

Brown, Cheryl

From: Sherman, Kirk
Sent: Thursday, February 27, 2014 10:58 AM
To: Anderson, Greg; Crescimbeni, John; Gulliford, William; Jones, Warren; Yarborough, Clay
Cc: Brown, Cheryl; Clements, Jeff; Billy, Kyle
Subject: Information for March 4 Personnel Committee meeting
Attachments: Kyle Billy Resume.pdf

Greetings,

Attached is a copy of Kyle Billy's resume for your information before next Tuesday's 3:30 PM Personnel Committee meeting.

Kirk

Kirk Sherman, CPA
Council Auditor, City of Jacksonville, Florida
904-630-1625

Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure.

Kyle S. Billy, C.P.A.
Principal Auditor
Council Auditor's Office
(904) 630-1625 ext.3
kbilly@coj.net

Length of Time with Council Auditor's Office:

25 years

Present Responsibilities:

I manage the Audit and Special Projects functions for the office. I also review legislation, serve as the TEU Committee Auditor, and I am the office liaison to the City's independent auditor.

Audit Experience:

I have supervised, lead, or participated in audits including the following:

- Jacksonville Economic Development Incentives
- Sheriff's Office: Investigative Fund, Aviation Division, IT Inventory
- Value Adjustment Board Revenue
- Tax Collector
- Public Works: Public Buildings, Landfill Tickets, Traffic Engineering
- Courthouse Construction
- Transportation Disadvantaged Program
- Fire Rescue Ambulance Billings and Narcotics
- City: Accounts Payable, Employee Benefits, Treasury Division Check Pickup
- Duval County Housing Finance Authority
- Recreation Department Open Water Lifeguards
- JEA: Fuel Procurement, Investments
- JPA: Dredging, Construction Contracts, Ship Dockage Revenues
- JTA Check Vouchers, Construction Contracts, Operating Revenues, Payroll
- Annual Financial audit of the City (working for City's Independent Auditor)
- Annual Financial audit of JEA (working for JEA's Independent Auditor)

I helped draft the most recent RFP for the City's independent auditor and was one of the three members who evaluated the responses to the RFP. Due to our pro-active approach in contacting qualified audit firms, we received six responses to the RFP vs one response to the previous RFP.

Peer Review

I have participated in a peer review as a Team Member and led a peer review as the Team Leader, as part of the Association of Local Governmental Auditors Peer Review Process. This is a process where three auditors (each from a different city) form a team to review the work product of their fellow auditors in another city. This is a structured process culminating in a written report. Participants donate staff to audit their fellow auditors and must submit to their own peer review every three years. We received an unqualified opinion in our most recent peer review (for calendar years 2009–2011). An unqualified opinion indicates that we are operating in compliance with government auditing standards, without exception.

Legislative Review

In addition to reviewing bills, I have served as the staff auditor for the following committees:

- TEU Committee September 2013 – Present
- Audit Committee, July 2006 – June 2007
- GPATE/GOOHS Committee, January 2005 – June 2006
- TEE Committee, April 2003 – December 2004

Special Project Examples

- JEA Valuation Report #637 and #722
- Review for Ordinance 2008-538 regarding proposed Landfill Operations Contract
- PUD Rezoning Special Report #621
- School Bus Contractor Disagreement (Attestation work performed for the Duval County School Board)
- JEA Payment Disagreement with Sub-Contractor on Northside Units 1 and 2 Repowering Project
- JEA Payment Disagreement with Contractor SETI
- Solid Waste Rate Reviews pursuant to Ordinance Code Section 382
- Review of annual budget submissions by the City and Independent Agencies
- Analyzed the quarterly financial reports of the City and the City's independent agencies
- Prepared debt service report on the long-term debt of the City and its independent agencies.
- Performed research and review work as requested by City Council members and committees.

Office Management

- Participate in the recruiting, interviewing, and hiring of new auditors
- Train and supervise staff

Education/Credentials:

Certified Public Accountant, State of Florida, 1990

Master of Accountancy, University of North Florida, 1989

Bachelors of Science, Accounting, Jacksonville University, 1987

Minor in Political Science

Personal/Interests:

Married with two children and four grandchildren

Family, Church, Physical Fitness, Exploring National Parks