

# THANK YOU

Teresa Eichner

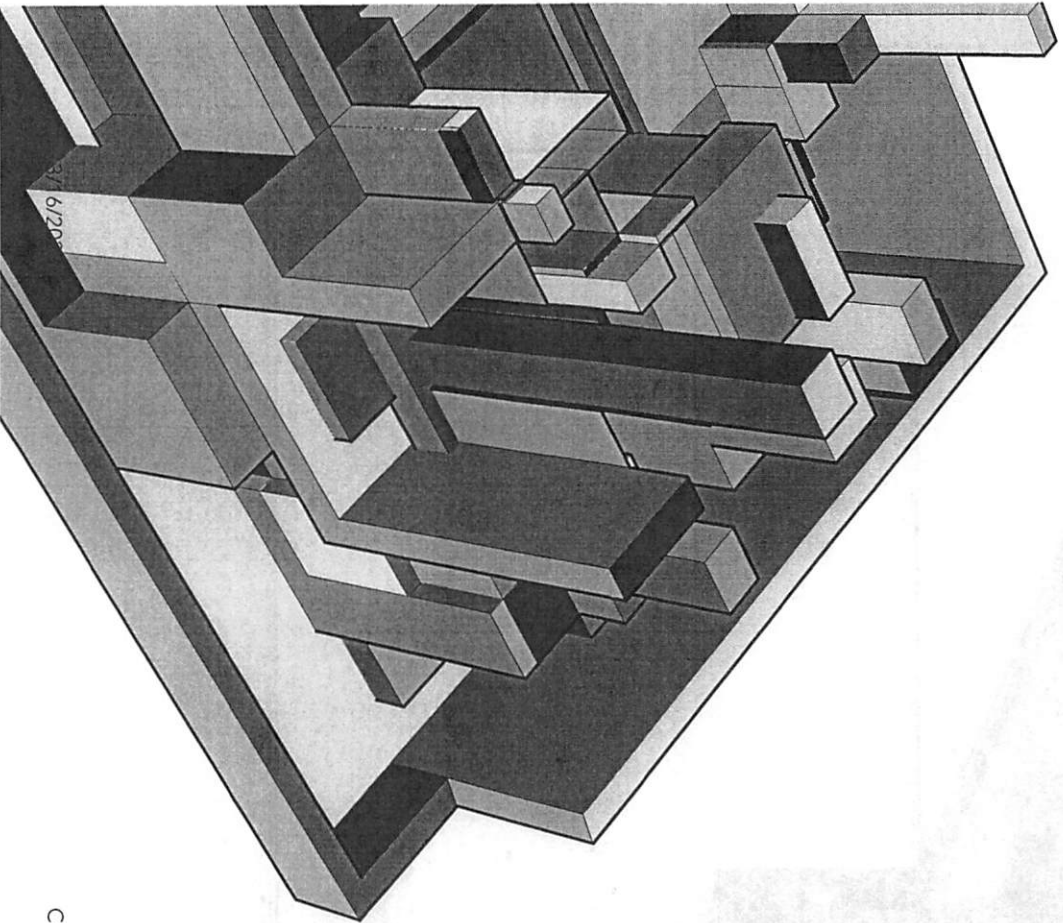
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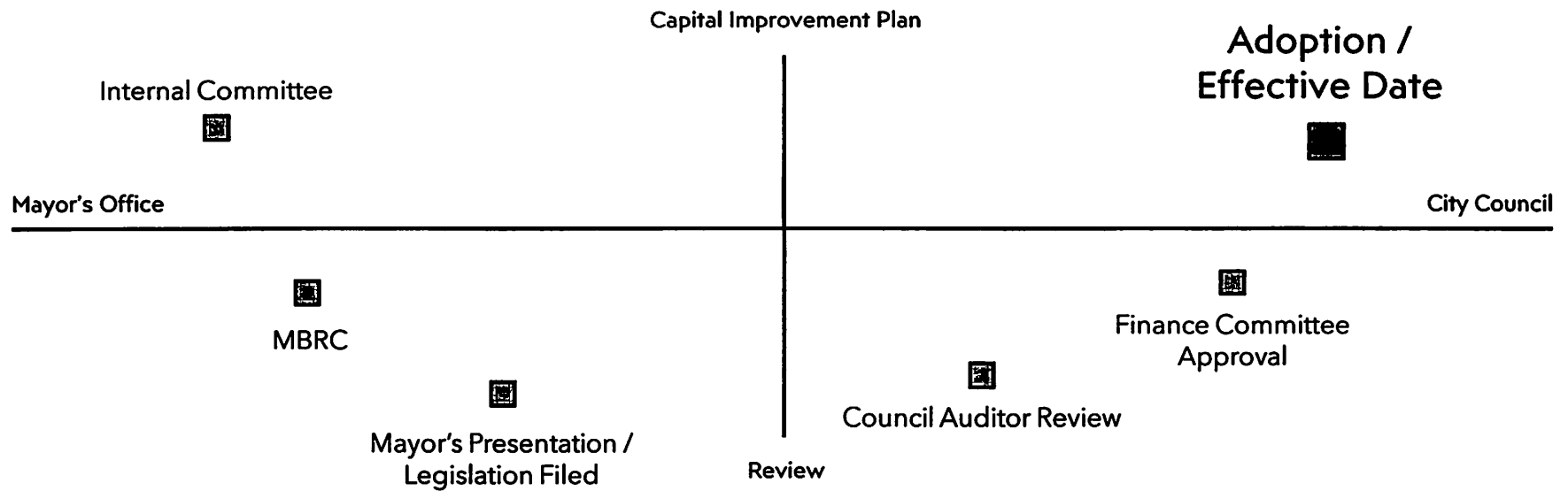
3/16/2023

