



Task Force on Consolidated Government

Jacksonville City Council

Council Member Lori Boyer, Chair

May 29, 2014

MEETING SCHEDULE

9:00-9:15 **Welcome & Establish Quorum**

Lori Boyer, Chair

9:15-10:45 **Review of Neighborhoods & Infrastructure Committee
Recommendations**

Damian Cook, Task Force Administrator

10:45-11:30 **Review New Issues**

11:30-12:00 **Wrap-up & Public Comment**

12:00 **Adjourn**

New Issues to Review:

1. Collective Bargaining Language in Article 19 of the City Charter
2. Minority Contracting

Issues Not Completed During Committee Process

1. Alternative Revenue Sources/Grants
2. Civil Service/High Quality Workforce
3. Long-range Planning within the City



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Neighborhood's Committee Recommendations

St. John's River & Its Tributaries

Ordinance Code Change:

8. The Ordinance code should be changed to provide that all public and private parties who discharge anything into the St. Johns river shall comply with all Federal and State pollution laws and by the year 2025 they shall not discharge any pollutant into the river.
9. The Ordinance code should be changed to provide that all public appropriations made to meet nutrient pollution reduction requirements and water quality goals for Duval County waterways must be utilized for future nutrient reduction programs, practices and initiatives and not for retroactive payments and/or credits for past reduction programs, practices, and initiatives.
10. The Ordinance code should be changed to provide for more stringent laws regulating the continued use of existing septic tanks, and for the installation of new septic tanks based upon recommendations made in the River Accord.

Infrastructure

Ordinance Code Change:

2. The Ordinance Code should be changed to require appropriate independent authorities with responsibility for carrying out capitol improvements projects in the pre-consolidated urban areas of the City to assess the unmet CIP needs in those areas and are required to set aside an annual amount of their CIP budgets to address those unmet needs.

Neighborhood Engagement & Participation

Neighborhood Organizations

Ordinance Code Changes:

1. The Ordinance Code should be changed-in accordance with the new Charter amendment(s) and the Neighborhood Bill of Rights should include the following requirements:
 - b. Registered Neighborhood Associations, CPACs, and applicants for any land use or zoning change, shall have the opportunity to meet with the Planning Department to ask questions or to voice support, objections, concerns, or suggestions regarding the application.
 - c. Registered Neighborhood Associations and CPACs shall be given the final version of all documents related to a land use application at least 15 days prior to any public hearing on the matter. Failure to do so shall constitute a violation of the Neighborhood Associations rights.
 - d. Registered Neighborhood Associations and CPACs shall have the opportunity to speak and present opposition during a quasi-judicial hearing on a land use application.

Citizens' Planning Advisory Committees (CPACs)

Ordinance Code Change:

CPACs Generally

2. The City Council shall codify by ordinance the creation and duties of Citizen Planning Advisory Committees (CPACs) as outlined below:
 - a. Membership shall be open to all residents, individually and as members of associations, business owners, property owners, and organizations within the CPACs boundaries.
 - b. Procedures for fair and open conduct of their business that allows every stakeholder to participate in the conduct of business, deliberation and decision-making.
 - c. Procedures for compliance with state and local Sunshine and public records laws.
 - d. Procedures for financial accountability.
 - e. Submission and publication of an organizational plan and by-laws demonstrating compliance with requirements a, b, c, d of this section.
4. The Ordinance Code should be changed to state that the City Council may delegate authority to CPACs to hold public meetings prior to Council vote.
5. The Ordinance Code should be changed to require the City Council appropriate sufficient funds annually for the operation of each CPAC. These funds shall be appropriated to a special fund created for this purpose.

CPAC Duties & Responsibilities

1. The Ordinance Code should outline the following duties and responsibilities of CPACs:
 - a. Require CPACs monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.
 - b. Gather input from neighborhood associations within its boundaries and put together a list of unmet needs to be addressed within the CIP.
 - c. Determine its agenda based on the needs and requests of the neighborhood associations within its boundaries. Generally, CPACs should work on issues that neighborhood organizations may not have the capacity to do, such as city policies or practices that are broad in nature like development standards, or issues that traverse numerous neighborhoods within its boundaries.
 - d. CPACs may handle zoning and land use issues at the request of a neighborhood organization but generally zoning and land use issues should be handled by the neighborhood association.
 - e. CPACs shall develop a procedure for mediating complaints of violations of the Neighborhood Bill of Rights by providing both the neighborhood association and the department, agency, or party responsible for the possible violation a opportunity to explain their situation and then assist in finding an amicable solution.
 - f. CPACs shall report violations of the Neighborhood Bill of Rights, including the number of violations and the departments, agencies, and/or parties responsible for the violations, to the City Council on a quarterly basis.

