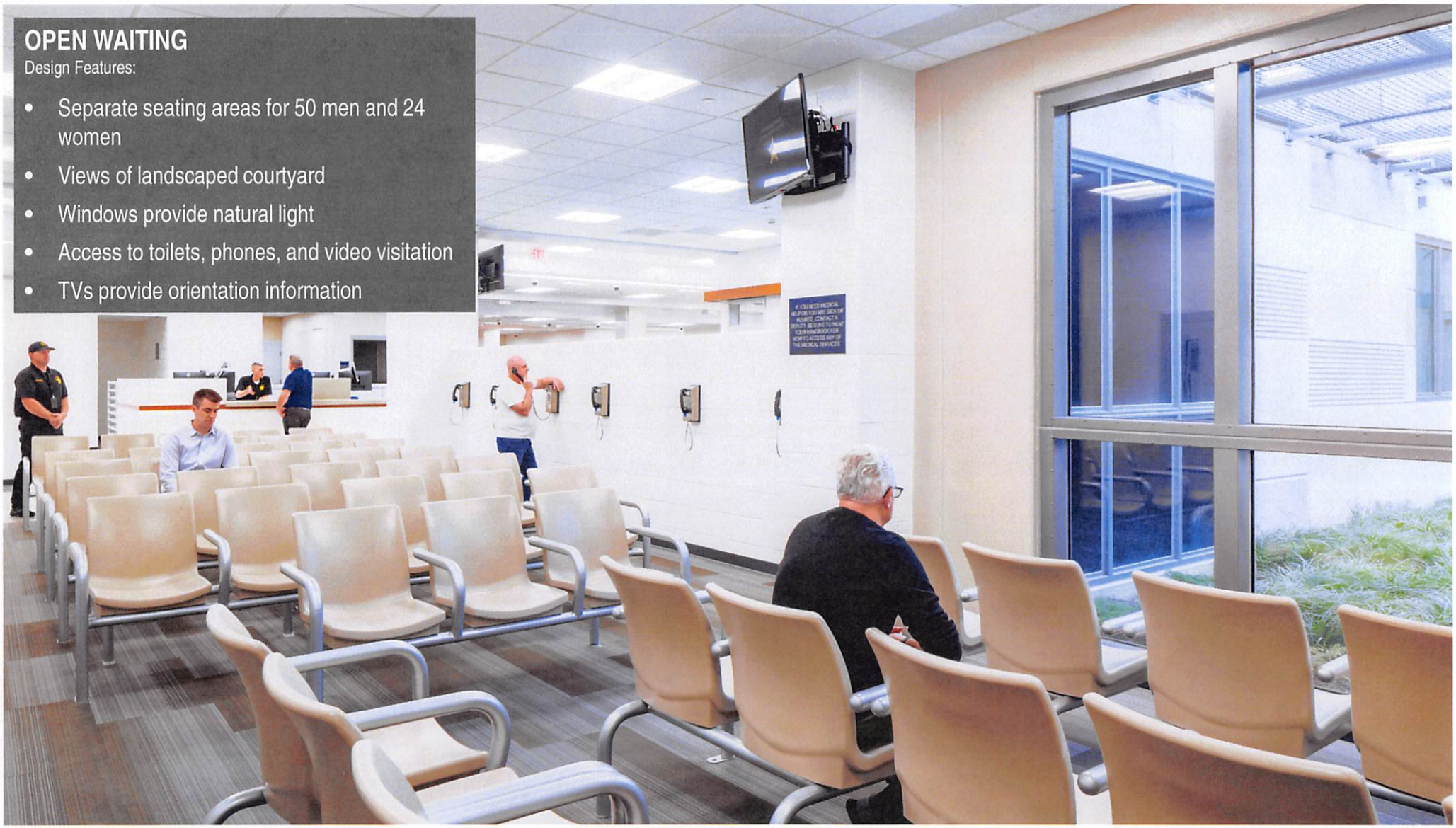
- Valuables collected and sealed in bags
- Overhead cameras record exchange of valuables
- Separate (discrete) area for women


BOOKING PLATFORM
Design Features:
• Direct views of entire Intake/Release Area
• Large comfortable workstations
• Windows provide natural light
FRANKLIN COUNTY
CORRECTIONS CENTER

OPEN WAITING

Design Features:

- Separate seating areas for 50 men and 24 women
- Views of landscaped courtyard
- Windows provide natural light
- Access to toilets, phones, and video visitation
- TVs provide orientation information



PRETRIAL SERVICES OFFICE

Design Features:

