# DRAFT - 6/22/2020 - FUTURE OF JEA WORKSHOP MEETING

Introduced by Council Member Boylan:

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ORDINANCE 2020-

AN ORDINANCE RELATING TO JEA AND ARTICLE 21 (JEA), CHARTER OF THE CITY OF JACKSONVILLE; REPEALING SECTIONS 21.03 (COMPOSITION; COMPENSATION; OFFICERS; MEETINGS), 21.08 (EMPLOYEES), AND 21.09 (AWARDS OF CONTRACTS) OF ARTICLE 21 (JEA), CHARTER OF THE CITY OF JACKSONVILLE; AMENDING ARTICLE 21 (JEA), CHARTER OF THE CITY OF JACKSONVILLE; CREATING NEW SECTIONS 21.03 (COMPOSITION; COMPENSATION; OFFICERS; MEETINGS), 21.08 (EMPLOYEES; MANAGING DIRECTOR; MANAGING DIRECTOR EMPLOYMENT CONTRACT), 21.09 (PROCUREMENT; CONTRACTS GENERALLY), 21.11 (PRIVATIZATION, REORGANIZATION, SERVICE TERRITORY TRANSFERS PROHIBITED) AND 21.12 (PUBLIC ENGAGEMENT); RENUMBERING EXISTING SECTIONS 21.11 (LEGISLATIVE AUTHORITY OF COUNCIL) AND 21.12 (SEVERABILITY) TO 21.13 AND RESPECTIVELY; PROVIDING FOR PROVISO LANGUAGE REGARDING 2020-100-E; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Repealing Sections 21.03 (Composition; compensation; officers; meetings), 21.08 (Employees), and 21.09 (Awards of contracts) of Article 21 (JEA), Charter of the City of Jacksonville. Sections 21.03 (Composition; compensation; officers;

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meetings), 21.08 (Employees), and 21.09 (Awards of contracts) of Article 21 (JEA), Charter of the City of Jacksonville, a copy of which is attached hereto as **Exhibit 1**, are hereby repealed in their entirety.

Section 2. Amending Article 21 (JEA), Charter of the City of Jacksonville. Article 21 (JEA), Charter of the City of Jacksonville is hereby amended to read as follows:

#### CHARTER AND RELATED LAWS

# PART A - CHARTER LAWS CHARTER OF THE CITY OF JACKSONVILLE, FLORIDA

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#### ARTICLE 21. JEA

# Sec. 21.01. - JEA created and continued; audits.

(a) Creation. There is hereby created and established a body politic and corporate to be known as JEA, which is authorized to own, manage and operate for the benefit of the City of Jacksonville a utilities system within and without the City of Jacksonville. JEA is created for the express purpose of acquiring, constructing, operating, financing and otherwise having plenary authority with respect to electric, water, sewer, natural gas and such other utility systems as may be under its control now or in the future. Such utilities may be owned, operated or managed by JEA for the benefit of the City of Jacksonville separately or in such combined or consolidated manner as JEA may determine and JEA may use such name or names in the conduct of its business in connection therewith as it may determine. It is the specific purpose of this article Article 21 to repose in JEA all powers with respect to electric, water, sewer, natural gas and such other utilities which are now, in the future could be, or could have been but for this article, exercised by the City of Jacksonville. JEA created and established by this article is the same

Jacksonville Electric Authority previously created and established by chapter 67-1569, Laws of Florida, as amended, (including as added to Chapter 67-1320, Laws of Florida by Chapter 78-538, Laws of Florida and, as amended and readopted by Chapters 80-515, and 92-341, Laws of Florida) and, except as otherwise provided or authorized by this article, JEA shall continue to function under this article the same as it previously functioned under chapter 67-1569, Laws of Florida, as amended (including as added to Chapter 67-1320, Laws of Florida by Chapter 78-538, Laws of Florida and, as amended and readopted by Chapters 80-515 and 92-341, Laws of Florida).

(b) Audits. JEA's records may be audited at any time by the council auditor pursuant to the council auditor's duties set forth in Article 5 of this Charter.

## Sec. 21.02. - Definitions.

In the interpretation of this article, unless the context otherwise requires:

- (a) The term "utilities systems" means the electric utility system and the water and sewer utility system now operated by JEA which shall include, except where inconsistent with Chapter 80-513, Laws of Florida, as amended, or where the context otherwise requires, any "system" or "project" authorized pursuant to the provisions of Chapter 80-513, Laws of Florida, as amended and any natural gas utility system to be operated in the future by JEA together with any other additional utility systems as may be hereafter designated as a part of the utilities systems operated by JEA as provided in section 21.04(v) herein.
- (b) The term "member" means a member of the governing body of JEA.
- (c) The term "managing director" means the managing director chief executive officer of JEA.

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(d) The term "utility system" shall mean any of the separate utility systems operated by JEA such as its electric utility system, its water utility system, its wastewater utility system, or any other additional utility systems as may be hereafter designated as a part of the utilities systems operated by JEA.

- (e) The terms "sewer utility system" and "wastewater utility system" shall each have the same meaning as the other and these terms shall be interpreted as meaning the same.
- (f) The terms "governing body of JEA" shall mean the appointed and council confirmed members of JEA.

Sec. 21.03. - Composition; compensation; officers; meetings.

