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117 West Duval Street, Suite 425
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TASK FORCE ON SAFETY AND CRIME REDUCTION

Meeting Notice

March 15, 2019
5:00 p.m.

TO: Task Force on Safety and Crime Reduction Subcommittee Members

Tom Geismar	Timothy Sloan
Phyllis Hall	Shamika Wright
Alicia Sitren	Mia Allen

FROM: Ellen Glasser, Chair

SUBJECT: 20190328 Meeting Notice Task Force on Safety and Crime Reduction Subcommittee on Family Engagement

Notice is hereby given that the Task Force on Safety and Crime Reduction Subcommittee on Family Engagement will meet **Thursday, March 28, 2019 from 9:00 AM – 10:30 AM**. The meeting will be held in **Committee Room B, 117 W. Duval St., 1st Floor, City Hall - St. James Building**. For additional information, please contact Crystal Shemwell at cshemwell@coj.net or (904) 630-1404.

When attending Task Force meetings, members are to park in the parking garage located on the corner of Main and Duval Street (Library Garage) to receive free parking. Please see the Legislative Assistant for parking validation.

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 630-4940, TTY-(904) 630-4933, or email your request to KLMcDan@coj.net.

CLB/cs

cc: Cheryl Brown, Council Director
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**TASK FORCE ON SAFETY AND CRIME REDUCTION
Subcommittee on Family Engagement**

DATE: March 21, 2019

TO: Members of Subcommittee on Family Engagement

Tom Geismar	Timothy Sloan
Phyllis Hall	Shamika Wright
Alicia Sitren	Mia Allen (Youth Liaison)

FROM: Ellen Glasser, Chair

**SUBJECT: SUBCOMMITTEE MEETING NOTES FOR 3/14/19:
TIMELINE, PROPOSED ASSIGNMENTS & INTERVIEW/CONTACT GUIDE**

Subcommittee members Glasser, Geismar, and Hall met on 3/14/19 in order to:

- I. Draft a Vision Statement and Mission Statement.
- II. Address Task Force/Subcommittee timeline and meeting schedule.
- III. Make preliminary Subcommittee assignments for completion by 3/28/19.

Meeting notes follow.

I.

VISION (DRAFT): SUPPORT EVERY FAMILY FOR A SAFER JACKSONVILLE

MISSION (DRAFT): 1) IDENTIFY INDIVIDUALS IN JACKSONVILLE WITH GREATEST NEED IN TERMS OF PUBLIC SAFETY; 2) ENGAGE SINGLE PARENTS AND FAMILY UNITS WHO CAN OFFER SUPPORT TO THEM; 3) ACKNOWLEDGE AND ELIMINATE BARRIERS TO TRUSTING RELATIONSHIPS; 4) CREATE CONNECTIONS TO EFFECTIVE SERVICES THAT INCLUDE, BUT ARE NOT LIMITED TO: EDUCATION & SKILLS; EMPLOYMENT; HEALTH & NUTRITION; HOUSING; AND TRANSPORTATION

II.

The full Task Force set deadlines for reporting in its 3/8/19 meeting. A draft Subcommittee report is due on 4/5/19, and the last scheduled meeting of the full Task Force is 4/26/19. The Task Force report is due on 5/1/19. It is not clear if this is to be a preliminary or a final report. While our subcommittee work may continue, we agreed that we should, at a minimum, work

toward submitting an inventory, have a good outline, and be prepared to provide direction to the Task Force by 4/26/19.

With this short deadline in mind, we plan to focus our efforts over the next few weeks on the five elements identified in the above mission statement. We expect each Subcommittee member to scan literature or to make contacts in either the public or private sector, using the attached interview guide where appropriate, and to report back to the Subcommittee by 3/28/19. Subcommittee meetings are scheduled for 3/21/19 and 3/28/19 at 9:00 am at City Hall (Fridays were not available).

III.

We agreed it is unrealistic for us to contact all entities providing services in Duval County in our prescribed time frame, so we should focus on gathering information about programs, both public and private, that have the widest reach in Duval County, have a connection to reducing crime, have an organizational structure, and have funding.

Members at the meeting volunteered to contact the following agencies:

Ellen Glasser:	Duval County Public Schools (DCPS) Jacksonville Sheriff's Office (JSO) Early Learning Coalition (ELC)
Tom Geismar:	Kids Hope Alliance (KHA) UNF Center for Urban Education & Policy
Phyllis Hall:	Duval County Health Department United Way of Northeast Florida Department of Children & Families (DCF)

As Subcommittee Chair, I am proposing the following assignments. We can further discuss and confirm these at our next meeting, but the goal is to get all members started.

Alicia Sitren:	Scan successful models for family engagement programs (e.g. Chicago Parent Child Program, Carolina Abecedarian Program) Teen Court
Timothy Sloan:	Jacksonville Re-entry Center (JREC) Choose one or more among community organizations (e.g. Community Foundation, New Town Success Zone, Edward Waters College)
Shamika Wright:	JAXChamber-affiliated or other workforce programs Review Jacksonville Journey recommendations & funding

Our contacts should be focused on how services tie to direct engagement between individuals and their families and how such engagement can be anticipated to prevent/reduce crime. Please note that, as we have been instructed, direct individual contact can be made with Task Force member who are designated as liaison/subject matter experts.

Each member should prepare short bullet-style summaries in Word format and report out to the Subcommittee at or before our 3/28/19 meeting.

TASK FORCE ON SAFETY AND CRIME REDUCTION
Subcommittee on Family Engagement

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INTERVIEW/CONTACT GUIDE

1. Agency Name:
2. Agency Point of Contact:
3. What services do you provide?
4. Describe Funding, if any:
5. Name programs that are focused on families.

(If more than one program, complete separate forms to respond to the following questions)

6. Program Name:
7. How long has it been in place?
8. Describe the family units that you focus on.
9. How do you select them?
10. Where are they?
11. Who do you consider to be the individuals in greatest need?
12. Do you focus on youth, adults, or both?
13. Do you focus on individuals at risk of committing crime?
14. Do you focus on any special populations (girls, moms & babies, single parents, pregnant teens, juvenile/adult offenders, drug addiction, etc.)?
15. How much face-to-face contact with family members is built into your program?
16. How do you evaluate the impact of your programs?
17. What outcomes do you measure?
18. How many family units have you provided service to?
19. Please provide any summary reports for last 5 years.
20. What is your cost per individual or family unit served?
21. What is working? What is not working?
22. What are barriers to building trust?
23. What are barriers to providing services?
24. Do you see any duplication between your program and others?
25. What are the areas of greatest need that lack services?
26. Would incentives for parents assist in providing services?
27. Name and rank incentives that would promote positive outcomes.
28. If funding were not an issue, what program would you implement to promote family engagement?
29. Additional comments?