Capital Improvement Plan

# TRIVIA



# PULLING IT ALL TOGETHER



# HOW TO GET A PROJECT IN THE CIP

## Mayor's Office (Proposed)

- Work with the Mayor's Office staff to communicate your priorities
- Work with the CPAC to align your priorities with those of the community
- Work with COJ departments, including CARE, to understand immediate needs and to phase projects in over time

## City Council Member (Adopted)

- Review Tab 6
- Attend the annual CIP budget hearing of the Finance Committee
- Introduce a floor amendment to include your project (this requires you have a funding source)

# CIP - TRACKING

Director: John P. Pappas, P.E.

## Department of Public Works Active Monthly CIP Projects

Council District: 1

Reporting for the Month of: August 2022

Project Information		Project Name and Scope		Project Phase And Current Activity / Comment	
CD: 14	PD: 2	FIRE STATION # 65 (NEW)		Project Phase: Construction	
PM: DARYL WEINSTEIN		Scope: The project is the construction and starting of a new fire station in the Atlantic and St. Johns Bluff community. A new Fire Engine and Rescue unit is included in this enhancement. At In Public Places allocation for FY18/19 is \$7,500.00		Current Activity: 75% Construction Completion Estimated Activity Completion: Summer, 2022 Comment: Construction is 50% complete. Building is dried in and spray fireproofing has been installed. Framing and electrical, mechanical and plumbing rough-ins are in progress. Current Substantial Completion date is February 6, 2023.	
CD: 1	PD: 1	FIRE STATION # 66 and # 67 - NEW CONSTRUCTION		Project Phase: Planning	
PM: MARIA WILLIAMS		Scope: The scope of work required of a selected Design-Build Firm for this Vertical/Architectural design-build project shall include, but it shall not be limited to, the following design, permitting, and construction elements necessary for three fire stations (FS 66, FS 67 & FS 76) for the occupancy and use by the Fire & Rescue Department. Each fire station will be located on a separate site owned by the City of Jacksonville, Florida. Each site will consist of one fire station building with living quarters and an apparatus bay area. In addition, there are Supporting Function Spaces located with the Living Quarters area such as the Main Entrance / Porch, Bunker Gear Storage, Laundry / Eductor and Storage Rooms, Mechanical and Electrical Rooms, and Telecommunications Room.		Current Activity: Reviewing and Approving to Advertise, RFP/RFO/ITB Prep Estimated Activity Completion: Sep, 2022 Comment: RFPQ has been drafted and approved by Risk Management on July 29, 2022. Awaiting approval from the ESO Office prior to submitting the Draft RFPQ for PSJC approval to advertise.	
CD: 1	PD: 1	KSC CRA LIGHTING		Project Phase: Planning	
PM: CARLTON COPELAND		Scope: The scope of this project is being developed and should be in next month's report.		Current Activity: Planning Estimated Activity Completion: Fall, 2022 Comment: Initial Project meeting with Keran Nasrallah (OEED) to be scheduled.	
CD: 1	PD: 2	LONE STAR ROAD EXTENSION		Project Phase: Design	
PM: JOHN BAXTER		Scope: Project will extend Lone Star Road from the eastern most current terminus (just east of Mill Creek Road) to Treadwell Parkway. The project consists of the design and construction of the roadway extension to connect Lone Star Road with the Treadwell Parkway/Sournoise Blvd interchange in order to improve mobility in the area.		Current Activity: Preparing 60% Plan Estimated Activity Completion: Oct, 2022 Comment: Concept design is complete; added signal upgrades at Mill Creek. Engineering is proceeding with the design and plan development for the roundabout connection, and continue to evaluate the intersection lane configuration at Mill Creek and Lone Star. Engineering requested OGC to evaluate the Development Agreement for the existing right of way configuration, or if a dedicated Right of Way needs to be established.	
CD: 1	PD: 2	NORMAN STUDIOS		Project Phase: Construction	
PM: DARYL WEINSTEIN		Scope: Norman Studios is on the National Register Historical Places. Funding will be used to create a curated environment and update museum displays. This will include interior renovations, remodeling museum displays, cases and appropriate lighting.		Current Activity: Substantial Completion thru Final Acceptance Estimated Activity Completion: Oct, 2022 Comment: Project 1 construction is 89% complete. Awaiting the new electric meter from JEA. Once the meter arrives the final electrical connections can be made and the final inspections can take place. Estimated Substantial Completion September 30, 2022.	
CD: 1	PD: 2	ROGEO INTERSECTION IMPROVEMENTS		Project Phase: Construction	
PM: DARYL WEINSTEIN		Scope: This project replaces the intersection of Rogeo Road and Arlington Road with a roundabout. Design for this project is being performed by an Engineering Consultant.		Current Activity: Substantial Completion thru Final Acceptance Estimated Activity Completion: Summer, 2022 Comment: Project is complete.	