(a) Composition; qualifications; removal. The governing body of JEA shall consist of seven members, each of whom shall serve for a term of four years or until such member's successor has been appointed and has qualified. Four members shall be nominated by the council president and confirmed by the council and three members shall be appointed by the mayor, and shall be confirmed by the council. With regard to one member appointed by council through open application, the council president shall nominate an applicant who has one of the following qualifications: was a former JEA employee, or person recommended by an employee, union or group of current or former JEA employees. To the extent feasible and regarding JEA member appointments generally, individuals who have demonstrated corporate, executive or administrative experience working in public or private organizations, including nonprofit and government organizations, are preferred, but not required. Each member of JEA shall have been a resident and elector of the city for at least six consecutive months prior to such member's appointment. No member of JEA shall hold any

other public office or position. If at any time during a member's tenure on JEA, such member shall cease to possess the qualifications required for membership on JEA, such member shall cease to be a member and a vacancy shall exist on JEA. Any vacancy on JEA, however created, shall be filled for the unexpired term in the same manner as the position was originally filled, and the person filling the vacancy shall have and retain all the qualifications prescribed membership on JEA. Any member appointed to JEA for two consecutive full terms shall not be eligible for the succeeding term. The members appointed by the mayor may be removed by the mayor at any time with or without cause, but a removal must be approved by a two-thirds vote of the council. The members appointed by the council may be removed by the council at any time with or without cause, but a removal must be approved by a two-thirds vote of the council.

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(b) Compensation; applicable laws. JEA members shall not be entitled to pension or other retirement benefits on account of service on JEA, but members shall be entitled to payment or reimbursement for reasonable expenses incurred as provided by the council. JEA members shall be subject to the provisions of Section 286.012, Florida Statutes, relating to voting at meetings of JEA, and the provisions of Sections 112.311 through 112.3175, Florida Statutes, relating to financial disclosure and conflicts of interest. Additionally, JEA members shall be subject to all other relevant and applicable laws and ordinances, including but not limited to, Chapter 286 (Public Business: Miscellaneous Provisions), Chapter 112, Part III (Code of Ethics for Public Officers and Employees), Chapter 119 (Public Records), Florida Statutes, as amended,

and Chapter 602 (Jacksonville Code of Ethics), Ordinance Code of the City of Jacksonville, as amended.

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(c) Officers; meetings; quorum; governing documents. JEA shall elect a chairperson, vice-chairperson and secretary and may elect one or more assistant secretaries, each of whom shall serve for one year or until such officer's successor is chosen. JEA may meet at such times and places designated by it and shall hold regular meetings as necessary. Generally, JEA shall meet once a month, but in no event less than eight (8) times a year. Special meetings may be held upon the call of the chairperson or any three (3) members of JEA. JEA meetings shall be subject to Section 286.011 (Florida Open Meetings Laws), Florida Statutes, as amended. A majority of the membership shall constitute a quorum for the purpose of meeting and transacting business. Each member of JEA shall have one vote. JEA shall adopt governing documents, including, but not limited to, bylaws, a board policy manual, and such other rules and regulations not inconsistent with this article or general law. Unless otherwise provided herein, JEA shall annually review and update its governing documents. JEA's bylaws, board policy manual, and other governing documents, including any amendments thereto, shall be posted on JEA's website in a conspicuous manner for the public to view.

(d) Office-holding; oath. JEA membership shall be considered an office and limited by the office holding provisions as provided for under the Florida Constitution. No JEA member shall be eligible to serve as a member of JEA while holding another office or being an employee of JEA. All JEA members shall be required by council to take an oath of office

consistent with the oath of office taken by other public officials serving on City boards and commissions.

(e) Transparency in meetings. JEA should hold its meetings in the most open and transparent manner practicable for the benefit the general public and citizens of the City of Jacksonville. JEA shall adopt procedural rules regarding the publication of meeting agendas, meeting materials, meeting minutes, and public participation during all meetings, including board meetings and committee meetings, where board or committee action is contemplated. To the greatest extent feasible, JEA is encouraged to adhere to best practices and recommendations regarding openness and transparency contained in latest published edition of Florida's Government-In-the Sunshine Law Manual and Public Records Law Manual prepared by the Office of the Attorney General. At a minimum, procedural rules should require JEA to (i) publish an agenda and any meeting materials for its board and committee meetings in a conspicuous place on JEA's official website; (ii) promptly post meeting minutes (generally within 72 hours) after each meeting; and (iii) provide the timeframe for when an agenda and any meeting materials must be made available to the public in advance of such meetings. Such rules should also require JEA to deliver copies of its board and committee meeting agendas and any meeting materials thereto to the council auditor in substantially the same timeframe and content as provided to JEA members. Nothing in this subsection shall prohibit JEA from amending previously published meeting agendas and meeting materials in accordance with its bylaws, board policy manual, or other governing documents applicable.

Sec. 21.04. - Powers.

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JEA shall have the following powers, in addition to powers otherwise conferred:

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- (a) To construct, own, acquire, establish, improve, extend, enlarge, reconstruct, reequip, maintain, repair, finance, manage, operate and promote the utilities system.
- (b) To acquire for the use of the utilities system by grant, purchase, gift, devise, condemnation by eminent domain proceedings, exchange, lease or in any other manner, all property, real or personal, or any estate or interest therein, including without limitation, property used:
  - (1) In connection with the generation, transmission and distribution of electric power and energy,:
  - (2) In connection with the collection, storage, treatment, processing, disposal, transmission and distribution of water and wastewater including, but not limited to, raw water, potable water, non-potable water, chilled water and reused water; however, JEA shall have no power or authority for the function of stormwater runoff and drainage management;
  - (3) In connection with the production, procurement, extraction, manufacture, transmission, transportation, distribution, and storage of natural gas—; and
  - (4) In connection with the production of steam, the mining, extraction, development, production, manufacture, procurement, transportation, handling, storage, processing or reprocessing of fuel of any kind, to likewise acquire any facility or rights with respect to the supply of water, any rights with respect to minerals, including but not limited to coal, petroleum coke, natural gas and oil and bio-mass facilities for the processing of by-products derived from the operation of the utilities system, solid

waste disposal and environmental protection facilities, communication and computer facilities, and any other property, equipment, facilities or property rights whatsoever determined by JEA to be necessary or convenient in connection with the operation, promotion, financing, construction, management, improvement, extension, enlargement, reconstruction, re-equipment, maintenance, repair, decommissioning or disposal of the utilities system or any part thereof, and to sell, lease or otherwise transfer, with or without consideration, any such property when in JEA's discretion it is no longer needed or useful, or such sale, lease or transfer otherwise is in the best interest of JEA, all upon such terms and conditions as JEA shall by resolution fix and determine.