- Shared office for 6 staff
- Interview stations for 4 arrestees

IDENTIFICATION STATION

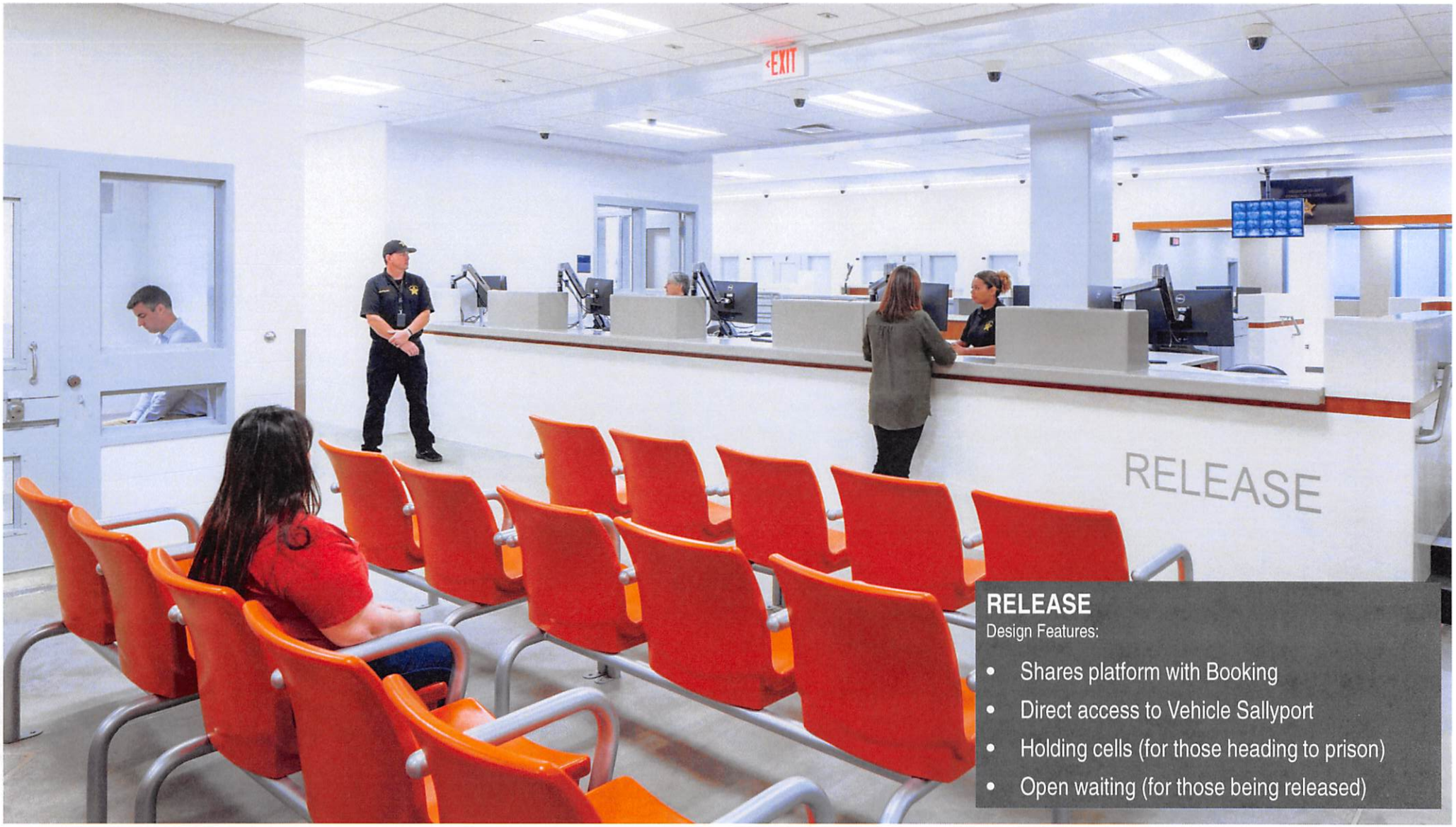
Design Features:

- 2 stations provided
- All electronic

HOLDING CELLS

Design Features:

- Single and Group Holding Cells
- Solid concrete bunks
- Ligature resistant
- Side-mounted food pass and D-ring on door for securing and removing restraints
- Floor drains for cleaning cells
- Cell windows have white horizontal and vertical stripes to eliminate cross views.



RELEASE

Design Features:

- Shares platform with Booking
- Direct access to Vehicle Sallyport
- Holding cells (for those heading to prison)
- Open waiting (for those being released)

RAPID RESOURCE CENTER

One-Stop Reentry and Fast-track to Treatment Hub

Transition Planning

Treatment Referral Linkage

Harm Reduction Education

THE STEPPING UP INITIATIVE

THE OHIO PROJECT

RAPID RESOURCE CENTER (RRC)

WHAT IS THE RAPID RESOURCE CENTER?

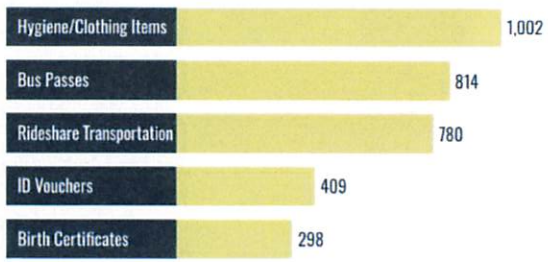
In 2021, the Franklin County Office of Justice Policy and Programs launched the Rapid Resource Center (RRC).

The RRC is located in a non-confined section of the Franklin County Corrections Center and serves as a one-stop reentry and fast-track to treatment hub, designed to increase access by justice involved individuals to transition planning, treatment referral linkage, harm reduction education, and other identified supportive services that will support a positive community re-integration and reduce the likelihood of overdose deaths and recidivism.

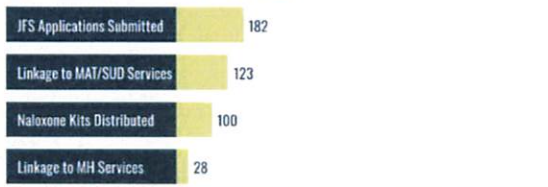
Franklin County Board of Commissioners
JUSTICE POLICY & PROGRAMS
1803

Data collected February 2021 through June 2022.

RRC SERVICES



ADDITIONAL SERVICES PROVIDED



STATS AT-A-GLANCE

WALK-INS

RRC STAFF PROVIDED IN-REACH VIA PROFESSIONAL VISITS

294 RESIDENTS

▶ 56% OF WALK-INS RESULTED IN DIRECT SERVICE

Call for more information: 614-525-6624

PRESENTATIONS AND HANDOUTS

From November 17, 2023 Adjudication, Intake, and Recidivism Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

Special Committee for JSO Facilities
Working Group Name: Adjudication, Intake, Rehabilitation
Date of Meeting:

