



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Equal Business Opportunity Office
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

MEMORANDUM

October 12, 2020

To: Dr. Cheryl L Brown, Director/Council Secretary

Leeann Krieg, Director of Intergovernmental Affairs

Thru: Patrick Greive, Director of Finance & Administration

Gregory Pease, Chief of Procurement

From: Rose Nettles, JSEB Administrator

Re: FY 2021 JSEB Monitoring Committee Meeting 1st Quarter Report

In accordance with section 126.606 of the Ordinance Code which states: "This Committee shall meet quarterly with the Director, who shall then generate a quarterly report for the Mayor and Council no later than 14 days after each quarterly meeting."

JSEB Monitoring Committee Quarterly Report

Meeting Date: October 6, 2020

Attendance: Chair Leslie Campbell, Jessie Spradley, and Nina Sickler were in attendance.

Support Staff: Rose Nettles and Sheliah Brown

The meeting was convened at: 2:10 p.m.

Meeting Adjourned at: 2:35 p.m.

The meeting began with greetings from the chair and introductions of members and staff present.

The committee members were provided an overview of the Jacksonville Small and Emerging Business (JSEB) Special Committee. Chair Leslie Campbell requested an update on the JSEB Program October Open House meeting. Sheliah Brown stated that the open house was held on October 6, 2020.

Committee members Jessie Spradley and Nina Sickler offered suggestions to boost attendance for the

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upcoming open house meetings. Suggestions to boost attendance at the meetings included increased advertising and social media posts. Chair Leslie Campbell stated that the committee will begin their review of the results of the 2019/2020 training survey at their next meeting in January.

The committee determined the next meeting will be held on January 13, 2021.

cc: Brian Hughes, CAO