



208 N. Laura Street, Suite 102  
Jacksonville, Florida 32202  
800.733.2668

September 13, 2018

Dear TDC Executive Director,

Visit Jacksonville is formally requesting a one-time lump sum advance payment on the Convention Sales and Services contract #7393-14.

This request is for Fiscal Year 2017-2018 in the amount of \$209,177.00 (\$2,091,770.00 X 10%).

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Corrigan, Jr.", written in a cursive style.

Michael Corrigan, Jr  
President/CEO