

OFFICE OF THE COUNCIL AUDITOR  
Suite 200, St. James Building



MEMORANDUM

<b>Date:</b>	January 18, 2012
<b>To:</b>	Council Executive Committee Stephen Joost, Council President Bill Bishop, Council Vice President Richard Clark, Council Finance Committee Chair
<b>From:</b>	Kirk A. Sherman, Council Auditor
<b>Subject:</b>	Request for Salary Adjustments

*Handwritten notes in the 'To' field:*  
Stephen C. Joost 1/18/12  
Bill Bishop 1-18-12  
Richard Clark 1-18-12  
*Handwritten signature in the 'From' field:*  
KASherman

This memorandum requests Council Executive Committee approval of adjustments in the compensation of five auditors in the Council Auditor's Office, effective January 21, 2012. Four employees excel while serving increasing roles within the office. The fifth employee to see a minor adjustment in salary is due to a leveling amount to the same compensation as other auditors within the same auditor classification and ability. These salary adjustments were included in the approved 2011/2012 budget.

I am recommending promotions to the positions listed for the following three auditors. These employees will receive 10.247% increases in their salary.

Public Accounts Auditor III – Heather Reber, CPA

Public Accounts Auditor II – Trista Straits, CPA and Elena Korsakova, CPA

I am also recommending a merit increase of 2.5% for Brian Parks, CPA, as his responsibilities and value to our office continue to increase. His job performance is excellent and deserves acknowledgement of his increasing value to the City.

I am recommending a nominal increase of 0.98% for Tommy Carter, CPA, in order to provide him with the same compensation as other auditors with the same within the ability the Auditor III classification.

Thank you for your consideration at today's Executive Committee meeting.

attachment

**Council Auditor's Office  
11-12 Salary Increases**

	<b>Per Pay Period</b>	<b>Annualized Salary</b>	<b>Proposed Increase</b>	<b>Increase Annualized</b>	<b>Annualized Salary</b>
Carter Leveling with all other III	2,737.76	71,181.76	0.980%	697.58	71,879.34
Reber Promotion II to III	2,507.58	65,197.08	10.247%	6,680.74	71,877.82
Straits Promotion I to II	1,944.98	50,569.48	10.247%	5,181.85	55,751.33
Korsakova Promotion I to II	1,944.98	50,569.48	10.247%	5,181.85	55,751.33
Parks Merit Increase	2,144.34	55,752.84	2.500%	<u>1,393.82</u>	57,146.66
<b>Annualized Salary Increase</b>				<b>19,135.86</b>	