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Capital Improvement Plan

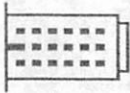
# CIP - TRACKING

Project Main	Main Project Title	Project	Project Detail	Rev Budget	Actuals	Encumbered	Balance
PW0755	ADA COMPLIANCE	PW0755	05	\$24,191,449.00	\$8,064,898.70	\$12,211,080.58	\$3,915,469.72
PW0760	BICYCLE MASTER PLAN	PW0760	01	\$306,342.83	\$257,049.13	\$0.00	\$49,293.70
PW0768	UNIVERSITY BLVD	PW0768	02	\$100,000.00	\$2,479.40	\$1,150.55	\$96,370.05
PW0774	SPRING FOREST AVENUE	PW0774	02	\$115,000.00	\$0.00	\$114,580.02	\$419.98
PW0776	LAKEVIEW DRIVE	PW0776	01	\$700,000.00	\$21,848.57	\$118,478.44	\$559,672.99
PW0776	LAKEVIEW DRIVE	PW0776	02	\$100,000.00	\$5,557.31	\$0.00	\$94,442.69
PW0776	LAKEVIEW DRIVE	PW0776	03	\$159,600.00	\$0.00	\$0.00	\$159,600.00
PW0777	IMESON PARK	PW0777	01	\$3,367,780.72	\$3,314,056.74	\$0.00	\$53,723.98
PW0778	LIBERTY ST/COASTLINE DR/ PARKING DECKS	PW0778	01	\$31,000,000.00	\$15,170,192.01	\$13,051,755.25	\$2,778,052.74
PW0779	OLD SAN JOSE BLVD	PW0779	01	\$100,252.98	\$87,867.24	\$10,239.38	\$2,146.36
PW0780	CHAFFEE ROAD	PW0780	01	\$4,586,949.00	\$607,832.93	\$854,882.55	\$3,124,233.52
PW0781	COUNTYWIDE BULKHEAD	PW0781	01	\$324,084.92	\$310,427.92	\$13,657.00	\$0.00
PW0782	NOLAN STREET	PW0782	01	\$250,000.00	\$246,204.19	\$32.15	\$3,763.66
PW0785	SIDEWALK CONSTRUCTION - NEW	PW0785	01	\$2,024,620.00	\$1,105,106.30	\$717,006.47	\$202,507.23
PW0790	GRANT AVENUE	PW0790	01	\$201,000.00	\$168,941.75	\$27,845.38	\$4,212.87
PW0792	CEDAR POINT ROAD	PW0792	01	\$450,000.00	\$193,164.32	\$128,016.54	\$128,819.14
PW0793	GROVE PARK BLVD	PW0793	01	\$215,109.62	\$194,899.62	\$0.00	\$20,210.00
PW0794	NON-SPORTS ENTERTAINMENT FACILITIES	PW0794	01	\$250,000.00	\$249,160.29	\$0.00	\$89.71
PW0795	ROGER ROAD	PW0795	01	\$150,000.00	\$126,078.07	\$3,620.01	\$20,301.92
PW0796	WATER/WASTEWATER SYSTEM FUND	PW0796	01	\$15,911,094.47	\$0.00	\$0.00	\$15,911,094.47
PW0796	WATER/WASTEWATER SYSTEM FUND	PW0796	04	\$619,010.97	\$619,010.97	\$0.00	\$0.00

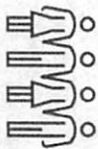
# TAB 6 - PROJECTS NOT LAPSED

<b>Who</b> Everyone	<b>What</b> All Open Capital Projects	<b>Why</b> Tracking Open Balances
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# YEAR 2-5



