

1 Introduced by Council Member Carlucci:
2
3

4 **ORDINANCE 2020-672**

5 AN ORDINANCE AMENDING TITLE III (EXECUTIVE
6 BRANCH), CHAPTER 30 (PLANNING AND DEVELOPMENT
7 DEPARTMENT), PART 1 (ORGANIZATION), SECTION
8 30.101 (ESTABLISHMENT; DIRECTOR OF THE PLANNING
9 AND DEVELOPMENT DEPARTMENT), SECTION 30.103
10 (DEFINITIONS) SECTION 30.104 FUNCTIONS) AND
11 CREATING A NEW PART 9 RESILIENCY DIVISION);
12 PROVIDING AN EFFECTIVE DATE.
13

14 **BE IT ORDAINED** by the Council of the City of Jacksonville:
15

16 **Section 1. Amending Title III (Executive Branch), Chapter**
17 **30 (Planning and Development Department), Part 1 (Organization),**
18 **Sections 30.101 (Establishment; Director of the Planning and**
19 **Development Department), 30.103 (Definitions) and 30.104 (Functions),**
20 **Ordinance Code.** Chapter 30 (PLANNING AND DEVELOPMENT DEPARTMENT),
21 Part 1 (Organization), is hereby amended to read as follows:
22

23 **CHAPTER 30. PLANNING AND DEVELOPMENT DEPARTMENT.**

24 * * *

25 **PART 1. ORGANIZATION**

26 * * *

27 **Sec. 30.101. - Establishment; Director of the Planning and**
28 **Development Department.**

29 * * *

30 There is established an executive department to be known as the
31 Planning and Development Department (hereinafter referred to in this
chapter as "Department") which shall be responsible for: the planning

1 activities of the Consolidated Government, ~~for~~ administering and
2 interpreting the Comprehensive Plan and the Zoning Code; ~~for~~
3 assisting and making recommendations to the Council with respect to
4 zoning matters; ~~for~~ considering and making recommendations to the
5 Planning Commission upon requests for exceptions, variances, and
6 waivers to the Zoning Code; ~~for~~ granting administrative deviations
7 to the Zoning Code; and coordinating and developing Jacksonville's
8 Resiliency Strategy across all departments and with affiliated
9 agencies; and for assisting with the reapportionment of Council
10 districts as required by the Charter or as requested by the Council.
11 The head of the Department shall be the Director of the Planning and
12 Development Department (hereinafter referred to in this chapter as
13 Director) who shall be appointed by the Mayor and confirmed by the
14 Council and shall serve at the pleasure of the Mayor. The Director
15 shall have a master's degree from an accredited college or university,
16 in public administration, urban planning or a related field or shall
17 have ten year's professional and administrative experience in a
18 managerial capacity, at least five of which shall be in an urban
19 planning or a related field or shall have ten years' professional and
20 administrative experience in a managerial capacity, at least five of
21 which shall be in an urban planning agency or organization.
22 Furthermore, the Department shall provide coordination, expertise and
23 assistance in the furtherance of economic development within the
24 City, and the Director shall directly report to the Chief Services
25 Officer.

26 * * *

27 **Sec. 30.103. - Definitions.**

28 In this chapter, unless the context otherwise requires:

- 29 (a) *City* means the City of Jacksonville, excluding the Second,
30 Third, Fourth and Fifth Urban Services Districts, except
31 as to county planning functions.

1 ~~(b)~~ *General location* means area or neighborhood to be served,
2 but not site specific.

3 ~~(c)~~ *Long-range plans* means plans which define needs from five
4 years to ten years.

5 *Resiliency Strategy* means the plan developed by the City for
6 creating the projects, programs, funding, management, and
7 implementation goals for a resilient Jacksonville.

8 ~~(d)~~ *Short-range plans* mean plans, which define needs for three
9 to five years.

10 **Sec. 30.104. - Functions.**

11 The Department shall:

12 (a) Conduct research studies, collect, compile and analyze
13 socioeconomic data and prepare maps, charts and tables
14 necessary for the accomplishment of its other functions
15 and for use by governmental and private entities.

16 * * *

17 (z) Coordinate with the Downtown Investment Authority Chief
18 Executive Officer regarding planning, permitting and
19 development Downtown. Such areas shall include, but not be
20 limited to, the Historic Preservation Section, Development
21 Services, Development of Regional Impact Coordinator, and
22 the Bicycle/Pedestrian Coordinator.

23 (aa) Coordinate, develop, refine, and integrate the resilience
24 policies and practices for the City.

25 (bb) Develop and coordinate the City's Resiliency Strategy
26 across all departments.

27 (cc) Coordinate high-priority resilience projects, including
28 securing funding for resiliency initiatives, monitoring,
29 and reporting progress on those projects.

30 * * *

31 **Section 2. Amending Title III (EXECUTIVE BRANCH), Chapter 30**

1 (PLANNING AND DEVELOPMENT DEPARTMENT) to create a new Part 9
2 (Resiliency Division). Chapter 30 (Planning and Development
3 Department), *Ordinance Code*, is hereby amended to create a new Part
4 9, to read as follows:

5 **Chapter 30 - Planning and Development Department**

6 * * *

7 **PART 9. - RESILIENCY DIVISION**

8 **Sec. 30.901. - Resiliency Division; Establishment;**
9 **Responsibilities.**

10 There is established within the Department a Resiliency
11 Division, which shall be responsible for:

- 12 (a) The coordination, development, refinement, administration,
13 integration, and communication of resilience policies and
14 practices for the City;
- 15 (b) The development and coordination of Jacksonville's
16 Resiliency Strategy across all departments; and
- 17 (c) Overseeing the coordination of high-priority resiliency
18 projects, including securing funding for resiliency
19 initiatives, monitoring, and reporting progress on those
20 projects.

21 **Sec. 30.902. - Division Chief as Chief Resiliency Officer**
22 **("CRO").**

23 There is established within the Department a full-time position
24 of the Chief Resiliency Officer ("CRO"), which shall be the Division
25 Chief of the Resiliency Division. The CRO shall be appointed by the
26 Mayor and approved by the Council and shall serve at the pleasure of
27 the Mayor. The CRO shall serve as the chief liaison for all City
28 operations relating to resiliency and shall be responsible to the
29 Director for the development and coordination of Jacksonville's
30 Resiliency Strategy across all departments. The CRO shall meet the
31 following qualifications:

1 (a) Required Education: a master's degree or higher, from an
2 accredited college or university, in engineering,
3 environmental sciences, biology, sustainability, planning,
4 or a closely related field.

5 (b) Required Experience: Four years of progressively
6 responsible professional work experience in sustainability
7 planning, resiliency planning, or a related field.

8 **Section 3. Effective Date.** This ordinance shall become
9 effective upon signature by the Mayor or upon becoming effective
10 without the Mayor's signature.

11
12
13
14 Form Approved:

15
16 /s/ Susan Grandin

17 Office of General Counsel

18 Legislation Prepared By: Susan C. Grandin

19 GC-#1397777-v3-CRO_legis.docx