

# Council Auditor's Office

## Work in Progress – February 6, 2012

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### Required Work

#### Florida Statute Requirements

1. Choose Life Contractual Review
2. Errors and Insolvencies Reviews – 2008 close out
3. Sheriff's Investigative Fund Attestation

#### Ordinance Code Requirements

4. Staff Assigned to City's Annual Financial Audit – 600 hours
5. Property Appraiser Audit – Report Phase
6. JSO Aviation Unit Audit – Testing Phase
7. First Quarterly Summary Report
8. Public Service Grant Financial Reporting Reviews
9. Solid Waste Rate Review Questions Regarding Contract Terms

#### Requirement of Government Auditing Standards

10. Annual Follow-up Report – Report Phase – 664, 671, 672, 678, 679, 682
11. Annual Follow-up Report – Testing Phase – 683, 685, 688, 691, 693, 694, 697
12. Triennial Peer Review

#### Requests from Council, Committees or Council Members

13. JEDC Expanded Grant Audit – Testing Phase
14. Legislative Review and Committee Support
15. Council Member Research projects
16. Privatization Committee projects
17. JEA Valuation

#### Additional Ordinance Code Required Work Before Budget Review Begins

18. Second Quarterly Summary Report and Mid-Year Budget Review
19. Council Sunshine Law Compliance Review

### Ongoing Audits

#### Ordinance Code Requirement to Conduct Continuous Internal Audits

20. Recreation & Community Services Imprest Bank Accounts – Report Phase
21. Hanna & Huguenot Park Revenue – Report Phase
22. General Employees' Pension Plan – Testing Phase
23. Environmental & Compliance Department – Testing Phase
24. City Purchasing Cards – Planning Phase
25. Facility Rentals and Playground Revenue – Planning Phase