Housing and Neighborhoods Department

Charter Amendment:

1. The Charter should be amended to create or designate a City division or department to nurture and support neighborhoods, neighborhood associations and CPACs.
2. The Charter should be amended to create or designate a City division or department to:
 - a. Assist neighborhoods in organizing themselves and identifying boundaries that do not divide communities.
 - b. Assisting neighborhoods and CPACs with public and civic education, outreach and training with an emphasis given to areas that have traditionally low rates of participation in government.
 - c. Assisting neighborhoods and CPACs with their annual submission of priority projects for consideration in the Capital Improvement Program (CIP).
 - d. Identifying neighborhoods at the “tipping point” within 1 year of establishment of the department or division.

New Issues to Review

Removal of Article 19 of the City Charter – Collective Bargaining

Recommendation:

1. The portions of Article 19 of the City Charter which conflict with Chapter 447 of the Florida Statutes, specifically Section 19.207 of the City Charter, should be removed to avoid confusion.

Minority Businesses & Contracting

Recommendations:

Procedurally

1. Adhere to the entire Purchasing Code as it is written to include the rules relating to Chapter 126, Part 8 outlining the relationships with Black, Woman and other Minority business owners
2. Waive the Purchasing Code only after a request is deemed by the City Council as an emergency and for convenience once it has been publically announced and presented at least once at a public hearing for public comment.
3. Adhere to all the mandates of the federal regulations and guidelines, to include the Affirmative Action Plan requirement included in the City Ordinance Chapter 126.801 and Chapter 126.802.
4. Enforce and train specifically to the JSEB needs in the training component established in the Code and Executive Order 11246.
5. Enforce, practice and apply to all federal guidelines according to CFR 41. Part 60-1.4 that includes the language of Equal Opportunity Clause for Prime Contractors and Subcontractors accepting government contract with federal funds and grants.
6. Adhere to the agreement outlined in a City Resolution 95-441-135 in partnership with the SWIFT Program established and approved in 1995 requiring the utilization, training of under-utilized small, minorities, women and Black businesses on COJ contracts. This agreement has not been amended, terminated or modified.
7. Establish a diverse Business Advisory Council that includes balanced mix of small, minority and women Business Owners, City Council members, JCCI, the regional planning council, representatives from the Mayor administration Team, the Economic development departments, community representatives and agencies such as Civic Advocacy Organizations, Legal Aid Representatives, the general public, social agencies like the Entrepreneurial program of the Urban League, NAACP-Economic Development Committee, the Hispanic, Asian and Indian chambers.

8. Empower under-utilized businesses by increasing access to various market categories, increase joint-venture partnerships with middle to larger companies and small contractors, and locate capital funds and bonding.
9. Include small, minority and women in the clandestine “Good Ole Boy” system for contracting opportunities at the DDA, the Jax Landing and other city endorsed and funded projects.
10. Enhance the race neutral programs like the JSEB Program; by consider a member of the regional planning council as part of any oversight committee.
11. Ensure that African Americans and other minorities to include women are a part of the discussions for improving the City and all agencies as it relates to procurement.

Jacksonville Small and Emerging Businesses (JSEBs)

12. Build capacity of JSEBs now and for the future with projects and programs that enhance skills-
 - a. Revamp the training program for JSEBs that focus on intense administrative and office procedures; operations and staffing; coordinating processes with the expectations and processes of government work. This should be a constant initiative;
 - b. Assist JSEBs with expected documentation for payroll, insurance, accounting and invoicing, pay applications, support documentation and etc., business financial literacy (i.e. via training);
 - c. Develop a coaching and counseling component of the program for JSEBS with an Executive Roundtable;
 - d. Train JSEBs to focus on the transition from residential to government and from commercial to government work.
13. Improve the enforcement of the program guideline and lines of communication through the City of Jacksonville, its independent authorities and the Duval County School Board
 - a. Have the Public Works and purchasing departments work closer with the JSEB program coordinator for JSEB projects;
 - b. Have the JSEB coordinators work cooperatively with the COJ and its independent authorities work closer with the JSEBs who fall through the cracks or clog up the system;
 - c. Encourage more teaming and partnering relationships with the JSEBs even among themselves to work together and with the larger primes. Use national teaming techniques used in other areas;
 - d. Monitor and enforce penalties to Primes and major subcontractors on city projects with letters of intent with JSEBs who were never utilized by the half way point of the contract but won the contract with this intent;

- e. Monitor and require a monthly justification for non-utilization with approval from an independent advisory task force before further payments are paid to the primes;
- f. Penalize prime contractors who have outstanding obligations to the JSEB by retaining the stated % of utilization amount and splitting it with the JSEB and return the other to the city coffers;
- g. Use less restrictive and limited language while establishing minimum qualifying standards on JSEB set asides solicitation and requests for proposals;