

## Legislative Bill Tracking Procedures

**Step 1:** Bills are reviewed by Legislative Bill Tracking Committee Chair & Members, upon receipt from the Legislative Assistant

**Step2:** Sort Bills and forward report to CPAC impacted

- Direct Neighborhood
- Indirect Neighborhood Impact
- Tertiary Neighborhood Impact

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**Step3:** Legislative Bill Tracking Committee Meets

- Determine Action to CPAC, Council, Mayor
- Determine Follow through Committee

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**Step 4:** Report out of Actions, Resolutions, and Recommendations