The right of eminent domain conferred herein shall be exercised by JEA in the manner provided by law. If JEA leases any real property to another agency, firm, corporation, entity, or individual, it shall cause a memorandum of said lease or leases to be recorded in the official records with the clerk of the circuit court as a matter of public record. Where the property is located. For any real property that exceeds an assessed value of \$50,000 as determined by property appraiser, JEA shall not sell such real property for less than the appraised value as recorded by the property appraiser for Duval County certified by an MAI certified appraiser, unless approved by the council. If there is no recorded appraised value, then JEA shall request the property appraiser for Duval County to provide an appraisal prior to the sale of the real property.

Regarding any real property interests acquired or disposed of 1 2 3 4 5 6 7 8 9 10 11 12 13

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by JEA pursuant to this subsection, the governing body of JEA shall approve real estate rules and procedures and any amendments thereto governing the reporting, acquisition, sale, purchase, lease, license, transfer, and disposition of real property. Such real estate rules and procedures shall not be inconsistent with this article, including, but not limited to, the express prohibitions set forth in Section 21.11 herein. The governing body of JEA shall review its real estate rules and procedures no less than biennially. The governing body of JEA shall not delegate its approval authority of such real estate rules and procedures, including any amendments thereto, to the managing director or an officer, employee or agent of JEA.

- (c) To furnish electricity, water, sanitary sewer service, natural gas and other utility services as authorized herein to any person or entity, public or private, within or without the city and for said purposes shall have the right to construct and maintain electric lines, pipelines, water and sewer mains, natural gas lines and related facilities in and along all public highways and streets within or without the city.
- (d) To sell power and energy, water, sanitary sewer service, natural gas and other utility services as authorized herein at wholesale and retail and/or to provide transmission or other services of any kind to any person or entity, public or private, within or without the State of Florida, directly by JEA, indirectly through other entities and jointly through associations with other utilities or entities engaged in these activities.
- (e) To enter into contracts with any person or entity, public or private, deemed necessary or desirable by JEA in connection

with carrying out its powers and duties, except as otherwise prohibited in this article.

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(g) To sue and be sued, implead and be impleaded, complain and defend in all courts, to adopt and use a corporate seal, to apply for, hold and own patents and copyrights, to sell or license patents, copyrights, patented or copyrighted materials to other public or private entities. Prices or fees for such sales or licensing may be based upon market considerations. JEA may designate how proceeds from such sales or licensing shall be used. Prices or fees for the sale of copyrighted data processing software, as defined in section 119.083 119.011, Florida Statutes, shall be established pursuant to section 119.083 119.07, Florida Statutes.

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(n) To enter into joint project agreements as provided by part II chapter 361, Florida Statutes, for the purpose of implementing a project, as such term is defined in Part II of Chapter 361, Florida Statutes. A copy of all such joint project agreements shall be filed with the council, the council auditor, and the mayor at least thirty days prior to the effective date of the agreement. Anything in provision to the contrary notwithstanding, (i) any project agreement that involves a transfer of any system, function or operation that comprises more than ten percent of the total of the utilities system by sale, lease or otherwise to any other utility, public or private, shall be subject to the requirements and limitations of Section 21.11 or (ii) any joint project agreement that involves the issuance of debt not previously authorized by s. Section 21.04(i)(2), shall require prior approval of the council.

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- (o) To enter into agreements with one or more other electric utilities, public or private, and related contracts with respect to joint electric power projects as provided in section 2 of chapter 80-513, Laws of Florida, as amended. The provisions of said chapter 80-513, Laws of Florida, as amended, shall govern and control JEA in all respects in the carrying out of a joint electric power project authorized thereunder notwithstanding any provision of the charter or of the Ordinance Code of the City of Jacksonville which may be in conflict therewith.
- (p) To transfer, sell, finance, lease or otherwise provide services or products, or by-products, developed or used by JEA incident to the exercise of the powers conferred by this article, including but not limited to, energy performance contracting, water, sewer and natural gas (and any other utility service hereafter provided by JEA) contracting, power marketing services, the testing and maintenance of customerowned facilities such as transformers, capacitors, lighting, HVAC systems, water cooling and heating systems, energy management systems, etc.; the temporary leasing of JEA facilities such as oil storage tanks; the supply of steam or other thermal energy; the provision of specially conditioned power on the premises of customers and the provision of services or products to build, transfer, lease, finance, operate or sell cogeneration facilities, small power production facilities, specially conditioned power, energy conservation, energy efficiency and dispersed generation to other electric utilities both within and without the state to any wholesale or retail customers of JEA, upon such terms and conditions as JEA shall by resolution fix and determine; and to transfer, sell, finance, lease or otherwise provide

services, products or by-products developed or used by incident to the exercise of the powers conferred by this article, in the delivery of water, wastewater and natural gas services, including but not limited to the financing, testing, maintenance and operation of customer owned facilities used wastewater and natural gas functions; provided, JEA will not enter into any activity pursuant this section in addition to those activities listed herein without first providing written notice of such activities auditor no less than 30 days before commencement of such activity. Nothing in this article or be construed to authorize JEA to function or operation which comprises more than ten percent the total of the utilities system by sale, lease or otherwise to any other utility, public or private without approval the council; provided, however, that no approval by the council shall become effective without subsequent referendum approval of the terms and conditions of the sale. So long as -outstanding any of the city's "Capital Project Revenue Bonds" as originally authorized pursuant to Ordinance 97-1054-E, the council may approve only such transfer which does not materially adversely affect future receipts contributions as defined therein.

To provide, supply, transfer, sell, finance, or lease services, products, by-products, or activities developed or used by JEA incident to the exercise of the powers conferred by this article in the delivery of the utilities systems in the following manner:

(1) JEA governing body approval. The governing body of JEA shall approve in advance all services, products, by-products or activities developed or used by JEA in

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accordance with this subsection (p) at a duly noticed meeting. The governing body of JEA shall not delegate its approval authority under this subsection to the managing director or an officer, employee or agent of JEA.

