

From: [Barboza, Lourdes](#)
To: [CITYC](#)
Subject: Notice of Boards & Commissions Ethics Training for 2019
Date: Monday, January 28, 2019 2:23:37 PM

Please distribute the below e-mail to all members of City of Jacksonville Boards and Commissions. Thank you for your assistance with this matter.

To: All Boards and Commissions Members, City of Jacksonville
From: Carla Miller, Ethics Director

Re: Ethics Training

As of May, 2015, there is now mandatory ethics training for all Boards and Commissions members (Ordinance 2015-268, section 50.109). Every Board and Commission member should attend at least one live training session every four years. They are held bi-monthly and will be one hour long. Bring lunch or a drink if you like.

Bi-Monthly Ethics Training for Boards & Commissions
Offered every other month at times below
Lynwood Roberts Room, City Hall, First Floor

Training sessions for 2019 :

- (1) Thursday, February 28 at 12:00 – 1:00 p.m.**
- (2) Thursday, April 25 at 12:00 – 1:00 p.m.**

- (3) Thursday, June 27 at 12:00 – 1:00 p.m.**
- (4) Thursday, August 22 at 12:00 – 1:00 p.m.**
- (5) Thursday, October 24 at 12:00 – 1:00 p.m.**
- (6) Thursday, December 5 at 12:00 – 1:00 p.m.**

**NOTE: It is rare, but this training date may be rescheduled or cancelled. Please check the online City Calendar on [coj.net](http://www.coj.net) (<http://www.coj.net/all-of-coj/upcoming-events/calendar.aspx>) on the DAY of your training to make sure it has not been rescheduled or cancelled. Anyone who RSVP'd for the training will be sent an e-mail if the training date is rescheduled or cancelled.

If you plan to attend one of these training sessions, please RSVP for your selected training session date by sending an e-mail to Lourdes Barboza, Executive Assistant of the Office of Ethics, Compliance and Oversight, at lbarboza@coj.net. Please include your name, the name of the Board/Commission you represent and the date of the session you plan to attend.

DON'T BE LATE! Arrive 5-10 minutes early. Please note that Ordinance Code section 51.109 requires specific topics to be addressed in this mandatory ethics training session. Please arrive on time for the ethics training session to ensure that you receive credit for attending the training session. **Persons who enter the training after it has begun will not receive credit for attending the ethics training session and will be required to attend a future training session in order to comply with the required training in section 51.109.**

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute

requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 630-4940, TTY-(904) 630-4933, or email your request to ADAAccommodationRequest@coj.net.

Lourdes Barboza
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