

INFORMATION TECHNOLOGIES DIVISION



DATE: February 4, 2020

TO: Garrett Dennis, Council Member District 9

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO

FROM: Craig Galley, Information Security Officer, ITD

SUBJECT: Records Request Badge Access (2/3/2020)

ITD completed the review of your records request. Please find below the discovery details:

- Please provide what doors/access points Aaron Zahn was authorized to open/use?
 - **Please find attached document “Aaron Zahn Door Access List”.**
- Please provide a list of all JEA employees and Board Members that have had badge access to City Hall since October 2017 and the logs for usage of their badges.
 - **The Lenel badge access system is not configured to categorize users as “JEA”.**
- Please provide the access/security badge swipe report for City Hall for Herschel Vinyard and Kerri Stewart from April 16, 2018 until December 17, 2019 and if a City of Jacksonville or JEA badge was used to access the building.
 - **Kerri Stewart has no active badge nor any badge access since 5/17/2017.**
 - **Please find attached “Access Denied, Granted and Other Badge Events” for Herschel Vinyard.**
- Please provide 1st floor camera footage for July 22, 2019 between 2:30 and 2:35 p.m. and July 24, 2019 between 10:21 a.m. and 10:26 a.m.
 - **The current retention period for St. James Building video is approximately 4 months. Video is not available for the requested time period.**

FINANCE AND ADMINISTRATION DEPARTMENT

Aaron Zahn Door Access List

St James

Access Level: 12-SJ-1st FL Church St Entrance and Atrium Doors Only

Doors:

(14-1-2-08) 1st FL North Ent

(14-1-2-19) 1st FL North Atrium Door

(14-1-2-35) 1st FL Loading Dock Back Door Hallway

JFRD-HQ/EOC

Access Level: 07-JFRD-HQ-4th FL EPD Personnel

Doors:

(07-2-01) 6th FL Stairwell

(07-2-03) 5th FL Stairwell

(07-2-04) 4th FL Stairwell

(07-2-05) 3rd FL Stairwell

(07-2-08) 2nd FL Stairwell

(07-2-09) 3rd FL Comm Center

(07-2-10) 1st FL Admin

(07-2-11) 1st FL Admin Emp Ent.

(07-2-12) Elev. Lobby

(07-2-13) 1st FL Stairwell

(07-2-14) Basement Stairwell

(07-2-19) Front Door

(07-2-20) Back Door

(07-2-21) Gate Reader

(07-3-04) N Basement Stairwell

(07-3-05) N 1st Floor Stairwell

(07-3-06) N 2nd Floor Stairwell

- (07-3-07) N 3rd Floor Stairwell
- (07-3-08) Door 420-Executive Conf RM from Hallway
- (07-3-09) Door 420A-Excutive Conference Room from Admin
- (07-3-10) Door 420B-Mayor's Conf RM from Exec Conf RM
- (07-3-11) Door 433-Mayor's Conference Room
- (07-3-12) Door 413-Excutive Conf RM from EOC
- (07-3-13) Door 415-Situation Unit Entrance (From Hallway)
- (07-3-14) Door 430-EPD Administration from Hallway
- (07-3-15) N 4th Floor Stairwell
- (07-3-16) N 5th Floor Stairwell
- (07-3-17) N 6th Floor Stairwell
- (07-3-18) 4th FL Command Offices
- (07-3-20) 1st FL Main Elevator Call Button
- (07-3-21) Basement Main Elevator Call Button
- (07-3-22) 1st FL Freight Elevator Call Button
- (07-3-23) Basement Freight Elevator Call Button

Access Denied, Granted and Other Badge Events

QUERY: START DATE: 4/16/2018 12:00:00 AM; END DATE: 12/17/2019 11:59:59 PM; Last Name: Vinyard; First Name: Herschel

Report Date: 2/4/2020 7:53:33AM Eastern Standard Time

<u>Date/Time</u>	<u>Device</u>	<u>Event</u>	<u>Details</u>	<u>Cardholder Name</u>
12/16/2019				
12:55:41PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
12:54:59PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
12/9/2019				
3:31:56PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:21:20PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
12/4/2019				
2:51:15PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:50:56PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
12/3/2019				
5:24:56PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
5:24:40PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
2:22:32PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:22:11PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
11/22/2019				
12:48:58PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
12:48:39PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
11/20/2019				
10:54:39AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
10:54:18AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
11/15/2019				
9:44:55AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
9:44:38AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
11/13/2019				
3:24:57PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
3:24:40PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.

Total Events: 18

Access Denied, Granted and Other Badge Events

[ARCHIVED RECORDS], QUERY: START DATE: 4/16/2018 12:00:00 AM; END DATE: 12/17/2019 11:59:59 PM; Last Name: Vinyard; First Name: Herschel

Report Date: 2/4/2020 7:54:24AM Eastern Standard Time

<u>Date/Time</u>	<u>Device</u>	<u>Event</u>	<u>Details</u>	<u>Cardholder Name</u>
11/1/2019				
2:04:59PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:04:40PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/31/2019				
8:54:01AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
10/28/2019				
2:50:02PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:49:41PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/24/2019				
4:57:22PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
4:57:06PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
12:01:26PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
12:01:09PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/21/2019				
2:19:49PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:19:25PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/14/2019				
3:26:07PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
3:25:50PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/8/2019				
1:53:56PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
1:53:39PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10/1/2019				
11:21:07AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
11:20:49AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
9/24/2019				
5:33:05PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
5:32:44PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
11:23:18AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.

Access Denied, Granted and Other Badge Events

<u>Date/Time</u>	<u>Device</u>	<u>Event</u>	<u>Details</u>	<u>Cardholder Name</u>
9/24/2019				
11:22:58AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
9/17/2019				
1:47:05PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
10:18:55AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
10:18:31AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
8:56:16AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
8:55:58AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
9/13/2019				
10:53:39AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
10:53:20AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
9/10/2019				
9:48:44AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
9/9/2019				
9:53:43AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
9:53:21AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
9/2/2019				
10:35:13AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
8/29/2019				
9:54:15AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
9:53:54AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
8/28/2019				
2:20:00PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
8/26/2019				
5:15:06PM	(14-1-2-03) 1st FL Main Entry Turnstile	Access Granted	95327	VINYARD, HERSCHEL T.
4:21:11PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
8/19/2019				
10:55:08AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
8/13/2019				
1:50:14PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
1:49:57PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.

Access Denied, Granted and Other Badge Events

<u>Date/Time</u>	<u>Device</u>	<u>Event</u>	<u>Details</u>	<u>Cardholder Name</u>
8/12/2019				
3:21:27PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
3:21:05PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
8/8/2019				
3:27:19PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
3:26:58PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
10:54:07AM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
8/7/2019				
10:49:14AM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
8/5/2019				
2:07:59PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.
2:07:39PM	(14-1-2-08) 1st FL North Ent	Access Granted	95327	VINYARD, HERSCHEL T.
12:51:58PM	(14-1-2-19) 1st FL North Atrium Door	Access Granted	95327	VINYARD, HERSCHEL T.

Total Events: 49