- (2) Permitted services, products, by-products and activities. The services, products, by-products and activities expressly permitted to be developed or used by JEA pursuant to this subsection (p) shall include, but not be limited to, providing, supplying, transferring, selling, financing or leasing the following: (i) energy performance contracting; (ii) water, sewer and natural gas (and any other utility service hereafter provided by JEA) contracting; (iii) power marketing services; (iv) testing and maintenance of customer-owned facilities such as transformers, capacitors, lighting, HVAC systems, water cooling and heating systems, energy management systems, etc.; (v) temporary leasing of JEA facilities such as oil storage tanks; (vi) steam or other thermal energy services and contracting; (vii) services regarding specially conditioned power on the premises of customers; (viii) services or products to build, transfer, lease, finance, operate or sell cogeneration facilities, small power production facilities, specially conditioned power, energy conservation, energy efficiency and dispersed generation to other electric utilities both within and without the state or to any wholesale or retail customers of JEA, upon such terms and conditions as JEA shall by resolution fix and determine; and (ix) financing, testing, maintenance and operation of customer owned facilities used in water, wastewater and natural gas functions.
- (3) Required notice of additional services or products not

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expressly listed in subsection (p)(2) above. JEA shall not provide, supply, transfer, sell, finance or lease any additional service, product, by-product or activity not expressly listed in subsection (p)(2)(i)-(ix) above ("additional service or product") to any person or entity under this subsection without first providing written notice as provided herein of such additional service or product to the council auditor no less than 60 days prior to such date that the governing body of JEA is scheduled to approve such additional service or product in accordance subsection (p)(1). JEA's required written notice to the council auditor shall include the following information regarding such additional service or product: (i) an express reference in the notice that the notice is being provided pursuant to this subsection (p); (ii) a detailed description of the additional service or product; (ii) a copy of any applicable business plans; (iii) a copy of any proposed contracts; (iv) a financial analysis, including projected revenues and expenses; and (v) any other information developed by JEA or third parties regarding the additional service or product. Any action by JEA to provide, supply, transfer, sell, finance or lease an additional service or product pursuant to this subsection shall be void without the required prior approval of the governing body of JEA and prior notice to the council auditor as provided herein. JEA shall provide the mayor and council with a general notice regarding such additional service or product concurrent with the required council auditor notice provided herein.

(4) Annual report. JEA shall provide a comprehensive annual written progress report to the mayor, council, and council

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auditor regarding all services, products, or by-products developed or used by JEA pursuant to this subsection (p).

- (5) Prohibition. JEA shall not exercise any powers pursuant to this subsection (p) that are expressly prohibited in this article, including, but not limited to, the express prohibitions set forth in Section 21.11 herein.
- To collect from customers and ratepayers monthly or one-(q)(1)time voluntary contributions to be deposited into an elderly and/or handicapped or low income customer emergency trust fund administered by JEA. The proceeds of such trust fund may be expended periodically by JEA for the purpose of providing financial assistance to elderly and/or handicapped or otherwise needy low income residents living within the service area of JEA for the payment of their utilities needs. The method of administration of such trust fund, including the collection and distribution thereof, shall be as provided by ordinance of the council. The results of such giving program shall be reported annually each July 1st to the council.
  - (2) Upon the unanimous approval of the Board governing body of JEA, and a two-thirds vote of the City Council council, to collect monthly or one-time voluntary contributions from customers and ratepayers, for a charitable, scholastic, or public service community giving program. Contributions from any such program shall be passed through to an appropriate non-profit entity for administration and distribution and shall not be administered by JEA. The results of such giving program shall be reported annually each July 1st to the Council council.
  - (3) Upon approval of the Board governing body of JEA, to collect monthly or one-time voluntary contributions from

customers, ratepayers or other contributors for other customer assistance programs directly related to services or utilities provided by JEA. The results of such giving program(s) shall be reported annually each July 1st to the Council. Contributions from any such program shall be passed through to an appropriate non-profit entity for administration and distribution and shall not be administered by JEA. The results of such giving program(s) shall be reported annually each July 1st to the council.

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(s) Except as otherwise prohibited herein, to To delegate any act authorized pursuant to this article to any officer, employee or agent of JEA as it may deem necessary or desirable for the prudent management of JEA.

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- (x) To coordinate carefully with the Department of Public Works of the City of Jacksonville, and the Jacksonville Transportation Authority, and other independent agencies of the City of Jacksonville, the planning and execution of engineering and construction projects involving underground work and streets and highways to seek to minimize the total cost of such projects and to reduce disruption to the citizens of the city to the maximum extent possible.
- (y) To expend JEA funds up to one and one-half (1.5) one (1%) percent of the prior year's gross revenues to promote the efficient use of JEA's services through public education including exhibits, conferences, displays, tours and other events customary to the utilities industry and also to publicize, advertise and promote the objects objectives of this article and to promote the objectives of JEA all in the manner set forth by resolution of JEA. Accordingly, JEA may

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expend its funds to make known to the users, potential users and public in general the advantages, facilities, resources, products, attractions and attributes of the services provided by JEA and to further create a favorable climate of opinion concerning the activities and projects authorized indicated by this article. JEA may also, to the extent permitted by the laws of the State of Florida, expend funds in cooperative efforts to and with other agencies, both public and private, in accomplishing the purposes enumerated and indicated by this article; and in furtherance thereof. JEA may also authorize reasonable expenditures for any and all of herein enumerated, including but not meals, hospitality and entertainment of persons snacks or <mark>meals made generally available to the public</mark> in the interest of promoting and engendering good will toward the activities and projects herein authorized. Whenever an expenditure of funds for any of the foregoing purposes is made by a member or employee of JEA, JEA may reimburse such member or employee therefor, but only after such expenditures have been duly authorized by JEA or its managing director if so delegated to do so. JEA will provide a list of proposed promotional expenditures each year to the council auditors. The spending limitation on promotional expenditures set forth in this subsection (y) shall not apply to newly approved utility systems under subsection (v) and "additional services or products" under subsection (p). this subsection "newly approved" shall mean within seven years of the approval date for such utility system or additional service or product. All funds expended by JEA as reimbursement for travel expenses shall be subject to Chapter 106, Part 7, of the City of Jacksonville Ordinance Code. JEA shall not

exercise any powers pursuant to this subsection (y) to promote the privatization, transfer or reorganization of JEA as expressly prohibited in Section 21.11 herein or otherwise in this article.