Focused efforts on  
future needs

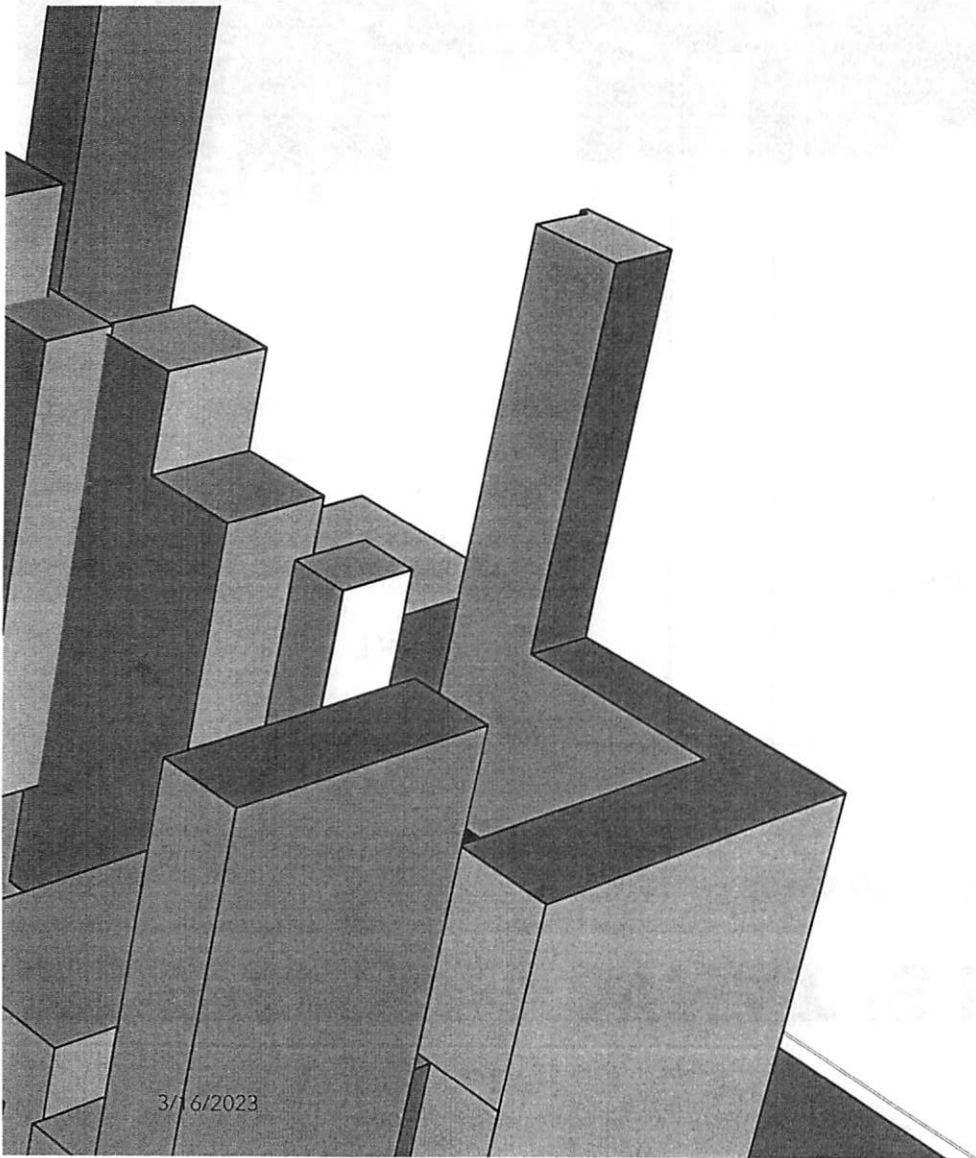


Requires same  
input



Cultivates  
opportunity to plan  
for future spending





# YEAR 1

## By Funding Source

Year 1 funding is part of the Budget Ordinance and is appropriated as part of the budget process. The CIP is attached to the Budget Ordinance as an exhibit.

The 1-yr schedule of the CIP will show you the funding source of the project so that Council Members know. The provisions of the code set forth how the funds can be used.

## Funding Sources

It's important to review this section to know how your projects are getting funded in case changes to the CIP are going to be proposed.

## Council District

All projects are required to have a specific location. Council Districts are identified on all the detail pages of the CIP. A list of those should be provided to Council Members.

