



**SPECIAL COMMITTEE
OF THE CITY COUNCIL
TO REVIEW
JSO PRIMARY FACILITIES**

The first priority of the committee is to draft recommendations regarding the City facility (or facilities) necessary to efficiently and cost effectively manage our detention & adjudication processes, taking into account the wellbeing of those held within the existing facility, public safety officials and others whose responsibility it is to provide related services.

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The second priority of the committee is to draft recommendations regarding a City facility that addresses the needs of the Sheriff and his staff in the management and execution of their many and varied responsibilities.

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Today's Meeting Goals

Working Group Updates:

- **Identification of Co-chair(s)**
- **Identification of SME's (within & outside JSO)**
- **Explanation of scope of work & approach**
- **Number & interval of meetings over 90+ Days**

The plan is to host an interim meeting mid-January to check progress of each working group and begin the conversation of what kind of facility or facilities are necessary. It's then we will also begin the discussion regarding location.

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Administrative Services Working Group

- **Co-Chair: Ryan Sitnik**
Gilbane Building Company
- **JSO:**
 - **Director Larry Schmitt – Police Services**
 - **Chief Delores O’Neal – Support Services**
 - **Chief Bill Clement – Budget**
 - **Ben Carder – Facilities Manager**
- **Public Works:**
 - **Jeremy Wright – Downtown Facilities Mgr.**

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Administrative Services Working Group

- **Scope of Work: Public Needs**
 - Ample & well marked parking
 - Identifiable & accessible entrance
 - Citizen friendly access to police services
- **Scope of Work: Operational Needs**
 - Anticipated agency growth
 - ADA compliance
 - Addition of EOC, media briefing room, communication center, etc.
 - Reliable environmental/technical systems

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Administrative Services Working Group

- **Scope of Work: Existing Facility Repairs**
 - **Parking gates & gas pumps**
 - **Restricted visibility at Bay Street exit**
 - **Helicopter pad & roof leaks**
- **Scope of Work: Existing Facility Improvements**
 - **Parking!!!**
 - **Emergency generator**
 - **HVAC**
 - **Elevators**

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Administrative Services Working Group

- **90 Day Timeline:**
 - **Six meetings – Every two weeks**
 - **Dates & Time - TBD**
- **Approach:**
 - Mtg 1 Punch List for existing facility**
 - Mtg 2 Priority List for new facility**
 - Mtg 3&4 Review of recently completed facilities**
 - Mtg 5 Lessons learned – Draft of required needs**
 - Mtg 6 Review & finalize required needs.
 Proximity and location discussion**

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