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(dd) To the extent permitted by the laws of the State of Florida, to have ownership and membership in separate organization entities, including but not limited to corporations, to conduct utility related activities and functions. A copy of all such ownership agreements, and any amendments thereto, shall be filed with the council and the mayor at least thirty (30) days prior to the effective date of the agreement.

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- (ff) Subject to the prior approval of the governing body of JEA, to:
  - (1) Explore, investigate or consummate a privatization or transfer to an entity by sale, lease, assignment or other disposition of up to, but not more than, ten percent (10%) of the net capital assets (as defined in Section 21.11) of an included system, or the management, function, or operation of any portion of an included system which comprises not more than ten percent (10%) of the net capital assets of such included system without council approval;
  - (2) Explore, investigate or consummate a reorganization of JEA, or JEA's governance structure in a manner that would affect JEA's ownership or management control of up to, but not more than, ten percent (10%) of the net capital assets of an included system without council approval;
  - (3) Sale, lease, assign or otherwise transfer up to, but not

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more than, one percent (1%) of the service territory of a JEA included system to any entity without council approval; and

(4) Sale, lease, assign or otherwise transfer up to, but not more than, one percent (1%) of JEA's electric, water, or wastewater, customer accounts based on the latest available JEA monthly financial statements without council approval.

For purposes of this subsection (ff) and as applicable, terms and phrases used in this subsection shall have the meaning ascribed to them in Section 21.11 herein. [Reporting placeholder]

Sec. 21.05. - Construction.

The powers of JEA shall be construed liberally in favor of JEA. No listing of powers included in this article is intended to exclusive or restrictive and the specific mention of, or failure mention, particular powers in this article shall not be construed as limiting in any way the general powers of JEA as stated in Section 21.04. It is the intent of this article to grant to JEA full power and right to exercise all authority necessary for the effective operation and conduct of JEA. It is further intended that JEA should The express powers granted to JEA in this article shall be strictly construed for purposes of determining JEA's authority and powers pursuant to this article. In addition to the express powers granted herein, JEA shall have all implied powers necessary incidental to carrying out the expressed powers and the expressed purposes for which JEA is created. However, any such implied power of JEA shall be strictly construed in relation to the relevant and applicable express power or express purpose granted to JEA in this article. The fact that this article specifically states that JEA possesses a certain power does not mean that JEA must

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30 31 exercise such power unless this article specifically so requires.

JEA's power to levy special assessments shall not be deemed to be the power to levy taxes.

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## Sec. 21.07. - Fiscal and budgetary functions.

JEA shall have fiscal and budgetary functions, subject to the limitations herein expressed:

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(j) JEA shall employ and fix the compensation of the managing director, who shall manage the affairs of the utilities system under the supervision of JEA. The entire working time of such managing director shall be devoted to the performance of the duties of such office and the managing director shall have outside employment or business. The managing director shall be a graduate of an accredited college or university, or have at least ten years' managerial experience in a consumer-oriented industry or comparable enterprise. JEA may appoint and fix the compensation of 48 staff assistants to the managing director, to serve at the pleasure of JEA. JEA shall employ and fix the compensation of the department heads, deputy directors of departments, division chiefs and assistant division chiefs the utilities system. JEA may adopt position titles different from those recited herein, consistent with utility industry practice. The managing director, department heads, deputy directors of departments, staff assistants, division chiefs and assistant division chiefs shall not be included within the civil service system of the city. JEA may employ such certified public accountants, consultants and other employees for special purposes, not within the civil service system, as it may require, and fix and pay their compensation. Whenever used in this s. 21.07(i), "compensation" shall mean both

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salary and benefits, exclusive of city pension benefits. All personnel appointed by JEA pursuant to this s. 21.07(i) shall participate in the City of Jacksonville pension plan in the same manner as other employees of JEA who participate in such plan. However JEA shall have the option to establish an employee deferred compensation program separate from the city's employee deferred compensation program Reserved.

(m) When JEA is in receipt of a request for information from the council auditor pursuant to the authority of the council auditor under Section 5.10 of the charter, it shall, within two business days of receipt of the request, 1) acknowledge receipt of the request by electronic mail to the council auditor, and 2) submit to the council auditor an estimated timeframe for which the information requested will be available to the council auditor for review. If information requested by the council auditor is not within the purview of JEA or JEA is unsure of the request or unfamiliar with the information that is requested, it should provide such explanation in its response to the council auditor.

# Sec. 21.08. - Employees; managing director; managing director employment contract.

(a) Generally. All employees of the utilities system shall be employees of JEA and shall be subject to Articles 16 and 17 unless otherwise provided by the council, which shall be and continue to be the legislative body as provided in Section 447.203(10), Florida Statutes. JEA shall be fully responsible for the administration and operation of all utility services as set out in this article and in order to meet its administrative and operational responsibilities, JEA shall have full and independent authority to hire, transfer,

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to provide any and all of the utilities services for which it is responsible and accordingly, consistent with the provisions of Article 17, JEA may establish employment policies relating to hiring, promotion, discipline and termination, and other terms and conditions of employment, and enter into negotiations with employee organizations with respect to wages, hours and terms and conditions of employment and take such other employment related action as needed to assure effective and efficient administration and operation of the utilities system. In order to effectively implement the foregoing, JEA shall perform all functions with regard to its own employees that are performed by the City department or division which oversees city employees in regard to personnel matters. JEA, at its expense, shall provide accidental death benefits for all employees engaged in hazardous duty as determined by JEA, in the amount of \$50,000 payable to the beneficiary named by the employee, or as otherwise provided, in the event said employee dies as a result of an accident occurring to any employee in the course of his/her employment. Nothing contained in this Section 21.08 shall be construed to supersede or repeal any provision of Section 12 of Chapter 80-513, Laws of Florida, as amended.

