



DUVAL COUNTY ELECTION ADVISORY PANEL

MEETING AGENDA

Wednesday, January 10, 2018 3:00 P.M.

Don Davis Room, 1st Floor, City Hall

Research: Jeff Clements, Chief of Research

Members:

Ingrid Montgomery, Chairperson
Justin Portlock, Member
Leon Carrero, Member

Daniel Henry, Vice Chairperson
Hunter Anderson, Member
Charles McWhite, Member

Toni Alfred, Member
John Libby, Member
Jon McGowan, Member

Meeting Convened

Meeting Adjourned

If a person decides to appeal any decision made with respect to any matter considered at such meeting, such person will need a record of the proceedings, and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Legislative Authority:	Chapter 59, Ordinance Code
Total Members:	9
Committee Duties:	Study and make recommendations to the Supervisor of Elections to increase the quality of voter registration and education efforts. Study and make recommendations to the Supervisor of Elections to enhance the voter's election-day experience, including poll worker training, polling locations, ballot styles, and fraud prevention. Evaluate and recommend improvements on the election effectiveness, including number of over votes, under votes and spoiled ballots, voter complaints, and voter turnout. Review and comment on ballot styles, instructions and absentee ballot appearance. Make an annual report to Council on progress, including an incorporation of any statistics, charts, studies, reports, or other data and materials generated.

-
- I. Quorum – Roll Call
 - II. Approval of December 13, 2017 minutes
 - III. Supervisor of Elections update
 - IV. Old Business
 - Election-related legislation filed for 2018 Florida Legislature
 - V. New Business
 - Clarification of EAP's current roles
 - EAP 2017 annual report
 - Potential changes to Ordinance Code Chapter 59 – EAP's legislative authorization
 - VI. Public Comments
 - VIII. Adjourn

ELECTION-RELATED LEGISLATION PENDING IN 2018 LEGISLATURE

HJR 59 - Restoration of Civil Rights: Proposes amendment to State Constitution to authorize Legislature to prescribe additional circumstances under which certain fines & forfeitures may be suspended or remitted, reprieves may be granted, civil rights may be restored, & punishments may be commuted.

SB 64 - Voter Registration; Providing that driver license or identification card applications, driver license or identification card renewal applications, and changes of address for existing driver licenses or identification cards submitted to the department serve as voter registration applications; requiring the supervisor of elections to provide a notification of registration to each applicant; providing that an applicant is registered, or has his or her voter registration record updated, if he or she fails to respond to the notification within a specified timeframe, etc.

HB 61/SB 428 - Restoration of Civil Rights: Designates act as "Restoration of Civil Rights Act"; provides for automatic restoration of former felon's civil rights, other than right to own, possess, or use firearms, following completion of sentence of incarceration & community supervision; provides conditions for & exemptions from automatic restoration; provides for education concerning civil rights of people who have felony convictions; provides retroactive applicability.

HB 85/SB 276 - Voter Registration List Maintenance: Authorizes Department of State to enter into certain interstate agreements or to become member of nongovernmental entity to verify voter registration information; establishes requirements for participation in such agreements or memberships; requires DHSMV to provide specified information to Department of State; establishes reporting requirements.

HB 87/SB 278 – Public Records/Statewide Voter Registration System: Creates public record exemption for certain information received by Department of State from another state that is confidential or exempt pursuant to laws of that state; provides for release of such information to specified persons; provides for future legislative review & repeal of exemption; provides statement of public necessity.

SB 704 - Voter Registration; Providing that driver license or identification card applications, driver license or identification card renewal applications, and changes of address for existing driver licenses or identification cards submitted to the department serve as voter registration applications; requiring the supervisor of elections to provide a notification of registration to each applicant, etc.

HB 609/SB 810 - Vote-by-Mail Ballots: Authorizes absent elector to personally deliver, or have his or her immediate family member personally deliver, his or her completed vote-by-mail ballot to early voting site during specified hours; requires Division of Elections to adopt rules.

HB 709/SB 964 - Voting Systems: Revises definition of term "marksense ballots" for purposes of Florida Election Code; provides applicability of specified ballot requirements to voter interface device.

HB 761 - Public Records/Voters and Voter Registration: Provides public records exemption for specified information regarding voter or voter registration applicant & information concerning preregistered voter registration applicants; authorizes disclosure of confidential & exempt information under certain circumstances; provides for future legislative review and repeal; provides statement of public necessity.

