**October 10, 2013**

**Meeting Minutes for Council President Bill Gulliford and Council Member Lori Boyer on Thursday, October 10, 2013**

**Topic:** Task Force on Consolidated Government

**Location:** City Council Offices, Conference Room A

**Meeting Convened:** 1:33 p.m.

**In Attendance:** Present were CM Lori Boyer, Council President Bill Gulliford, CM Robin Lumb, At-Large Group 5, Allison Adams, ECA District 5, Stan Johnson, ECA District 13, Teresa Eichner, Mayor’s office, Damian Cook, Task Force Administrator, Belinda Peeples, ECA District 1. Please see attached sign in sheet.

The meeting was called to order at 1:33 p.m. CM Boyer stated that research personnel will be needed for the Task Force once the regular meetings conclude at the end of the October. Subcommittees will form beginning in November. Due to the nature of the topics, researchers will be required to assist the subcommittees. The question was raised about how to fund the research assistance. The question was raised about a foundation giving funds to the Task Force for research. Council President Gulliford asked that CM Boyer create a list of the budgetary needs. CM Boyer noted that Jeff Clements, Chief of Research, will be able to help figure the costs of research. Suggestions were made for research interns from Florida Coastal School of Law, UNF, JU, JCCI, and the Civic Council.

The Task Force on Consolidated Government will also be collecting surveys from various departments in the City as well as the general public. CM Boyer has asked that drop boxes be placed around the City, so that people can drop off their surveys. Teresa Eichner in the Mayor’s office will have the administration approve the use of the drop boxes. Council President Gulliford will ask Cheryl Brown, Council Secretary, to spearhead the effort implementing the surveys and drop boxes around the City. Council President Gulliford will also ask Cheryl Brown to implement the survey with the CARE system. CP Gulliford asked that Damian Cook come up with suggestions on locations for the drop boxes to submit to Cheryl. Teresa Eichner suggested that the surveys be announced and made available at the next City Council meeting. The surveys can also be sent through email blast, Executive Council Assistants (ECA), and CPAC’s.

CM Boyer discussed the topics for the subcommittees and noted that 5 or 6 subcommittees will be formed.

CM Boyer noted that two Task Force members had to resign due to personal conflicts and/or matters. She asked Council President Gulliford about adding more alternates. Council President Gulliford suggested three alternates be added.

**Meeting Adjourned:** 4:30 p.m.

**Minutes Completed By:** Allison Adams, ECA District 5