promote, discipline, terminate and evaluate employees engaged

(b) Managing Director. The governing body of JEA shall employ and fix the compensation of the managing director, who shall serve at the pleasure of the governing body of JEA. The managing director shall manage the affairs of the utilities system under the supervision of JEA. The entire working time of such managing director shall be devoted to the performance of the duties of such office and the managing director shall have no outside employment or business. The managing director shall be

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a graduate of an accredited college or university, and have at least five years executive experience within the utilities industry. The managing director shall have a fiduciary duty of loyalty, fidelity, and allegiance to act at all times in the best interests of JEA and will act in a manner consistent with the responsibilities of this Article 21 and other policies, rules and regulations established by JEA's governing body regarding the conduct of JEA employees. The managing director's employment agreement, if any, shall be subject to the provisions of subsection (d) below.

- (c) Other Employees. The governing body of JEA may appoint and fix the compensation of 48 staff assistants to the managing director, to serve at the pleasure of JEA. JEA shall employ and fix the compensation of the department heads, deputy directors of departments, division chiefs and assistant division chiefs of the utilities system. JEA may adopt position titles different from those recited herein, consistent with utility industry practice. The managing director, department heads, deputy directors of departments, staff assistants, division chiefs and assistant division chiefs shall not be included within the civil service system of the city. The managing director may employ such certified public accountants, consultants and other employees for special purposes, not within the civil service system, as it may require, and fix and pay their compensation. Whenever used in this s. 21.08, "compensation" shall mean both salary and benefits, exclusive of city pension benefits.
- (d) Limitation on employment contracts. JEA may have an employment contract with the managing director only. The managing director's employment contract shall be approved by the governing body of JEA. At a minimum, the managing director's

# employment contract shall satisfy the following requirements:

- (1) The contract term, including any renewal term, shall not exceed five (5) years;
- (2) The amount of severance pay, if any, shall not exceed the amounts allowed under Florida law and shall not be permitted if the managing director is terminated for cause;
- (3) The contract shall not contain a mandatory consulting, separation and transition, or similar agreement that is triggered due to the managing director's termination under the contract;
- (4) JEA shall not be required to release, indemnify or hold harmless the managing director against any claims except as otherwise permitted by law;
- (5) JEA shall not be required to pay for or provide legal counsel to the managing director beyond the legal counsel required of the Office of General Counsel pursuant to this charter or Florida law;
- (6) The contract shall contain a provision that the managing director serves at the pleasure of the JEA members and may be terminated with or without cause;
- (7) If the contract includes a termination for cause provision, such provision must provide a reasonable and customary definition of cause consistent with Florida case law; and
- (8) All compensation terms shall be reasonable and customary and similar to other public utilities comparable to JEA when taking into account the size of JEA's territory area, employee workforce, and utility systems.

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Any managing director employment contract entered into by JEA that does not satisfy the minimum requirements above shall be null and void.

- (e) *Pension and Deferred Compensation Plan*. All personnel appointed by JEA pursuant to this Section 21.08 shall participate in the City of Jacksonville pension plan in the same manner as other employees of JEA who participate in such plan. JEA is authorized to establish a single deferred compensation program for its employees separate from the city's employee deferred compensation program. Such program shall be approved by the governing body of JEA and shall be subject to and comply with all federal and state laws applicable to deferred compensation programs for public or government employees, including, but not limited to, the Internal Revenue Code, as amended, and Section 112.215, Florida Statutes, as amended. JEA shall provide the council auditor with an end of fiscal year annual report regarding the deferred compensation program.
- bonus plan or program ("bonus program") for JEA employees pursuant to Section 215.425(3), Florida Statutes, as amended, subject to the prior approval of the governing body of JEA. The governing body of JEA shall approve such bonus program annually, and if such bonus program is not approved by the governing body of JEA, the program shall be void. The governing body of JEA shall not delegate its approval authority under this subsection to the managing director or an officer, employee or agent of JEA. Such bonus program must comply with Section 215.425(3), Florida Statutes, as amended, this charter, and other applicable laws. The governing body of the JEA shall establish rules, procedures, and standards

regarding such bonus program. Additionally, JEA shall include a budget line item and specific detailed plan regarding such bonus program in its annual budget submission to council. JEA shall also provide the council auditor with an annual end of fiscal year report regarding the progress of the bonus program.

(g) [placeholder for 2020-185-E provisions]

# Sec. 21.09. - Procurement; contracts generally.

- (a) Procurement.
  - (1) Applicability. This subsection (a) shall only apply to contracts awarded by the JEA procurement awards committee.
  - (2) Open and Fair Competition. To the greatest extent reasonably practicable, JEA shall use open, fair, competitive, and generally accepted government procurement methods that seek to encourage the most competition and best price for the purchase of supplies, construction, professional and other contractual services. JEA should adhere to all applicable state procurement laws, including, but not limited to, laws governing the purchase of construction services and professional design services.
  - (3) Procedures; board approval. JEA shall not be required to follow the City's procurement procedures. JEA may establish its own procurement procedures regarding the purchase of goods, supplies, equipment, and services, subject to applicable state law. JEA's procurement procedures, including any amendments thereto, shall be reviewed and approved by the governing body of JEA. The governing body of JEA may not delegate its approval of the procurement procedures, including any amendments thereto, to the managing director or an officer, employee or agent of JEA. In the absence of JEA established procurement procedures,

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JEA shall follow the City's procurement procedures. JEA shall adhere to its procurement procedures in entering into procurement contracts, including but not limited to, contracts relating to the construction, reconstruction, repair, operation or maintenance of the utilities system or the purchase of supplies, equipment, machinery and materials for the utilities system or the contracting or otherwise purchasing for any advisory, professional or other services necessary or incidental to the operation of the utilities systems.