Chair: CM Jimmy Pulso
Co-Chair: Charlie Cofer

I. Meeting Summary

- Presentation from HDR on Franklin County Corrections Center (FCCC) in Columbus, Ohio (2,800 beds in total)
    - The build out is designed in three separate phases.
        1. Complete buildout of facility infrastructure to include intake area, administrative areas, kitchen space, and special housing areas (mental health and maximum security). This phase is 860 beds in total. Phase one is completed and is occupied.
        2. 400 additional beds, due to be completed in the 1st quarter of 2024. This phase will mainly expand on female housing areas.
        3. Will soon be in design. This phase will include an additional 1200-1800 beds mainly for male and juveniles housing areas.
    - The facility is designed for 30,000+ admissions a year and have a "one-way flow" person movement.
    - The FCCC has embedded medical, mental health, pretrial services & records staff.
    - FCC contains a pre-booking area, a Rapid Resource Center, an open waiting area, and contains an abundance of natural light.
    - Throughout the intake process the FCCC is designed to give inmates access to wall mounted phones.
    - Correctional officers at the FCCC conduct secondary searches of the inmates in the Pre-Booking Area.
    - TVs are located throughout the intake and booking areas to provide booking and orientation information.
    - Vehicle SallyPort Design Features
        - Parking for 10 patrol vehicles.
        - 2 bypass lanes.
        - Separate Intake and Release Doors.
        - High-speed bifold vehicle doors that require low maintenance.
        - Natural Light
        - Trench drain
        - Broom finish concrete for traction
        - Eyewash and shower station.

- Pre-Booking Design Features ('Safebook' designed)
  - Stations for 12 arresting officers.
  - Pass-thru holding cells for Vehicle SallyPort.
  - Initial medical and mental health screenings.
  - DUI testing room.
  - Skylights.
  - Views from booking counter.

- Property Inventory Design Features
  - Valuables collected and sealed bags.
  - Overhead cameras to record the exchange of valuables.
  - Separate (discrete) area for women.

- Booking Platform Design Features
  - Raised platform.
  - Shared with release function.
  - Stations for booking and mental health screening.
  - Direct views of entire Intake/Release Area
  - Large comfortable workstations for staff
  - Natural light

- Opening Waiting Design Features
  - Separate seating areas for 50 men and 24 women
  - Views of landscaped courtyard and natural light
  - Access to toilets, phones, and video visitation
  - Tvs provide orientation information.

- Pre-Trial Services Office Design Features.
  - Shared office for 6 staff.
  - Interview stations for 4 arrestees.

- Identification Station Design Features.
  - 2 stations provided.
  - All electronic

- Holding Cell Design Features
  - Single and Group Holding Cells.
  - Solid Concrete bunks.
  - Ligature resistant (no tie off points or sharp corners).
  - Side-mounted food pass and D-ring on door for securing and removing restraints.
  - Floor drains are located out front of the cell.
  - Cell windows have white horizontal and vertical stripes to eliminate cross views.

- Release Design Features.
  - Shares platform with booking.
  - Direct access to Vehicle SallyPort.
  - Holding cells (for those heading to prison).
  - Open waiting (for those being released).

- Rapid Resource Center
  - Located at the FCCC
  - Provides One-Stop Reentry and Fast-track to Treatment hub.
  - Transition Planning
  - Treatment Referral Linkage
  - Harm Reduction Education

II. Special Issues Addressed During the Meeting

- The Rapid Resource Center located at the FCCC offers those released from jail with serval services and warm handoff opportunities to non-profit community organizations. In addition to the services listed below, this area can be accessed by the releasees and their families.
  - Mental Health and Substance Use Disorder Services
  - ID and Birth Certificate access
  - Phone Charging stations
  - Snacks
- The facility located in Nashville has a Severe Perpetuating Illness area for those with mental health issues. The facility currently has 30 beds and will soon be expanded to 60 beds.

- Due to a recent change in state law, individuals that are ruled to be incompetent to stand trial aren't automatically transferred to a state hospital. They can now be housed in the local jail. These individuals are reevaluated every 6 months but can remain at the local jail for an indefinite period.
- In St. Johns County, there is a partnership between the Sheriff's Office and the Tax Collector's Office that allows releases to receive a state issued ID at no cost. A similar program would be beneficial for Duval County.

III. Actions for Next Meeting

- The working group would like data on suicides, inmate harm and incidents involving inmate vs. inmate and inmate vs. correctional officer in new facilities compared to older ones.
    - Is there a reduction in staff absenteeism?
    - Are there less inmate vs inmate altercations?
    - Are there less inmate vs staff altercations?
- What areas are needed by staff at the Pre-Trial Detention facility to assist with staff mental health and services?
- What kind of build-out will be needed in the new Pre-Trial Detention Facility to prevent the spread of infectious diseases?
    - HVA Systems?
    - Negative and Positive pressure areas?
    - Special Design of Pre-Booking area for rapid identification of viral infections?
- The working group would like data on the number of individuals that are arrested in Duval County that have a mental illness.
- The working group wants to obtain data on the percentage of individuals that are arrested and released from the Pre-Trial Detention Facility within the first 24 hours. Additionally, they would like to hear from other jurisdictions on how they have been able to increase this statistic. (HDR can provide some contact information)
- Can the working group obtain a better image of the floor plan of the FCCC?
- Are there national or state standards (or guidelines) that must be met that specify how large specific areas of jails must be? If so, how can the working group obtain these regulations?

IV. Important Information to be used in Final Report

- If windows are to be used in the new Pre-Trial Detention Facility. The building and its windows would need to be rated for major hurricanes.
- Would it be beneficial to relocate and redesign the Jacksonville Re-entry center (located on superior street) into the new Pre-Trial Detention Facility? Something similar to the FCCC Rapid Resource Center.
- What facilities are needed to house those who are incompetent to stand trial but are not relocated to a state hospital?

PRESENTATIONS AND HANDOUTS

From December 15, 2023 Adjudication, Intake, and Recidivism Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

Cash bail is the single biggest driver of incarceration in America, filling jails with people who are accused of crimes, but not yet convicted. ***It's time to reimagine a criminal justice system that is more just, humane, and equitable.***

THE BAIL PROJECT

The Bail Project combats mass incarceration by disrupting the money bail system — one person at a time. We restore the presumption of innocence, reunite families, and challenge a system that criminalizes race and poverty.

We provide free bail assistance and community-based pretrial support to thousands of low-income people in more than two dozen jurisdictions every year. Our clients represent those most impacted by the criminal legal system.