# WHAT IS IN THE BOOK

A breakdown of each of the Sections of the Book

## Tab 1

Introduction  
Process  
Adopted 5-year COP  
Capital Projects Operating Impact  
Recurring Capital Maintenance  
Funding  
17% breakdown

## Tab 2-5

General Capital Projects  
Stormwater Capital Projects  
Solid Waste Capital Projects

- 1-yr by funding source
- 5-yr plan
- Project detail pages

Independent Authorities

## Tab 6

Projects Not Lapsed Report  
Code requires that the Finance  
Department provide a report of all  
open capital projects to include, the  
budget, encumbrances,  
expenditures and a balance.

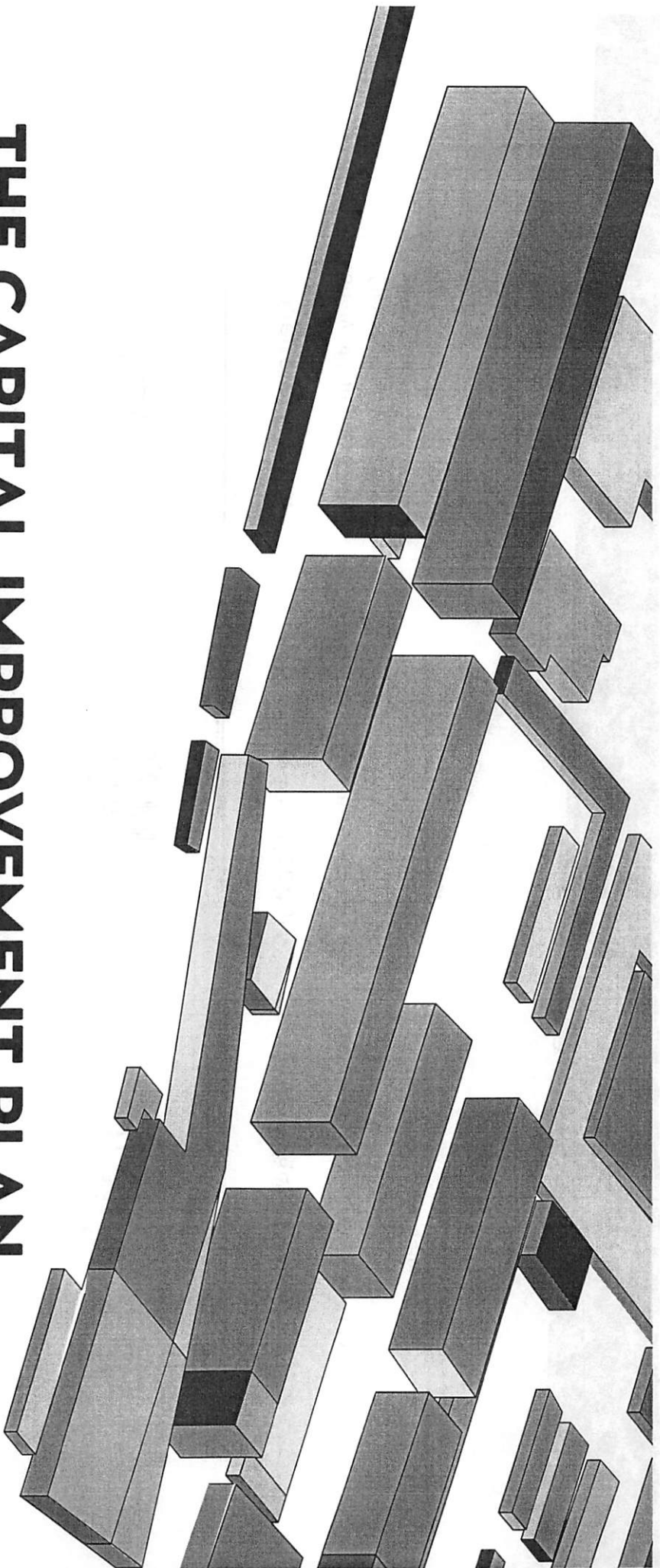
If this report is not provided, a waiver  
of the code will be required.

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Capital Improvement

# THE CAPITAL IMPROVEMENT PLAN BOOK

DIFFERENCES



# DIFFERENCES



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## General Capital

Variety of Funding Sources  
Debt Affordability Study  
Minimum Requirements



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## Stormwater Capital

Funded by Stormwater Fee ONLY  
No debt  
Minimum Requirements



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## Solid Waste Capital

Funded by Solid Waste Fee Only  
All debt  
No Minimum Requirements

# COMMUNITY REDEVELOPMENT AREA

## Florida Statute

163.370(3)