(4) Jacksonville Small Emerging Business Program (JSEB); Minority Business Enterprises. JEA shall adhere to the City of Jacksonville - Jacksonville Small Emerging Business Program (JSEB), or successor City program, in its procurement procedures. JEA is authorized to implement and to take all actions necessary to administer a purchasing and procurement program directed to Minority Business Enterprises including, but not limited to, prime contractors, subcontractors, consultants, subconsultants, and suppliers. Any such Minority Business Enterprise program shall be implemented by JEA to remedy discrimination or the present effects of past discrimination, if any, suffered by Minority Business Enterprises in the business community in the area served by JEA. For purposes of this chapter, the term "Minority Business Enterprise" shall be defined by JEA and shall include, at a minimum, those business entities that are legitimately owned, operated and controlled by persons who have been shown to have been discriminated against or who suffer from the present effects of past discriminations, if any, in the business community in the area served by JEA. Such program shall be used to redress

and remedy discrimination or the present effects of past discrimination, if any, as may be determined by JEA, and which are shown to have been suffered by Minority Business Enterprises, in the business community in the area served by JEA.

- (5) Certain solicitation specifications and standards prohibited; rejection of bids, proposals, and replies. JEA should not develop solicitation specifications or standards that are so narrowly tailored to an entity or entities that other qualified entities (i.e., bidders, respondents and vendors) are precluded from participating in such solicitation. JEA shall have the right to reject any and all bids, proposals, or replies, in whole or in part, in the best interests of JEA.
- (6) Annual survey. JEA shall annually conduct a survey of actual, interested and prospective bidders, respondents, and vendors to obtain feedback on JEA's procurement process.

  Such survey shall be on a form approved by JEA and participation in the survey shall be open to actual, interested and prospective bidders, respondents, and vendors. Survey topics may include, without limitation, various aspects of JEA's procurement process such as information transparency and accessibility, pre-conferences, bid submittal packages, evaluations, and awards. JEA shall consider such survey results during JEA's biennial review of its procurement code.
- (7) Transparency in procurement governing documents. The procurement code and any procurement policies, operating procedures, rules, directives, standards and other procurement governing documents, including any amendments

thereto, shall be posted on JEA's website in a conspicuous manner for the public to view.

- its procurement procedures. JEA shall biennially review deliver a report to the council and mayor on or before December 31st of each fiscal year summarizing the procurement contract awards for the immediately prior fiscal year. Such report shall contain at a minimum the following information:
  - (i) The number of contract awards for the reporting fiscal year;
  - (ii) A detailed listing of all contract awards categorized by service type (e.g., construction, professional, supplies, professional design services), award type (e.g., single source, emergency, request for proposal, invitation to negotiate, piggyback, etc.) and a brief description of each contract award containing the contractor name, contract amount and procurement method used;
  - (iii) The number of JSEB contract awards categorized by service type (e.g., construction, engineering, supplies, professional), award type (e.g., single source, emergency, request for proposal, invitation to negotiate, piggyback, etc.), and a brief description of each contract award containing the JSEB contractor name, contract amount and procurement method used;
  - (iv) The number of bid protests for the reporting fiscal year
    and the outcome of each protest (i.e., whether JEA
    prevailed);
  - (v) The annual survey results pursuant to the survey requirement in subsection (a)(6) above; and

- (vi) Such other information as may be determined by the council.
- (9) Prohibition. JEA shall not exercise any powers pursuant to this Section 21.09 to explore, investigate or consummate a privatization, transfer or reorganization of JEA as expressly prohibited in Section 21.11 herein or otherwise in this article.

# (b) Contracts Generally.

- (1) Applicability. This subsection (b) shall apply to all contracts entered into by JEA pursuant to this article.
- (2) Maximum indebtedness. All contracts of any kind entered into by JEA pursuant to this article, including, but not limited to, procurement contracts, joint project contracts, and interlocal agreements shall contain a provision clearly specifying a fixed, maximum monetary indebtedness of JEA thereunder. Such contracts may, however, provide for a lesser variable indebtedness of JEA upon a reasonable basis, subject to such fixed, maximum monetary indebtedness.
- documents entered into by JEA shall contain a provision clearly stating that such vendor or contractor shall comply with the provisions of Chapter 119 (Public Records Law), Florida Statutes, as amended. All senior-level employees, including the managing director and senior-level officers, directors and managers of JEA, shall be trained by the Office of General Counsel, in consultation with the Ethics Office, at least annually on Florida's open meetings laws, public records and ethics laws in accordance with policies and procedures established by JEA.
- (4) Access to and examination of records. JEA shall require a person or entity providing contractual services (e.g.,

construction services, professional design services, or other contractual services) purchased by JEA to agree and be deemed to have agreed by virtue of doing business under contract with JEA to allow access and examination at all reasonable times by the council auditor or any duly authorized representative of the council auditor to business records directly pertinent to the transaction pursuant to the council auditor's duties set forth in Article 5 of this charter. Additionally, JEA shall include a provision in any contract entered into pursuant to this article that such vendor or contractor shall comply with all applicable federal, state and local laws, rules and regulations as the same exist or as may be amended from time to time.

- (5) Confidentiality agreements. The use of confidentiality, nondisclosure or similar agreements by government agencies are contrary to open and transparent government. Except regarding information or records deemed by JEA to be confidential or exempt information or records or information by law, JEA should not enter into confidentiality or nondisclosure agreements with third parties and should use confidentiality, nondisclosure or similar agreements sparingly in the conduct and operation of JEA. JEA may use confidentiality agreements for [obtain listing from JEA]. Additionally, JEA should not require a member, officer or employee of JEA to execute any type of confidentiality or nondisclosure agreement that would require such member, officer or employee to maintain the confidentiality of information that is not confidential or exempt by law.
- (6) No financial interest. Except for an employment contract or agreement executed pursuant to Section 21.08, no member, officer or employee of JEA shall either directly or

indirectly be a party to, or be in any manner interested in, any contract or agreement with JEA for any matter, cause or thing whatsoever in which such member shall have a financial interest or by reason whereof any liability or indebtedness shall in any way be created against JEA. If any contract or agreement shall be made in violation of the provisions of this section the same shall be null and void and no action shall be maintained thereon against JEA.