69%
ARE BLACK, INDIGENOUS, OR POC

41%
REPORT A HISTORY OF SUBSTANCE ABUSE

31%
REPORT A HISTORY OF MENTAL HEALTH NEEDS

COMMUNITY RELEASE WITH SUPPORT

Here's how we work:

Bail Assistance

Through our National Revolving Bail Fund, we have posted ***$84 million*** in bail assistance, helping over ***28,000 individuals*** to return to their families, jobs, and communities, and to fight their cases from a position of freedom.

Court Appearance Support

Once our clients are free, we provide court reminders and transportation to court if needed. We've supported clients return to ***106,402 court dates,*** for a ***91% court appearance rate.***

Community-Based Services

As part of our process, we ask clients about their needs and provide voluntary referrals to social service providers in the community. The most common service requests are for ***mental health needs.***

Fairer Case Outcomes

The result is that ***33%*** of Bail Project clients have all their cases dismissed. Through our client court appearances, ***91% of our bail funds*** have revolved allowing us to support additional clients. We've prevented ***1,185,596 days of incarceration*** and saved taxpayers ***$92 million.***

WORKING TOWARDS SYSTEMIC CHANGE

By harnessing evidence from our model and the power of human stories and data, we seek to:

1. End cash bail and motivate broad adoption of Community Release with Support
2. Share tools to support jurisdictions that want to implement this model
3. Catalyze broader positive and anti-racist pretrial reform across the United States

Learn more about our roadmap for policy change: ***aftercashbail.org***

September 2023

THE BAIL PROJECT

The Bail Project combats mass incarceration by disrupting the money bail system — one person at a time. We restore the presumption of innocence, reunite families, and challenge a system that criminalizes race and poverty.

Cash bail is the single biggest driver of incarceration in America, filling jails with people who are accused of crimes, but not yet convicted. ***It's time to reimagine a criminal justice system that is more just, humane, and equitable.***

Jacksonville

In Jacksonville, we are providing an immediate lifeline to people in need right now, while working to advance reforms that eliminate cash bail and create a more humane and equitable pretrial system in the future. Our Jacksonville clients represent those most impacted by the criminal legal system.

76%
ARE BLACK, INDIGENOUS, OR POC

29%
REPORT A HISTORY OF SUBSTANCE ABUSE

18%
REPORT A HISTORY OF MENTAL HEALTH NEEDS

Through our **National Revolving Bail Fund** we've posted $84M in bail assistance and provided community-based pretrial support to over 28,000 low-income and indigent people in more than two dozen jurisdictions across the country.

COMMUNITY RELEASE WITH SUPPORT

Here's how we work in Jacksonville:

Bail Assistance

We have provided bail assistance for ***151*** individuals allowing them to return to their families, jobs, and communities, and to fight their cases from a position of freedom.

Court Appearance Support

Once our clients are free, we provide court reminders and transportation to court if needed. We've supported Jacksonville clients return to ***250 court dates,*** for a ***91% court appearance rate.***

Community-Based Services

As part of our process, we ask clients about their needs and provide voluntary referrals to social service providers in the community. The most common service requests are for ***employment.***

Fairer Case Outcomes

The result is that ***36%*** of Jacksonville clients have all their cases dismissed. Through our client court appearances, ***86% of Jacksonville bail funds*** have revolved allowing us to support additional clients.

WORKING TOWARDS SYSTEMIC CHANGE

By harnessing evidence from our model and the power of human stories and data, we seek to:

1. End cash bail and motivate broad adoption of Community Release with Support
2. Share tools to support jurisdictions that want to implement this model
3. Catalyze broader positive and anti-racist pretrial reform across the United States

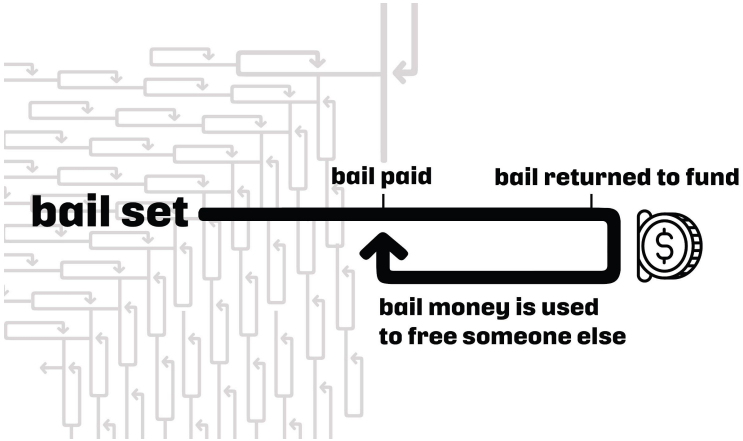
THE BAIL PROJECT

Jacksonville, Florida

Mission

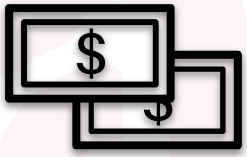
The Bail Project (TBP) is a national nonprofit that pays bail for people in need, reuniting families and restoring the presumption of innocence. We provide an immediate lifeline to thousands of people each year while working to create a more just and equitable pretrial system. Through these efforts, we seek to transform pretrial justice, bringing us one step closer to ending mass incarceration and racial and economic disparities in the U.S. criminal legal system.

The Revolving Bail Fund



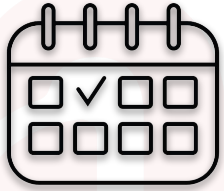
Community Release with Support

1. Interview people to determine eligibility
2. Pay bail at no cost to person or their family
3. Text reminders and offer transportation
4. Connect to voluntary resources and services



Bail Assistance

- In Jacksonville, we have paid over ***$800,000 in bail assistance***
- We've bailed out ***176 people*** through November 2023



Court Appearance Support

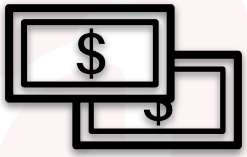
- We've supported clients return to ***308 court dates with 572 lyft rides*** (to and from court and services)
- Our clients have a ***court appearance rate of 92%***

Community Based Services

The most common service requests are for ***Employment and Substance Use Treatment***

Fairer Case Outcomes

- ***36%*** of clients have all their cases dismissed
- After we post bail, ***94% of our clients*** don't spend any additional time in jail



Cost Savings

Through our bail assistance, our clients have averted 7568 days in jail, saving the county over $588,000*

*national average of $77.76 per day used in calculation

Community Release with Support

1. Reunites Families
2. Restores the presumption of innocence
3. Connects people to community-based services
4. Effectively gets people back to court

We are only scratching the surface.