## Funding

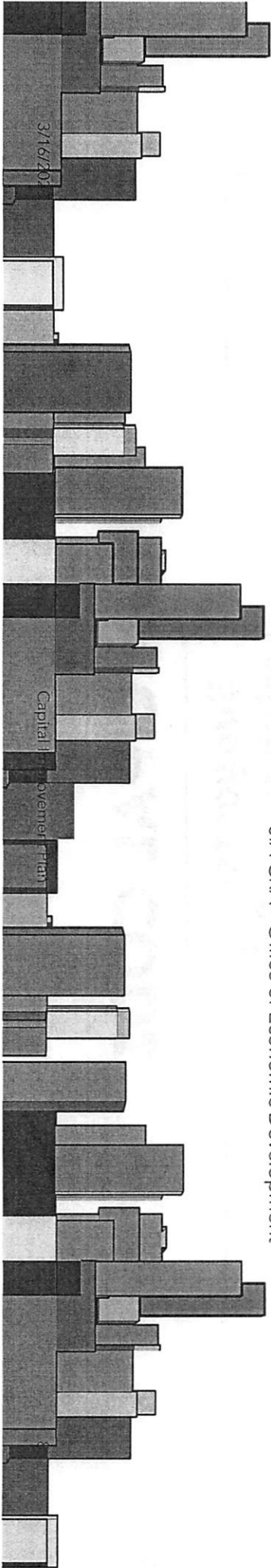
Property taxes within the boundary are set aside specifically to be used inside boundary

## Projects

Must be part of an adopted CRA plan

## CRA's in Duval County

- King-Soutel CRA - Office of Economic Development
- Arlington CRA - Office of Economic Development
- Southbank CRA - Downtown Investment Authority
- Northbank CRA - Downtown Investment Authority
- JIA CRA - Office of Economic Development



# MUNICIPAL CODE

## CPAC's

Input from each of the CPAC's is now required.

## Suggested Minimums & Targets

106.219

More than \$42million in recurring minimums are set forth in the Municipal Code

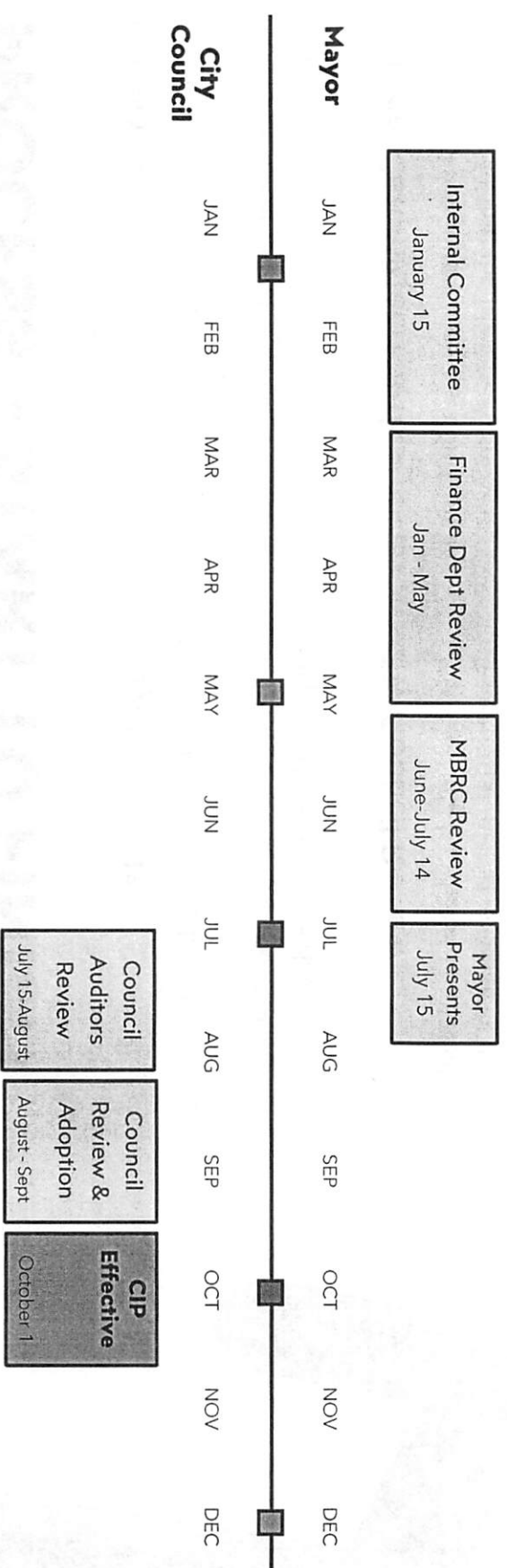
The target totals more than \$56million in recurring capital maintenance

## Urban Core

2020-418-E

CM Carlucci introduced legislation to establish a target of at least 17% of the CIP Budget to be allocated for water and sewer lines, stormwater drainage, road and streetlight Capital Improvements in the Pre-consolidated City boundary. This legislation also requires that it be reported each year in the Mayor's Proposed CIP. This is set to sunset on September 30, 2026.

