



City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Equal Business Opportunity Office
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

July 30, 2020

To: Dr. Cheryl L Brown, Director/Council Secretary

Leeann Krieg, Director of Intergovernmental Affairs

Thru: Patrick Greive, Director of Finance & Administration

Gregory Pease, Chief of Procurement

From: Rose Nettles, JSEB Administrator

Re: FY 2020 JSEB Monitoring Committee Meeting 4th Quarter Report

In accordance with section 126.606 of the Ordinance Code which states: "This Committee shall meet quarterly with the Director, who shall then generate a quarterly report for the Mayor and Council no later than 14 days after each quarterly meeting."

JSEB Monitoring Committee Quarterly Report

Meeting Date: July 22, 2020

Attendance: Chair Leslie Campbell, Tina Meskel, Jessie Spradley, and Nina Sickler were in attendance.

Support Staff: Rose Nettles and Sheliah Brown

The meeting was convened at: 2:09 p.m.

Meeting Adjourned at: 2:45 p.m.

The meeting began with greetings from the chair and introductions of members and staff present.

The committee was provided with an overview of the status of the 2019-2020 training program survey.

The committee determined it will begin their review of the results at their next meeting in October.

Chair Leslie Campbell requested an update on the JSEB Program Open House meeting dates. Sheliah

Brown stated that the next scheduled Open House will be held on August 5, 2020. The meeting will be

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held from 3:00 pm – 4:00 pm in the Ed Ball Building in room 851. The committee discussed the networking event that is still in the planning phase due to the delay caused by COVID-19. Details for the event will be sent to the committee as soon as they are finalized. Chair Leslie Campbell inquired as to the status of the online JSEB application. Rose Nettles informed the committee that she would like to transition the JSEB application to an online format via a software system.

The committee determined the next meeting will be held on October 7, 2020.

cc: Brian Hughes, CAO