Chapter 59 - DUVAL COUNTY ELECTION ADVISORY PANEL

Sec. 59.101. - Establishment.

There is hereby established a panel to be known as the Duval County Election Advisory Panel (hereinafter known as the Panel).

(Ord. 2002-373-E, § 1)

Sec. 59.102. - Intent of the Council.

It is the intent of the Council in establishing the Panel to create a body to review the voter registration and the election process, procedures, and experiences in Duval County to ensure a fair, impartial and effective election process. Because of the lessons learned from the November 2000 general election, the creation of the Panel will serve as an effort to ensure that the entire voting experience, from voter registration through election day, in all future elections in Duval County, will be conducted in a manner so as to uphold and expand voter confidence in the election system, create a more informed electorate, and increase overall participation in the voting process.

(Ord. 2002-373-E, § 1)

Sec. 59.103. - Membership; terms; composition.

The Panel shall be composed of nine members, selected as follows:

- (a) Three members of the public designated by the Council President; and
- (b) Three members of the public designated by the Mayor; and
- (c) Three members designated by the Supervisor of Elections, one of whom shall be employed full-time at the Supervisor of Elections' office.

Each Panel member shall at all times be a registered voter in Duval County. Other than the employee of the Supervisor of Elections, the designees shall be selected in such a manner as to represent a diverse background in terms of race, gender, party affiliation, and physical impairment and shall be confirmed by the City Council. Each Panel member shall serve for a term of three years or until his or her successor shall have been appointed; provided that, of the initial appointments, two of the three initial designees of the Council President and Mayor and one of the two initial designees of the Supervisor of Elections shall

serve for a period of two years with the remaining members serving a three-year term. The Supervisor of Elections' office employee designee shall serve until such time as the Supervisor of Elections appoints a replacement. Appointed panel members may be reappointed for up to one additional term.

(Ord. 2002-373-E, § 1)

Sec. 59.104. - Organization.

- (a) The Chairman, or in his or her absence, the Vice-Chairman, both of whom shall be elected, along with the Secretary, by the Panel, shall preside at all meetings of the Panel and shall appoint the members of various committees or other bodies as authorized by the Panel in furtherance of its purposes. The Secretary shall keep the records of the Panel and the minutes of its meetings.
- (b) The Panel shall meet at least on a quarterly basis at such times and places as are fixed by the rules of the Panel. Special meetings shall be called by the Chairman in accordance with the rules of the Panel.
- (c) The Panel shall adopt, amend and rescind rules to implement the provisions of this Chapter. All reports, studies and recommendations made by or at the direction of the Panel shall be considered and approved by the Panel before same are released or laid before the Council, Supervisor of Elections, Mayor or any other body or individual.
- (d) The Panel may establish such committees from among its membership as it deems necessary to carry out its functions. The Panel may also, from time to time, authorize the establishment of task forces, study groups, and similar bodies to carry out specialized and detailed purposes within the scope of the Panel's overall purposes. Any such body may include persons who are not members of the Panel, but the Chairman thereof shall be a commissioner. The body shall report on its progress to the Panel at such times as the Panel shall require, and no report, study, or recommendation, favorable or adverse, may be made by any such body unless the matter is first considered by the Panel.
- (e) The Council Secretary's Office shall provide adequate staff and support services for the Panel.

(Ord. 2002-373-E, § 1)

Sec. 59.105. - Duties.

The purpose of the Panel is advisory only. In no way shall the Panel interfere with the performance of the duties of the Supervisor of Elections. The Panel is established for the following general purposes:

- (a) To study and make recommendations to the Supervisor of Elections to increase the quality of voter registration and education efforts.
- (b) To study and make recommendations to the Supervisor of Elections to enhance the voter's election-day experience, including poll worker training, polling locations, ballot styles, and fraud prevention.
- (c) To evaluate and recommend improvements on the election effectiveness, including number of overvotes, undervotes and spoiled ballots, voter complaints, and voter turnout.
- (d) To review and comment on ballot styles, instructions and absentee ballot appearance.
- (e) To make an annual report to Council on the progress of the Panel in the performance of its duties, including an incorporation of any statistics, charts, studies, reports, or other data and materials generated by or for the Panel.

(Ord. 2002-373-E, § 1)