After dipping below an average daily population of 3,000 during COVID, the county jail is now holding _____ people, approx 2/3 of whom are being held pretrial

Independent research shows that almost half of all people admitted to the county jail stay until their cases end*

Over a 33 day period this summer, 2,904 people appeared in custody for first appearance court. That's 88 people per day.

587 people, or 18 people per day had bail set at $10,000 or below and no apparent other obstacles to release.

The vast majority were charged with misdemeanors, like petit theft, trespassing, driving without a valid license, or possession of a controlled substance (marijauna).

* Duval County Jail and Prison Incarceration: Data Findings & Opportunities for Prosecution Reform, Vera Institute, 2018

THE BAIL PROJECT

Jacksonville, Florida

PRESENTATIONS AND HANDOUTS

From January 12, 2024 Adjudication, Intake, and Recidivism Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

MEMORANDUM

TO: **A.I.R Working Group on a New Jail**

FROM: **Charlie Cofer**

RE: **PERSONAL RECOMMENDATONS FOR THE AIR, INTAKE, AND REHABILITATION WORKING GROUP FOR THE SPECIAL COMMITTEE OF THE JACKSONVILLE CITY COUNCIL TO REVIEW JSO PRIMARY FACILITIES**

DATE: **January 12, 2024**

It has been my pleasure to serve on the A.I.R. Working Group to examine the needs to improve the intake and rehabilitation efforts of any new jail. Here are my impressions of the input we have received over the course of our meetings:

SALLYPORT

- increase in size
- need to have enough space for the operation of multiple transport vehicles including buses (D.O.C.)
- make parking spaces for Patrol vehicles wider than normal to facilitate inmate transfers
- design enhancements to increase safety of correctional officers and inmates in the admission process

OVERALL DESIGN CONCEPTS

- enhancement of natural lighting

BOOKING PROCESS/DOCUMENT HANDLING

- important to develop a booking system that uses electronic documents and case files that can be shared between JSO, Clerk of Courts, Public Defenders, State Attorneys, and Judges. Too much is still done manually
- open room concept with natural lighting preferred to encourage a calming atmosphere during booking

NURSE'S EVALUATION AND TRIAGE AREA IN BOOKING

- increase size/capacity of unit
- close proximity to mental health unit for MH screening

PRE-TRIAL AND PROBATIONARY SERVICES UNIT

- pre-trial services unit should be located in the booking process to examine eligibility for bond prior to first appearance hearings based upon recent Administrative Order from the Florida Supreme Court. Unit should also perform risk assessment for consideration of bond at first appearance courts
- probation services unit should be located near releasing to deal with release conditions (reporting to PTS requirements/ankle monitoring installation)
- misdemeanor probation services should have an in-house office for initial sign-up
- Need to assess whether the Department of Corrections wishes to have space available for their probation services

JACKSONVILLE SHERIFF'S OFFICE IDENTIFICATION SECTION

- design consideration should be given to better coordination between the booking/releasing process at the jail, and the Sheriff's Office Identification Section; this will speed the booking and releasing process

JAIL INFIRMARY

- Need to have a stand-alone jail infirmary to facilitate:
    - isolation of inmates with communicable illnesses such as TB, COVID, or future virus epidenics.
    - to house inmates whose illnesses do not rise to the level of needing hospitalization (influenza, tuberculosis, etc.)
    - post-operative cases
    - maternity cases
    - dialysis patients
    - medication dependent inmates (ex. insulin dependent, transplant recovery, narcotic dependency)
    - dental care

STEP-DOWN MENTAL HEALTH UNIT and/or DRUG DEPENDENCY TREATMENT

- need for unit for inmates with significant mental health needs
- focus on those who are taking psychotropic medications
- should have be a separate but contiguously located holding area for those who have been committed to state hospitals as incompetent to proceed or insane at the time of their offense—or for those who have been returned from state hospitals for further court proceedings
- provide for areas for mental health professionals to conduct evaluations for competency and insanity issues
- need for more isolation cells in the facility
- Nashville jail has a well-designed mental health unit

- provide space for court employees to conduct assessments for specialty treatment courts such as
    - Mental Health Court
    - Drug Court
    - Veterans Treatment Court (VTC)
    - Mental Health Offender Program (MHOP)

ATTORNEY/CLIENT ACCESS

- design spaces for attorneys to conduct face-to-face interviews with clients that facilitate speed of access and confidentiality of communications
- design spaces for installation of public defender polycom units that:
    - Speeds access of clients to the units
    - That provides orientation of monitors so that other inmates cannot view shared documents
    - That provide security views for correctional officers
    - That protects the unit equipment from damage by inmates
- design separate spaces for installation of video conferencing units for Regional Conflict Counsel (RCC) and private attorneys that:
    - Speeds access of clients to the units
    - That provides orientation of monitors so that other inmates cannot view shared document
    - That provide security views for correctional officers
    - That protects the unit equipment from damage by inmates
- direct telephone lines to public defender office for unmonitored and confidential attorney/client calls

FIRST APPEARANCE COURT

- possible need for two courtrooms of sufficient size to handle first appearance hearings and/or other inmate high risk court proceedings as determined by the courts
- Any first appearance courtroom need a larger capacity for the public to attend to accommodate:
    - Victims
    - Witnesses
    - Family members
    - Media
- First appearance proceedings need to have elevated security for the protection of court personnel, defendants, and members of the public
- Audio needs to be improved for members of the public attending the proceedings
- Jail courtrooms should be video conferencing enabled

COURT VIDEO CONFERENCING

- Area that needs to be addressed in the future by the courts.