(c) No limitation. Unless otherwise provided herein, nothing in this section shall be construed to limit the power of JEA to construct, repair, or improve the utilities system or any part thereof, or any addition, betterment or extension thereto.

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# Sec. 21.11 - Privatization, sale, reorganization, service territory transfers prohibited.

(a) Definitions. For purposes of this section, the following definitions shall apply:

"net capital assets" shall mean the net capital assets based on the Combining Statement of Net Position in latest available

JEA annual financial statements for the appropriate Enterprise

Fund for each included system. For purposes of this section,

the net capital asset calculation for each Enterprise Fund

shall be cumulative and shall reset on October 1, 2020 and

every five years thereafter.

"service territory" shall mean the geographically defined areas in which JEA is the utility provider.

"included system" shall mean the electric utility system, the water utility system, the wastewater utility system, owned, operated and managed by JEA.

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30 31 "excluded system" shall mean JEA's district energy system, the bulk power supply system and the St. Johns River Power Park system.

(b) Prohibition on privatization, sale, reorganization and transfer of management. JEA shall not directly, or indirectly through a consultant or advisor, explore, investigate or consummate a privatization or transfer to an entity by sale, lease, assignment or other disposition of more than ten percent of the net capital assets of an included system, or the management, function, or operation of any portion of an included system which comprises more than ten percent of the net capital assets of such included system, without obtaining approval of the council in advance; provided, however, that no final approval of such disposition by the council shall become effective without subsequent referendum approval of the terms and conditions of the disposition, lease, or other assignment of the management, function or operation of such portion of a included system. Additionally, JEA shall not directly or indirectly through a consultant or advisor, explore, investigate or consummate a reorganization of JEA, or JEA's governance structure in a manner that would affect JEA's ownership or management control of more than ten percent of the net capital assets of an included system without obtaining approval of the council in advance. Upon approval by the council for JEA to explore or investigate a privatization, transfer, or reorganization of JEA, council may in its discretion prescribe by ordinance budget restrictions related to professional consultants, legal engagements, promotional expenses, and other expenses anticipated by JEA during such exploration or investigation. The terms "explore" and "investigate" as used in this subsection shall include, but not be limited to, exploring or investigating in connection with

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30 31 any strategic planning process undertaken by JEA or any of its consultants or advisors.

(c) Prohibited service territory transfers. Any sale, lease, assignment or other transfer of the service territory of a JEA included system to any entity that totals 1% or more of the service territory or any sale, lease, assignment, or transfer of 1% or more of JEA's electric, water, or wastewater, customer accounts based on the latest available JEA monthly financial statements shall require council approval in advance. JEA shall enter into any agreement, contract, memorandum of understanding, letter of intent or other arrangement that would exceed the 1% threshold without obtaining council approval in advance. Nothing in this section shall prevent JEA from complying with the terms and conditions of interlocal agreements with St. Johns County and Nassau County which include, but are not limited to, an option to purchase the assets and service territory of JEA within the respective counties without Council or referendum approval.

# Sec. 21.12. - Public engagement.

JEA should seek to fully engage and inform its ratepayers, the general public, interested stakeholders, and other interested parties in any future planning discussions, including, but not limited to short-term and long-term plans, objectives and goals, regarding the future of JEA to enable its ratepayers, the general public, interested stakeholders and other interested parties to fully participate in such planning discussions to the greatest extent reasonably practicable. Examples of ways for JEA to fully engage and inform its ratepayers, the general public, interested stakeholders, and other interested parties pursuant to this section may include, but not be limited to, hosting town hall meetings and JEA workshops and proactively making information regarding such

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discussions available to its ratepayers, the general public, interested, and other interested parties.

Sec. 21.11 21.13. - Legislative authority of council.

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Sec. 21.12 21.14. - Severability.

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Section 3. Proviso language regarding 2020-100-E. Section 21.03(a) herein includes language which requires voter approval of Ordinance 2020-100-E. The referendum will be voted upon on November 3, 2020. Should the language not be approved by the voters, the language for 21.03(a) shall read as follows:

#### CHARTER AND RELATED LAWS

PART A - CHARTER LAWS CHARTER OF THE CITY OF JACKSONVILLE, FLORIDA

\* \* \*

#### ARTICLE 21. JEA

\* \* :

# Sec. 21.03. - Composition; compensation; officers; meetings.

(a) Composition; qualifications; removal. The governing body of JEA shall consist of seven members, each of whom shall serve for a term of four years or until such member's successor has been appointed and has qualified. To the extent feasible and regarding JEA member appointments generally, individuals considered for appointment may, but is not required to, have extensive corporate, executive or administrative experience working in public or private organizations, including non-profit and government organizations. Each member of JEA shall have been a resident and elector of the city for at least six consecutive months prior to such member's appointment. No member of JEA shall hold any other public office or position. If at any time during a member's tenure on JEA, such member shall cease to possess the qualifications required for

membership on JEA, such member shall cease to be a member and a vacancy shall exist on JEA. Any vacancy on JEA, however created, shall be filled for the unexpired term in the same manner as the position was originally filled, and the person filling the vacancy shall have and retain all the qualifications prescribed for membership on JEA. Any member appointed to JEA for two consecutive full terms shall not be eligible for the succeeding term. The members appointed by the mayor may be removed by the mayor at any time with or without cause, but a removal must be approved by a two-thirds vote of the council.

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Section 4. Effective Date. This ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

Office of General Counsel

Office of General Counsel

Legislation Prepared By: Lawsikia J. Hodges

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