# CIP - COUNCIL REVIEW & ADOPTION





# PROCESS – START TO FINISH

## January 15

On or before January 15<sup>th</sup> the Finance Department, Planning and Public Works are required to meet with all agencies to develop a proposed CIP.

## Internal Committee/Matrix

The internal committee uses a scoring matrix developed around the Mayor's Priorities to review and score projects. The focus for this committee is the Beyond 5<sup>th</sup> projects.

## MBRC Review

Once the committee has finished their work, the Finance Dept presents the proposed CIP to the Mayor's Budget Review Committee (MBRC).

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## Mayor Presents

No later than July 15, unless changed by act of City Council, the Mayor must present the CIP to City Council. The CIP legislation is typically filed the same day.

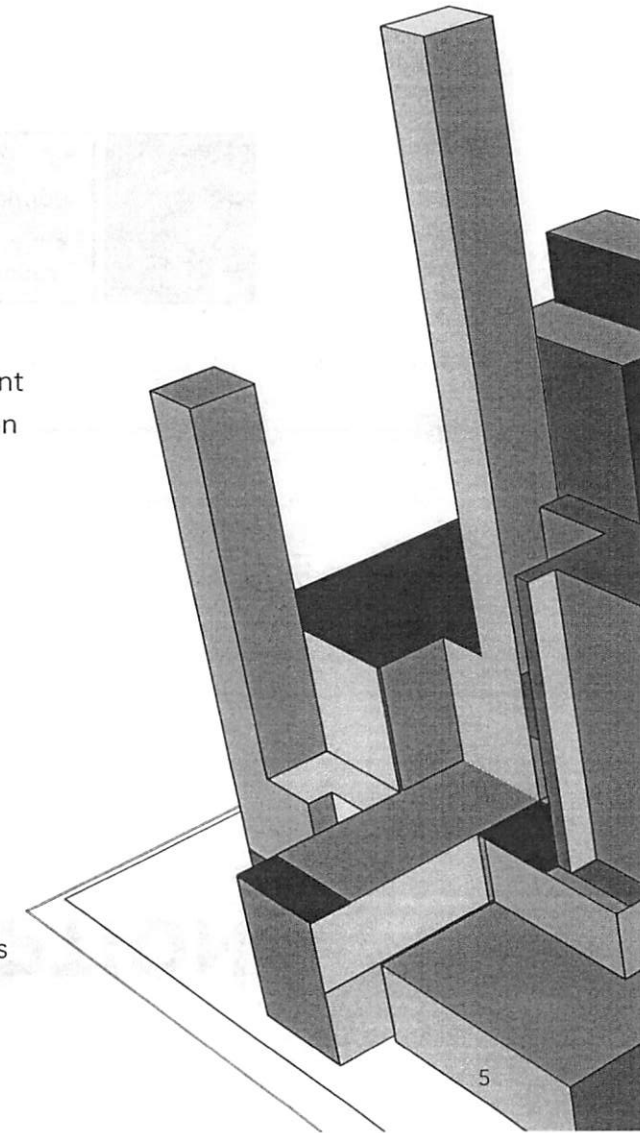
## City Council Review

Once filed, the legislation follows all the other Budget related ordinances through the Council process.

## City Council Adoption

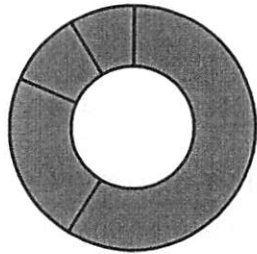
CIP amendments require amending the Budget Ordinance. Final adoption happens concurrent with the Budget Ordinance and becomes effective October 1.