RAPID RESOURCE CENTER

- Located outside of releasing so that it can be accessed by members of the community
- Coordinate location with public waiting room
- Provide information to families/employers/general public about inmates
- Provide operating space for local agencies and non-profits who can provided assistance with:
    - housing
    - mental health treatment
    - drug treatment
    - homelessness services
    - transportation services

Special Committee for JSO Facilities
Working Group Name: Adjudication, Intake, and Rehabilitation

Chair: CM Jimmy Peluso
Co-Chair: Charlie Cofer

Special Issues Addressed and Important Information to be Included in the Final Report

Summary

Special Issues Addressed at Meetings

9-22-2023

- Currently all Dockets are completed electronically, then printed by the clerk just to be reprinted, scanned, and then entered manually. Additionally, paper documents are also completed after the proceedings by the Cleark and Bailiffs.

- Paper documents allow the possibility of human error due to the fast-paced nature of the proceedings.

- Televisions were once removed from the Pre-Trial Detention Facility, these serve a valuable purpose.

- There are three rooms for 1st hearing as the Pre-Detention Facility

    a. J1- Where virtual 1st hearing proceedings occur. All 1st hearing defendants are here at once.
    b. J2 is for observers, and members of the public.
    c. Courtroom 501

- Staffing for the correctional offices are 200 officers short.
- There are security needs for the intake areas for the safety of officers and defendants.

    a. Cameras (city contract)
    b. Emergency Buttons
    c. Speaker boxes

10-13-2023

- Individuals with mental illnesses stay in jail 8 times and cost 7 times more than individuals without a mental illness.
- In an analysis conducted during Sheriff John Rutherford's term. The estimated cost incurred by JSO from making an arrest to the inmate's 1st appearance hearing was $850 per arrest. This cost is likely higher today.

- Sulzbacher has identified roughly 300 individuals that could benefit from MHOP Services. The true number could be higher.
- The current medical screening area is not sufficient for the needs of the Pre-Trial Detention Facility.
- Currently, a major bottleneck in the intake process occurs due to the medical screening area. This is caused by inadequate space and staff.
- Currently, the Pre-Trial Detention Facility has 19 isolation cells, this does not meet demand.

10-27-2023

- The Rapid Resource Center located at the Franklin County Corrections Center (FCCC) in Columbus, Ohio offers those released from jail with serval services and warm handoff opportunities to non-profit community organizations. In addition to the services listed below, this area can be accessed by the releasees and their families.
    - Mental Health and Substance Use Disorder Services
    - ID and Birth Certificate access
    - Phone Charging stations
    - Snacks
- The facility located in Nashville has a Severe Perpetuating Illness area for those with mental health issues. The facility currently has 30 beds and will soon be expanded to 60 beds.
- Due to a recent change in state law, individuals that are ruled to be incompetent to stand trial aren't automatically transferred to a state hospital. They can now be housed in the local jail. These individuals are reevaluated every 6 months but can remain at the local jail for an indefinite period.
- In St. Johns County, there is a partnership between the Sheriff's Office and the Tax Collector's Office that allows releases to receive a state issued ID at no cost. A similar program would be beneficial for Duval County.

11-17-2023

- Due to the conditions at the MCC and Pre-Trial Detention Facility, JSO is experiencing shortfalls in staffing levels.

12-15-2023

- The paperwork system limits JSO's and the court's ability to process inmates throughout the criminal justice system.

Special Committee for JSO Facilities
Working Group Name: Adjudication, Intake, and Rehabilitation

Chair: CM Jimmy Peluso
Co-Chair: Charlie Cofer

12-19-2023

- Due to over capacity at the Pre-Trial Detention Facility 373 individuals at the MCC are unsentenced. This facility is intended for only sentenced individuals.

Important Information for Final Report

9-22-2023

- Television sets should be provided in specific areas inside of the Pre-trial Detention facility.
- Software to assist corrections officers in the "Classification area"
- Software to prevent the need for paper documents (this system should allow paperwork to flow from the Pre-Trial Detention facility, Clerk of Courts, State Attorney's Office, Judges and Public Defenders.)
- Simplification of J1 Calendars
- Ensuring new facilities have immediate access to a JTA Bus Route
- Enlarge the access in sally ports for all facilities for increased ease of egress and ingress for larger transportation vehicles

10-13-2023

- The Pre-Trial Detention Facility needs more mental health personnel.
- A larger Sally Port is needed.
- An infirmary that is strategically located within the facility is needed *(Hospital waiting room style is preferred).*
- There needs to be a system implemented to process all documents, and this system must be able to share documents between JSO, Clerk of Courts, Public Defenders, State Attorneys and Judges. The need for paper documents must be stopped.
- Due to the delay in paperwork, the State Attorney's Office is delayed by days in opening cases. This delays the entire process or even the amount of time one may spend in jail. Additionally, once a case is resolved there could be a 6-8hr delay in the inmate being released due to paperwork processing.
- JSO will need to identify the number of isolation cells that will be needed in the new Pre-Trial Detention Facility.

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10-27-2023

- If windows are to be used in the new Pre-Trial Detention Facility. The building and its windows would need to be rated for major hurricanes.
- Would it be beneficial to relocate and redesign the Jacksonville Re-entry center (located on superior street) into the new Pre-Trial Detention Facility? Something similar to the Franklin County Corrections Center (FCCC) in Columbus, Ohio Rapid Resource Center.
- What facilities are needed to house those who are incompetent to stand trial but are not relocated to a state hospital?

11-17-2023

- A new jail facility must have an infirmary.
- JSO would like more virtual options for inmates to communicate with attorneys, this reduces the burden of transporting inmates unnecessarily to and from varying facilities.

12-15-2023

- The court system in Duval County only allows for Cashier Checks to post bond. A digital payment system could greatly increase the speed of eligible inmates being released.
- The physical paperwork used for inmates in the justice system is antiquated and outdated. There needs to be a digital solution.

12-19-2023

- The relocation of the Pre-Trial Detention facility and Police Memorial Building to the MCC grounds is not advised.
- The services at the MCC need to be expanded upon. Mainly, by increasing the staffing level of those that can teach the programs.

PRESENTATIONS AND HANDOUTS

From February 2, 2024 Adjudication, Intake, and Recidivism Working Group Meeting

All meeting documents can be found on the City of Jacksonville's Website at:

https://www.jacksonville.gov/city-council/standing-committees/special-committee-of-the-council-to-review-jso-pri

Summary

Recommendations from the Adjudication, Intake, and Rehabilitation Working Group for the Special Committee for JSO Facilities Final Report:

General Recommendations

- Pre-trial Detention facility should contain television sets in designated areas. 9-22-2023
- New facilities will need to have immediate access to a JTA Bus Route.9-22-2023
- New facilities will need to enlarge the access in sally ports to increase ease of egress and ingress for larger transportation vehicles. 9-22-2023
- The Pre-trial Detention Facility will need more space for additional mental health personnel, additional space for the medical screening area, and spaces for detox. 10-13-2023
- An infirmary strategically located within the Pre-trial Detention facility is needed; hospital waiting room style is the preferred design. 10-13-2023, 11-17-2023
- The new facility will need a Behavioral Unit and Mental Health Resource Center to benefit the population of the individuals in the Pre-trial Detention facility suffer from mental and behavioral health issues. 01-12-2024
- The new Pre-trial Detention Facility will need at least XX isolation cells. 10-13-2023
- Pre-Trial Detention Facility windows will need to be rated for major hurricanes. 10-27-2023
- The Jacksonville Re-entry center will need to move with the new Pre-trial Detention Facility. See Franklin County Corrections Center (FCCC) in Columbus, Ohio Rapid Resource Center for reference. 10-27-2023
- A Transition Center/Rapid Resource Center will be necessary in proximity to the new facilities; services need to include ID and Birth Certificate assistance. 01-12-2024
- Facilities are needed to house those who are incompetent to stand trial but are not relocated to a state hospital, such as XX. 10-27-2023
- New facilities will require mobile communications technologies for inmates to communicate with friends and families. It is recommended the Nashville Model be considered which involves mobile tablets in pod. 11-17-2023
- New facilities will require space for inmates to communicate confidentially and virtually with attorneys. 11-17-2023, 01-12-2024
- The New Pre-trial Detention Facility, and any other new facility, needs to be built on land that does not flood and is in proximity to existing judicial services. 12-19-2023

Policy Recommendations

- Software is needed to assist corrections officers in the "Classification area" 9-22-2023
- Software and system is needed to allow digital paperwork to flow from the Pre-trial Detention facility, Clerk of Courts, State Attorney's Office, Judges and Public Defenders. 9-22-2023, 10-13-2023, 12-15-2023
- J1 Calendars need to be simplified 9-22-2023
- A digital payment system should be implemented to increase the speed of eligible inmates being released. The court system in Duval County only allows for Cashier Checks to post bond. 12-15-2023
- The Montgomery Correctional Center rehabilitation programs need additional staff members to scale up their successful programs. 12-19-2023
- A mental health professional needs to be permanently embedded in the Pre-trial Detention Facility to identify inmates in need of services and to assist with connecting them.
- Pre-arrest and diversion programs need to be reviewed and expanded to reduce the numbers of individuals going through the adjudication process, reduce JSO burden, and address underlying problems that led to committing the crime. Program fees should cover program expenses.
- Florida Statute 901.41 should be reviewed to coordinate all stakeholders, the Public Defender, SAO, law enforcement, courts and local legislators, to strengthen the adult diversion programs. 1-26-2024
- The City conduct an update of the Sequential Intercept Model 1-26-2024
- The City evaluate the necessary number of crisis stabilization units needed; build accordingly. 1-26-2024

Informational Considerations for Recommendations

- Due to the delay in paperwork, the State Attorney's Office is delayed by days in opening cases. This delays the entire process or even the amount of time one may spend in jail. Additionally, once a case is resolved there could be a 6-8hr delay in the inmate being released due to paperwork processing. 10-13-2023
- Space for inmates to have confidential appointments with their attorneys reduces the burden of transporting inmates unnecessarily to and from varying facilities. Due to the process of conversations between clients, their attorneys and the State Attorney's Office. Court cases can be delayed if clients aren't able to meet with their attorneys in a timely manner 11-17-2023, 01-12-2024

Informational Points & Special Issues Addressed at Meetings

9-22-2023

- Currently all Dockets are completed electronically, then printed by the clerk just to be reprinted, scanned, and then entered manually. Additionally, paper documents are also completed after the proceedings by the Cleark and Bailiffs.

- Paper documents allow the possibility of human error due to the fast-paced nature of the proceedings.

- Televisions were once removed from the Pre-Trial Detention Facility, these serve a valuable purpose.

- There are three rooms for 1st hearing as the Pre-Detention Facility

    a. J1- Where virtual 1st hearing proceedings occur. All 1st hearing defendants are here at once.
    b. J2 is for observers, and members of the public.
    c. Courtroom 501

- Staffing for the correctional offices are 200 officers short.
- There are security needs for the intake areas for the safety of officers and defendants.

    a. Cameras (city contract)
    b. Emergency Buttons
    c. Speaker boxes

10-13-2023

- Individuals with mental illnesses stay in jail 8 times and cost 7 times more than individuals without a mental illness.
- In an analysis conducted during Sheriff John Rutherford's term. The estimated cost incurred by JSO from making an arrest to the inmate's 1st appearance hearing was $850 per arrest. This cost is likely higher today.
- Sulzbacher has identified roughly 300 individuals that could benefit from MHOP Services. The true number could be higher.
- The current medical screening area is not sufficient for the needs of the Pre-Trial Detention Facility.
- Currently, a major bottleneck in the intake process occurs due to the medical screening area. This is caused by inadequate space and staff.

- Currently, the Pre-Trial Detention Facility has 19 isolation cells, this does not meet demand.