Capital Improvement Plan





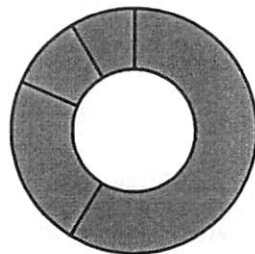
# CAPITAL IMPROVEMENT PROJECT



Cost

\$100,000

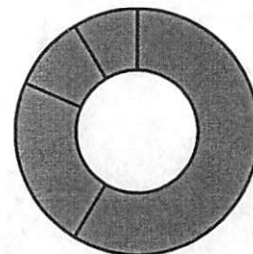
Or Greater



Useful Life

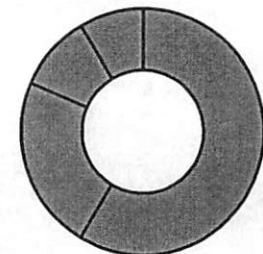
10 years

Or Greater



Recurring

Must be a one-time  
capital outlay, non-  
recurring in nature



Asset

Add to, enhance the  
value of or extend the  
life of the City's asset

# CAPITAL IMPROVEMENT PLAN

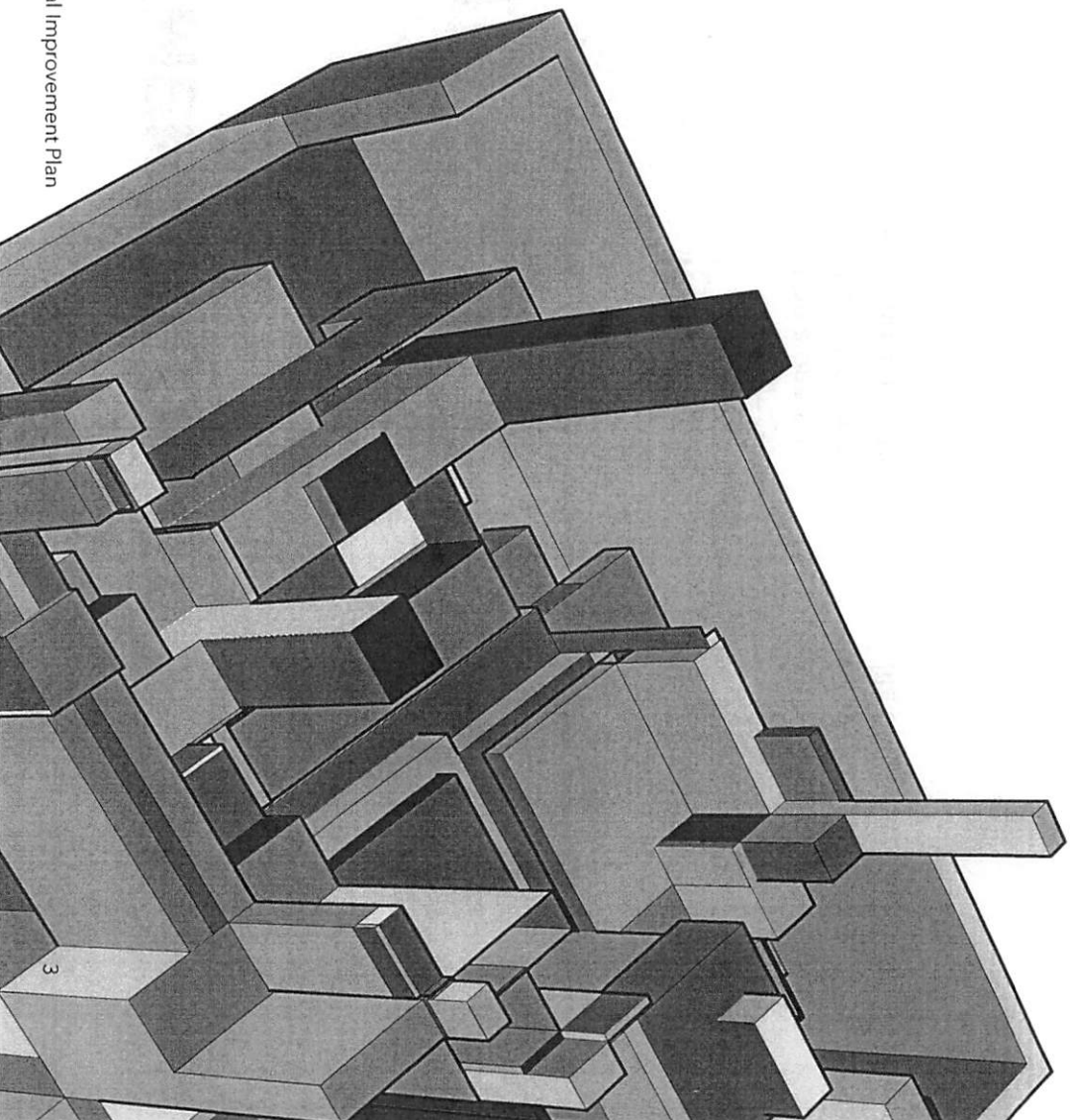
By definition: Chapter 122, Part 6

The Capital Improvement Plan (CIP) is a comprehensive five-year plan of proposed capital improvement projects, intended to identify and balance the capital needs of the community within the fiscal capabilities and limitations of the city budget.

The CIP reflects the City's capital priorities and needs for a 5-year period and addresses legal requirements, life safety hazards and takes into consideration the City's goals and policies (think Comp Plan) and debt affordability targets, urgency of a projects and the ability to complete a project.

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Capital Improvement Plan



# WHAT WE WILL COVER

By Definition

The Process

The Schedule

The Code  
and Statute

The  
Differences

The Book

Tab 6

Trivia



# **CAPITAL IMPROVEMENT PLAN**

453  
Teresa Eichner