10-27-2023

- The Rapid Resource Center located at the Franklin County Corrections Center (FCCC) in Columbus, Ohio offers those released from jail with serval services and warm handoff opportunities to non-profit community organizations. In addition to the services listed below, this area can be accessed by the releasees and their families.
    - Mental Health and Substance Use Disorder Services
    - ID and Birth Certificate access
    - Phone Charging stations
    - Snacks
- The facility located in Nashville has a Severe Perpetuating Illness area for those with mental health issues. The facility currently has 30 beds and will soon be expanded to 60 beds.
- Due to a recent change in state law, individuals that are ruled to be incompetent to stand trial aren't automatically transferred to a state hospital. They can now be housed in the local jail. These individuals are reevaluated every 6 months but can remain at the local jail for an indefinite period.
- In St. Johns County, there is a partnership between the Sheriff's Office and the Tax Collector's Office that allows releases to receive a state issued ID at no cost. A similar program would be beneficial for Duval County.

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12-19-2023

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01-12-2024

- The 5th Judicial Circuit does have a Civil Citation program. They use a Notice to Appear. The difference is when someone receives a Notice to Appear, they are required to appear in Court and a record is started.
    - The 5th judicial circuit has seen an 85% increase in notice to appear orders.
    - Notice of Appearances are issued, reported to the Cleark of Courts, the individual is required to go to court; but they are not arrested.
    - If an individual does not appear in court a capias warrant is issued for their arrest.
- There used to be 30 Polycoms located in the Pre-Trial Detention facility, 10 of which have been dedicated to the courts. Additional units are needed.

Special Committee for JSO Facilities
Working Group: Adjudication, Intake, and Rehabilitation (AIR) Chair: CM Peluso
Date of Meeting: 01/26/2024 Co-Chair: Charlie Cofer, Esq.

I. Meeting Summary

The meeting focused on alternative methods for handling offenders to avoid the arrest and adjudication processes.

- Presentation from **Mark Fontaine**, Senior Consultant, and **Tom Olk**, Founder, from the **Civil Citation Diversion and Deflection Network.**
    - This program "helps communities and local leaders identify, design, implement and measure pre-arrest diversion programs for adults and juveniles – an effective, modern criminal justice solution." (CCDDN handout)
    - Authorized by FL Statute 901.41. The statue allows and encourages local governments to set up diversion programs.
    - Deflection includes civil citations and other methods of avoiding official arrest and adjudication of individuals
    - Civil Citations are used for low-level, non-violent offenses, and other misdemeanor charges agreed upon by the local jurisdiction.
    - Officer has discretion to issue the citation or make an arrest
    - Individuals must fit a certain criteria to be eligible for arrest diversion and must follow through/fulfill community service or court-ordered obligations. Diversion programs are completed on average within 90 days
    - A majority of the civil citations in the State of Florida are used for juveniles
    - Benefits for offenders:
        1. Avoidance of arrest record if program completed
        2. No arrest/jail booking experience
        3. Opportunities to address behavioral health and other needs
        4. Early intervention
        5. Educational opportunities
    - Benefits for law enforcement:
        1. Avoidance of arrest attempt which could result in violence
        2. Less impact/strain on jails and justice system
        3. Promotes positive perceptions of police/community relations
        4. Less time processing arrests; more time policing
    - Benefits for Political and Community Leaders:
        1. Builds trust and cooperation with local community

2. Better crime control and reduction; lower recidivism
3. Long-term success easily recorded and reviewed
4. Cost savings

- **The Civil Citation Diversion and Deflection** program has shown **proven success** in **Leon County.**
  1. In Leon County, 1300 participants over four years
  2. Roughly 83% success rate across all categories of offense
  3. Equitable. Success rates roughly the same across all demographics

- Presentation from **Cindy Schwartz** of the **"Miami Model".**
  - Diversion program designed specifically for people with mental illnesses, diverting them away from the criminal justice system and into community-based treatment and services
  - **64% of inmates** in local jails suffer from **behavioral health diagnoses**; 15% have significant diagnosed mental illness i.e. Schizophrenia, and Bipolar disorder,
  - Individuals with mental/behavioral issues are incarcerated eight times longer and cost the taxpayers seven times more than the average
  - Essential to this system is the "**Sequential Intercept Model**", as well as Cross System Collaboration (Judges, The Court, Public Defender, State Attorney, Law Enforcement, Dept of Corrections, etc)
  - **Crisis Intervention Team (CIT)** officers receive special training to respond to crisis calls involving persons with suspected mental illness.
    1. Decreased Arrests
    2. Decreased Use of Force
    3. Decreased Officer Injuries
  - **Outcomes**
    1. Decreased arrests
    2. Decrease in jail bed days
    3. Decrease in costs
    4. Increased public safety
    5. Increased income attainment
    6. Increased stable housing securement
    7. Increased recovery outcomes

Special Committee for JSO Facilities
Working Group: Adjudication, Intake, and Rehabilitation (AIR) Chair: CM Peluso
Date of Meeting: 01/26/2024 Co-Chair: Charlie Cofer, Esq.

II. Special Issues Addressed During the Meeting

- Civil Citation and other diversion programs that could work in Jacksonville
    - Why are these not already in place?
    - What is needed to start a program like this?
        1. No city council vote needed
        2. Collaboration between various stakeholders/agencies is needed (JSO, state attorney, etc)
        3. Build in accountability for the individual
        4. Establish a civil citation tracking system
- Difference between a 'Notice to Appear' and 'Civil Citation'?
- What sort of training is required for police?
- Where does funding come from for programs such as the Miami Model?
    - State-funded; federal grants available
- There is a need for 'stabilization centers' and mental health programs/services.

III. Actions for Next Meeting

- Is there data that supports the benefits of diversion programs?
    - Benefit Cost analysis
    - Reduction in crime data

IV. Important Information to be used in Final Report

- High success rates and cost savings of Civil Citation Program in Leon County
- High success rates and cost savings of the Miami Model
- Work on adopting civil citation program and other deflection programs in Jacksonville